

AGENDA
Rankin County Board of Supervisors
SID SCARBROUGH, PRESIDING
Monday, October 6, 2025 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on October 6, 2025 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 4 Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
President Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Glynn McLeod	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** Paul Megginson & Guy Warren – Risk Management Partners

IV. OLD BUSINESS

A.

- Minutes Approval:
- A. September 30, 2025
 - B. October 2, 2025

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of revised year end docket amount authority to correct 9/30/25 minutes to reflect corrected amount nunc pro tunc

B.

Acknowledgement of receipt of FY 9/30/26 Budget Worksheet for the Pinelands Public Improvement District

Appointments

C.

Approval to appoint Tyrone Brown to the Evergreen Fire Protection District Board of Commissioners, filling the unexpired term of Don Howell

Contracts, Agreements and Utility Permits

D.

Approval for Rankin County to enter into FY26 Annual Computer Software Rental and Services Agreement with Data Systems Management, Inc. and authority to execute documents

E.

Approval of Rankin County to enter into Annual Computer Software Support Agreement with Delta Computer Systems, Inc. and authority to execute documents for FY 2026:

- Solid Waste Billing System - \$265.00 to \$280.90
- Chancery Clerk - \$490.00/monthly to \$519.40
- Tax Assessor - \$3,225.00/monthly to \$3,418.50
- Tax Collector - \$2,955.00/monthly to \$3,132.30

F.

Acknowledgment of agreement with RJ Young for Papercut Solution providing for pre-paid copies and monthly billing for copies made in the Chancery Clerk's office, monthly fee to be paid by the Chancery Clerk's office (36 month agreement)

G.

Authority of Board President to enter into Pest Control Agreement with P&P Beaver Control, LLC, for remediation services directly on or connected with public property. Form of contract acceptable to Rankin County to be finalized before signing. The annual cost for services will be \$9,900 payable in installments acceptable to Rankin County and vendor. Agreement will be terminable upon 30 days' notice by either party AND CONTRACT WILL BE AUTOMATICALLY RENEWABLE AT THE SAME PAYMENT RATE AND ON THE SAME TERMS AND CONDITIONS FOR SUCCESSIVE ONE YEAR PERIODS BEGINNING October 1, 2025, UNTIL TERMINATED BY EITHER PARTY. Vendor will acknowledge that all work to be performed must be relegated to property upon which Rankin County has jurisdiction and legal authority to act

H.

Authorization of Sheriff and Board President to execute amended school safety officer agreement between Rankin County Sheriff's Office, Rankin County Board of Supervisors and Rankin County School District for 2025-2026 School Year

I.

Approval to accept the Mississippi Office of Homeland Security FY25 grant in the amount of \$93,800.00 for contractual services for the Sheriff's Department and authority for the President to execute documents

J.

Approval of request from Puckett Athletic Booster Club for the FY 2026 Recreational Funds (District 3) in the amount of \$4,000.00 as authorized by HB1744 Regular Session; these funds will be used to have a deck built in left field for the softball field

K.

Request for approval of Windstream Communications, LLC. Utility Permit No. 703759070-42629 to construct a Fiber Optic Cable along/across 1186 Poplar Springs Road (District 1)

L.

Request for approval of Comcast Utility Permit No. JB0002113179 to construct a Fiber Optic Cable along/across Mullican Road to be installed between Cleary Road and St. Charles Road (District 1)

M.

Request for approval of Comcast Utility Permit No. JB0001864161 to construct a Coax Cable along/across Queens Wood (District 2)

N.

Request for approval of Comcast Utility Permit No. JB0002304833 to construct a Coax Cable to be installed between Willow Oak Lane and Chinkapen Drive (District 5)

O.

Request for approval of AT&T Utility Permit No. A05790H to construct a Fiber Optic Cable along/across Cato Road to be installed between Conerly Road and 2965 Cato Road (District 3)

P.

Request for approval of AT&T Utility Permit No. A05AT8J to construct a Fiber Optic Cable along/across Mary Crapps Road (District 4)

Q.

