

AGENDA
Rankin County Board of Supervisors
SID SCARBROUGH, PRESIDING
Monday, July, 7, 2025 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on July 7, 2025 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 4 Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
President Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Glynn McLeod	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A. Tim Savell, FastCat

IV. OLD BUSINESS

- A.

Minutes Approval:
A. June 16, 2025
B. July 3, 2025

V. CONSENT AGENDA

- 1. **APPROVAL OF THE FOLLOWING:**

Financial

- A.

Approval of Budget Amendment for the Circuit Clerk’s Office to transfer between line items for scanning contract, no increase

Appointment

- B.

Acceptance of Supreme Court Order on December 6, 2024, Appointing Family Master, Keri Haralson Carroll, for Service Beginning July 1, 2025, through December 31, 2025, and Compensate Said Family Master a Salary of \$2,500.00 Per Month as Per Ordered Entered by Rankin County Chancery Court
- C.

Authority to appoint Rachel Knight as receiving clerk for the District Attorney’s Office, replacing Ardith Patrick

Contracts, Agreements and Grants

- D.

Request approval of Amendment to food service contract between the Rankin County Sheriff's Department and Summit Food Service, LLC for an additional one (1) year extension and CPI increase of 3.8% for inmate food services and authority for Board President to execute documents

E.

Approval of Insurance Proposal for Inmate Health Care with Sirius American Insurance Company on behalf of the Rankin County Sheriff and authority for the Sheriff to execute documents

F.

Approval of Copier Contract with ADS, LLC for the Tax Assessor's Office

G.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Pete's Enterprises (Assignors) do hereby sell, convey, and warrant unto Rankin Roots Properties, LLC (Assignees)

Other

H.

Pursuant to Miss. Code Ann. Section 23-15-281(2), authority of Road Department to initiate repair/paving of parking lot located at 2412 Upper Drive, Pearl, MS 39208, which serves as a polling place under agreement with Rankin County, Mississippi

I.

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for county assistance at Florence High School to clear and grub behind the baseball and softball fields pursuant to Miss. Code Ann. 19-3-42(4)

2. *AUTHORITY TO ISSUE CHECKS:*

Dues and Training Conferences

A.

Authority to pay registration fees in the amount of \$300.00 for James Barta to attend the Glock Armorer's Course on July 29, 2025, at MLEOTA and authority to issue check and pay any travel related expenses

B.

Authority to pay registration fees in the amount of \$350.00 for James Barta to attend the Field Training Officer Class on October 14 - 16, 2025, in Camp Shelby, MS, and authority to issue check and pay any travel related expenses

C.

Authority to pay registration fees in the amount of \$410.00 for David King to attend the Basic Evidence Management and Evidence Management for Supervisors online courses on July 29 - July 30, 2025, and authority to issue check

D.

Authority to pay registration fees in the amount of \$300.00 for Thomas

Woods to attend the Officer Involved Shooting and Critical Incidents on July 14 - July 15, 2025, in Pearl, MS and authority to issue check and pay any travel related expenses

E.

Authority to pay registration fees in the amount of \$300.00 for Thomas Woods to attend the Negotiations and Talk Tactics Course on August 4 - August 5, 2025, in Canton, MS and authority to issue check and pay any travel related expenses

F.

Authority to pay registration fees in the amount of \$325.00 each for Rebecca Walker and Courtney Burnside to attend the 47th Justice for All Youth - Youth Empowerment Symposium 2025 on August 6 - 8, 2025, in Biloxi, MS and authority to issue check and pay any travel related expenses

G.

Authority to pay registration fees in the amount of \$300.00 for Kevin Collins to attend the Communications Training Officer Class on August 20 - 21, 2025, in Mendenhall, MS and authority to issue check and pay any travel related expenses

H.

Authority to pay membership dues in the amount of \$40.00 for the Mississippi Civil Defense/Emergency Management Association (MCDEMA) for Lance Cooper and authority to issue check

I.

Authority for Caroline Gilbert to attend the 2025 Mississippi Association of Collectors and Assessors' (MACA) Summer Conference on June 22 - June 26, 2025, and authority to pay any travel related expenses

J.

