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**RANKIN COUNTY
BOARD OF SUPERVISORS
Regular Board Meeting**

211 East Government
Street
Brandon, MS 39042

Monday, December 1, 2025

**~ Minutes ~
9:00 AM**

**Admin
Regular Board Meeting**

I. CALL TO ORDER

9:00 AM Meeting called to order on Monday, December 1, 2025, at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Title	Status
Steve Gaines	Supervisor Dist. 4	Present
Brad Calhoun	Supervisor Dist. 3	Present
Sid Scarbrough	President	Present
Glynn McLeod	Supervisor Dist. 2	Present
Jay Bishop	Supervisor Dist. 5	Present
Mark S. Scarborough	Chancery Clerk	Present
Craig Slay	Board Attorney	Present
Keith Hicks	Co. Administrator	Present

II. INVOCATION

Board Attorney, Craig Slay

III. PUBLIC COMMENTS AND RECOGNITION

- A. Resolution Commending and Congratulating the Rankin County Sheriff's Office and Deputies, Wes Shivers and Ronnie Decell, for Heroic and Life-Saving Actions
- B. Adam Wood, candidate for Justice Court Judge District 3 - addressed the board regarding the runoff election held December 2, 2025, and encouraged voters to participate

IV. OLD BUSINESS

- A. Minutes Approval

- A. November 14, 2025
November 26, 2025

RESULT: Passed
MOVER: Brad Calhoun
SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

V. CONSENT AGENDA

Consent Agenda Items will be considered together and will be approved on a single motion. Any Supervisor desiring to remove an item for separate consideration should so request before approval of the agenda. Discussion items will be considered separately.

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

1. APPROVAL OF THE FOLLOWING:

AGREEMENTS & UTILITY PERMITS

- A. Ratification of approval of Merchant Processing Agreements between Rankin County (for the New Rankin County Recycling Center) and Graphite Payments, LLC for processing of credit/debit cards and authority for County Administrator to execute documents
- B. Ratification of Authorization of County Administrator to execute any and all documentation necessary to extend the Revolving Line of Credit in favor of Rankin County, on terms and conditions acceptable to Rankin County with County Depository, Community Bank of Mississippi. Authority of County Administrator and/or Comptroller to transfer County funds to said County Depository as collateral for said revolving line of credit
- C. Request for approval of Windstream Utility Permit No. 703759081-42265 to construct a fiber optic cable along/across Poplar Springs Road (District 1)
- D. Request for approval of Windstream Utility Permit No. 749552403-44222 to construct a fiber optic cable along/across Red Oak Road (District 4)
- E. Request for approval of Windstream Utility Permit No. 749552398-44229 to construct a fiber optic cable along/across Barker Road (District 4)
- F. Request for approval of Windstream Utility Permit No. 749552401-44204 to construct a fiber optic cable along/across Barker Road (2) (District 4)
- G. Request for approval of Windstream Utility Permit No. 749552409-44330 to construct a fiber optic cable along/across Haynes Chapel Road to be installed between Holly Bush Road

and Lake Road (District 4)

- H. Request for approval of Windstream Utility Permit No. 749552406-44307 to construct a fiber optic cable along/across Justin Drive (District 4)
- I. Request for approval of Windstream Utility Permit No. 749552400-44209 to construct a fiber optic cable along/across Leesburg Road (Other County Roads Involved: Reds Rd., J C Prestage Rd., Munn Rd., and Prairie Creek Rd.) (District 4)
- J. Request for approval of Comcast Utility Permit No. JB0002352973 to construct an Underground Cable along/across Andrew Chapel Road to be installed between Airco Road and Thompson Road (District 4)
- K. Request for approval of Comcast Utility Permit No. JB0002410507 to construct an Underground Cable along/across Taylor Lane to be installed between Lawrence Road and Sand Hill Cove (District 4)
- L. Request for approval of CSpire Utility Permit No. 76710-001 to construct a Fiber Optic Cable along/across Northshore Parkway (District 2)
- M. Request for approval of Delta Utilities Utility Permit No. 02-25-407 to construct a Gas Main to be installed between Stull Road and HWY 471 (Other County Roads Involved: Fannin Landing Cir., and Church Rd.) (District 4)
- N. Request for approval of Delta Utilities Utility Permit No. 02-25-412 to construct a Gas Main to be installed between Le Bourgeois Drive and Westwind Drive (Other County Roads Involved: Dilest St., Marseille St., Bastille St., and Bonapart St.) (District 4)

