

AGENDA
Rankin County Board of Supervisors
SID SCARBROUGH, PRESIDING
Thursday, May, 15, 2025 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on May 15, 2025 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 4 Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
President Sid Scarbrough	☐	☐	☐	
Vice President Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

A.

Presentation of 2025 Recipient of the MAS County Employee Scholarship Awarded by the Mississippi Association of Supervisors and the Rankin County Board of Supervisors to Laila Hayes

IV. OLD BUSINESS

A.

Minutes Approval:
A. May 5, 2025

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of Claims Docket in the amount of \$9,228,193.21

B.

Approval of Budget Amendment for an increase in the County Court and Juvenile Court budget for AOC Trial Court Support Staff and SB2899 Court Reporter pay increases

C.

Approval of Budget Amendment for the Sheriff Department to transfer between line items, no increase

Appointment

D.

Authority to temporarily appoint Rebekah Whittington as Assistant Purchase Clerk

Contracts, Agreements and Grants**E.**

Authority for the Sheriff's Department to enter into a Memorandum of Understanding with Guardian Insight LPR for sharing LPR detection data and hotlists and authority for the Sheriff to execute documents

F.

Authorization for Rankin County Sheriff's Department to enter into Amendment #5 To Service Agreement with Global Tel Link Corporation for Inmate telephone services and authority for Board President to sign documents

G.

Approval of Assignment of Commercial Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Troyce Hayes Patrick (Assignor) do hereby sell, convey, and warrant unto Wendelta Property Holdings, (Assignee)

H.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Connor & Aubrey Grindstaff (Assignors) do hereby sell, convey, and warrant unto Mary Evans & Aubrey Grindstaff (Assignees)

Other**I.**

Authority of County Administrator to engage Integrated Right of Way services to assist with valuation of, and potential acquisition of, Rankin County parcels K13-15-11 and K13-15-10 for possible general obligation bond project

2. *AUTHORITY TO ISSUE CHECKS:****Dues and Training Conferences*****A.**

Authority for five (5) K-9 Teams to attend the Mississippi Law Enforcement Officer Association Conference on June 13, 2025 in St. Louis, MS and authority to pay any travel related expenses

B.

Authority for Victoria Hicks to attend the Mississippi Crime Stoppers Annual Training Conference on October 22 - 29, 2025, in New Orleans, LA and authority to pay any travel related expenses (MS Crime Stoppers will pay for conference cost and lodging)

C.

Authority for Deputy James White to attend the Standardized Field Sobriety Training (SFST) on June 3-5, 2025 in Hattiesburg, MS and authority to pay any travel related expenses

D.

Authority to pay 2025-2026 membership dues for the Mississippi Association of County Administrators and Comptrollers (MACAC) in the

amount of \$75.00 each for Keith Hicks, Wanda Martin, Rebekah Whittington and authority to issue check

Other

E.

Authority to issue check in the amount of \$863.44 to Michelle Adcock for overpayment of 2024 PERS contributions for Michelle Adcock

F.

Ratification of authority to issue payment of agreed settlement amount to resolve all disputed claims associated with lawsuit styled, "Jenkins/Parker v. Rankin County Sheriff's Office, et al.; In the United States District Court for the Southern District of Mississippi, Southern Division; Civil Action No.: 3:23-cv-374-DPJ-FKB. Amount of check payable to Law Office or Malik Shabazz IOLTA Account is \$528, 150.48

G.

Authorization for County Administrator to sign bonded title applications and authority to issue check in the amount of \$1,500.00 to Arthur J. Gallagher

3. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Recommendations: Sheriff’s Department: Israel Montoya (New Hire, Uncertified Adult Detention Officer) at Step 332; Dyonia Watts (New Hire, Uncertified Adult Detention Officer) at Step 332; **District Attorney:** Rachel Knight (Administrative Assistant) at Step 397; **Community Development:** Sarah Skaggs (New Hire, Office Assistant) at Step 352. **Road Department:** Elijah Wright (New Hire, Laborer) at Step 287; **Tax Assessor’s Office:** Natalie Griffith (New Hire, Part Time Deputy Clerk) at Step 257;

4. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Record Various Documents to be Made a Permanent Part of The minutes

VI. STACI MCNINCH, TAX ASSESSOR

A.

Petitions to adjust 2024 Homestead Exemption Supplemental Roll

B.

Petitions for Increase of assessment on 2024 Real Property Assessments

VII. MIKE HARRISON, ROAD MANAGER

A.

Road Work Accomplished for April 2025 and Road Work Scheduled for May 2025

B.

Request for approval of AT&T Utility Permit No. A0564C5 to construct a Fiber Utility Facility on Rock Hill RD to be installed (District 3)

C.

Request for approval of AT&T Utility Permit NoA02F7VQ to construct a Fiber Optic Line to be installed between Castlewoods Blvd and Hampton Oak Dr (Other County Roads Involved: Castlewoods Blvd ., Woodlands Dr., Woodlands Cir., Boxwood Cir., Firway Cv., Wood Hollow Cv., Boxwood Cv., Woodlands Cv., Hickory Pl., Willow Brook Rd., Willow Ln,. Willow Ridge Cv,. Woodlands Park Dr., Woodlands Green Dr., Hampton Oak Dr., Woodlands Green Cv., Woodlands Green Pl.,) (District 2)

C.

Request for approval of AT&T Utility Permit No. A0564MK to construct a Fiber Utility Facility on Mandy Dr. to be installed (District 4)

VIII. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Watershed Protection Program Element 2.02 Pinebrook Subdivision - Approval of Pay Application No. 8 from Southeastern Pipeline and Environmental Services for \$442,612.13 and authority to issue the check (District 2)

B.