Request for approval of Delta Utilities Utility Permit No. 02-25-403 to construct a Natural Gas Line along/across Stevens Drive (District 2)

R.

Request for approval of Delta Utilities Utility Permit No. 118931467 to construct a 2" IP PLA to be installed between Fallen Oaks Drive and First Oak Drive (District 4)

S.

Request for approval of Delta Utilities Utility Permit No. 117690776 to construct a 6" IP PLA along/across Andrew Chapel Road to be installed between Trickhambridge Road and Baker Lane (District 4)

T.

Request for approval of Delta Utilities Utility Permit No. 02-25-404 to construct a New Gas Line along/across HWY 471 (District 4)

Other**U.**

Acknowledgement of receipt of Chancery Court Order (Rankin County Chancery Court Cause No.: 25-1567) declaring tax sales void and requiring issuance of refunds to all tax sale purchasers for amounts paid at tax sale. Authority to issue refunds to tax sale purchasers

2. AUTHORITY TO ISSUE CHECKS:***Dues and Training Conferences*****A.**

Authority to pay registration fees in the amount of \$150.00 each for Thomas Woods and Bailee Polk to attend the Stress Management Course for Dispatchers on October 7, 2025, in Brandon, MS and authority to issue check and pay any travel related expenses

B.

Authority to pay 2026 NACO Membership Dues in the amount of \$2,811.00 and authority to issue check

C.

Authority to pay 2026 Membership Dues for the Mississippi Assessor Collector Association (MACA) in the amount of \$1,500.00 for Caroline Gilbert and authority to issue check

D.

Authority to pay Membership Dues for the Mississippi Association of Governmental Purchasing/Property Agents (MAGPPA) in the amount of \$35.00 for Rebekah Whittington and authority to issue check

E.

Authority to pay registration in the amount of \$200.00 and hotel fees in the amount of \$209.98 for Rebekah Whittington to attend the 2025 Mississippi Association of Governmental Purchasing/Property Agents (MAGPPA) Conference on October 26 – 29, 2025, in Biloxi, MS and authority to issue check and pay any travel related expenses

F.

Authority to pay registration fees in the amount of \$150.00 each for Brent Smith and David Gunter to attend the 2025 MACA Fall Conference on October 27 – 31, 2025, in Oxford, MS and authority to issue check and pay any travel related expenses

G.

Authority to pay registration fees in the amount of \$160.00 each for Brent Smith and David Gunter to attend the IAAO Fall Workshop on October 29 – 31, 2025 and authority to issue check and pay any travel related expenses

H.

Authority to pay 2026 Membership Dues in the amount of \$75.00 each for the Epsilon Sigma Phi (ESP) for Heather Jennings, Donna Beliech, and Natasha Hayes and authority to issue check

I.

Authority to pay 2026 membership dues for the Mississippi Extension Association of Family & Consumer Sciences (MEAFCS) in the amount of \$130.00 for Natasha Haynes and authority to issue check

Advertising County Resources**J.**

Authority to Advertise County Resources for the 2026-2027 School Year Project Graduation for All Rankin County Schools Not to Exceed \$2,000.00 and Authority to Issue Checks Upon Request Received from Each School Starting October 6, 2025

K.

Authority to advertise county resources in the amount of \$250.00 for a half page ad for the Northwest Rankin High School 7A State Marching Band Championship on Saturday, November 1, 2025

L.

Authority to advertise county resources in the amount of \$250.00 as an Award Sponsor for the Race for Grace 5k on November 15, 2025

Other**M.**

Authority to issue check to the Rankin County Livestock Association for Premiums and Expenses for the 2025 Rankin County Horse and Poultry Shows in the amount of \$6,200.75

N.

Authority to reimburse Wiltz Cutrer in the amount of \$54.17 for payment of renewal of Private Registration Service (Network Solutions) for the County's Domain and authority to issue check

O.

Authority to reimburse Pam Whittington in the amount of \$150.00 for rental fee of the Reservoir Community Center due to A/C not working

P.

Authority to issue check to Insight LPR in the amount of \$1,431.60 for rental and transport of heavy equipment to repair License Plate Readers

Q.

