

AGENDA
Rankin County Board of Supervisors
SID SCARBROUGH, PRESIDING
Tuesday, April, 15, 2025 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on April 15, 2025 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 4 Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
President Sid Scarbrough	☐	☐	☐	
Vice President Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

A.

Resolution Commending & Congratulating Rankin County Deputy Sheriff, Jalan Parker, for Heroic & Life-Saving Actions

B.

Resolution Commending & Congratulating Rankin County Deputy Sheriff, Jason Clark, for Bravery in the Performance of Duty

IV. OLD BUSINESS

A.

Minutes Approval:
A. April 7, 2025

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of claims docket in the amount of \$9,959,201.23

B.

Acknowledge receipt of Budget and Financial Reports for the month of April 2025

C.

Approval of Budget Amendment for an increase in BOS budget for Tree Removal Services in the amount of \$1,000,000, per BOS request on 4/3/25

D.

Acknowledgment of receipt of the Constable Annual Financial Report for year ending 2024 from Robert Hancock.

E.

Acknowledgment of receipt of the Constable Annual Financial Report for year ending 2024 from Barry Bean

Appointment***Contracts, Agreements and Grants*****F.**

Approval of Assignment of Commercial Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Rankin Self Storage, LLC (Assignor) do hereby sell, convey, and warrant unto CR Self Storage, LLC (Assignee)

G.

Approval to enter into a five-year Rental Agreement with R.J Young, Incorporated for mailing equipment and authority to execute documents

H.

Authorization of County Administrator to execute request letter addressed to CMPDD for additional time to secure rights-of-way for the Florence-Byram Parkway Project

I.

Authority to enter into an agreement with Tri-Solve for telecom audit services and authority for Board President to execute documents

Other**J.**

Approval to accept or reject the disallowance of certain Homestead Exemptions for 2024, and approval to accept disallowance of Homestead Exemption on certain parcels; no penalty will be incurred by owner (See Attached List)

K.

Acknowledgment of Court Order Appointing Dana Gordon as temporary Court Reporter for Chancery Court on April 1, 2025, and authority to issue check in the amount of \$490.00 for the daily court appearance fee

L.

Acknowledgment of the new additions to the Rankin County School District (RCSD) Bus Turn Around(s) Master List to repair/construct school bus driveways and turnarounds (see attached list)

2. *AUTHORITY TO ISSUE CHECKS:****Dues and Training Conferences*****A.**

Ratification of Authority to pay registration fees in the amount of \$800 each for Josh Craig and Danny Stephens at attend the "SSGT" Defensive Tactics Instructor Part 2 course on April 14-18, 2025, at MLEOTA and authority to issue check and pay any travel related expenses

B.

Ratification of Authority to pay registration fees in the amount of \$149.00 for Nancey Watts to attend the "2025 Dare In-Service" Training course on July 23, 2025, at Louisville MS and authority to issue check and pay any travel related expenses

C.

Authority to pay 2025 membership dues and registration fees for the Mississippi Constables Association and Convention in the amount of \$450.00 for Robert Handcock on June 8th-13th 2025 in Gulfport MS and authority to issue check and pay any travel related expenses

D.

Authority for Robert Hancock to attend the Mandatory Meeting of the Mississippi Constables Association on April 25, 2025, in Gulfport MS and authority to pay any travel related expenses

E.

Amendment of prior authority for Valerie Grisle to attend the National Association of Drug Court Professionals Conference on May 27 - May 30, 2025, approval for Linda Martin to attend in place of Valerie Grisle and authority to pay any travel related expenses, no additional cost requested

F.

Authority to pay hotel fees in the amount of \$880.00 for Staci McNinch to attend the 2025 Mississippi Association of Collectors and Assessor's (MACA) Summer Conference on June 22 - 26, 2025, in Biloxi, MS and authority to issue check and pay any travel related expenses

Advertising County Resources

Other

G.

Authority to Issue check in the amount of \$136.50 to Jarraff Inc for freight owed for POs 241189, 241176, 24065

H.

Authority to Issue Refund in the Amount of \$50.00 to Eddie Walton, Per The Secretary of State, for a Land Patent that was Issued for Parcel I8E- 12, Patent number 100019, By the Secretary of State, then Reversed by the Purchaser's Request, Eddie Walton, This Refund is the Portion that was Settled to the County by the Secretary of State to the Rankin County Sheriff's Department

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:

A.