OTHER

- A. Authorization to declare Christmas Eve, December 24, 2025, beginning at 12 Noon to be a holiday such that county offices within the jurisdiction of the Rankin County Board of Supervisors to be closed in celebration of the Christmas Season. Authority of the offices of elected officials, at the discretion of said elected officials, to do likewise

2. AUTHORITY TO ISSUE CHECKS:

DUES and TRAINING CONFERENCES

- A. Authority to pay Membership Dues in the amount of \$140.00 each for the FBINA Association & Mississippi Chapter FBINA Association for Bryan Bailey, Barry Vaughn, and Jimmy Jordan and authority to issue check
- B. Authority to pay registration fees in the amount of \$150.00 for Wiltz Cutrer to attend the 4th Annual Howard Conference & Expo on February 24 – 26, 2026, in Clear Point, Alabama, and authority to issue check upon receipt of invoice and pay any travel related expenses
- C. Authority to pay Membership Dues in the amount of \$50.00 each for the 911 Coordinators Association for Brian Grantham and Melissa Bryant and authority to issue check

OTHER

- A. Authority to issue check in the amount of \$75.00 to Linda Scheider for reimbursement of half of the rental fee for the Reservoir Community Center

3. Authority to approve the following Personnel Recommendations:

- A. **Sheriff's Department:** Kanosha Holifield (New Hire, Uncertified Juvenile Detention Officer) at Step 332;

4. Record various documents to be made a permanent part of the minutes

VI. STACI MCNINCH, TAX ASSESSOR

- A. Petitions to adjust 2025 Homestead Exemption Supplemental Roll
 - RESULT:** Passed
 - MOVER:** Steve Gaines
 - SECONDER:** Sid Scarbrough
 - AYES:** Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough
- B. Petitions for change of assessment on 2024 and 2025 Real Property Assessments
 - RESULT:** Passed
 - MOVER:** Jay Bishop
 - SECONDER:** Steve Gaines
 - AYES:** Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough
- C. PPIN 12868 was incorrectly assessed for the 2022, 2023, and 2024 tax years to an incorrect Parcel No.; Authority for the Tax Collector's

Office to issue revised tax bills and to collect the additional amounts for the previous tax years (Total of \$716.02)

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- D. PPIN 12857 was incorrectly assessed for the 2022, 2023, and 2024 tax years to an incorrect Parcel No.; Authority for the Tax Collector's Office to issue a refund for the previous tax years (Total of \$1,399.68)

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Glynn McLeod

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- E. PPIN 58168 should have been exempt since 2022; Authority for the Tax Collector's Office to issue a refund for the previous tax years (Total of \$1,360.28)

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- F. PPIN 78357 was improperly conveyed and should have been titled in the name of the Pearl River Valley Water Supply District for the 2022, 2023, and 2024 tax years; Authority for the Tax Collector's Office to issue a refund for the previous tax years to Mississippi Baptist Health Systems, Inc. and to void the 2025 tax bill and no other tax bills generated (Total of \$91,646.75)

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Glynn McLeod

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- G. PPIN 66883 should have been coded agricultural for the 2024 & 2025 tax years; authority to void any tax sale(s) and to refund any tax sale purchasers and request that a corrected tax statement for 2024 and 2025 be generated by the Tax Collector's Office

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- H. PPIN 47587 should have been coded agricultural for the 2024 & 2025 tax years and the acreage should have been split for the 2025 tax year; authority to void any tax sale(s) and refund any tax sale purchasers and request that a corrected tax statement for 2024 & 2025 be generated by the Tax Collector's Office and reissued in the

correct tax payer's names

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Glynn McLeod

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

VII. HEWITT PITTMAN, PURCHASE CLERK

A. Term Bid Openings for the Unit System:

1. Bridge Installation and Bridge Components
2. Asphalt
3. Scrub Seal, Slurry Seal, Micro-Surfacing
4. Metal Culverts
5. Polypropylene Culverts
6. Crushed Aggregates
7. Gravel
8. Soil Stabilization
9. Polyurethane Foam Application and Curb and Gutter Removal/Replacement
10. Guardrail Installation and Repair

