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RANKIN COUNTY BOARD OF SUPERVISORS Regular Board Meeting

211 East Government
Street
Brandon, MS 39042

Monday, November 3, 2025

**~ Minutes ~
9:00 AM**

**Admin
Regular Board Meeting**

I. CALL TO ORDER

9:00 AM Meeting called to order on Monday, November 3, 2025, at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Title	Status
Steve Gaines	Supervisor Dist. 4	Present
Brad Calhoun	Supervisor Dist. 3	Present
Sid Scarbrough	President	Present
Glynn McLeod	Supervisor Dist. 2	Present
Jay Bishop	Supervisor Dist. 5	Late — Arrived at 9:02 a.m.
Mark S. Scarborough	Chancery Clerk	Present
Craig Slay	Board Attorney	Present
Keith Hicks	Co. Administrator	Present

II. INVOCATION

Board Attorney, Craig Slay

III. PUBLIC COMMENTS AND RECOGNITION

None

IV. OLD BUSINESS

A. Minutes Approval

October 15, 2025

October 30, 2025

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Steve Gaines

AYES: Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

ABSENT: Jay Bishop

V. CONSENT AGENDA

Consent Agenda Items will be considered together and will be approved on a single motion. Any Supervisor desiring to remove an item for separate consideration should so request before approval of the agenda. Discussion items will be considered separately.

RESULT: Passed

MOVER: Brad Calhoun
SECONDER: Steve Gaines
AYES: Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough
ABSENT: Jay Bishop

APPROVAL OF THE FOLLOWING:

Agreements & Utility Permits

- A. Approval of Memorandum of Understanding between Rankin County School District and the Rankin County Juvenile Detention Center regarding the provision of education services to students placed in the juvenile facility and authority for the Sheriff or designee to execute documents
- B. Approval of Copier Contracts with RJ Young:
 - 1. Road Department
 - 2. SO Training Room
 - 3. SO Jail (Line Office)
 - 4. Community Development
 - 5. Elections
- C. Request for approval of Comcast Utility Permit No. JB0002350589 to construct an Underground Cable along/across Oakville Circle to be installed between Silverado Trail and Calistoga Drive (District 2)
- D. Request for approval of Delta Utilities Utility Permit to construct a Natural Gas Line along/across Barksdale Road (District 2)
- E. Request for approval of Delta Utilities Utility Permit No. 02-25-405 to construct a Natural Gas Line along/across Flowers Lane (District 2)
- F. Request for approval of Comcast Utility Permit No. JB0002255409 to construct a Fiber Optic Cable along/across 1317 Star Road (District 3)
- G. Request for approval of AT&T Utility Permit No. A0564XL to construct an Aerial & Buried Fiber Cable to be installed between Rock Hill Road and St. John's Road (Other County Road's Involved: Wade Patrick Rd., Easy St., & Bill Hubbard Rd.) (District 3)
- H. Request for approval of AT&T Utility Permit No. A057ZMA to

construct a Fiber Optic Cable along/across Salem Cato Road
(District 3)

- I. Request for approval of Comcast Utility Permit No. JB0002311478 to construct an Underground Cable along/across Stull Road to be installed between HWY 25 and Stump Ridge Road (District 4)
- J. Request for approval of Delta Utilities Utility Permit No. 04-25-411 to construct a Natural Gas Line along/across Freedom Ridge (District 4)
- K. Request for approval of Delta Utilities Utility Permit No. 04-25-410 to construct a Natural Gas Line along/across Lizzy Lane (District 4)
- L. Request for approval of AT&T Utility Permit No. A05BTLW to construct a Fiber Optic Cable along/across Allen Stuart Road (District 5)

OTHER

- A. Approval of HOLIDAY DECLARATION - Authorization to close county offices in accordance with the Proclamation by the Governor dated October 16th, 2025. Holidays are as follows: Thursday, November 27, 2025, in observance of Thanksgiving Day; on Thursday, December 25, 2025, in observance of Christmas Day; and on Thursday, January 1, 2026, in observance of New Year's Day Holiday. In addition, authorization is given at the discretion of executive officers to close on Friday, November 28, 2025, in further observance of the Thanksgiving Holiday; Friday, December 26, 2025, in further observance of Christmas; Friday, January 2, 2025, in further observance of New Year's Day Holiday; and to staff their respective agencies as needed during Thanksgiving holiday and Christmas and New Year's season
- B. Ratification of authorization to name Keith Hicks LPA Project Director and Mike Harrison LPA Project Manager for ATP-7074-00(001) LPA Project for Gunter Road Extension/Florence Byram Parkway

