

AGENDA
Rankin County Board of Supervisors
SID SCARBROUGH, PRESIDING
Monday, May, 5, 2025 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on May 5, 2025 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 4 Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
President Sid Scarbrough	☐	☐	☐	
Vice President Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

IV. OLD BUSINESS

A.

Minutes Approval:
A. April 15,2025
B. May 1, 2025

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of Budget Amendment in Drug Court Department 164 for travel expense refund received

B.

Acknowledgement of receipt of the Constable Annual Financial Report for year ending 2024 from Gary Windham

Contracts, Agreements and Grants

C.

Authority to Renew Professional Service Contract with ChemPro Services, LLC, for Chemical Control Applications on Public Road Rights of Way and Authority for Board President to Execute Documents

Other

D.

Adoption of Resolution Authorizing Filing of Eminent Domain Actions for the Florence-Byram Parkway Project

E.

Adoption of resolution authorizing a change in voter precinct location in District 5 - Precinct 508 - Eldorado - from Pleasant Grove Church at 5512 Old Brandon Road to Grace Primitive Church at 349 Cross Park Drive

F.

Authorization for County Consulting Engineer to consult with Central Electric Power Association to determine rights of way issues and conflicts created by improvement and widening of Stull Road in unincorporated Rankin County and develop a plan/strategy in association with Central Electric Power Association to systematically address issues and conflicts

G.

Acknowledgment of Receipt of Appraisal Report dated April 25, 2025, prepared by BBG Real Estate Services establishing a fair market value for real property to be acquired by Rankin County, Mississippi, for county purposes

H.

Authorization to correct agenda item reflected on April 7, 2025, meeting agenda approving Final Plat for a new residential subdivision called "Canal Place" to reflect that the correct name of the subdivision as reflected on the Final Plat is and shall be referenced as "Canal Place, Part 1"

2. AUTHORITY TO ISSUE CHECKS:

Dues and Training Conferences

A.

Authority to pay registration fees in the amount of \$1,475.00 for Deon Allen to attend the Explosive Handlers and Breaching Course on September 22, 2025 - September 26, 2025, in Olive Branch, MS and authority to issue check and pay any travel related expenses

B.

Authority to pay registration fees in the amount of \$300 for Deputy Jason Clark to attend Glock Armorer's Course on May 19, 2025, at Desoto County Sheriff's Office and authority to issue check and pay any travel related expenses

C.

Authority to pay registration fees in the amount of \$895.00 for Deputy Deon Allen to attend the Less Lethal Instructor Course on June 24 - 26, 2025, at Camp Shelby in Hattiesburg and authority to issue check and pay any travel related expenses

D.

Authority for Barry Vaughn to attend the 2025 Summer MS Sheriff's Conference in Biloxi, MS on June 2-6, 2025, pay any travel related expenses

E.

Authority for Investigator Zack Cotton to attend the Digital Evidence Investigations Course in Hoover Alabama, on August 3-9, and pay any travel related expenses

F.

Authority to for Investigator Zack Cotton to attend the Cyber Investigative Techniques in Hoover Alabama, on June 15-20, 2025 and pay any travel related expenses

G.

Authority to pay Hotel fees in the amount of \$273.26 each for Barry Belue, Kimberly Herrington, Corey Gerber, Gentri May, Julie Thompson, and Joshua McCrory, to attend the Mississippi Plans of safe Care Convening on May 9, 2025, at Biloxi County Courtroom and authority to issue check and pay any travel related expenses

H.

Authority to pay the Rankin County MHV Renewal Fee in the amount of \$1,000 for the Rankin County Extension Service and authority to issue check

I.

Authority to pay the Rankin County 4-H Renewal Fee in the amount of \$4,000 for the Rankin County Extension Service and authority to issue check

J.

Authority to pay 2025 Membership Dues for Brian Measells to attend the International Code Council (ICC) in the amount of \$240.00 and authority to issue check

K.

Authority to pay registration fee in the amount of \$275.00 each and hotel fees in the amount of \$759.00 each for Brian Measells, Anthony Guy & Ashley Haddox to attend the MS BOAM Summer Conference on June 8th - 13th at the Grand Centennial Plaza in Gulfport, MS and authority to issue checks and travel related expenses

L.

Authority to pay 2025 Building Officials Association of Mississippi (BOAM) Membership dues in the amount of \$500.00 for Brian Measells, Ashley Haddox, Anthony Guy, Troy Clark, Mark Dimartino, Will Goss, & Colbe Smith

M.

Authority to reimburse Anthony Guy \$50 for Certification exam testing expense

N.

