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RANKIN COUNTY BOARD OF SUPERVISORS Regular Board Meeting

211 East Government
Street
Brandon, MS 39042

Wednesday, October 15, 2025

**~ Minutes ~
9:00 AM**

**Admin
Regular Board Meeting**

I. CALL TO ORDER

9:00 AM Meeting called to order on Wednesday, October 15, 2025, at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Title	Status
Steve Gaines	Supervisor Dist. 4	Present
Brad Calhoun	Supervisor Dist. 3	Present
Sid Scarbrough	President	Present
Glynn McLeod	Supervisor Dist. 2	Present
Jay Bishop	Supervisor Dist. 5	Present
Mark S. Scarborough	Chancery Clerk	Present
Craig Slay	Board Attorney	Present
Keith Hicks	Co. Administrator	Present

II. INVOCATION

Board Attorney, Craig Slay

III. PUBLIC COMMENTS AND RECOGNITION

None

IV. OLD BUSINESS

- A. Minutes Approval:
A. October 6, 2025

RESULT: Passed
MOVER: Brad Calhoun
SECONDER: Steve Gaines
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

V. CONSENT AGENDA

Consent Agenda Items will be considered together and will be approved on a single motion. Any Supervisor desiring to remove an item for separate consideration should so request before approval of the agenda. Discussion items will be considered separately.

RESULT: Passed
MOVER: Jay Bishop
SECONDER: Glynn McLeod
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

1. FINANCIAL REPORTS

- A. Approval of claims docket in the amount of \$3,989,788.46

Those items found in the claims docket, to include but not limited to, contractual services, regular and recurring operating expenses, engineering services, additional legal services, etc., are found to be reasonable and necessary for conducting the county's business.

- B. Acknowledge receipt of Budget and Financial Reports for the month of September 2025

APPOINTMENTS

- C. Authority to appoint Rodney Holder as Inventory Clerk effective 10/1/2025

AGREEMENTS & UTILITY PERMITS

- A. Approval of copier contract with RJ Young for the Chancery Clerk's Office
- B. Ratification of authorization for Board President to execute non-disclosure agreement regarding county-owned property
- C. Ratification of authority for Board President to sign support letter for PSC authorization of power supply to data center at Rankin County Industrial Park
- D. Ratification of approval of Contractual Agreement between Rankin County and Deanco Auctions to sell surplus vehicles and equipment on September 15, 2025, in Philadelphia, MS
- E. Request for approval of CSpire Utility Permit No. 76308-001 to construct a Fiber Optic Cable along/across Old Fannin Road (District 5)
- F. Request for approval of Windstream Utility Permit No. 749552399-42227 to construct a Fiber Optic Cable along/across Red Oak Road (District 4)

OTHER

- A. Authority to change Agent on record to Amy Smith/Risk Management for all employee-related insurance accounts, excluding BCBS

2. AUTHORITY TO ISSUE CHECKS:

- A. Authority for Chad Callender, Hunter Lewis, and Patrick Mullins to attend the LEDA Mississippi Chapter Training Workshop on November 8, 2025 in Horn Lake, MS, and authority to pay any travel