Acknowledgement of Court Order approving expenditure of County Funds for emergency elevator repairs received from TK Elevator Corporation and authority to issue check in the amount of \$1,886.50

R.

Authority to pay Hobart Service for invoice numbers 36560113, 36574153, and 36768983 for a total amount of \$3,218.08 for repairs made at the Sheriff's Department

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**A.**

Approval to Remove 1-Glock 17 9MM Semi Auto Pistol Serial #BGSX831, Inventory Asset #12910, from the Sheriff's Department Inventory and Sell the Retiree's Weapon to Retiring Officer Heath Spears, Retiring September 30, 2025, in Compliance of MS Code Ann. §45-9-131

B.

Authority to remove equipment from the Sheriff's Department, declare equipment surplus property and transfer items to the Magee Police Department as an Intergovernmental Sale at no cost pursuant to Mississippi Code Annotated §31-7-13 (2013 Chevrolet Tahoe VIN# 1GNLC2E04DR273217 – Inventory No. 11497)

4. **AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**

A.

FY26 Annual Salaries (See Attachment); **Sheriff’s Department:** Whitney Barrera (New Hire, Certified School Resource Deputy) at Step 427; Christopher Bradshaw (Promotion to Certified Detention Officer) at Step 346; Lakisha Browning (Promotion to Certified Detention Officer) at Step 346; Hannah Kreuz (Promotion to Certified Detention Officer) at Step 346; Dalton Perry (Promotion to Certified Detention Officer) at Step 346; Brianna Savage (Promotion to Certified Detention Officer) at Step 346; James Stewart (Promotion to Certified Detention Officer) at Step 346; Camelia Sumrall (Promotion to Certified Detention Officer) at Step 346; Decoby Sumrall (Promotion to Certified Detention Officer) at Step 346; Dakota Woods (Promotion to Certified Detention Officer) at Step 346; **Circuit Clerk’s Office:** Allayna Jolley (Salary Increase) at Step 363; **Maintenance Department:** James Lyle (New Hire, Maintenance Worker) at Step 301; **Tax Assessor’s Office:** Ivy Welch (New Hire, Part Time Deputy Clerk) at Step 287; **Livestock Department:** John C. Calhoun (New Hire, Site Manager) at Step 368;

5. **RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

A. **Various Documents**

VI. **CAROLINE GILBERT, TAX COLLECTOR**

A.

Approval of the Year End Reports from Tax Collector:

- Insolvent and Delinquent Taxpayers:
 - Real property sold to state - \$113,511.14
 - Mobile Homes - \$62,869.41
 - Personal Property - \$496,138.18
- Checks returned from insufficient funds:
 - \$51,726.39
- List of surrendered Tags:
 - October 1, 2024 - September 30, 2025

B.

Authority to void 2022-2025 Mobile Home Tax Bills for MH Account 834; this mobile home was relocated to Hermanville, MS in 2010 per Department of Revenue

VII. **STACI MCNINCH, TAX ASSESSOR**

A.

Petitions to adjust 2025 Homestead Exemption Supplemental Roll

B.

Petitions for change of assessment on 2023, 2024, and 2025 Personal and 2025 Real Property Assessments

C.

Approval of the Final Resolution for Ad Valorem Tax Exemption Requests and Acknowledgment of letter received from Mississippi Department of Revenue, stating the request is certified as eligible and approved for the following: Nucor Steel Jackson, Inc., (original amount requested decreased by \$133,415.51, due to the Department of Revenue finding it as ineligible property); International Paper Company (original amount requested approved by the Department of Revenue)

D.

Authorization to approve Non-Profit Tax Exemption Request Application for 2026 Tax Year for Primary Purpose Club, Inc

VIII. HEWITT PITTMAN, PURCHASE CLERK

A.

