

AGENDA
Rankin County Board of Supervisors
SID SCARBROUGH, PRESIDING
Monday, March, 17, 2025 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on March 17, 2025 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 4 Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
President Sid Scarbrough	☐	☐	☐	
Vice President Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC HEARING

A.

Public Hearing, Miss. Code Ann. Section 43-35-105(c), to consider whether the real property and structures located at 163 Pine Acre Place, Brandon, MS, should be declared unfit for human habitation, use or occupancy. The owner of the property is Estate of David Key. Point of contact is Paige Key.

IV. PUBLIC COMMENTS AND RECOGNITION

- A.** Bob Carey – Discussion of Property located at 1403 Old Lake Road (District 3)
- B.** Deborah Hendrix – Dead Trees & Road Maintenance along Gore Road (District 4)

V. OLD BUSINESS

A.

Minutes Approval:
A. March 3rd, 2025

VI. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of claims docket in the amount of \$16,055,196.48

B.

Acknowledge receipt of Budget and Financial Reports for the month of February 2025

Contracts, Agreements and Grants

C.

Authority for the Sheriff's Department to apply for the Mississippi Office of Homeland Security 2025 Homeland Security Grant Program and authority for the Sheriff and Board President to execute documents

2. AUTHORITY TO ISSUE CHECKS:

Dues and Training Conferences

A.

Authority to pay registration fees in the amount of \$225.00 each for John Burt and Justin Barnette to attend the Mississippi Fire Investigator Association (MFIA) Spring Seminar on March 26 – 28, 2025, in Biloxi, MS and authority to issue check and pay any travel related expenses

B.

Authority to pay registration fees in the amount of \$175.00 for Jimmy Jordan to attend the FBI National Associates Spring Re-Trainer on April 17 – 18, 2025 in Gulfport, MS and authority to issue check and pay any travel related expenses

C.

Authority to pay registration fees in the amount of \$800.00 each for Danny Stevens and Josh Craig to attend the Strategic Self Defense and Gunfighting Tactics, Level 1 Class on April 7 - 11, 2025, at MLEOTA and authority to issue check and pay any travel related expenses

D.

Authority for Santiago Solario and Ryan McCarly to attend the Mississippi Law Enforcement Training Academy on April 6 – June 19, 2025

E.

Authority to pay registration fees in the amount of \$400.00 for the County Administrator to attend the 2025 Annual Mississippi Association of Planning & Development Districts (MAPDD) Conference on April 22 – 25, 2025, in Biloxi, MS and authority to issue check and pay any travel related expenses

F.

Authority to pay registration fees in the amount of \$75.00 each for the Comptroller and Assistant Comptroller to attend the Mississippi Association of County Administrators/Comptrollers (MACAC) Spring Educational Workshop on April 15 – 16, 2025, in Ridgeland, MS and authority to issue check and pay any travel related expenses

G.

Authority to pay 2025 Mississippi Civil Defense Emergency Management Association (MCDEMA) in the amount of \$40.00 each for Brian Grantham, Beth Miller, Brett Ishee, Justin Allen, and Hunter Squires and authority to issue check

H.

Authority to pay registration fees in the amount of \$370.00 each for Brian Grantham and Justin Allen to attend the EMS World Conference on October 20 - 24, 2025, in Indianapolis, IN and authority to issue checks and pay any travel related expenses, including hotel & airfare

I.

Authority to pay registration fees in the amount of \$50.00 for Brian Grantham to attend the 2025 Mississippi Emergency Communications & Technology Summit (MECATS) on April 1 - 2, 2025, in Ridgeland, MS and authority to issue check and pay any travel related expenses

J.

Authority to pay registration fees in the amount of \$850.00, and hotel fees once location is released, for Anthony Guy to attend the Residential Plumbing Inspector Training Course on April 14 - 18, 2025, in Mobile, AL and authority to issue checks and pay any travel related expenses

K.

Authority to pay testing fees in the amount of \$305.00 for Anthony Guy to take the 2021 Residential Plumbing Inspector National/All National Certification Exam and authority to issue check

L.

Authority to pay registration fees in the amount of \$595.00, and hotel fees once location is released, for Gcolbe Smith to attend the Property Maintenance and Housing Inspector Training Course on April 14 - 18, 2025, in Mobile, AL and authority to issue checks and pay any travel related expenses

M.

Authority to pay testing fees in the amount of \$305.00 for Gcolbe Smith to take the 2021 Code Enforcement National/All National Certification Exam and authority to issue check

N.

Authority to pay 2025 Membership Dues for the MS Association of Code Enforcement (MACE) in the amount of \$150.00 for Gcolbe Smith and authority to issue check

O.

Authority to pay 2025 Membership Dues for the Mississippi Chapter of International Association of Assessing Officers (IAAO) in the amount of \$10.00 each for Staci McNinch, Tonisha Ealy, Michelle Young, Kristy Lewis, and Mark Wroten and authority to issue check

Other

P.