related expenses

- B. Authority to pay Invoice No. 2754 for the Field Training Officer Course in the amount of \$350.00 for John Lewis and authority to issue check
 - C. Authority to pay 2026 Membership Dues for the NENA 911 Association in the amount of \$152.00 each for Brian Grantham and Melissa Bryant and authority to issue check
 - D. Authority to pay registration fees in the amount of \$650.00 each for Staci McNinch and Jeremy Vertucci to attend the IAAO Course 601 on November 17 – 21, 2025, in Starkville, MS and authority to issue check and pay any travel related expenses
 - E. Authority to pay Registration Fees in the amount of \$510.00 and Membership Dues in the amount of \$40.00 for Tonya Rivers to attend the ECAM 2026 21st Annual Certification Training & Convention on January 28 – 30, 2026, in Tunica, MS and authority to issue check and pay any travel related expenses
 - F. Authority to pay membership dues for the Middle Mississippi Building Official Association in the amount of \$175.00 each for Brian Measells, Ashley Haddox, Anthony Guy, Troy Clark, Mark Dimartino, William Goss, & GColbe Smith and authority to issue check
 - G. Authority to pay registration fees in the amount of \$850.00 for GColbe Smith to attend the Residential Building Inspector Training Course on December 7 – 12, 2025, in Mobile, AL and authority to issue check and pay any travel related expenses
 - H. Authority to pay registration fees in the amount of \$950.00 for Anthony Guy to attend the Commercial Plumbing Inspector Training Course on December 7 – 12, 2025, in Mobile, AL and authority to issue check and pay any travel related expenses
3. **AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**
- A. Approval of the following Inventory Changes to remove items from the county inventory that are broken or obsolete, and to transfer items interdepartmental
4. **AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**
- A. **Sheriff's Department:** Chase Perkins (New Hire, Uncertified ADC Officer) at Step 332; **Justice Court:** Tiffany N. Hillhouse (New Hire, Deputy Clerk) at Step 328;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Various Documents

XIV. STACI MCNINCH, TAX ASSESSOR

A. Authorization to approve Non-Profit Tax Exemption Request Application for 2026 Tax Year for Primary Purpose Club, Inc

RESULT: Passed
MOVER: Jay Bishop
SECONDER: Steve Gaines
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

XV. MIKE HARRISON, ROAD MANAGER

A. Road Work Accomplished for September 2025 and Road Work Scheduled for October 2025

RESULT: Passed
MOVER: Brad Calhoun
SECONDER: Sid Scarbrough
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

XVI. TIM PARKER, COUNTY ENGINEER

A. Demolition and Disposal of Asbestos Building Materials – Former Brandon Cement Plant – Approval of Pay Request #1 (Final) from Snyder Environmental & Construction, LLC. In the amount of \$68,000.00 and authority to issue the check (District 3)

RESULT: Passed
MOVER: Brad Calhoun
SECONDER: Jay Bishop
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

B. Watershed Protection Program Element 2.02 Pinebrook Subdivision - Approval of Change Order No. 3 (Summary) in the amount of an increase of \$5,836.39 for the adjustment of estimated quantities to actual final quantities. This authorization is based upon the specific finding by the Board of Supervisors that (1) the contract changes are necessary and would better serve the purposes of the governing authority; (2) the changes are reasonably within the scope of the original project; (3) the changes are commercially reasonable; and (4) the change order is not intended to circumvent the bid law. (District 2)

RESULT: Passed
MOVER: Glynn McLeod
SECONDER: Jay Bishop
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

C. Watershed Protection Program Element 2.02 Pinebrook Subdivision -

Approval of Pay Application No. 13 (Final) from Southeastern Pipeline and Environmental Services for \$95,471.80 and authority to issue the check (District 2)

RESULT: Passed
MOVER: Glynn McLeod
SECONDER: Sid Scarbrough
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- D. The Preserve, Phase 1A (PRV) – Approval of Final Plat and LOC in the amount of \$126,390.00 (District 2)

RESULT: Passed
MOVER: Glynn McLeod
SECONDER: Steve Gaines
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- E. The Preserve, Phase 1B (PRV) – Approval of Final Plat and LOC in the amount of \$54,094.00 (District 2)

RESULT: Passed
MOVER: Glynn McLeod
SECONDER: Steve Gaines
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- F. Gunter Road, Phase 3 – Authority to Advertise (District 1)

RESULT: Passed
MOVER: Brad Calhoun
SECONDER: Jay Bishop
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

XVII. CRAIG SLAY, BOARD ATTORNEY

- A. Set Public Hearing for October 30, 2025, at 9:00 a.m. for Line Willis Nuisance Property, 593 Pisgah Road (District 4)