Authority to pay registration fees in the amount of \$30.00 each for 15 Tax Collector employees to attend virtual continuing education sessions

Other

O.

Authority to issue check in the amount of \$1,200.00 for the West Rankin Tap Fees for the Rankin County New Recycling Facility

P.

Authorization to resolve disputed claim pursuant to legal authority *Eastman, Gardiner & Co. v. Adams*, 101 Miss. 460; 58 So. 221 (1912). This claim is

unliquidated and is described as damage to a vehicle allegedly caused by the negligence of a county employee who was operating a county-owned vehicle at the time of a collision. The collision took place on March 18, 2025, resulting in damage. Authority to issue check in the amount of \$1,000.00 payable to Jarred and Virginia Taylor, 3278 Star Road, Florence, MS, in settlement of disputed claim. Acknowledgement of receipt of full, final, and absolute release of all claims signed by Jarred and Virginia Taylor

Q.

Authorization to resolve disputed claim that resulted in a lawsuit styled, “James Beech, Jr. v. Rankin County, Mississippi, et al.; In the United States District Court for the Southern District of Mississippi, Jackson Division; Civil Action No.: 3:24-cv-345-DPJ-ASH.” Total Settlement Amount is \$30,000, payable to Ware Law Firm and James Beech, Jr. Authorization to issue check and secure copy of signed release and Order of Dismissal with Prejudice

3. **AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**

A.

Authority to approve the following Personnel Recommendations:
Sheriff’s Department: Montford Williams (Uncertified Adult Detention Officer) at Step 332; **Road Department:** Wyatt Flowers (Laborer) at Step 278; Alex Whittington (Laborer) at Step 278

4. **RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

A. **Record Various Documents to be Made a Permanent Part of the Minutes**

VI. **CAROLINE GILBERT, TAX COLLECTOR**

A.

The above referenced property is coded as Sixteenth Section land in the land roll database for the Tax Years 2022-2023 and should not have been processed through the land sale. I am requesting the tax sale for 2022 and 2023 be voided and any tax sale purchasers be refunded. Authority to work with Board Attorney to effect collection of unpaid ad valorem tax obligations, interest and appropriate penalties for PPIN 945 for tax years 2022 and 2023 and initiate collection action against appropriate lessors, if necessary. Authority of Board Attorney to offer reasonable payment accommodations to lessors, within the confines of legal authority, desiring to pay back tax obligations

B.

The above referenced property is coded as Sixteenth Section land in the land roll database for the Tax Year 2022 and should not have been processed through the land sale. I am requesting the tax sale for 2022 be voided and any tax sale purchasers be refunded. Authority to work with Board Attorney to effect collection of unpaid ad valorem tax obligations, interest and appropriate penalties for PPIN 32806 for tax year 2022 and initiate collection action against appropriate lessors, if necessary. Authority of Board Attorney to offer reasonable payment accommodations to lessors, within the confines of legal authority, desiring to pay back tax obligations

C.

The above referenced property is coded as Sixteenth Section land in the land roll database for the Tax Year 2022 and should not have been processed through the land sale. I am requesting the tax sale for 2022 be voided and any tax sale purchasers be refunded. Authority to work with Board Attorney to effect collection of unpaid ad valorem tax obligations, interest and appropriate penalties for PPIN 32277 for tax year 2022 and initiate collection action against appropriate lessors, if necessary. Authority of Board Attorney to offer reasonable payment accommodations to lessors, within the confines of legal authority, desiring to pay back tax obligations

VII. STACI MCNINCH, TAX ASSESSOR

A.

Petitions to adjust 2024 Homestead Exemption Supplemental Roll

B.

Petitions for change of assessment on 2024 Real Property Assessments

C.

Authority to pay designation fees in the amount of \$50.00 each for Staci McNinch and Jeremy Vertucci to participate in the Mississippi Assessor Evaluation (MAE) exam on May 29 & May 30, 2025 in Starkville, MS and authority to issue check and pay any travel related expenses

VIII. HEWITT PITTMAN, PURCHASE CLERK

A.

Authority to advertise term bids for the Unit System for Asphalt

IX. MIKE HARRISON, ROAD MANAGER

A.

Request for approval of AT&T Utility Permit No. A02F7VQ to construct a Fiber Optic Cable along/across Woodlands Dr. to be installed between Castlewoods Blvd and Hampton Oak Dr. (District 2)

B.

Request for approval of AT&T Energy Utility Permit No. A057W24 to construct a Fiber Optic Cable to be installed between Hwy 18 and Oasis Dr. (District 3)

C.

