

AGENDA
Rankin County Board of Supervisors
SID SCARBROUGH, PRESIDING
Monday, September 15, 2025 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on September 15, 2025 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 4 Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
President Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Glynn McLeod	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

IV. OLD BUSINESS

A.
Minutes Approval:
A. September 2, 2025

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.
Approval of claims docket in the amount of \$7,603,431.66

B.
Acknowledge receipt of Budget and Financial Reports for the month of August 2025

Contracts, Agreements and Grants

C.
Authorization for Sheriff or other appropriate person to execute Memorandum of Understanding between Rankin County Sheriff’s Office and Mississippi Air National Guard, 172nd Airlift Wing, for cooperative use of Rankin County Safe Room under certain conditions

D.
Approval of request from Pelahatchie Youth Athletic Association for the FY 2025 Recreational Funds (District 4) in the amount of \$2,000.00 as authorized by HB1744 Regular Session; these funds will be used to purchase baseball field equipment

E.
Approval of request from McLaurin High School for the FY 2025 Recreational Funds (District 3) in the amount of \$4,244.04 as authorized by HB1744 Regular Session; these funds will be used to purchase soccer uniforms and equipment

F.

Authority to pay for a Complete Notary Kit, Seal and Bond for Mindy Higginbotham in the amount of \$178.00 and authority to issue check

G.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between William Davis Floyd and Norma Louis Floyd Battle, deceased (Assignors) do hereby sell, convey, and warrant unto Williams Davis Floyd and Ruth Floyd (Assignees) (Parcel I8N-59-10)

H.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between William Davis Floyd and Norma Louis Floyd Battle, deceased (Assignors) do hereby sell, convey, and warrant unto Williams Davis Floyd and Ruth Floyd (Assignees) (Parcel I8N-59-20)

I.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between William Davis Floyd and Norma Louis Floyd Battle, deceased (Assignors) do hereby sell, convey, and warrant unto Williams Davis Floyd and Ruth Floyd (Assignees) (Parcel I8N-59-30)

J.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between William Davis Floyd and Norma Louis Floyd Battle, deceased (Assignors) do hereby sell, convey, and warrant unto Williams Davis Floyd and Ruth Floyd (Assignees) (Parcel I8N-59-40)

Other**K.**

Authority to use county equipment and forces to bury farm animal pursuant to Miss Code Ann Section 19-5-15 based upon certification of licensed veterinarian that immediate burial is required to prevent potential infectious disease. See attached letter certification

L.

Acknowledgement of receipt of resignation letter received from Andrew Chapel Volunteer Fire Department Commissioner, Don W. Howell, Jr.

M.

Authority for Youth Court to host a Fall Festival, at no cost to the county, on October 10, 2025, from 11:00 a.m. - 2:00 p.m. for children who have been reunified with their families, foster children, families that are currently participating in the Zero to Three Program, and participants in the Family Intervention Court

2. AUTHORITY TO ISSUE CHECKS:***Dues and Training Conferences*****A.**

Ratification of authority to pay registration fees in the amount of \$150.00 for Mindy Higginbotham to attend the Online-Performance Evaluation and Discipline class on September 15, 2025, and authority to issue check

B.

Authority for Caroline Gilbert to attend the 2025 Mississippi Association of Collector's and Assessor's Fall Conference on October 27 - 30, 2025, in Oxford, MS and authority to pay any travel related expenses

C.

Authority to pay registration fees in the amount of \$375.00 each for Sid Scarbrough and Mike Harrison to attend the Mississippi Association of Supervisors Fall Education & Policy Development Workshop on October 8 - 10, 2025, in Oxford, MS and authority to issue check and pay any travel related expenses

D.

Authority to pay hotel fees in the amount of \$ each for Justin Allen and Hunter Squires to attend a Dive/Rescue Drysuit Certification Class on September 27 - 28, 2025, in Pelham, AL and authority to issue check, pay any travel related expenses, and travel in county vehicle

E.

Authority for Melissa Bryant to attend the 2025 Gulf Coast NENA Conference on October 12 - 15, 2025, in Orange Beach, AL, and authority to pay any travel related expenses and travel in county vehicle

F.

Authority for Brett Ishee to travel to Meridian, MS, with county truck and side-by-side, on October 13 - 17, 2025 to teach the FUNSAR Class and on December 8 - 12, 2025, to teach the ADSAR Class and authority to pay any travel related expenses

G.

Authority to pay registration fees in the amount of \$375.00 each and hotel fees in the amount of \$308.00 each for eight (8) Youth Court Employees to attend the 12th Annual One Loud Voice - Multidisciplinary Team Child Abuse Conference on November 4 - 6, 2025, in Biloxi, MS and authority to issue checks and pay any travel related expenses

H.