Authority to issue check in the amount of \$139.80 to Ramey's for emergency supplies purchased for fire service responders on February 28, 2025

3. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Authority to approve the following Personnel Recommendations:

Sheriff's Department: Christopher Goutierez (New Hire, Uncertified Adult Detention Officer) at Step 332; David King (Promotion to Evidence Custodian/Telephone Evidence Download) at Step 394; Amanda Harber (New Hire, Certified Dispatcher) at Step 368; Jimmy Rogers (Promotion to Investigator) at Step 447; Fredrick Williams (New Hire, Certified Adult Detention Officer) at Step 359; **Road Department:** James McLean (New Hire, Driver/Operator) at Step 359; Rodger Scarberry (New Hire, Driver) at

Step 354; **Tax Assessor’s Office:** Tonisha Agee (Salary Increase) at Step 375; Kristy Lewis (Salary Increase) at Step 449; Michelle Young (Salary Increase) at Step 426; **Circuit Clerk’s Office:** Anna Claire Boykin (Salary Increase) at Step 352; Karen Boykin (New Hire, Deputy Clerk) at Step 352; Jennifer Hammons (Promotion to Chief Deputy of Finance) at Step 450; Zoe Pevy (New Hire, Deputy Clerk) at Step 326;

4. **RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

A. Record Various Documents to be Made a Permanent Part of The minutes

VII. STACI MCNINCH, TAX ASSESSOR

A.

Petitions to adjust 2024 Homestead Exemption Supplemental Roll

B.

Petitions for change of assessment on 2023 and 2024 Real Property Assessments

C.

Authority for the 2023 tax sale and the 2023 & 2024 tax bills be voided for PPIN 32035 and request for the Tax Collector’s reissue tax statements for the 2023 & 2024 tax years

D.

Authority to publish Homestead Exemption Public Notice Deadline in the Rankin County News for the week of March 17, 2025

VIII. MIKE HARRISON, ROAD MANAGER

A.

Request for approval of CSpire Utility Permit No. “Hickory Ridge of Rankin Co.” to construct a Fiber Optic Cable along/across White Road to be installed between Old Mill Trail and Hickory Ridge Road (Other County Roads Involved: Hunter Trl., White Oak Rd., Whitetail Blvd., Persimmon Cv., Whitetail Cv., Deer Valley Cv., Clear Rd., Mullican Rd., McCain Ln.) (District 1)

B.

Request for approval of Southern Rankin Water Association, Inc. Utility Permit No. 21019 to construct a Water Line along/across Old Pearson Rd., Hicks Ln., Hicks Ct., Johnson Rd., Pine Park Dr., Johnson Trl., Peggy Dr., S Pearson Rd., Monterey Rd., Brett Ln., Lee Ln., and Dorth Rd., (District 1)

C.

Request for approval of Evergreen Water Association, Inc. Utility Permit No. 22074 to construct a Water Line along/across Trickhambridge Rd., McIntyre Ln., Wildwood Trl., Wild Bird Ln., Graham Dr., Glisson Dr., Andrew Chapel Rd., Lizard Ln., Adams Est., McCornell Cir., Chapel Hills Ln., Bowman Ln., and HWY 80 (District 4)

D.

Request for approval of CenterPoint Energy Utility Permit No. 04-25-401 to construct a Gas Main along/across Trickhambridge Road to be installed between Andrew Chapel Road and McCornell Circle (District 4)

E.

Request for approval of Atmos Energy Utility Permit No. 070.54973 to construct a HDPE Gas Line along/across Vernon Jones Avenue to be installed between Shady Pine Cove and Black Oak Drive (District 5)

IX. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Watershed Protection Program Element 2.02 Pinebrook Subdivision – Approval of Pay Application No. 6 from Southeastern Pipeline and Environmental Services for \$281,119.25 and authority to issue check

B.

Hydrologic Restoration @ Mellomeade - Program Element 4.09 - Approval of Pay Application No. 5 from 2B Dirt & Contracting, LLC in the amount of \$19,807.50 and authority to issue check

C.

Grace Acres (formerly Grace Estates) – Approval of Final Plat and LOC in the amount of \$187,200.00 (District 4)

X. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for April 7, 2025, at 9:00 a.m. for Daniel & Rebecca Harris Conditional Use Permit, 1816 White Road (District 1)

B.

Set Public Hearing for April 7, 2025, at 9:00 a.m. for Janice O’Neil Conditional Use Permit, 117 Little Woods (District 4)

C.

Set Public Hearing for April 7, 2025, at 9:00 a.m. for Rankin County Initiated Dimensional Variance Request, 224 Avalon Circle (District 2)

PUBLIC HEARINGS:

D.

Public Hearing for The Vineyards at Castlewoods Conditional Use Permit, 420 Vine Drive (District 2)

OTHER:

E.

Discussion of proposed amendments to the Rankin County Zoning Ordinance; Action to set Public Hearing for April 7, 2025, at 9:00 a.m. for adoption of Rankin County Comprehensive Plan. Action to Set Public Hearing for April 7, 2025, for adoption of amendments to Rankin County Zoning Ordinance

F.

Discussion of and potential action to clarify language associated with resolution setting county-wide referendum

G.

Authority of county coroner to handle cremation of an unclaimed body (Jimmy Sanderson) pursuant to the county’s Indigent Cremation Policy and authority to issue check to Dean Memorial Funeral Home upon receipt of invoice

XI. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Approval of Pay Application No. 6 from Thornton Construction for work performed on the Hydrologic Restoration of Stormwater Infrastructure near Reservoir East Project in the amount of \$197,339.13 and authority to issue check (District 4)

B.

Approval of Pay Application No. 8 from Southeastern Pipeline and Environmental Services for work performed on the Oak Grove Ditch Stabilization and Hydrologic Restoration Project in the amount of \$162,070.00 and authority to issue check (District 5)

C.

Acknowledgement of receipt of 1,807 Homestead Applications submitted by the Tax Assessor’s Office to the Chancery Clerk’s Office for the month of January 2025

D.

Approval to apply for the MDEQ Non-Competitive Grant (Local Solid Waste Assistance) in the amount of \$33,125.71 and authority for Board President to execute documents

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL FEBRUARY 15, 2024 AT 9:00 A.M.

XV. Requests for Approval