Approval of the following Inventory Changes to remove items from the county inventory that are broken (See attached)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Authority to approve the following Personnel Recommendations:

Sheriff's Department: Nancy Castro (Promotion to Certified Detention Officer) at Step 346; Heidi Christian (Promotion to Shift Supervisor) at Step 361; Molly McFarland (Promotion to Certified Detention Officer) at Step 346;

Hunter Smith (New Hire, Uncertified Adult Detention Officer) at Step 332; Katheryn Stitt (Promotion to Certified Detention Officer) at Step 346; Allen Warren (New Hire, Uncertified Adult Detention Office) at step 332; **Tax Collector’s Office:** See Attached List for Pay Adjustments

5. *RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES*

A. Record Various Documents to be Made a Permanent Part of the Minutes

VI. STACI MCNINCH, TAX ASSESSOR

A.

Petitions to adjust 2023 Homestead Exemption Supplemental Roll

B.

Petitions for change of assessment on 2023 Real Property Assessments

C.

Receipt of Exemption Request for Mississippi State Board of Optometry

D.

Authority to void 2022 and 2023 tax statements for PPIN 47776; the PPIN is titled in the name of the trustees for the Rankin County School District and should have been tax exempt; request for the 2022, 2023, and 2024 be voided and no other statement generated

VII. HEWITT PITTMAN, PURCHASE CLERK

A.

Action on the Collection of Household Hazardous Waste Proposal

VIII. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Gunter Road Improvements Phase II - Approval of Pay Application No. 11 from Hemphill Construction Company, Inc. for work performed on the project for \$114,922.29 and authority to issue check (District 1)

B.

Hydrologic Restoration @ Mellomeade - Program Element 4.09 - Approval of Pay Application No. 6 from 2B Dirt & Contracting, LLC in the amount of \$40,809.63 and authority to issue check. (District 4)

C.

Program Element 1.65 - Lowe Circle - Recommend Final Payment in the amount of \$555,832.73 under PO # 243451 to Hemphill Construction Company, Inc., and authority to issue check (District 1)

D.

Watershed Protection Program Element 2.02 Pinebrook Subdivision - Approval of Contract Change Order No. 1 from Southeastern Pipeline and Environmental Services for an additional 90 days of contract time and additional line items for drainage pipe (District 2)

E.

Watershed Protection Program Element 2.02 Pinebrook Subdivision - Approval of Pay Application No. 7 from Southeastern Pipeline and Environmental Services for \$911,327.16 and authority to issue check (District 2)

IX. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for Thursday, May 1, 2025, at 9:00 a.m. for Norris Gene Pitts Nuisance Property, 150 Wild Bird Lane (District 4)

B.

Set Public Hearing for Monday, May 5, 2025, at 9:00 a.m. for Pierce Construction Conditional Use Permit, Star Rd. (District 1)

PUBLIC HEARINGS:

C.

Public Hearing for Corey Sanders Rezoning Request, Stull Rd (District 4)
1. Action on Corey Sanders

D.

Seth Bilbro Conditional Use Permit, Stump Ridge Rd (District 4)
1. Action on Seth Bilbro

E.

Nineteen For Me 661 Nuisance Property/Condemn Review, 123 Lakeside St. (District 3)
1. Action on Nineteen for Me 661

F.

Peggy Brown Nuisance Property/ Condemn Review, 2454 Star Rd (District 1)
1. Action on Peggy Brown

X. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Acknowledgment of receipt of excess fee income totaling \$88,810.00 for calendar year 2024 tendered by the Rankin County Circuit Clerk, to be deposited into the Rankin County General Fund

B.

Acknowledgment of receipt of 708 Homestead Applications submitted by the Tax Assessor’s office to the Chancery Clerk’s office for the month of February 2025

C.

Approval of Pay Application No. 7 from Thornton Construction for work performed on the Hydrologic Restoration of Stormwater Infrastructure near Reservoir East Project in the amount of \$414,636.10 and authority to issue check (District 4)

D.

Approval of Pay Application No. 9 from Southeastern Pipeline and Environmental Services for work performed on the Oak Grove Ditch Stabilization and Hydrologic Restoration Project in the amount of \$2,337,885.81 and authority to issue check (District 5)

E.

Acknowledgement of receipt of Final Pay Application, UT Hogg Creek ARPA Project (Amanda Drive, Supervisor District 5). Authority of County Administrator to issue check in final payment of \$30,625.57 as reflected on Final Pay Application to Hope Enterprises, LLC. Acknowledgement that the warranty period for this project is one year (through April 8, 2026)

XI. ADDITIONAL BUSINESS TO BE DISCUSSED**XII. EXECUTIVE SESSION****XIII. RECESS UNTIL MAY 5, 2025 AT 9:00 A.M.**