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**RANKIN COUNTY
BOARD OF SUPERVISORS
Regular Board Meeting**

211 East Government
Street
Brandon, MS 39042

Monday, January 5, 2026

**~ Minutes ~
9:00 AM**

**Admin
Regular Board Meeting**

I. CALL TO ORDER

9:00 AM Meeting called to order on Monday, January 5, 2026, at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Title	Status
Steve Gaines	Supervisor Dist. 4	Present
Brad Calhoun	Supervisor Dist. 3	Present
Sid Scarbrough	President	Present
Phil Schoggen	Supervisor Dist. 2	Present
Jay Bishop	Supervisor Dist. 5	Present
Mark S. Scarborough	Chancery Clerk	Present
Craig Slay	Board Attorney	Present
Keith Hicks	Co. Administrator	Present

II. INVOCATION

Board Attorney, Craig Slay

III. PUBLIC COMMENTS AND RECOGNITION

- A. Jane Wheaten, addressed the board regarding issues with a delinquent waste management bill
- B. Resolution Commending and Congratulating the Rankin County Sheriff's Office and Deputy Cody Rayborn for Heroic and Life-Saving Actions

IV. OLD BUSINESS

Minutes Approval

- A. December 15, 2025

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

V. CONSENT AGENDA

Consent Agenda Items will be considered together and will be approved on a single motion. Any Supervisor desiring to remove an item for separate consideration should so request before approval of the agenda. Discussion items will be considered separately.

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

1. APPROVAL OF THE FOLLOWING:

FINANCIAL REPORTS

- A. Approval of Budget Amendment for EOC to transfer between line items for Motorola Drone Services agreement, no increase

AGREEMENTS

- A. Authorization for Rankin County Youth Court Judge or other proper person to execute agreement between Rankin County Youth Court and University of Southern Mississippi for Experiential Internship Program whereby by enrolled college students participate in programming hosted by Youth Court further to their program of college study. There is no cost to Rankin County for participation
- B. Approval of Amended Agreement for Services Between Rankin County and Stantec, Inc., Providing for Small Increases in Professional Service Rates Effective Until December 31, 2026, and Authority for Board President to Execute Amended Agreement
- C. Authority of Board President of other appropriate county representative to execute Payment Agreement between Rankin County and Howard Technologies for purchase of Information Technology products. Authority to issue payment for same upon receipt of invoices
- D. Authorization for Board President to execute Board Order ratifying court action against Southern Rankin Water Association, Inc. to collect all amounts owed to Rankin County for relocation of water line infrastructure out of the county's public right of way along Gunter Road in unincorporated Rankin County

OTHER

- A. Acknowledgment of receipt of Ethics Advisory Opinion No. 25-036-ER from the Mississippi Ethics Commission

2. AUTHORITY TO ISSUE CHECKS:

MEMBERSHIP DUES and TRAINING CONFERENCES

- A. Authority to pay On-Site COA Certification fees in the amount of \$18,409.00 for three (3) Sheriff Deputies to receive certification to fly drones, in restricted or unrestricted space and authority to issue check
- B. Authority to pay licenses renewal fees for the Board of Professional Polygraph Examiners in the amount of \$100.00 each for Fred Lovett, Tyler Burnell, and Willard Holifield and authority to issue check
- C. Authority to pay registration fees in the amount of \$4,350.00 for five (5) Supervisors, Road Manager, County Administrator, Comptroller, and Assistant Comptroller to attend the 2026 Mississippi Association of Supervisors (MAS) Mid-Winter Conference on February 4 – 6, 2026, in Flowood, MS and authority to issue check and pay any travel related expenses
- D. Authority to pay registration fees in the amount of \$300.00 each for Brian Grantham and Justin Allen to attend the Partners in Preparedness Conference on March 3 – 6, 2026, in Biloxi, MS and authority to issue check and pay any travel related expenses and authority to travel in county vehicle

OTHER

- A. Authority to reimburse Wiltz Cutrer in the amount of \$229.95 for payment of renewal of Private Registration Service (Network Solutions) for the County's Domain for a term of 5 years and authority to issue check
- B. Authority to approve Shred-It Purge Request from Chancery Court and authority for Board President to execute Work Order Agreement and authority to issue check upon receipt of invoice

3. Authority to approve the following Inventory Changes:

- A. Approval to Remove 1-Glock 17 9MM Semi Auto Pistol Serial #BGSX879, Inventory Asset #12957, from the Sheriff's Department Inventory and Sell the Retiree's Weapon to Retiring Officer Heath Grice, Retiring December 31, 2025, in Compliance of MS Code Ann. §45-9-131

