

AGENDA
Rankin County Board of Supervisors
SID SCARBROUGH, PRESIDING
Monday, April, 7, 2025 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on April 7, 2025 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 4 Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
President Sid Scarbrough	☐	☐	☐	
Vice President Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

A.

Resolution Commending & Congratulating Rankin County Deputy Sheriff, Jalan Parker, for Heroic & Life-Saving Actions

B.

Resolution Commending & Congratulating Rankin County Deputy Sheriff, Jason Clark, for Bravery in the Performance of Duty

- C.** Bob Carey, Discussion of Property located at 1403 Old Lake Road (District 3)

IV. OLD BUSINESS

A.

Minutes Approval:
A. March 17, 2025
B. April 3, 2025

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Appointment

A.

Authority to appoint Jennifer Hammons as Receiving Clerk for the Circuit Clerk’s Office

B.

Authority for Mark Faron to sign purchase requisitions for the Sheriff’s Department

Contracts, Agreements and Grants

C.

Authority for the Rankin County Sheriff’s Office to enter into a

Memorandum of Understanding with Flock Group, Inc. for in order to view, search and utilize software for license plate detection and authority for Sheriff to sign document

D.

Ratification of authority to amend the Fixed Price Research Agreement with Mississippi State University, through the John C. Institute of Government and Community Development, in the amount of \$6,900.00, for reviewing, updating and/or creating employee job descriptions for all job titles within in the county, previously approved on 10/7/24, to extend date to 4/30/2025; authority for Board President to execute document and authority to issue check in the amount of \$3,450.00 (for the remaining 50% due upon completion)

E.

Authority of Board President to execute Quitclaim Deed that corrects an error in the land records demonstrating that Rankin County the "Rankin County School Department" received title to a three-acre parcel of real property situated on the grounds of the Piney Woods Country Life School. Said quitclaim deed corrects the error in the title to the property as neither Rankin County nor the "Rankin County School Department" have any interest in and to the subject property

F.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District and Brian Hall (Lessors) do hereby sell, convey, and warrant unto Robert and Barbara Elmore (Lessee)

2. AUTHORITY TO ISSUE CHECKS:

Dues and Training Conferences

A.

Authority to pay 2025 Membership Dues for the Mississippi Sheriff's Association in the amount of \$1,000.00 for Sheriff Bryan Bailey and authority to issue check

B.

Authority to pay registration fees in the amount of \$300.00 for John Lewis to attend the Glock Armorer's Course on April 22, 2025, in Tupelo, MS and authority to issue check and pay any travel related expenses

C.

Authority to pay registration fees in the amount of \$180.00 each for Tony Shack, Ronnie Decell, and Sentel Easterling to attend the Tactical Vehicle Intervention and Pursuit Management (TVI) on April 22, 2025, in Columbia, MS and authority to issue check and pay any travel related expenses

D.

Authority to pay registration fees in the amount of \$495.00 each for 5 Supervisors, County Administrator, Comptroller, and Road Manager and authority to pay registration fees in the amount of \$625.00 for County Engineer and Board Attorney to attend the Mississippi Association of Supervisors (MAS) 2025 Annual Conference on June 9 - 12, 2025, in Biloxi, MS and authority to issue check and pay any travel related expenses

E.

Authority to pay registration fees in the amount of \$350.00 for David Ruth to attend the Mississippi Coroner and Medical Examiner Association (MSCMEA) 2025 Summer Conference authority to issue check and pay any travel related expenses

F.

Authority to pay 2025 membership dues for the Mississippi Constables Association in the amount of \$150.00 each for Gary Windham and Barry Bean and authority to issue check

G.

Authority to pay 2025 Membership Dues for the Association of Flood Plain Managers of Mississippi (AFMM) in the amount of \$75.00 for Brian Measells and authority to issue check

H.

Authority to pay registration fees in the amount of \$195.00 and hotel fees in the amount of \$443.01 for Brian Measells to attend the Association of Flood Plain Managers of Mississippi (AFMM) 2025 Spring Conference on April 8 - 10, 2025, in Natchez, MS and authority to issue check and pay any travel related expenses

I.

Authority to pay registration fees in the amount of \$125.00 each for Troy Clark, Mark DiMartino, William Goss, and Colbe Smith to attend the Power Panel Inspection Training on April 25, 2025, in Pearl, MS and authority to issue check and pay any travel related expenses

J.

Authority to pay hotel fees in the amount of \$528.40 for Anthony Guy to attend the Residential Plumbing Inspector Training Course on April 14 - 18, 2025, in Mobile, AL and authority to issue check

K.

Authority to pay hotel fees in the amount of \$396.30 for Colbe Smith to attend the Property Maintenance and Housing Inspector Training Course on April 14 - 16, 2025, in Mobile, AL and authority to issue check

L.