Authority to pay registration fees in the amount of \$325.00 each and hotel fees in the amount of \$151.98 each for ten (10) Youth Court Employees to attend the 20th Annual Mississippi Association of Drug Court Professionals' Drug Court Conference on August 13 - August 15, 2025, in Biloxi, MS and authority to issue checks and pay any travel related expenses

K.

Authority to pay registration fees in the amount of \$295.00 each and hotel fees in the amount of \$96.99 for Ava Walker, Jessica Culpepper, Barry Belue, and Alisha Forsythe to attend the 47th Juvenile Justice Symposium on August 6 - August 8, 2025, in Biloxi, MS and authority to issue checks and pay any travel related expenses

L.

Authority to pay hotel fees in the amount of \$719.20 each for Julie Thompson, Gentri May, Jan Lewis, Corey Gerber, and Josh McCrory to attend the 19th Annual Cross Sites Conference on August 4 - August 8, 2025, in Portland, Oregon, and authority to issue check and pay any travel related expenses (This conference is required by the Zero to Three grant & all costs will be reimbursed by grant funds)

Advertising County Resources

M.

Authority to advertise county resources in the amount of \$225.00 with Brandon High School for a ¼ page ad for 2025-2026 Yearbook and authority to issue check

Other

N.

Authority to resolve disputed claim arising out of law enforcement incident that occurred on July 15, 2022, involving the claimant, April Shoemaker. The claim, which is denied by the Rankin County Sheriff’s Department, is disputed and it is in the best interest of the citizens of Rankin County to resolve the matter and avoid protracted litigation. The resolution amount is \$20,000 in exchange for signed release of all Claims. Authority to issue settlement check as instructed by Sheriff’s legal counsel

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:

A.

Approval of the following Inventory Changes to remove items from the county inventory that are broken or obsolete and to transfer items interdepartmental (See attached)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Authority to approve the following Personnel Recommendations:
Sheriff’s Department: Hannah Kreuz (New Hire, Uncertified Juvenile Detention Officer) at Step 332; Ryan McCarley (Promotion to Certified ADC Deputy) at Step 415; Santiago Solorio (Promotion to Certified ADC Deputy) at Step 415; Lillie Yazdani (New Hire, Uncertified Dispatcher) at Step 332;
Road Department: Quincy Raybon (New Hire, Driver) at Step 326; **Tax Assessor’s Office:** Tonisha Agee (Salary Increase) at Step 392; Breanna Doughty (Salary Increase) at Step 375; Maria Maddox (Salary Increase) at Step 383; Traci Massey (Salary Increase) at Step 375; Mary Tilghman (New Hire, Part-Time Summer Deputy Clerk) at Step 257; Traci Tilghman (Salary Increase) at Step 388; Jeremy Vertucci (Salary Increase) at Step 400;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Record Various Documents to be Made a Permanent Part of The minutes

VI. CAROLINE GILBERT, TAX COLLECTOR

A.

Authority to publish twice of the Rankin County 2024 Tax Sale to be held on August 25, 2025, and publish separate notification for On-Line Auction Format

B.

Request to Void and Refund Mobile Home Taxes Paid to Account 27149; the aforementioned property was erroneously taxed as a mobile home when assessed to real property. I am requesting that the home tax bill be

voided and that the 2023 and 2024 Mobile Home Taxes be refunded to the owner in the amount of \$1,268.05

VII. STACI MCNINCH, TAX ASSESSOR

A.

Petitions to adjust 2024 Homestead Exemption Supplemental Roll

B.

Petitions for change of assessment on 2024 Real and 2020, 2021, 2022, and 2023 Real & Personal Property Assessments

C.

Request approval of 2025 Real and Personal Property Assessment Rolls and Accept written objections by Monday, August 4th, 2025, at 9:00 a.m. and Set public hearing for Friday, August 15th, 2025, at 9:00 a.m. and Authority to publish public notice in the Rankin County News

VIII. BRIAN GRANTHAM, EMERGENCY MANAGEMENT DIRECTOR

A.

Approval of the Rankin County Emergency Sheltering Support Plan and the 2024 Rankin County Comprehensive Emergency Management Plan and authority for Board President to execute documents

IX. MIKE HARRISON, ROAD MANAGER

A.

