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RANKIN COUNTY BOARD OF SUPERVISORS Regular Board Meeting

211 East Government
Street
Brandon, MS 39042

Monday, July 6, 2026

**~ Minutes ~
9:00 AM**

**Admin
Regular Board Meeting**

I. CALL TO ORDER

9:00 AM Meeting called to order on Monday, July 6, 2026, at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

9:00 AM Meeting called to order on Monday, July 6, 2026, at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Title	Status
Steve Gaines	Supervisor Dist. 4	Present
Brad Calhoun	Supervisor Dist. 3	Absent
Sid Scarbrough	President	Present
Phil Schoggen	Supervisor Dist. 2	Present
Jay Bishop	Supervisor Dist. 5	Present
Mark S. Scarborough	Chancery Clerk	Present
Craig Slay	Board Attorney (Trey Jones present as legal counsel)	Absent
Keith Hicks	Co. Administrator	Present

II. INVOCATION

Trey Jones, Legal Counsel

III. PUBLIC COMMENTS AND RECOGNITION

- A. Gwen McClain, residing at 1008 Greenfield Cir, addressed the board regarding road work on Greenfield Cir
Loretta Harwell, residing at 322 Cedar Hill Dr, addressed the board regarding the AVAIO Data Center

IV. OLD BUSINESS

Minutes Approval

- A. June 12, 2026
July 2, 2026

RESULT: Passed
MOVER: Jay Bishop

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

V. CONSENT AGENDA

Consent Agenda Items will be considered together and will be approved on a single motion. Any Supervisor desiring to remove an item for separate consideration should so request before approval of the agenda. Discussion items will be considered separately.

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

1. APPROVAL OF THE FOLLOWING:

Financial

- A. Approval of Budget Amendment for the Road Fund to transfer between line items, no increase
- B. Approval of Budget Amendment for Community Development to transfer between line items, no increase

Appointments

- C. Approval to appoint Amy Grantham as Assistant Purchasing Clerk
- D. Approval to appoint Carliegh Spikes as Receiving Clerk for the Board of Supervisors
- E. Approval to appoint Rebekah Whittington as Inventory Control Clerk

Agreements, Grants, and Utility Permits

- F. Approval for the Sheriff's Department to enter into a Memorandum of Understanding with The Lethality Assessment Program (LAP) to implement appropriate policies and procedures to support the use of the Lethality Assessment Tool and promote coordinated responses for victims of domestic violence
- G. Authority to renew Service Agreements with Data Systems Management, Inc. (No Increase)
- H. Authorization of Board President to execute Continuing Representation Agreement between Rankin County and Brunini, Grantham, Grower & Hewes, PLLC, for legal services

- I. Approval of Renewal of Non-Compensated Special Contract Investigator Contract Pursuant to Miss. Code Ann. 41-29-112 between The Mississippi Bureau of Narcotics, Ronnie Decell, and the Rankin County Sheriff's Department for the detection and apprehension of violators of the criminal statutes pertaining to the possession, sale or use of narcotics and authority for Sheriff to execute documents
- J. Authority for the Sheriff's Department to apply for the FY26 State Border Security Reinforcement Grant, through the Office of Homeland Security (MOHS). This funding opportunity is designed to enhance the Mississippi's ability to prevent, protect against, and respond to threats impacting our state's border security environment (No Match Required)
- K. Approval of request from Brandon High School B-Club for the FY 2026 Recreational Funds (District 3) in the amount of \$6,000.00 as authorized by HB1744 Regular Session; these funds will be used to install a fence around the new volleyball courts
- L. Petitions to adjust 2025 Homestead Exemption Supplemental Roll
- M. Petitions for change of assessment on 2025 Real Property Assessments
- N. Authority to void the 2023 & 2024 Tax Sale and refund any tax sale purchaser(s) for Parcel Number I10-143 and request that the Tax Collector's Office void, then regenerate the 2023 Tax Bill and that corrected Tax Bills for the 2024 & 2025 tax years be mailed without penalties; this parcel was erroneously assessed without Agricultural Use
- O. Parcel Number K13-67-310 was erroneously assessed, the homestead associated with this parcel was deleted in error; Request authority for the Tax Collector's Office to void the 2023 – 2025 Tax Bills and generate corrected statements to reflect their regular Homestead Exemption, and request the Tax Collector's Office to refund the differences to the taxpayers
- P. Request approval of 2026 Real and Personal Property Assessment Rolls and Accept written objections by Monday, August 3rd, 2026, at 9:00 a.m. and Set public hearing for Friday, August 14th, 2026, at 9:00 a.m. and Authority to publish public notice in the Rankin County News
- Q. Request approval of Delta Utilities Utility Permit No. 117436562 to construct a 2" IP PLA to be installed between Hollybush Place and

Sandstone Drive (Other County Roads Involved: Hollybush Rd., Berry Ln., Greenbriar St.) (District 4)

