

AGENDA
Rankin County Board of Supervisors
SID SCARBROUGH, PRESIDING
Monday, June 16, 2025 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on June 16, 2025 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 4 Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
President Sid Scarbrough	☐	☐	☐	
Vice President Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

IV. OLD BUSINESS

A.

Minutes Approval:
A. June 2, 2025

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of claims docket in the amount of \$8,255,991.49

B.

Acknowledgement receipt of Budget and Financial Reports for the month of June 2025

C.

Approval of Budget Amendment for Chancery Court to transfer between line items, no increase

Contracts, Agreements and Grants

D.

Ratification of authority of County Administrator to execute agreement between Rankin County, Mississippi and Moody’s Rating Service for purpose of credit standing determination further to public issuance, with agreement made effective June 5, 2025

E.

Ratification of authority of Rankin County Sheriff and appropriate Youth Court personnel to enter into an agreement for the exchange of client

information between Region 8 Mental Health Services and the Thomas H. Broome Juvenile Justice Center and the Rankin County Juvenile Detention Center

F.

Authority for the Sheriff's Department to enter into a Memorandum of Understanding with the MS National Guard Counterdrug Taskforce for military support in conducting counterdrug operations and authority for the Sheriff to execute documents

G.

Authority for Youth Court to apply for the New Allies MS Youth Court Institute Grant; this grant will provide support for ongoing training, shared learning opportunities and multidisciplinary convenings that will be open to Mississippi Judges (The possible award amount is \$65,000.00 and there is no match requirement)

H.

Approval to accept the Mississippi Office of Homeland Security grant in the amount of \$32,000 for the purchase of and installation of License Plate Readers and authority for the President to execute documents

I.

Authority to approve 2025-2026 Heavy Equipment Memorandum of Understanding between the Rankin County School District and Rankin County Board of Supervisors to allow high school students to work with certain departments within the county to provide educational opportunities for students who plan to enter the workforce after high school, specifically in Heavy Equipment Operations and Authority for board president to execute agreement

J.

Authority to retain legal counsel to defend Rankin County District Attorney, Bubba Bramlett, in a lawsuit filed in the United States District Court for the Southern District of Mississippi. Legal counsel will be Watkins & Eager. Authority to issue payment of invoices related to said retention presented by Watkins & Eager for services provided further to the retention

K.

Approval to enter into a five-year Rental Agreement with Pitney Bowes, Inc. for mailing equipment and authority to execute documents

L.

Approval of Amendment to the Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto Lindsey Elyse Keyes and Meagan Brooke Arender (Lessees) (Parcel P2-43)

M.

Approval of Amendment to the Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto Lindsey Elyse Keyes and Meagan Brooke Arender (Lessees) (Parcel P2-43-10)

N.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Lindsey Elyse Keyes and Meagan Brooke Arender (Assignors) do hereby sell, convey, and warrant unto John Hill and Carter Clark Hill (Assignees) (Parcel P2-43)

O.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Lindsey Elyse Keyes and Meagan Brooke Arender (Assignors) do hereby sell, convey, and warrant unto John Hill and Carter Clark Hill (Assignees) (Parcel P2-43-10)

P.

Approval of Quitclaim Deed of Leasehold Interest in Sixteenth Section Trust Lands is hereby acknowledged, the undersigned Lynda Farmer does hereby quitclaim and convey unto the Trustees for the Rankin County School District and their Successors in Office

Q.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto Guy S. Eaton and Erin E. Eaton (Lessee)

Other**R.**

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for county assistance at Puckett High School to cut and clean out the ditch behind the baseball and softball fields pursuant to Miss. Code Ann. 19-3-42(4)

S.

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for county assistance at Richland Upper Elementary to move playground mulch from the front of the school to the rear playground area pursuant to Miss. Code Ann. 19-3-42(4)

2. AUTHORITY TO ISSUE CHECKS:***Dues and Training Conferences*****A.**

Authority to pay Membership Dues for the Regional Organized Crime Information Center (ROCIC) in the amount of \$300.00 for Bryan Bailey and authority to issue check

B.

Authority for six (6) school resource officers to attend the Mississippi Association of School Resource Officer Conference (MASRO) on July 13 - 18, 2025, in Biloxi, MS and to pay any travel related expenses

C.

Authority to pay registration fees in the amount of \$500.00 for Jason Clark to attend the Glock MOS Red Dot Course on July 30 – 31, 2025, in Pearl, MS and authority to issue check and pay any travel related expenses

D.

Authority to pay registration fees in the amount of \$650.00 for Andrew Townsend to attend the Open Water Dive Certification on August 9 – 10, 2025, in Flowood, MS and again on August 23 – 24, 2025, in Pelham, AL, and authority to issue check and pay any travel related expenses

E.

Authority for T.J. Picou to attend the 23rd Annual LawFit Challenge on June 26 - 28, 2025, in Desoto County, MS and authority to pay any travel related expenses

F.

Authority to pay registration fees in the amount of \$150.00 each for Trey Spillman and Blake Cauthen to attend the Rankin County Bar Association's 15th Annual CLE on June 27, 2025, in Brandon, MS and authority to issue check

G.

Authority to pay registration fees in the amount of \$125.00 for Wiltz Cutrer to attend the 2025 Mississippi Technology User Group Members Conference on September 4 - 6, 2025, in Gulfport, MS and authority to issue check and pay any travel related expenses

H.

Authority to Brian Grantham to attend to MCDEMA Winter Conference on July 15 – 17, 2025, in Waveland, MS, and authority to travel in county vehicle and pay any travel related expenses

I.

Authority for Fred Davis to attend the Fall Veteran Service Officer Training on September 29 - October 3, 2025, in Oxford, MS, and authority to pay any travel related expenses

Other

J.