Authority to advertise term bids for the Unit System:

- 1. Bridge Installation and Bridge Components
- 2. Asphalt
- 3. Scrub Seal, Slurry Seal, Micro-Surfacing
- 4. Metal Culverts
- 5. Polypropylene Culverts
- 6. Crushed Aggregates
- 7. Gravel
- 8. Soil Stabilization
- 9. Polyurethane Foam Application and Curb and Gutter Removal/Replacement
- 10. Guardrail Installation and Repair

IX. TIM PARKER, COUNTY ENGINEER

A.

The Harvest – Approval of Preliminary Plat (District 2)

B.

New Haven, Phase 2, Amended – Approval of amended Final Plat (District 3)

C.

Authority for Board President and County Administrator to sign all required documents related to STP-6968-00(001) LPA/109716-701000 – Overlay of Old Highway 49 from Cleary Road to Old Highway 49

X. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for October 15, 2025, at 9:00 a.m. for Thomas Ainsworth Conditional Use Permit, 822 Bethel Road (District 3)

B.

Set Public Hearing for October 15, 2025, at 9:00 a.m. for Diane Owens Conditional Use Permit, 287 McCullough Mclin Road (District 1)

C.

Set Public Hearing for October 15, 2025, at 9:00 a.m. for Donna Burks Conditional Use Permit, 372 Swan Drive (District 5)

D.

Set Public Hearing for October 15, 2025, at 9:00 a.m. for Ken Faulkner Conditional Use Permit, HWY 18 (District 3)

PUBLIC HEARINGS:**E.**

Public Hearing for Springhill Missionary Baptist Church Dimensional Variance, 127 Spring Hill Drive (District 1)

F.

Public Hearing for Twanda Green Conditional Use Permit, Andrew Chapel Road (District 4)

A. OTHER:**A.**

Acknowledgement of receipt of written request from Rankin First for board appointment actions: (1) transfer current board member, Randall White, from her current at-large board member position to Supervisor District 2 board member position in order to fill vacancy created by termination of Larry Mobley as board member; and (2) appoint David Gibbs, Vice-President Entergy Mississippi, as at-large board member to fill vacancy created by transfer of Randall White

B.

Authority for Cypress Point to conduct fundraiser activity involving a live music production that will terminate until approximately one hour beyond the ending time currently set for live productions at said facility in accordance with the conditional use permit assigned to Cypress Point. The fundraiser will take place on October 25, 2025, and the fundraiser will conclude at or before midnight (as opposed to 10:30 p.m. as originally permitted). The conditional use permit shall remain in full force and effect as originally approved following the conclusion of the fundraiser activity

XI. KEITH HICKS, COUNTY ADMINISTRATOR**A.**

Authority to publish detailed Revenue and Expense report for Solid Waste for Fiscal Year 2025

B.

Authority to publish Board of Supervisor's travel for Fiscal Year 2025

C.

Approval of Pay Application No. 5 from UpChurch Services for the Rankin County Justice Center Chiller Replacement in the amount of \$76,475.00 and authority to issue check

D.

Authority to purchase four (4) used Ford Police Interceptor Utility vehicles, 2023 Vin#1FM5K8AB6PGA03240 - Mileage 64,243; in the amount of \$31,000; 2023 Vin#1FM5K8AB1PGA03095 - Mileage 64,446; in the amount of \$31,000; 2023 Vin#1FM5K8AB0PGA62722 - Mileage 64,439; in the amount of \$31,000; 2023 Vin#1FM5K8AB1NGA86198 - Mileage 64,334; in the amount of \$31,000; 2023 Vin#1FM5K8AB0PGA62686 - Mileage 64,315; in the amount of \$32,000; and authority to purchase one (1) Ford Responder F150, 2020 Vin#1FTEW1P47LKD81535 - Mileage 90,938; in the amount of \$27,000; each from the Missouri State Highway Patrol pursuant to §31-7-13(m)(vi) Miss. Code Annotated (1972); Authority for Six (6) Deputies of the Sheriff's Department to travel to Missouri to pick up the vehicles and pay any related travel expenses

XII. ADDITIONAL BUSINESS TO BE DISCUSSED**XIII. EXECUTIVE SESSION****XIV. RECESS UNTIL OCTOBER 15, 2025 AT 9:00 A.M.**