Other

- R. Acknowledgement of The State Medical Examiner's Office Autopsy Fee increase from \$1,000.00 to \$1,200.00
- S. Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for county assistance at Brandon High School to haul sand for the new volleyball courts pursuant to Miss. Code Ann. 19-3-42(4)
- T. Authority to amend the Budget Project List per attached schedule

2. AUTHORITY TO ISSUE CHECKS:

Dues and Training Conferences

- A. Authority to pay registration fees in the amount of \$490.00 each for Jimmie Easterling, Ronnie Decell, and Tony Shack to attend the 2026 National Interdiction Conference on August 16 – 21, 2026, in Oklahoma City, OK and authority to issue check and pay any travel related expenses
- B. Authority to pay registration fees in the amount of \$375.00 each for Courtney Burnside and Theresa Beers to attend the Mississippi Justice Symposium on August 5 – 7, 2026, in Biloxi, MS and authority to issue check and pay any travel related expenses
- C. Authority to pay registration fees in the amount of \$350.00 for Elizabeth Crusoe to attend the Basic Spanish for Dispatchers course on August 3 – 4, 2026, in Pearl, MS and authority to issue check and pay any travel related expenses
- D. Authority to pay registration fees in the amount of \$150.00 for Kristi Barber to attend the Report Writing for Jail/Corrections Officer online course on August 27, 2026, and authority to issue check
- E. Authority for Willard Holifield to attend the Advanced Narcotics Techniques class on August 26 – 27, 2026, in Biloxi, MS and authority to pay any travel related expenses
- F. Authority to pay registration fees in the amount of \$325.00 each

and hotel fees in the amount \$378.00 each for six (6) Youth Court employees to attend the 21st Annual Mississippi Association of Drug Court Professionals' Drug Court Conference on August 19 – 21, 2026, in Oxford, MS and authority to issue checks and pay any travel related expenses

- G. Authority to pay Membership Dues for the Mississippi Prosecutor's Association in the amount of \$100.00 for Corey Gerber and authority to issue check
- H. Authority to pay Membership Dues for the National Constables and Marshals Association (NCMA) in the amount of \$60.00 for Robert Hancock and authority to issue check
- I. Authority to pay registration fees in the amount of \$300.00 for Robert Hancock to attend the 2026 National Constables and Marshals Association (NCMA) Training Conference on September 21 – 24, 2026, in Pensacola Beach, FL, and authority to issue check and pay any travel related expenses
- J. Authority to pay Emergency Services Administrative Professionals (ESAP) membership dues in the amount of \$50.00 each and registration fees in the amount of \$200.00 each for Beth Miller and Brian Grantham to attend the 2026 ESAP Conference on September 8 – 11, 2026, in Biloxi, MS and authority to issue check and pay any travel related expenses
- K. Authority for Brian Grantham to attend the Mississippi Civil Defense Emergency Management Association's Board Meeting on July 21 – 23, 2026, in Biloxi, MS and authority to pay any travel related expenses and to travel in county vehicle
- L. Authority for Justin Allen to attend the LawFit Competition on July 16 – 18, 2026, in Southaven, MS and authority to pay any travel related expenses
- M. Authority to pay registration fees in the amount of \$500.00 for Whitney Adams to attend the 2026 Mississippi Justice Court Judges Association (MJCJA) Summer Conference on July 18 – 23, 2026, in Biloxi, MS and authority to issue check and pay any travel related expenses

Other

- N. Authority for Youth Court to host a 2-day training event on July 9 – 10, 2026, at the Brandon Civic Center and authority to issue check in the amount of \$1,200.00 to Prime Events, LLC, for the provision of all audio/visual equipment, technical setup, and on-site technical support (To be paid by Grant Funds)
- O. Authority to pay for a Complete Notary Kit, Seal and Bond for Samantha Chisholm in the amount of \$178.00 and authority to issue check
- P. Authority to pay for a Complete Notary Kit, Seal and Bond for Lesley Rayborn in the amount of \$178.00 and authority to issue check
- Q. Authority to pay for a Complete Notary Kit, Seal and Bond for Carleigh Spikes in the amount of \$178.00 and authority to issue check
- R. Acknowledgement of Court Order approving expenditure of County Funds for repairs of in-house equipment received from Stribling Equipment, LLC. and authority to issue check in the amount of \$28,625.33
- S. Authority to issue check in the amount of \$75,650.00 to Star Volunteer Fire Department for Additional Support for the construction of new volunteer fire station, to be paid from Bond Funds
- T. Authority issue check in the amount of \$126,150.75 to PERS as back payment of employer contributions for employee determined to be in a covered position January 1, 2016 through March 31, 2026

3. Authority to approve the following Inventory Changes:

- A. Approval of the following Inventory Changes to remove items from the county inventory that are being retired (K9s) or sold (See attached)

4. Authority to approve the following Personnel Recommendations:

Sheriff's Department: Christopher Lawson (Promotion to Booking Sergeant) at Step 385; David Lechuga (Transfer to Animal Control Officer) at Step 352; Jordan McQueary (Transfer to School Resource Deputy) at Step 415; Lakisha Robinson (New Hire, Juvenile Detention Officer) at Step 346; **Tax Collector's Department:** Valerie Pate (New Hire, Staff Accountant) at Step 415; **Chancery Clerk's Office:** Annual raises for Chancery Land and Court (See Attached); **Board of**