Gunter Road Improvements Phase II - Approval of Pay Application No. 11 from Hemphill Construction Company, Inc. for work performed on the project for \$114,922.29 and authority to issue the check (District 1)

IX. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for Monday, June 2, 2025, at 9:00 a.m. for Kenny Dawson Conditional Use Permit, 112 Fisherman Ln. (District 1)

B.

Set Public Hearing for Monday, June 2, 2025, at 9:00 a.m. for Don Cliburn & Mary Easterling Conditional Use Permit, Westville Rd. (District 1)

PUBLIC HEARINGS:

C.

Emma Boone Conditional Use Permit, 935 Highway 469 N. (District 1)
1. Action on Emma Boone

D.

Jeffrey Lee Coy Conditional Use Permit, Trickhambridge Road (District 4)
1. Action on Jeffrey Lee

E.

Tiffany Lindsey Conditional Use Permit, Andrew Chapel Road (District 4)
1. Action on Tiffany Lindsey

F.

Jose Serra Rezoning Request, 3753 Highway 471 (District 2)
1. Action on Jose Serra

G.

43 Farms LLC Rezoning Request, 3938 Highway 43 N. (District 4)
1. Action on 43 Farms LLC

OTHER:**H.**

Acknowledgment of receipt of written request from Artisan Pyrotechnics, Inc., to conduct fireworks display in unincorporated Rankin County on June 28, 2025, at approximately 8:45 p.m. Acknowledgment of receipt of all required documentation from Artisan Pyrotechnics, Inc., including documentation reflecting plan and insurance coverage. Authorization of Artisan Pyrotechnics, Inc., to conduct fireworks display. Authorization of County Fire Coordinator to communicate board authorization to Artisan Pyrotechnics, Inc.

I.

Acknowledgement of receipt of confirmation from Rankin County School District that 16th section lease associated with Rankin County PPIN 945 has held in abeyance due to inability of school district to provide tenant with access to leasehold property. RCSD is no longer considering parcel to be under lease and is collecting no lease payments. Authority of Tax Collector to void all tax bills associated with PPIN 945 from 2022 through current. Authority of Tax Collector or Tax Assessor to code parcel as exempt since it is school district property

J.

Acknowledgement of receipt of all required documentation associated with application for tax exemption filed by Cooperwood Senior Living, LLC dba Cooperwood Senior Living ("Cooperwood") pursuant to Miss. Code Ann. Section 57-117-1, et seq. (1972), as amended. This application for tax exemption was dated and first submitted to Rankin County, Mississippi, on June 28, 2023. At the time of the filing of the original application, Cooperwood did not provide all required supporting documentation to Rankin County nor had the City of Flowood, Mississippi, granted a municipal tax exemption at the time of the filing of the application with Rankin County. Due to the insufficiency of the application, the Rankin County Board of Supervisors granted a one-year tax exemption to Cooperwood pursuant to Miss. Code Ann. Section 57-117-1, et seq., for tax year 2023. The Cooperwood real and personal property was assessed without an exemption for Tax Year 2024. Authority of Chancery Clerk to provide required documentation to the State of Mississippi for final certification and authorization of tax exemption for Cooperwood. Contingent upon receipt of final certification from the State of Mississippi, and pursuant to its authority and within its discretion, the Rankin County Board of Supervisors finds that Cooperwood has fulfilled its obligation to support its application for tax exemption with proper documentation and Rankin County has received written confirmation that the City of Flowood has granted a municipal tax exemption to Cooperwood for both real and personal property and Cooperwood is entitled to a retroactive application of tax exemption for Tax Year 2024. Said tax exemption granted hereby shall apply for the full exemption period remaining as set forth in Miss. Code Ann. Section 27-31-101. Cooperwood has paid its 2024 tax obligations to Rankin County and City of Flowood said amount reflecting no tax exemption. Contingent upon receipt of final certification from the State of Mississippi, the Board of Supervisors grants authority to the Tax Assessor to determine the amount of real and personal property taxes owed by Cooperwood for Tax Year 2024 with the tax exemption provided hereby and provide necessary information to Tax Collector for preparation of a revised 2024 tax bill. Authority for the

Tax Collector to void the 2024 Cooperwood tax bills for real and personal property and to reissue tax bills in accordance with the revised assessments provided by the Tax Assessor Authority to issue a refund to Cooperwood of the amount of overpayment for 2024 real property and personal property taxes.

K.

Discussion of, and potential action to adopt, resolution setting formal requirements for qualification for ad valorem tax exemptions with minor revisions to the policy as originally established by the Supervisors on July 6, 2020

X. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Authorization for County Administration to sign bonded title applications and authority to issue check in the amount of \$1,500.00 to Arthur J. Gallagher

A.

Approval of Pay Application No. 10 from Southeastern Pipeline and Environmental Services for work performed on the Oak Grove Ditch Stabilization and Hydrologic Restoration Project in the amount of \$122,850.00 and authority to issue check (District 5)

C.

Approval of Pay Application No. 8 from Thornton Construction for work performed on the Hydrologic Restoration of Stormwater Infrastructure near Reservoir East Project in the amount of \$614,793.21 and authority to issue check (District 4)

D.

Bid Opening for the Outdoor Inclement Weather Warning Sirens

XI. ADDITIONAL BUSINESS TO BE DISCUSSED

XII. EXECUTIVE SESSION

XIII. RECESS UNTIL MAY 29, 2025 AT 9:00 A.M.

XIV. Requests for Approval