Request for approval of Windstream MS LLC Utility Permit No. 01-25-903 to construct a Telecommunications Fiber Cable along/across Bearing Way to be installed between Foster RD and Hwy 469 S. (District 1)

X. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

New Haven, Phase 2 - Approval of Final Plat and LOC in the amount of \$278,688.00 (District 3)

B.

LSBP Project 61(6) - Approval of Board Order and Joint Letter of Acceptance and authority to sign documents.

XI. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for Thursday, May 15, 2025, at 9:00 a.m. for Emma Boone Conditional Use Permit, 935 Highway 469 N. (District 1)

B.

Set Public Hearing for Thursday, May 15, 2025, at 9:00 a.m. for Jeffrey Lee Coy Conditional Use Permit, Trickhambridge Rd. (District 4)

C.

Set Public Hearing for Thursday, May 15, 2025, at 9:00 a.m. for Jose Serra Rezoning Request, 3753 Highway 471 (District 2)

D.

Set Public Hearing for Thursday, May 15, 2025, at 9:00 a.m. for 43 Farms LLC Rezoning Request, 3938 Highway 43 N (District 4)

E.

Set Public Hearing for Thursday, May 15, 2025, at 9:00 a.m. for Tiffany Lindsey Conditional Use Permit, Andrew Chapel Road (District 4)

PUBLIC HEARINGS:

F.

Pierce Construction Conditional Use Star Road (District 1)
1. Action on Pierce Construction

OTHER:

G.

Authorization of Board President to execute MOU between Rankin County and City of Flowood for engineering evaluation to determine source of storm water encroachment from private property located within City of Flowood onto private property located in Mill Creek 4 in unincorporated Rankin County to determine potential solutions. The engineering study will be conducted by Engineering Service at a cost not to exceed \$8,500 with no further obligation on the part of either party to act

H.

Authorization of Board President to execute Memorandum of Understanding between Rankin County and City of Flowood for Hugh Ward Boulevard at Manship Drive road segment. MOU provides that City of Flowood shall be responsible for all costs associated with this road project. Rankin County’s involvement is limited to granting permission for portion of road segment to be installed on that portion of Hugh Ward Boulevard extending beyond the boundaries of City of Flowood into unincorporated Rankin County

I.

Authorization of Board President to execute Memorandum of Understanding between Rankin County and the City of Flowood for engineering, design and construction of a round-about, a portion of which is located in unincorporated Rankin County. This agreement does not commit the county to provide any funding for this project. The purpose of the MOU is to establish that the county authorizes this city-funded road improvement project to take place, in part, on a portion of public road situated in unincorporated Rankin County

J.

Authority for Rankin County Tax Collector to correct records reflecting ad valorem tax obligations allegedly owed by owners/occupiers of mobile homes/manufactured homes where it has been confirmed that the ad valorem taxes assessed to said owner/occupier is erroneous. Attached as Exhibit "A" is a listing by PPIN, owner names, addresses, tax years, reason for classification as erroneous, tax amount reflected, and other information that demonstrates the Tax Collector's effort to determine the viability of the records contained in the county's system. Authority of Tax Collector to remove all records classified as erroneously assessed. Authority of Tax Collector to work with any third parties to remove erroneously assessed records from any ongoing collection activity

K.

Authority of county coroner to handle cremation of an unclaimed body (Robert Hawthorne) pursuant to the county's Indigent Cremation Policy and authority to issue check to Chancellor Funeral Home upon receipt of invoice

L.

Discussion of, and potential action to adopt, resolution setting formal requirements for qualification for ad valorem tax exemptions with minor revisions to the policy as originally established by the Supervisors on July 6, 2020

XII. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Acknowledgement of receipt of 1073 Homestead Applications and 269 Amended Homestead Applications submitted by the Tax Assessor's office to the Chancery Clerk's office for the month of March 2025

B.

Authority for Board President to execute Continuing Disclosure Engagement Letter related to legal services provided by bond counsel to prepare and provide required financial disclosures associated with Rankin County Outstanding General Obligation Bonds and other bonded indebtedness. Authority for Board President, County Administrator, and other personnel to execute all documentation associated with disclosures on behalf of Rankin County

XIII. ADDITIONAL BUSINESS TO BE DISCUSSED

A.

Discussion of request for waiver of prepaid fee for cost to county taxpayers to respond to public record request

XIV. EXECUTIVE SESSION

XV. RECESS UNTIL MAY 15, 2025 AT 9:00 A.M.