RESULT: Passed
MOVER: Steve Gaines
SECONDER: Brad Calhoun
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- B. Set Public Hearing for October 30, 2025, at 9:00 a.m. for Kelly Lynn Bowman Nuisance Property, 208 Pembroke Drive (District 2)

RESULT: Passed
MOVER: Steve Gaines
SECONDER: Brad Calhoun
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- C. Set Public Hearing for October 30, 2025, at 9:00 a.m. for Misty & Clarence J. Wempren Nuisance Property, 597 Pisgah Road (District 4)

RESULT: Passed
MOVER: Steve Gaines
SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- D. Set Public Hearing for October 30, 2025, at 9:00 a.m. for Lydia V Randall Nuisance Property, 206 Lakeshore Road (District 4)

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Brad Calhoun

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- E. Set Public Hearing for November 3, 2025, at 9:00 a.m. for Victoria Geller Conditional Use Permit, 159 Bellegrove Circle (District 2)

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Glynn McLeod

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- F. Set Public Hearing for November 3, 2025, at 9:00 a.m. for Brett Denson Conditional Use Permit, 101 Wildwood Lane (District 2)

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Glynn McLeod

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- G. Set Public Hearing for November 3, 2025, at 9:00 a.m. for Brett Denson Conditional Use Permit, 150D Barefoot Springs Drive (District 4)

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Glynn McLeod

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- H. Set Public Hearing for November 3, 2025, at 9:00 a.m. for Cesar Vielman Conditional Use Permit, 509 Mockingbird Circle (District 5)

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Glynn McLeod

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- I. Public Hearing for Thomas Ainsworth Conditional Use Permit, 822 Bethel Road (District 3)

1. Action on Thomas Ainsworth

Board Attorney, Craig Slay, opened the public hearing.

The following spoke in opposition:

Stephen Walker, residing at 787 Bethel Rd

Lawana Ainsworth, residing at 812 Bethel Rd

Eunice Parish, no address provided

The applicant also addressed the board regarding the concerns raised during the public hearing.
Hearing no further comment, Mr. Slay closed the public hearing.

RESULT: Passed
MOVER: Brad Calhoun
SECONDER: Sid Scarbrough
AYES: Glynn McLeod
NAYES: Jay Bishop, Steve Gaines

J. Public Hearing for Dianne Owens Conditional Use Permit, 287 McCullough Mclin (District 1)

1. Action on Dianne Owens

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

RESULT: Passed
MOVER: Sid Scarbrough
SECONDER: Jay Bishop
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

K. Public Hearing for Donna Burks Conditional Use Permit, 372 Swan Drive (District 5)

1. Action on Donna Burks

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

RESULT: Passed
MOVER: Jay Bishop
SECONDER: Glynn McLeod
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

L. Public Hearing for Ken Faulkner Conditional Use Permit, Highway 18 (District 3)

1. Action on Ken Faulkner

Board Attorney, Craig Slay, opened the public hearing. Hearing no comment, Mr. Slay closed the public hearing.

RESULT: Passed
MOVER: Brad Calhoun
SECONDER: Steve Gaines
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- M. Authority of Board President to execute agreement for digital mapping services related to the work of the Rankin County Tax Assessor's Office. The agreement calls for a two -year commitment on the part of the county at an annual cost of \$75,600. Following the conclusion of the initial two-year term, the agreement allows for a renewal for an additional two year term, subject to the discretion of the board of supervisors at a cost to be negotiated between the parties

RESULT: Passed
MOVER: Steve Gaines
SECONDER: Sid Scarbrough
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

XVIII. KEITH HICKS, COUNTY ADMINISTRATOR

- A. Approval of Final Summary Change Order, decreasing the contract amount in the amount of \$250,389.97 and approval of Final Pay Application No. 13 from Thornton Construction for work performed on the Hydrologic Restoration of Stormwater Infrastructure Near Reservoir East Project in the amount of \$186,467.90 and authority to issue check (District 4)