Supervisors Office: Jerry Cutrer (New Hire, Veteran's Affairs Officer) at Step 294; Lesley Rayborn (Salary Increase due to Additional Duties) at Step 383; Carleigh Spikes (Salary Increase due to Additional Duties) at Step 337;

5. Record various documents to be made a permanent part of the minutes

VI. MIKE HARRISON, ROAD MANAGER

- A. Road Work Accomplished for June 2026 and Road Work Scheduled for July 2026

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

VII. TIM PARKER, COUNTY ENGINEER

- A. New Haven, Phase 3 – Approval of Final Plat and LOC in the amount of \$188,480.00 (District 3)

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Phil Schoggen

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

- B. Lawson Lake Estates – Approval of Construction Drawings (District 2)

RESULT: Passed

MOVER: Phil Schoggen

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

- C. Flowood Bridge Replacement SA61-A113 – Recommend Final Payment in the amount of \$1,253,476.68 under PO #2600222 to Hemphill Construction Company, Inc., and authority to issue check (District 5)

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

- D. LSBP 61(8) – Authority to Advertise (District 4)

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Phil Schoggen

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

VIII. TREY JONES, LEGAL COUNSEL

Set Public Hearings:

- A. Set Public Hearing for July 15, 2026, at 9:00 a.m. for Bailey Davidson Conditional Use Permit, 1604 Old Lake Road (District 3)

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

- B. Set Public Hearing for July 15, 2026, at 9:00 a.m. for Evan Holbrooks Conditional Use Permit, 257 Garrett Lane (District 4)

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

Public Hearings:

- C. Public Hearing for Charles Lucroy Conditional Use Permit, 120 Oak Grove (District 5)

1. Action on Charles Lucroy

Trey Jones, Legal Counsel, opened the public hearing. Mr. Jones announced there were eleven (11) phone calls received in opposition prior to the hearing.

The following spoke in opposition:

Benny Herring, residing at 301 White Oak Dr

Linda Finley, no address provided

Ron Ferguson, residing at 583 Acorn Ln

Todd Warren, residing at 220 Chestnut Dr

After opposing comments, Jan Patrick, residing at 206 Laurel Oak Cv, spoke in favor of the conditional use permit. The applicant, Charles Lucroy, also addressed the board regarding the permit. Hearing no further comment, Mr. Jones closed the public hearing.

Motion to Deny the conditional use permit.

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Phil Schoggen

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

- D. Public Hearing for Joe Huffman Conditional Use Permit, 155 Sterling Oak (District 4)

1. Action on Joe Huffman

Trey Jones, Legal Counsel, opened the public hearing. Hearing no comment, Mr. Jones closed the public hearing.

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

E. Public Hearing for Clark Builders Conditional Use Permit, 1322 Greenfield Circle (District 3)

1. Action on Clark Builders

Trey Jones, Legal Counsel, opened the public hearing. Hearing no comment, Mr. Jones closed the public hearing.

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

IX. KEITH HICKS, COUNTY ADMINISTRATOR

A. Authority to Advertise for Proposals for the Collection of Household Hazardous Waste for Rankin County scheduled for October 3, 2026

RESULT: Passed

MOVER: Phil Schoggen

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

B. Authority for Board President to execute Continuing Disclosure Engagement Letter related to legal services provided by bond counsel to prepare and provide required financial disclosures associated with Rankin County Outstanding General Obligation Bonds and other bonded indebtedness. Authority for Board President, County Administrator, and other personnel to execute all documentation associated with disclosures on behalf of Rankin County

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Phil Schoggen

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

X. ADDITIONAL BUSINESS TO BE DISCUSSED

- A. Motion to add the following to the agenda:
1. Authority to approve an initial contract to replace four (4) independent software, using one software to replace all, NinjaOne in the amount of \$61,020.00 (18-month contract)
 2. Authority to approve the annual renewal of a copier contract with Ricoh USA for Circuit Court

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Phil Schoggen

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

- B. Authority to approve an initial contract to replace four (4) independent software, using one software to replace all, NinjaOne in the amount of \$61,020.00 (18-month contract)

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Phil Schoggen

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

- C. Authority to approve the annual renewal of a copier contract with Ricoh USA for Circuit Court

RESULT: Passed

MOVER: Phil Schoggen

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

XI. RECESS UNTIL JULY 6, 2026 AT 1:00 P.M.

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Phil Schoggen

AYES: Jay Bishop, Steve Gaines, Sid Scarbrough, Phil Schoggen

ABSENT: Brad Calhoun

On this day, Monday, July 6, 2026,



A handwritten signature in blue ink, appearing to read "Sid Scarbrough".

SID SCARBROUGH, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS

A handwritten signature in blue ink, reading "Mark S. Scarborough". The signature is written in a cursive style with a large, stylized "M" and "S".

MARK S. SCARBOROUGH, CLERK OF THE BOARD