Request for approval of Atmos Energy Utility Permit No. 070.56629 to construct a Natural Gas Line along/across Briarhill Road to be installed between Oakdale Street and Teakwood Lane (District 1)

B.

Request for approval of Windstream Communications Utility Permit No. 70375908100001-36073 to construct a Telecommunications Line along/across Poplar Springs Road to be installed between Clear Branch Road and Crosby Road (District 1)

C.

Request for approval of Windstream Communications Utility Permit No. 7037590700002-36630 to construct a Telecommunications Line to be installed between Hickory Ridge Road and Mullican Road (District 1)

D.

Request for approval of Windstream Communications Utility Permit No. 7037500700002-37570 to construct a 450’ Duct to be installed between Highway 469 and Williams Road (District 1)

E.

Request for approval of CSpire Utility Permit No. 73607-005 to construct a Fiber Optic Cable along/across Lake Village Circle (District 2)

F.

Request for approval of Comcast Utility Permit No. JB0002204026 to construct a Coax Cable to be installed between Trawler Circle and Waters

Edge (District 2)

G.

Request for approval of Comcast Utility Permit No. JB0001938748 to construct an Underground Cable along/across Commonwealth Avenue to be installed between Norfolk Cove and Ashland Avenue (District 2)

H.

Request for approval of Comcast Utility Permit No. JB0002115727 to construct a Fiber Cable to be installed between Stone Brooke Place and Windrock Drive (Other County Roads Involved: Pebble Creek Dr., Diamond Pl., Gemstone Dr., Stones Throw Dr., Granite Dr.) (District 3)

I.

Request for approval of Comcast Utility Permit No. JB0002182385 to construct a Coax Cable along/across Greenfield Ridge Drive to be installed between Greenfield Ridge Drive E and Sawgrass Lakes Drive (District 3)

J.

Request for approval of Comcast Utility Permit No. MSPEHBR897-UG to construct a Coax Cable along/across Crossview Place and Hollybush Road to be installed between Abbie Drive and Adams Road (District 4)

K.

Request for approval of AT&T Utility Permit No. A0564XJ to construct a Fiber Optic Cable along/across Springwater Ranch Road (Other County Roads Involved: Laramie Ln., Gill Rd.) (District 3)

L.

Request for approval of AT&T Utility Permit No. A05658X to construct a Fiber Optic Cable along/across Rock Hill Road to be installed between Highway 18 and Wade Patrick Road (District 3)

M.

Request for approval of Delta Utilities Utility Permit No. 04-25-903 to construct a Natural Gas Line along/across Lake Freedom Ridge Lane (District 4)

N.

Request for approval of Entergy Utility Permit No. RK22-004A to replace an existing recloser, installing a transformer, and replacing 3 poles along/across Old Fannin Road to be installed between Jury Road and Vernon Jones Avenue (District 5)

O.

Request for approval of Accu Borz Drilling Permit No. 02-25-902 to construct a Site Irrigation along/across Bay Pointe Drive (District 2)

X. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Sandhill Farms - Approval of Final Plat (District 4)

XI. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:**A.**

Set Public Hearing for July 31, 2025, at 9:00 a.m. for Emma Boone Conditional Use Permit, 935 Highway 469 N (District 1)

B.

Set Public Hearing for August 4, 2025, at 9:00 a.m. R & J Construction, Inc. Conditional Use Permit, Rankin Road (District 4)