RESULT: Passed
MOVER: Steve Gaines
SECONDER: Brad Calhoun
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- B. Approval of Pay Application No. 6 & 7 (Final) from UpChurch Services for the Rankin County Justice Center Chiller Replacement for a total amount of \$44,135.00 and authority to issue check

RESULT: Passed
MOVER: Sid Scarbrough
SECONDER: Steve Gaines
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- C. Authority to pay invoice # 24-012-002 from CDFL Architects + Engineers for the Rankin County Justice Center Chiller Replacement in the amount of \$1,630.00 and authority to issue check

RESULT: Passed
MOVER: Sid Scarbrough
SECONDER: Steve Gaines
AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

- D. Discussion of and potential action on county insurances

Authority to approve county insurance through MAS Insurance Trust (MASIT)

RESULT: Passed

MOVER: Jay Bishop

SECONDER: Sid Scarbrough

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

XIX. ADDITIONAL BUSINESS TO BE DISCUSSED

- A. Acknowledgement of receipt of written request for increase in fire protection millage from Langford Volunteer Fire Department to support Langford Fire Protection District

Authority for the Board of Attorney to move forward with the next step in the process to increase millage for the Langford Fire Protection District

RESULT: Passed

MOVER: Steve Gaines

SECONDER: Jay Bishop

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

XX. EXECUTIVE SESSION

Motion to discuss the need to go into Executive Session.

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Glynn McLeod

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

Motion to go into Executive Session to discuss personnel and potential litigation

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Glynn McLeod

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod, Sid Scarbrough

Supervisor Bishop left the board meeting at 11:02 a.m.

Motion to come out of Executive Session.

RESULT: Passed

MOVER: Brad Calhoun

SECONDER: Glynn McLeod

AYES: Jay Bishop, Steve Gaines, Brad Calhoun, Glynn McLeod,
Sid Scarbrough

ABSENT: Jay Bishop

The record shows that there was no action taken during the Executive Session.

XXI. ADDED ITEMS

- A. Motion to add the following:
1. Authority to initiate a pending discretionary grant application with the Federal Rail Administration on the county's grade separation for the I-20 connector loop

2. Authority to adjust the county's state legislative request to remove the item associated with qualified resort status

RESULT: Passed
MOVER: Sid Scarbrough
SECONDER: None
AYES: Steve Gaines, Brad Calhoun, Glynn McLeod,
Sid Scarbrough
ABSENT: Jay Bishop

- B. Authorization for the Board Attorney and County Legislative Consulting Team to prepare and file an application with the Federal Rail Administration and/or any other appropriate federal agency requesting construction funding in the amount of \$80,000,000 to construct the grade separation element of the Rankin County I-20 Connector Loop Project. The estimated cost of professional services related to the activities authorized hereby shall not exceed \$50,000. In the event additional funds are required to pay professional costs associated with this authorization, the Board Attorney and/or consulting team must seek additional authorization to incur more costs and make that request, if any, no later than December 1, 2025.

RESULT: Passed
MOVER: Steve Gaines
SECONDER: Brad Calhoun
AYES: Steve Gaines, Brad Calhoun, Glynn McLeod,
Sid Scarbrough
ABSENT: Jay Bishop

- C. Authorization to remove, as a legislative initiative from the state legislature, any request associated with resort status in unincorporated Rankin County

RESULT: Passed
MOVER: Brad Calhoun
SECONDER: Steve Gaines
AYES: Steve Gaines, Brad Calhoun, Glynn McLeod,
Sid Scarbrough
ABSENT: Jay Bishop

XXII. RECESS UNTIL OCTOBER 30, 2025, AT 9:00 A.M.

RESULT: Passed
MOVER: Sid Scarbrough
SECONDER: None
AYES: Steve Gaines, Brad Calhoun, Glynn McLeod,
Sid Scarbrough
ABSENT: Jay Bishop

On this day, Wednesday, October 15, 2025,



Sid Scarbrough

SID SCARBROUGH, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS

Mark S. Scarbrough

MARK S. SCARBOROUGH, CLERK OF THE BOARD