Authority to issue check to Dana Smith in the amount of \$150.00 for reimbursement of the rental fee for the Reservoir Community Center

K.

Acknowledgement of Court Order approving expenditure of county funds for road materials purchased from Ergon in the amount \$52,575.02 and authority to issue check

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:

A.

Approval of the following Inventory Changes to remove items from the county inventory (see attached list)

4. **AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**

A.

Authority to approve the following Personnel Recommendations:
Sheriff’s Department: Ashley Kincaid-Smith (New Hire, Uncertified Adult Detention Officer) at Step 332; Erika Steverson (New Hire, Certified Dispatcher) at Step 348; James Stewart (New Hire, Uncertified Adult Detention Officer) at Step 332; Harley Taylor (Transfer from ADC to JDC) at Step 332; **Chancery Clerk’s Office:** FY25 Annual Salaries for Chancery Court and Chancery Land (See Attached); **Youth Court:** Jessica Culpepper (New Hire, Financial Coordinator) at Step 279;

5. **RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

A. **Record Various Documents to be Made a Permanent Part of the Minutes**

VI. **STACI MCNINCH, TAX ASSESSOR**

A.

Petitions to adjust 2024 Homestead Exemption Supplemental Roll

B.

Petitions for change of assessment on 2024 Real and Personal Property Assessments

C.

Authority for the 2022, 2023, and 2024 tax bills and tax sales be voided for PPIN 78962 and request for the Tax Collector’s reissue tax statements for the 2022, 2023, & 2024 tax years in the name of Macias Land Company, LLC and refund any tax sale purchaser(s)

VII. **HEWITT PITTMAN, PURCHASE CLERK**

A.

Award of term bids for the Unit System for Asphalt and Clay Gravel Commodity

B.

Authority to renew semi-annual term bids for the Unit System for an additional period of 6 months:

- 1. Scrub, Slurry, and Micro-Surfacing
- 2. Metal Culverts
- 3. Polypropylene Culverts
- 4. Crushed Aggregates
- 5. Gravel
- 6. Soil Stabilization
- 7. Polyurethane Foam Application and Curb & Gutter Removal and Replacement

VIII. **MIKE HARRISON, ROAD MANAGER**

A.

Road Work Accomplished for May 2025 and Road Work Scheduled for June 2025

B.

Request for approval of AT&T Utility Permit No. A058EKJ to construct a Fiber Optic Cable to be installed between Highway 18 and Shell Oil Road (District 3)

C.

Request for approval of CSpire Utility Permit No. 73607-005 to construct a Fiber Optic Cable to be installed along Catherine Ann Road (District 3)

IX. TIM PARKER, COUNTY CONSULTING ENGINEER**A.**

Oakdale Road Bridge Replacement - Recommend Final Payment in the amount of \$846,088.91 under PO # 251237 to Hemphill Construction Company, Inc., and authority to issue check (District 4)

B.

Fallen Oak, Phase 5 - Approval of Construction Drawings (District 4)

C.

Hydrologic Restoration @ Mellomeade – Program Element 4.09 - Approval of Pay Application No. 7 (Final) from 2B Dirt & Contracting, LLC in the amount of \$24,469.88 and authority to issue the check. (District 4)

X. CRAIG SLAY, BOARD ATTORNEY***SET PUBLIC HEARINGS:*****A.**

Set Public Hearing for July 3, 2025, at 9:00 a.m. for Terry Jobe Nuisance Property, 427 Mallard Point (District 3)

B.

Set Public Hearing for July 3, 2025, at 9:00 a.m. for James Parish Condemnation Review, 144 Mt. Repose Street (District 1)

C.

Set Public Hearing for July 3, 2025, at 9:00 a.m. for Gwendolyn Wright Condemnation Review, 126 Rosalie Avenue (District 1)

D.

Set Public Hearing for July 3, 2025, at 9:00 a.m. for Anita Overby Condemnation Review, 126 Green Leaves Drive (District 1)

E.

Set Public Hearing for July 3, 2025, at 9:00 a.m. for Daymon Huffman Condemnation Review, 165 Airlie Avenue (District 1)

F.

Set Public Hearing for July 3, 2025, at 9:00 a.m. for Marque Manifestations, LLC Condemnation Review, 132 Mistetoe Drive (District 1)

PUBLIC HEARINGS:

G.

Public Hearing for Bobby Elmore, Trax LLC Conditional Use Permit, Highway 25 (District 4)

- 1. Action on Bobby Elmore, Trax LLC

H.

Public Hearing for Traymond & Lisa Davis Conditional Use Permit, Bill Banks Street (District 3)

- 1. Action on Traymond & Lisa Davis

I.

Public Hearing for David & Courtney Reeves Conditional Use Permit, 266 Boteler Road (District 1)

- 1. Action on David & Courtney Reeves

OTHER:

J.

Acknowledgment of receipt of letter of resignation. Consideration of and potential action to adopt Board Order establishing vacancy in county district office and commanding Rankin County Election Commission schedule a special election on regular special election day pursuant to Miss. Code Ann. Section 23-15-833 to fill unexpired term of office for Rankin County Supervisor District 2

K.

Authority of Board President and/or County Administrator to execute all documents/contracts/agreements associated with general obligation bond issue

XI. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Approval of Pay Application No. 9 from Thornton Construction for work performed on the Hydrologic Restoration of Stormwater Infrastructure near Reservoir East Project in the amount of \$513,118.52 and authority to issue check (District 4)

B.

Approval of Pay Application No. 11 from Southeastern Pipeline and Environmental Services for work performed on the Oak Grove Ditch Stabilization and Hydrologic Restoration Project in the amount of \$177,835.81 and authority to issue check (District 5)

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL JULY 3, 2025, AT 9:00 A.M.