Authority to pay registration fees in the amount of \$400.00 for Staci McNinch to attend the 2025 MACA Fall Conference and IAAO Fall USPAP Workshop on October 27 - 31, 2025 in Oxford, MS and authority to issue check and pay any travel related expenses

I.

Authority to pay registration fees in the amount of \$160.00 for Mark Wroten to attend the IAAO Fall USPAP Workshop on October 29-31, 2025 in Oxford, MS and authority to issue check and pay any travel related expenses

J.

Authority for Fred Davis to attend the Fall County Veteran Service Officer Training on September 29 - October 3, 2025, in Oxford, MS and authority to pay any travel related expenses

Other**K.**

Authority to issue check in the amount of \$1,593.42 to Corey Wells for repair of damaged vehicle caused by county employee and authority to issue check upon receipt of executed Full, Final, & Absolute Release, and Settlement Agreement

L.

Authority to pay for a Complete Notary Kit, Seal and Bond for Jordan McQueary in the amount of \$178.00 and authority to issue check

- M.
Authority to pay for a Complete Notary Kit, Seal and Bond for Daniel Barnett in the amount of \$178.00 and authority to issue check
- N.
Authority to pay for a Complete Notary Kit, Seal and Bond for Glantz Pinter in the amount of \$178.00 and authority to issue check
- O.
Authority to pay for a Complete Notary Kit, Seal and Bond for Kristie Barber in the amount of \$178.00 and authority to issue check
- P.
Authority to issue check in the amount of \$1,500.00 to CivicPlus for historical import of over 750 meeting minutes and authority for Board President to execute Statement of Work
- Q.
Authority to pay for a Complete Notary Kit, Seal and Bond for Blaine White in the amount of \$178.00 and authority to issue check
- R.
Authority to pay for a Complete Notary Kit, Seal and Bond for Christopher Lawson in the amount of \$178.00 and authority to issue check
- S.
Authority to issue check in the amount of \$14,045.50 to PTS Solutions, Inc. for quarterly software maintenance from October 1, 2025 - December 31, 2025; this software maintenance covers Dispatch, Mapping, Incident, Case Management, Mobile, AVL, Field Reporting, SQL, Evidence Room, and Interface Software

3. **AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**

A.
Authority to approve the following Personnel Recommendations:
Sheriff’s Department: Jermanny Crook (New Hire, Uncertified Maintenance, Part-Time) at Step 332; Ashlenn Errington (New Hire, Certified Dispatcher) at Step 346; Nicholas Gardner (New Hire, Uncertified Adult Detention Officer) at Step 332; Ruby Griffith (New Hire, Certified Adult Detention Officer, Part-Time) at Step 366; Isabella Hicks (New Hire, Uncertified Dispatcher) at Step 332; Decoby Sumrall (New Hire, Uncertified Adult Detention Officer) at Step 332; **Road Department:** John Barlow (New Hire, Operator) at Step 359; **Chancery Court:** Keri H. Carroll (Circuit Court Order appointing and setting salary for AOC Staff Attorney III, Keri H. Carroll, effective October 1, 2025); Jon H. Powell (Acceptance of Supreme Court Order on September 10, 2025, Appointing Family Master, Jon H. Powell, for Service Beginning October 1, 2025, through December 31, 2025, and Compensate Said Family Master a Salary of \$2,500.00 Per Month as Per Ordered Entered by Rankin County Chancery Court);

4. **RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

A. Record Various Documents to be Made a Permanent Part of the Minutes

VI. **CAROLINE GILBERT, TAX COLLECTOR**

A.
Authority to void 2022 & 2023 tax sale and refund any tax sale purchaser

for PPIN 11439; this property was processed through the tax sale erroneously and should have been coded as tax exempt

VII. STACI MCNINCH, TAX ASSESSOR

- A.
Request Approval of 2025 Ad Valorem Tax Exemption requests for the following:
Nucor Steel Jackson, Inc. (Ad Valorem Tax Exemption - 5 Year Exemption); *International Paper Company* (Ad Valorem Tax Exemption - 10 Year Exemption); *TMS International, LLC.* (Ad Valorem Tax Exemption -2024 Replacements - 10 Year Exemption); *TMS International, LLC.* (Ad Valorem Tax Exemption - 2022 Replacements - 8 Year Exemption); *TMS International, LLC.* (Ad Valorem Tax Exemption - 2023 Replacements - 9 Year Exemption); *TMS International, LLC.* (Ad Valorem Tax Exemption - 2021 Replacements - 7 Year Exemption); *TMS International, LLC.* (Ad Valorem Tax Exemption - 2020 Replacements - 6 Year Exemption); *TMS International, LLC.* (Ad Valorem Tax Exemption - 2019 Replacements - 5 Year Exemption); *TMS International, LLC.* (Ad Valorem Tax Exemption - 2018 Replacements - 4 Year Exemption); *TMS International, LLC.* (Ad Valorem Tax Exemption - 2016 Replacements - 2 Year Exemption); *TMS International, LLC.* (Ad Valorem Tax Exemption - 2015 Replacements - 1 Year Exemption); *Metalcraft of Mayville* (Freeport Warehouse)
- B.
Request approval of deletion of 3664 homestead exemption accounts from the 2025 Homestead Exemption Deletion File

