

AGENDA
Rankin County Board of Supervisors
SID SCARBROUGH, PRESIDING
Tuesday, July, 15, 2025 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on July 15, 2025 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 4 Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
President Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Glynn McLeod	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

IV. OLD BUSINESS

A.

Minutes Approval:
A. July 7, 2025

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of claims docket in the amount of \$12,866,636.53

B.

Acknowledgement receipt of Budget and Financial Reports for the month of June 2025

C.

Approval of Budget Amendment for the Jail to transfer between line items for van purchase, no increase

D.

Approval of Budget Amendment for the Jail to transfer between line items for golf cart purchase, no increase

E.

Approval of Budget Amendment for an increase in the Special Assessment Criminal Penalty Sheriff Fund (031) to purchase Ford Police Interceptor

2. **AUTHORITY TO ISSUE CHECKS:**

Dues and Training Conferences

A.

Authority for ten (10) Interdiction Deputies to attend the 2025 National Interdiction Conference on September 7 - 12, 2025, in Charleston, South Carolina, and authority to pay any travel related expenses

B.

Authority to pay hotel fees in the amount of \$719.20 for Destine Tune to attend the 19th Annual Cross Sites Conference on August 4 - August 8, 2025, in Portland, Oregon, and authority to issue check and pay any travel related expenses

Advertising County Resources

C.

Authority to advertise county resources in the amount of \$250.00 for sponsorship of the Town of Pelahatchie’s Muscadine Jubilee and authority to issue check

Other

D.

Authority to issue check to the State of Mississippi, per HB603 MOU between DFA and Rankin County, to return bank interest remaining in Fund 329 in the amount of \$250.37

3. **AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**

A.

Approval of the following Inventory Changes to remove items from the county inventory that are broken or duplicates (See attached)

4. **AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**

A.

Authority to approve the following Personnel Recommendations:
Sheriff’s Department: Elizabeth Crusoe (New Hire, Uncertified Dispatcher) at Step 332; **Chancery Clerk’s Office (Court):** Martha Tigrett (Salary Increase) at Step 469; **Circuit Clerk’s Office:** Karen Boykin (Salary Increase) at Step 367; Kim Jamison (Salary Increase) at Step 393; Zoe Peevy (Salary Increase) at Step 343;

5. **RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

A. Record Various Documents to be Made a Permanent Part of the Minutes

- a Vardoc Executed Agreement with Pitney Bowes for Mail Machine (PDF)
- b Vardoc Public Notice for Real & Personal Property Assessment Rolls (Proof) (PDF)

VI. **STACI MCNINCH, TAX ASSESSOR**

A.

Petitions for change of assessment on 2024 Real Property Assessments

B.

Authority to request a corrected tax statement for 2024 be generated by the Tax Collector’s Office for PPIN 31292; the aforementioned parcel was improperly conveyed due to a deed error

VII. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Gunter Road Improvements Phase II - Approval of Pay Application No. 13 from Hemphill Construction Company, Inc. for \$175,865.40 and authority to issue the check (District 1)

B.

Watershed Protection Program Element 2.02 Pinebrook Subdivision - Approval of Pay Applications No. 9 and No. 10 from Southeastern Pipeline and Environmental Services for \$272,782.52 and \$364,828.55 and authority to issue the checks (District 2)

C.

Demolition and Disposal of Asbestos Building Materials - Former Brandon Cement Plant - Discussion and Potential Action (District 3)

VIII. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for July 31, 2025, at 9:00 a.m. for Dolores R. Hough Estate Nuisance Property, 421 Mallard Point (District 3)

B.

Set Public Hearing for July 31, 2025, at 9:00 a.m. for Elizabeth Dallis Nuisance Property, 402 Mallard Point (District 3)

C.

Set Public Hearing for July 31, 2025, at 9:00 a.m. for George Taylor Nuisance Property, 113 Burnett Drive (District 2)

D.

Set Public Hearing for July 31, 2025, at 9:00 a.m. for Johnny Paul Porter Nuisance Property, 1124 Leesburg Road (District 4)

E.

Set Public Hearing for July 31, 2025, at 9:00 a.m. for Loren Muse Nuisance Property, 2260 Almar Road (District 1)

F.

Set Public Hearing for July 31, 2025, at 9:00 a.m. for Justin Thornton Nuisance Property, 150 Floyd Street (District 1)

G.

Set Public Hearing for August 4, 2025, at 9:00 a.m. for Katie Barber Nuisance Property, 1215 Patriotic Circle (District 4)

OTHER:

H.

Authority for EOC Director to execute Memorandum of Acknowledgment regarding use of Rankin County Safe Room as Disaster Recovery Facility during any federally declared disaster, if any. This document is being requested and required by Mississippi Emergency Management Agency as a prerequisite for Rankin County’s qualification for EMPG funding

IX. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Approval of Pay Application No. 10 from Thornton Construction for work performed on the Hydrologic Restoration of Stormwater Infrastructure near Reservoir East Project in the amount of \$237,238.54 and authority to issue check (District 4)

X. ADDITIONAL BUSINESS TO BE DISCUSSED

- A.** PATH – Discussion of potential county projects

XI. EXECUTIVE SESSION

XII. RECESS UNTIL JULY 31, 2025 AT 9:00 A.M.