Authority to pay 2025 Membership Dues for the Mississippi Court Administrators Association in the amount of \$25.00 for Anita Jeffress and authority to issue check

M.

Ratification of authority for Melissa Bryant to attend the MECATS Summit on April 1 - 2, 2025, in Ridgeland, MS and authority to travel in county vehicle

N.

Authority to pay registration fees in the amount of \$475.00 each and hotel fees in the amount of \$645.00 each for Bundy Boykin and Traci Massey to attend the Certified Appraisers School on May 5 - 9, 2025, in Starkville, MS and authority to issue checks and pay any travel related expenses

O.

Authority to pay registration fees in the amount of \$150.00 each and hotel fees in the amount of \$129.00 each for Mark Wroten and Brett Busick to attend the IAAO Spring Workshop Barndominium Re-Certification Class on May 8 - 9, 2025, in Starkville, MS and authority to issue checks and pay any travel related expenses

P.

Authority to pay a Lifetime membership fee for the Rankin County Soil & Water Conservation District for Stacy McNinch and authority to issue check upon receipt of invoice

Other**Q.**

Authority to reimburse the Chancery Clerk's office for postage paid to Diversified Companies, LLC., (DivcoData) for courtesy mail out for the 2022 delinquent tax notices in the amount of \$781.75 and authority to issue check

R.

Authority to issue check to Fleetwood in the amount of \$2,832.00, replacing the Rebecca Boyd Criminal Clearing Account Check #6915 which has been closed and settled with the Rankin County General Fund

S.

Authority to pay the county's portion of PERS on the net income of the Chancery Clerk in the amount of \$24,815.00 for the calendar year 2024, per Mississippi Code §25-11-106.1,(2)(a)(iii)

T.

Authorization to resolve disputed claim involving damage to privately owned vehicle caused by county employee in an auto accident occurring on March 27, 2025, at or near MS-43 near Mineral Springs Road. The owner of the damaged, privately owned vehicle is Mike Coward. Authority to issue check in settlement of disputed claim in an amount not to exceed \$20,000 upon presentation of appropriate documentation substantiating vehicle repair expenses, rental charges, and other appropriate documentation as requested in the sole discretion of the County Administrator and upon presentation of a completed and signed W-9 and proper release document executed by vehicle owner

U.

Authority to issue refund in the amount of \$448.54 to Eddie Walton, per the Secretary of State, for a Land patent that was issued for parcel I8E-12 by the Secretary of State, which was then reversed by the purchaser's request, Eddie Walton, this refund is the portion that was settled to the county by the Secretary of State

V.

Authority to reimburse Staci McNinch in the amount of \$150.00 for Challenge Exam Fee for the IAAO 600 Course and authority to issue check

W.

Authority to pay for a 2-year subscription to Peplink PrimeCare Plus for Emergency Operations and authority to issue check in the amount of \$400.00

3. **AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**

A.

Approval of the following Inventory Changes to add items and to remove items from the county inventory that are broken or obsolete and to surplus items (see attached list)

4. **AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**

A.

Authority to approve the following Personnel Recommendations:
Sheriff’s Department: Riley Baklarz (New Hire, Uncertified Adult Detention Officer) at Step 332; Daniel Barnett (Promotion to Jail Administrator) at Step 483; Joseph Logan (New Hire, Uncertified Adult Detention Officer) at Step 332; Dwayne Thornton (Part Time Chief Deputy of Operations) at Step 532; Barry Vaughn (Promotion to Undersheriff) at Step 553; **Tax Collector’s Office:** Keana Matthews (New Hire, Deputy Clerk) at Step 314; **Justice Court:** Ashleigh Burns (New Hire, Deputy Clerk) at Step 328; **Maintenance Department:** Timothy Axton (New Hire, Maintenance Worker) at Step 355; **Road Department:** See Attached List for Pay Adjustments

5. **RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

A. Record Various Documents to be Made a Permanent Part of the Minutes

VI. **CAROLINE GILBERT, TAX COLLECTOR**

A.

Authority to void the homestead chargeback for PPIN 72165-1; the PPIN has been dismissed per the Mississippi Department of Revenue

B.

Authority to void the homestead chargeback for PPIN 67742-1; the PPIN has been dismissed per the Mississippi Department of Revenue and the chargeback amount has already been paid and will need to be refunded to the property owner

VII. **STACI MCNINCH, TAX ASSESSOR**

A.

Petitions to adjust 2024 Homestead Exemption Supplemental Roll

B.

Petitions for change of assessment on 2023 and 2024 Real Property Assessments

C.