4. Authority to approve the following Personnel Recommendations:

- A. **Board of Supervisors Office:** Natalie Griffith (New Hire, Part Time Administrative Assistant) at Step 287; **Circuit Clerk's Office:** Abbie Childers (Salary Increase) at Step 389; Kirby Henderson (Salary Increase) at Step 440; Vicki Wilson (Salary Increase) at Step 389;

5. Record various documents to be made a permanent part of the minutes

VI. CAROLINE GILBERT, TAX COLLECTOR

- A. Authority to void the homestead chargeback for PPIN 27068 and authority to apply what was paid for the chargeback in 2024 to the tax bill for 2025; the chargeback was erroneously placed by the Department of Revenue

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

- B. Authority to delete the property account and void mobile home taxes for the 2025 and 2026 Mobile Home Tax Years for Mobile Home Account 26528; this mobile home was moved out of the county in 2024

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

VII. STACI MCNINCH, TAX ASSESSOR

- A. Petitions to adjust 2025 Homestead Exemption Supplemental Roll

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

- B. Petitions for change of assessment on 2021, 2022, 2023, 2024, and 2025 Personal Property Assessments

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Phil Schoggen

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

- C. Authority for the Tax Assessor to contract for Professional Services with Dallas Printing for the printing and mailing of Rankin County Homestead Renewal Cards and Personal Property Renditions for the 2026 tax year and authority for Harris Computers to export data into files for Dallas Printing

RESULT: Passed

MOVER: Jay Bishop
SECONDER: Steve Gaines
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

VIII. CARLA CARTER, ASSISTANT PURCHASE CLERK

A. Award Term Bids for the Unit System:

1. Polypropylene Culverts

Authority to reject all bids received

RESULT: Passed
MOVER: Steve Gaines
SECONDER: Sid Scarbrough
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

IX. TIM PARKER, COUNTY ENGINEER

A. Bay Castle – Approval of Preliminary Plat (Districts 2 & 4)

RESULT: Passed
MOVER: Steve Gaines
SECONDER: Phil Schoggen
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

B. Townsend Place – Approval of Final Plat (District 1)

RESULT: Passed
MOVER: Sid Scarbrough
SECONDER: Brad Calhoun
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

C. Belle Chasse – Approval of a reduction in the letter of credit from \$148,620 to \$16,500 (District 2)

RESULT: Passed
MOVER: Phil Schoggen
SECONDER: Brad Calhoun
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

D. Authority to Advertise – Old Highway 49 Overlay (District 1)

RESULT: Passed
MOVER: Sid Scarbrough
SECONDER: Brad Calhoun
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

E. Demolition of Former Brandon Cement Plant – Discussion and Potential Action (District 3)

Authority to award bid to 2B Dirt and Contracting, LLC

RESULT: Passed
MOVER: Brad Calhoun
SECONDER: Phil Schoggen
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

F. CMPDD Call for Projects – Federal Surface Transportation Block

Grant Program – Discussion and Potential Action

Authority to approve the following list for CMPDD's Call for Projects:

1. East Metro Parkway, at a 20% match
2. Trickhambridge Road, at a 30% match
3. Fox Hall Road Bridge, at a 20% match

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

X. CRAIG SLAY, BOARD ATTORNEY

- A. Consideration of and potential action regarding authorization of project engineer, Benchmark Engineering, to prepare and submit an application for an award of federal funding to the United States Department of Transportation under the "Better Utilizing Investments to Leverage Development (BUILD) Grant Program."

The application will request an award of \$19,000,000.00, with 80% of the funding being provided by the US Dept. of Transportation and 20% being funded by Rankin County. If the grant is awarded, Rankin County will be required to pay \$3.8 million as the local share

* Supervisor Gaines left the board meeting at 10:16 a.m.

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Jay Bishop

AYES: Jay Bishop, Brad Calhoun, Sid Scarbrough, Phil Schoggen

ABSENT: Steve Gaines

- B. Acknowledgment of receipt of invoice submitted by Bloomfield Equities, owner of the Minor League Baseball Stadium in the City of Pearl, Rankin County, for annual financial support in the amount of \$400,000 as authorized by the Mississippi Legislature in Senate Bill 3060 approved during the 2024 Legislative Session and signed by the Governor. Authority to issue check

* Supervisor Gaines returned to the board meeting at 10:18 a.m.