PUBLIC HEARINGS:**C.**

Public Hearing on the Resolution of Intent to Issue General Obligation Bonds

OTHER:**D.**

Consideration of and potential action to adopt RESOLUTION (I) AUTHORIZING THE SALE AND ISSUANCE OF A RANKIN COUNTY, MISSISSIPPI GENERAL OBLIGATION BOND, SERIES 2025 (CAPITAL IMPROVEMENTS PROJECT) IN A PRINCIPAL AMOUNT OF NOT TO EXCEED FORTY MILLION DOLLARS (\$40,000,000) FOR THE PURPOSE OF (A) CONSTRUCTING, RECONSTRUCTING, AND REPAIRING ROADS, HIGHWAYS, AND BRIDGES, AND ACQUIRING THE NECESSARY LAND, INCLUDING LAND FOR ROAD BUILDING MATERIALS, AND ACQUIRING RIGHTS-OF-WAY THEREFOR, (B) PURCHASING OR ERECTING, EQUIPPING, REPAIRING, RECONSTRUCTING, REMODELING, AND ENLARGING COUNTY BUILDINGS, COURTHOUSES, OFFICE BUILDINGS, JAILS, AND RELATED FACILITIES, AND THE PURCHASE OF LAND THEREFOR, (C) PURCHASING FIRE-FIGHTING EQUIPMENT AND APPARATUS, AND PROVIDING HOUSING FOR THE SAME AND PURCHASING THE LAND NECESSARY THEREFOR, AND (D) PURCHASING MACHINERY AND EQUIPMENT WHICH HAVE AN EXPECTED USEFUL LIFE IN EXCESS OF TEN (10) YEARS, ALL AS AUTHORIZED BY THE LAWS OF THE STATE OF MISSISSIPPI; (II) PRESCRIBING THE FORM AND DETAILS OF SAID BOND AND DIRECTING THE PREPARATION, EXECUTION, AND DELIVERY THEREOF; (III) PROVIDING CERTAIN COVENANTS OF RANKIN COUNTY, MISSISSIPPI IN CONNECTION WITH SAID BOND; (IV) AUTHORIZING THE SALE OF SAID BOND TO THE MISSISSIPPI DEVELOPMENT BANK; (V) AUTHORIZING AND APPROVING THE FORM OF AND THE EXECUTION AND DELIVERY OF A COUNTY BOND PURCHASE AGREEMENT IN CONNECTION WITH THE SALE OF SAID BOND; (VI) APPOINTING A PAYING AND TRANSFER AGENT FOR SAID BOND; (VII) AUTHORIZING AND APPROVING THE FORM OF, AND AUTHORIZING THE DISTRIBUTION OF, A PRELIMINARY OFFICIAL STATEMENT AND THE PREPARATION AND DISTRIBUTION OF A FINAL OFFICIAL STATEMENT IN CONNECTION WITH SAID BOND AND THE NOT TO EXCEED FORTY MILLION DOLLARS (\$40,000,000) MISSISSIPPI DEVELOPMENT BANK SPECIAL OBLIGATION BONDS, SERIES 2025 (RANKIN COUNTY, MISSISSIPPI GENERAL OBLIGATION BOND PROJECT); (VIII) APPROVING THE FORM OF A TRUST INDENTURE FOR SAID MISSISSIPPI DEVELOPMENT BANK BONDS; (IX) AUTHORIZING AND APPROVING THE FORM OF AND THE EXECUTION AND DELIVERY OF A BOND PURCHASE AGREEMENT AND CERTAIN OTHER DOCUMENTS IN CONNECTION WITH SAID MISSISSIPPI DEVELOPMENT BANK BONDS AND SAID COUNTY BOND; AND (X) FOR RELATED PURPOSES

E.

Authorization for Board President and/or County Administrator to execute all documents that may be required to implement and secure bond issuance and authority of County Administrator and/or Board President to do all things necessary to effectuate and carry out Board of Supervisors intentions with respect to bond

XII. KEITH HICKS, COUNTY ADMINISTRATOR**A.**

Declaration of County-Owned Surplus Personal Property pursuant to Miss. Code Ann. Section 17-25-25(1). The following county-owned surplus property is declared surplus: One (1) 2010 - International E-One Class A Pump; One (1) 2010 - International E-One Class A Pump; One (1) 2011 - International 1030 Gallon Pumper. Authorization to advertise and to conduct private sale pursuant to Miss. Code Ann. Section 17-25-25(2). Authorization to set deadline for receipt of sealed bids for 8:30 a.m. on August 4, 2025

B.

Authorization for County Administrator to sign Large Construction Notice of Intent for coverage under the large construction storm water general NPDES Permit for submission to MDEQ, associated with the Florence-Byram Parkway project

C.

Authority to advertise for the Circuit Courtroom Renovations

XIII. ADDITIONAL BUSINESS TO BE DISCUSSED**XIV. EXECUTIVE SESSION****XV. RECESS UNTIL JULY 15, 2025 AT 9:00 A.M.**