Authority to void 2023 tax sale for PPIN 14812 and no other receipt generated; this PPIN was acquired by the Pearl Public School District and

should have been coded as 16th Section Land

D.

PPIN 87278 was titled in the Mississippi Rural Water Association, Inc. for the 2024 tax year and should have been exempt; request for the Tax Collector's Office to void the tax statement for the 24 tax year and no other statement generated

E.

PPIN 85978 was double assessed for the 2023 tax year; authority to void the tax sale and to refund any tax sale purchasers and request that a corrected tax statement for 2023 be generated by the Tax Collector's Office

F.

PPIN 49996 was erroneously assessed; Authority to void 2022 & 2023 tax sale and refund any tax sale purchaser and request that a corrected tax statement for 2022 & 2023 be generated by the Tax Collector's Office

G.

Receipt of request for tax exemption pursuant to Miss. Code Ann. Section 27-31-1 from the Mississippi Methodist Hospital and Rehabilitation Center on real property located at 1029 River Oaks Drive, Flowood, MS, PPIN 16441, Parcel F10E 14 290, for tax year 2025

H.

Receipt of request for tax exemption on personal property, pursuant to Miss. Code Ann. Section 27-31-1 from the Mississippi State Board of Public Accountancy, PPIN 16758, for tax year 2025

VIII. MIKE HARRISON, ROAD MANAGER

A.

Road Work Accomplished for March 2025 and Road Work Scheduled for April 2025

B.

Request for approval of CenterPoint Energy Utility Permit No. 02-25-401 to construct a 2" PLA Main Line to be installed between 612 Barksdale Road and 615 Barksdale Road (District 2)

C.

Request for approval of CenterPoint Energy Utility Permit No. 02-25-402 to construct a Gas Line to be installed along/across Stump Ridge Road (District 4)

D.

Request for approval of CenterPoint Energy Utility Permit No. 02-25-403 to construct a Gas Line to be installed along/across Mt. Helm Road (District 4)

E.

Request for approval of Comcast Utility Permit No. JB0001650066 to construct an Underground Cable along/across Adair Street to be installed between HWY 471 and Wellington Way (District 2)

F.

Request for approval of Comcast Utility Permit No. JB0002123970 to construct an Underground Cable along/across Spillway Road (District 2)

G.

Request for approval of AT&T Utility Permit No. A055JZ7 to construct a Buried Fiber Cable to be installed along/across Mandy Drive (District 4)

IX. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Canal Place (PRV) - Approval of Final Plat and Financial Security in the amount of \$54,430.00 (District 4)

X. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for April 15, 2025, at 9:00 a.m. for Corey Sanders Rezoning Request, Stull Road (District 4)

B.

Set Public Hearing for April 15, 2025, at 9:00 a.m. for Seth Bilbro Conditional Use Permit, Stump Ridge Road (District 4)

C.

Set Public Hearing for April 15, 2025, at 9:00 a.m. for Nineteen For Me 661 Nuisance Property / Condemnation Review, 123 Lakeside Street (District 3)

D.

Set Public Hearing for April 15, 2025, at 9:00 a.m. for Peggy Brown Nuisance Property / Condemnation Review, 2454 Star Road (District 3)

PUBLIC HEARINGS:

E.

Public Hearing for Daniel & Rebecca Harris Conditional Use Permit, 1816 White Road (District 1)

- 1. Action on Daniel & Rebecca Harris

F.

Public Hearing for Janice O’Neal Conditional Use Permit, 117 Little Woods Road (District 4)

- 1. Action on Janice O’Neal

G.

Public Hearing for Rankin County Initiated Dimensional Variance, 224 Avalon Circle (District 2)

- 1. Action on Rankin County Initiated Dimensional Variance

H.

Public Hearing on proposed amendments to the Rankin County Zoning Ordinance

1. Action on Rankin County Zoning Ordinance

I.

Public Hearing on the Rankin County Comprehensive Plan

1. Action on the Rankin County Comprehensive Plan

OTHER:

J.

Authorization of Board President to execute stand-by contract for disaster debris monitoring services between Rankin County and DebrisTech, LLC.

K.

Discussion of and potential action to clarify language associated with resolution setting county-wide referendum

L.

Discussion of constituent requests for non-emergency assistance to Volunteer or Full Time County Fire Departments

XI. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Acknowledgement of 2024 Monies Received from the Chancery Clerk in the amount of \$327,643.27

B.

Approval of Change Order No. 1 for the Hydrologic Restoration of Stormwater Infrastructure near Reservoir East Project for an extension to the original 210-day contract, bringing the total contract duration to 273 days. This 63-day extension is due to significant rain delays that have impacted much of the project

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL APRIL 15, 2025, AT 9:00 A.M.