VIII. HEWITT PITTMAN, PURCHASE CLERK

- A.
Award of reverse auction for one (1) 33,000 GVW Knuckle Boom Loader Truck and authority for county to purchase truck and authority to issue check

IX. TIM PARKER, COUNTY CONSULTING ENGINEER

- A.
CMPDD Transportation Alternative Application - Approval of Resolution requesting federal funding with a 20% local funds match
- B.
Authority of Board President to execute Board Order required by MDOT related to sidewalk project at Pisgah Attendance Center. This action requires no current funding commitment from the County. Eventually, the County will be expected to commit to a 20% match of total project costs, should the project be awarded
- C.
Watershed Protection Program Element 2.02 Pinebrook Subdivision - Approval of Pay Application No. 12 from Southeastern Pipeline and Environmental Services in the amount of \$161,381.80 and authority to issue the check (District 2)
- D.
Gunter Road Improvements Phase II - Approval of Pay Application No. 14 from Hemphill Construction Company, Inc. for work performed on the project for \$305,325.95 and authority to issue the check (District 1)

X. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for October 2, 2025, at 9:00 a.m. for Alice Paysinger, 316 Woodlands Drive (District 2)

B.

Set Public Hearing for October 2, 2025, at 9:00 a.m. for Robert Wall, Jr. Nuisance Property, 569 Seventh Day Road (District 1)

C.

Set Public Hearing for October 2, 2025, at 9:00 a.m. for Marilyn Boyd Nuisance Property, 240 Willow Lane (District 2)

D.

Set Public Hearing for October 2, 2025, at 9:00 a.m. for Springhill Missionary Baptist Church Dimensional Variance, 127 Springhill Drive (District 1)

E.

Set Public Hearing for October 2, 2025, at 9:00 a.m. for Twanda Green Conditional Use Permit, Andrew Chapel Road (District 4)

PUBLIC HEARINGS:**F.**

Public Hearing for Kimberly Shirley Conditional Use Permit, 1209 Barker Road (District 4)

1. Action on Kimberly Shirley

G.

Public Hearing for Chloe Kilman & Nick Blanchard Dimensional Variance Request, Grants Ferry Road (District 2)

1. Action on Chloe Kilman & Nick Blanchard

OTHER:**H.**

Ratification of authorization to County Administrator to execute all documents and take all actions necessary to close purchase of 1.9 acres, Pinelands Development, Lakeland Drive, Flowood, Mississippi, for a total price of \$420,130.99 (purchase price plus county portion of closing costs/fees). Ratification of authority to issue check to Advantage Closing and Escrow, Inc.

I.

Discussion of, and potential action to authorize, Purchase and Sale Agreement, Rankin County Parcel G2-146 (A.S. Humble Trust), being approximately 4.5 acres located on Main Street in Star Community for placement of Star Volunteer Fire Department facility. The purchase price is \$50,000. Authority for Board President to sign PSA and for County Administrator to do all things necessary and to execute any and all documents required in order to close the purchase transaction. Authority to issue earnest money deposit check in the amount of \$5,000 payable to the listing agent, Turnkey Properties, 211 Commerce Drive, Suite B, Brandon, MS 39042

XI. KEITH HICKS, COUNTY ADMINISTRATOR**A.**

Authority to amend the FY2025 Budget as of September 30, 2025, to reflect actual receipts and expenditures for the Fiscal Year 2025

B.

Authority to Issue Checks for the Annual 2025 Tax Levy Allocation of Funds To Each Fire Department Contingent Upon Receipt of Financials and Run Reports

C.

Approval of Pay Application No. 12 from Thornton Construction for work performed on the Hydrologic Restoration of Stormwater Infrastructure Near Reservoir East Project in the amount of \$204,312.58 and authority to issue check (District 4)

D.

Authority for Director, Emergency Operations, and/or County Administrator or other appropriate person to execute Rankin County Hazard Mitigation Plan with the Mississippi Emergency Management Agency (see attached)

E.

Discussion of and potential action on bids received for Circuit Courtroom renovations

XII. ADDITIONAL BUSINESS TO BE DISCUSSED**A.**

Ratification of Authorization to execute Letter Agreement between Rankin County and Select Specialty Hospital - Jackson for medical care treatment of incarcerated individual (see attached). Authority to issue payment to Select Specialty Hospital - Jackson in conformity with letter agreement upon presentation of proper invoices

XIII. EXECUTIVE SESSION**XIV. RECESS UNTIL SEPTEMBER 30, 2025, AT 9:00 A.M.**