AUTHORITY TO ISSUE CHECKS:

DUES and TRAINING CONFERENCES

- A. Authority to pay registration fees in the amount of \$300.00 for Bailee Polk to attend the Terrorism Awareness training on December 8 – 9, 2025, in Mendenhall, MS and authority to issue check and pay any travel related expenses
- B. Authority to pay registration fees in the amount of \$300.00 each for Bailee Polk and Erika Stevenson to attend the Officer Involved Shooting and Critical Incidents training on November 17 – 18, 2025, in Flowood, MS and authority to issue check and pay any travel related expenses
- C. Authority to pay registration fees in the amount of \$150.00 each for Bailee Polk and Amanda Harber to attend the Human Trafficking for Dispatchers Training on December 2, 2025, in Brandon, MS and authority to issue check and pay any travel related expenses
- D. Authority for John Lambert to attend the Basic Motor School on November 3 – 14, 2025, in Flowood, MS and authority to pay any travel related expenses
- E. Authority for three (3) Sheriff's Office Administrators to attend the MS Sheriff's Association 2025 Winter Conference on December 1 – 5, 2025, in Biloxi, MS and authority to pay any travel related expenses
- F. Authority to pay 2026 membership dues in the amount of \$200.00 each and registration fees in the amount of \$250.00 each for David Ruth, Heather Smith, and Clifton Dunlap to attend the MS Coroner and Medical Examiner Association Winter Conference on February 11 – 13, 2026 in Flowood, MS and authority to issue check and pay any travel related expenses
- G. Authority to pay hotel fees in the amount of \$675.00 each for Anthony Guy and GColbe Smith to attend Inspector Training Courses on December 7 – 12, 2025, in Mobile, AL and authority to issue check and pay any travel related expenses
- H. Authority to pay 2025-2026 Annual Membership dues in the amount of \$5,000.00 to the Mississippi Association of Supervisors and authority to issue check
- I. Authority to pay 2026 Mississippi Nursery & Landscape Association, Inc. (MNLA) Membership Dues in the amount of \$25.00 for Donna Beliech and authority to issue check

OTHER

- A. Authority to reimburse Christen Parker in the amount of \$19.70 for postage and authority to issue check
- B. Authority to pay for a Complete Notary Kit, Seal and Bond for Christel Harvey in the amount of \$178.00 and authority to issue check

Authority to approve the following Inventory Changes:

- A. Approval of the following Inventory Changes to add items and to remove items from the county inventory (see attached list)

Authority to approve the following Personnel Recommendations:

- A. **Sheriff's Department:** Jesse Zetterholm (New Hire, Certified Patrol Deputy) at Step 429; **Community Development:** Shyan Anderson (New Hire, Permit Clerk) at Step 351; **Road Department:** Matthew Robbins (New Hire, Laborer) at Step 273;

Record various documents to be made a permanent part of the minutes

VI. CRAIG SLAY, BOARD ATTORNEY

- A. Consideration of, and potential action, under Miss. Code Ann. Section 43-35-103 to condemn certain properties:
 - 1. John Thomas & Anna Louise Hendon, 612 Williams Road (District 1)

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

Motion to approve condemnation of the property, and authority to secure property to keep from being inhabited, and the Authority for Community Development to proceed with the court process for the condemnation.

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

VII. STACI MCNINCH, TAX ASSESSOR

- A. Petitions to adjust 2025 Homestead Exemption Supplemental Roll

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

B. Petitions for change of assessment on 2025 Real Property Assessments

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

VIII. CRAIG SLAY, BOARD ATTORNEY (CONT'D)

Set Public Hearings:

A. Set Public Hearing for December 1, 2025, at 9:00 a.m. for Gurpreet Singh Conditional Use Permit, Highway 468 (District 3)

Motion to "pass item", taking no action and resetting the application process for the conditional use permit.