Motion to Take Under Advisement

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

VIII. MIKE HARRISON, ROAD MANAGER

A. Road Work Accomplished for October 2025 and Road Work Scheduled for November 2025

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

IX. TIM PARKER, COUNTY ENGINEER

A. Discussion on CMPDD Call for Projects – Federal Surface Transportation Block Grant Program

X. CRAIG SLAY, BOARD ATTORNEY

Set Public Hearings:

- A. Set Public Hearing for Monday, December 15, 2025, at 9:00 a.m. for Lance Stevens & Robert Graham Conditional Use Permit, 154

Lakeshore Road (District 4)

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

Public Hearings:

A. Public Hearing for Linda Smith Conditional Use Permit, 199 Rankin Road (District 4)

1. Action on Linda Smith

Board Attorney, Craig Slay, opened the public hearing. Brendan Sartin, representing Jason & Shanna Craven (neighbors), spoke in opposition of the conditional use permit. The applicant's husband, Tommy Smith, and the applicant, Linda Smith, addressed the board regarding the conditional use permit. Hearing no further comments, Mr. Slay closed the public hearing.

*Motion to deny the conditional use permit application.

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

B. Public Hearing for Crown Homes LLC Rezoning Request, Highway 469 (District 3)

1. Action on Crown Homes LLC

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

C. Public Hearing for Freddy Santamaria Conditional Use Permit, Mt. Helm Road (District 4)

1. Action on Freddy Santamaria

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

D. Public Hearing for Scott Sanders Conditional Use Permit, 216 Kitty Hawk Circle (District 2)

1. Action on Scott Sanders

Board Attorney, Craig Slay, opened the public hearing. Keisha White, residing at 213 Kitty Hawk Circle, spoke in opposition, requesting restrictive covenants be placed on the property, in conformity with surrounding neighbors. Nichole Sanders, the applicant's wife, spoke regarding the conditional use request. Hearing no further comment, Mr. Slay closed the public hearing. See attached for conditions.

RESULT: Passed

MOVER: Glynn McLeod

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

Other:

A. Motion to add "Public Hearing on the Langford Volunteer Fire Department's request for millage increase"

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

B. Motion to add "Action regarding Langford Volunteer Fire Department's millage increase request"

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

C. Authority to approve Langford Volunteer Fire Department's requested millage increase (2 mills)

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

D. Acknowledgment of receipt of written request received from Circuit Judge Brad Mills on behalf of Judicial District 20 Circuit Court and Drug Intervention Court for an award of grant funding representing up to 10% of funds received by Rankin County to offset and defray the costs of operating Rankin County's Drug Intervention Court

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

E. Authority to enter into one-year extension of agreement between

Rankin County and Vector Disease Control International (VDCI) for period January 1, 2026, through December 31, 2026, for vector control services. The extension will provide the same level of vector control and management services to the citizens of Rankin County without any increase in cost. Authority of Board President to execute agreement on behalf of Rankin County and to make the extension effective January 1, 2026

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

XII. EXECUTIVE SESSION

Motion to discuss the need to go into Executive Session

RESULT: Passed

MOVER: Glynn McLeod

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

Motion to go into Executive Session to discuss personnel and potential litigation

RESULT: Passed

MOVER: Glynn McLeod

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

Motion to come out of Executive Session.

The record shows that there was no action taken during the Executive Session.

RESULT: Passed

MOVER: Glynn McLeod

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

XI. ADDITIONAL BUSINESS TO BE DISCUSSED

- A. Motion to add "Approval of Board Order ratifying legal action against Southern Rankin Water Association, Inc."

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- B. Approval of the Board Order ratifying and authorizing the June 2022 filing and continued prosecution of the County's legal action in the Chancery Court of Rankin County against Southern Rankin Water Association, Inc., and employing Board Attorney, Craig Slay, and the Board's retained attorneys at Palmer & Slay, PLLC., and Brunini, Grantham, Grover & Hewes, PLLC., to file and pursue said legal

action

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines,
Brad Calhoun, Glynn
McLeod

NAYES: Sid Scarbrough

XIII. RECESS UNTIL 12/15/2025, AT 9:00 A.M.

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

On this day, Monday, December 1, 2025,



SID SCARBROUGH, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS

MARK S. SCARBOROUGH, CLERK OF THE BOARD