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

- C. Authority for Board President to execute Utility Relocation Agreement between Rankin County and Entergy for the relocation of electric utility infrastructure in proximity to the Rankin County I-20 Connector Loop Grade Separation Element at Mississippi Highway 18 Bypass and Meridian Speedway Railway intersection. This agreement provides for reimbursement to Entergy for the cost to relocate electric infrastructure that is in conflict with the grade separation element. The estimated cost of utility relocation is

\$687,745. The funds to pay for this reimbursement is available to Rankin County through multiple federal appropriations and state appropriations received in prior funding cycles for the Rankin County I-20 Connector Loop Project. Authority of County Administrator to issue payment for all costs associated with the agreement upon receipt of invoices for the work performed

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

- D. Discussion of written request for waiver of subrogation from Blue Cross Blue Shield related to county employee that incurred medical costs paid by the Rankin County employee health insurance program in the amount of \$311.76 as a result of an injury sustained in an auto accident

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Phil Schoggen

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

- E. Authority to publish Notice of Request for Proposals, Fire Training Facility

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

XI. KEITH HICKS, COUNTY ADMINISTRATOR

- A. Authority for Board President and County Administrator to sign engagement letter with GranthamPoole, PLLC, for the FY2025 and FY2026 Audit

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

- B. Approval to Renew the Volunteer Fire and Fire Protection District Departments Workers Compensation Coverage with Liberty Mutual for the Period March 1, 2026, to March 1, 2027, in the amount of \$51,159.00 and Authority to issue check

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

Mike Harrison, Road Manager, addressed the board regarding the need for a

temporary light to be placed at Marquette Road and Highway 18. (Research to continue)

XIII. EXECUTIVE SESSION

Motion to discuss the need to go into Executive Session

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

Motion to go into Executive Session to discuss active litigation, potential economic development and location of facilities

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

Motion to come out of Executive Session.

The record shows that there was no action taken during the Executive Session.

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

XIV. ADDED ITEMS

A. Motion to add the following:

1. Discussion and potential action regarding current litigation with Southern Rankin Water Association
2. Authority to amend the prior approved motion that related to CMPDD's Call for Projects
3. Consideration of the potential resolution of a litigation matter involving "Schmidt"
4. Consideration of the potential resolution of an eminent domain case involving "Womack"

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Phil Schoggen

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

B. Authority to continue negotiations to potentially resolve the following disputed matter, Board of Supervisors vs. Southern Rankin Water Association, Case Number 22-CV-00943

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Steve Gaines

AYES: Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

NAYES: Jay Bishop

- C. Authority to resolve a disputed litigation matter involving Alan Schmidt, authorizing legal counsel to enter into negotiations to resolve the disputed claim

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Phil Schoggen

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

- D. With respect to the court proceeding styled, 'Rankin County, Mississippi vs. Anthony Hoyt Womack, Melanie Jean Womack, Judy Gayle Womack McClure, and Mississippi Department of Revenue; In the County Court of Rankin County, Mississippi; Civil Action No.:25-1729', authority to resolve disputed claim for just compensation with respect to the individual claims of Melanie Womack and Judy Gayle Womack McClure by way of administrative adjustment in the total amount of \$16,932.00, bringing total just compensation to be paid to Melanie Womack and Judy Gayle Womack McClure to \$260,000.00. Authority to issue payment of just compensation upon execution of, presentation of, and recording of appropriate instruments transferring all right, title and interest in and to the subject property to Rankin County, Mississippi

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

- E. Authority to amend the prior approved list for CMPDD's Call for Projects, removing Trickhambridge Road, at a 30% match, and replacing it with Fannin Landing Circle, at a 30% match
The list approved, with amendment, is as follows:
1. East Metro Parkway, at a 20% match
 2. Fannin Landing Circle, at a 30% match
 3. Fox Hall Road Bridge, at a 20% match

* Supervisor Bishop left the board meeting at 12:10 p.m.

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Phil Schoggen

AYES: Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

ABSENT: Jay Bishop

XV. RECESS UNTIL 01/15/2026, AT 9:00 A.M.

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Sid Scarbrough

AYES: Steve Gaines, Brad Calhoun, Sid Scarbrough, Phil Schoggen

ABSENT: Jay Bishop

On this day, Monday, January 5, 2026,



A handwritten signature in blue ink, appearing to read "Sid Scarbrough".

SID SCARBROUGH, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS

A handwritten signature in blue ink, appearing to read "Mark S. Scarborough".

MARK S. SCARBOROUGH, CLERK OF THE BOARD