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

B. Set Public Hearing for December 1, 2025, at 9:00 a.m. for Linda Smith Conditional Use Permit, 199 Rankin Road (District 4)

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

C. Set Public Hearing for December 1, 2025, at 9:00 a.m. for JT Crownover Rezoning Request, Highway 468 (District 3)

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

D. Set Public Hearing for December 1, 2025, at 9:00 a.m. for Freddy Santamaria Conditional Use Permit, Mt. Helm Road (District 4)

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

E. Set Public Hearing for December 1, 2025, at 9:00 a.m. for Scott Sanders Conditional Use Permit, 216 Kitty Hawk Circle (District 2)

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

F. Set Public Hearing for December 1, 2025, at 9:00 a.m. for Gary & Rita Bowers Conditional Use Permit, 2541 Cleary Road (District 1)

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- G. Set Public Hearing for December 1, 2025, at 9:00 a.m. for Joe McGee Construction Co. Inc. Conditional Use Permit, Highway 43 S (District 3)

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

Public Hearings:

- A. Public Hearing for Victoria Geller Conditional Use Permit, 159 Bellegrove Circle (District 2)

1. Action on Victoria Geller

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

RESULT: Passed

MOVER: Glynn McLeod

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- B. Public Hearing for Brett Denson Conditional Use Permit, 101 Wildwood Lane (District 2)

1. Action on Brett Denson

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

RESULT: Passed

MOVER: Glynn McLeod

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- C. Public Hearing for Brett Denson Conditional Use Permit, 150D Barefoot Springs Road (District 4)

1. Action on Brett Denson

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- D. Public Hearing for Cesar Vielman Conditional Use Permit, 509

Mockingbird Circle (District 5)

1. Action on Cesar Vielman

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

Other:

- A. Consideration of and potential action to adopt Resolution of Intention to Hold Public Hearing and Consider Written Request for Increase in Fire Protection Millage Levied for the Benefit of Langford Fire Protection District requiring notice of public hearing for December 1, 2025, at 9:00 a.m. in the Office of the Rankin County Board of Supervisors; requiring publication of a copy of the Resolution of Intent in the Rankin County News for three consecutive weeks; and requiring posting of a copy of the Resolution of Intent in three places in Rankin County as required by Miss. Code Ann. Section 19-5-189(c)

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- B. Acknowledgment of receipt of application for amendment to Rankin County Solid Waste Management Plan filed by Southern Environmental Group, Inc. Authorization of Board Attorney and County Administrator to conduct all required activities and do all things necessary to carry out the County's requirements and responsibilities under the Solid Waste Management Plan in order to consider the application. Authority for Engineering Service (1) to prepare and issue a public notice (twice) in the newspaper establishing a 30-day comment period and date for a public hearing; (2) to prepare and mail notifications including the public notice to adjacent counties concurrent with the comment period; and (3) to prepare and mail notifications to contiguous landowners of the facility property concurrent with the comment period

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

IX. KEITH HICKS, COUNTY ADMINISTRATOR

- A. Acknowledgement of Receipt from the Department of Revenue that Rankin County Has Complied with the Criteria Set Forth in Section §27-39-329(2)(B) Miss. Code Ann. This Certification Authorizes the County to Expend the Avails of the (1) Mill Levy Collected for the 2025 Roll Year and Any Previous Years Under the Above Code Sections and Transfer to General Fund

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- B. Authority to publish Premium List for the Rankin County Livestock Shows for 2026

RESULT: Passed

MOVER: Sid Scarbrough

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- C. Authorization of Board President and County Administrator to execute amended agreement with CMPDD adding services related to hazard mitigation plan updates to include pandemics and health emergencies

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- D. Authority to enter into a Memorandum of Understanding between Rankin County and the Town of Pelahatchie for Transfer of Weather Warning Devices and authority for Board President to execute documents

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Steve Gaines

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

X. ADDITIONAL BUSINESS TO BE DISCUSSED

Discussion regarding the bids received for new election software

XI. EXECUTIVE SESSION

Motion to discuss the need to go into Executive Session

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

Motion to go into Executive Session to discuss potential litigation and Mississippi Code 25-41-7(4)(g) and 25-41-7(4)(j)

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

Motion to come out of Executive Session.

The record shows that there was no action taken during the Executive Session.

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

XII. RECESS UNTIL 11/14/2025, AT 9:00 A.M.

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

On this day, Monday, November 3, 2025,



A handwritten signature in blue ink, appearing to read "Sid Scarbrough".

SID SCARBROUGH, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS

A handwritten signature in blue ink, appearing to read "Mark S. Scarbrough".

MARK S. SCARBOROUGH, CLERK OF THE BOARD