

AGENDA
Rankin County Board of Supervisors
SID SCARBROUGH, PRESIDING
Monday, February 3, 2025 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on February 3, 2025 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 4 Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
President Sid Scarbrough	☐	☐	☐	
Vice President Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

IV. OLD BUSINESS

A.

Minutes Approval:
A. January 15, 2025
B. January 30, 2025

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of Budget Amendment for an increase in the Sheriff’s Department for Donation received from Best Friends Animal Society

B.

Approval of Budget Amendment for BOS to transfer between line items, no increase

C.

Approval of Budget Amendment for the Bridge Fund to transfer between line items, no increase

D.

Approval of Budget Amendment for an increase in the Solid Waste fund for Marquette location improvements

E.

Acknowledgement receipt of the V Lakes Utility District Report on Audit of Financial Statements ending September 30, 2024

Appointment**F.**

Authority for Heather Jennings to sign purchase requisitions for the Extension Office

G.

Authority to appoint Karen Easterling to the Central Mississippi Regional Library System Board of Trustees to fill the unexpired term of Mr. Ed Sallis that expires on March 31, 2028

H.

Authority to appoint Samantha Chisholm as assistant receiving clerk for the Board of Supervisors Office

Contracts, Agreements and Grants**I.**

Approval of Assignment of Commercial Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Brandon Business Center, LLC (Assignor) do hereby sell, convey, and warrant unto RTG Leasing, LLC (Assignee)

J.

Ratification for Board President to execute the Rankin County Emergency Management Agency's NIMS Compliance Certification Statement for the Emergency Management Performance Grant (EMPG)

Other**K.**

Acknowledgement that 2016 ad valorem taxes owed for 16th section parcel, PPIN 046852 (Parcel ID P2-46), are statutorily barred from collection (See, Miss. Code Ann. Section 27-35-155) because said obligation is greater than 7 years from date of accrual. Authority of the Rankin County Tax Collector to render the 2016 ad valorem tax billing statements for PPIN 046852 void and to cause her systems to indicate that there is no ad valorem tax obligation for the subject parcel for 2016. Authority of Rankin County Tax Collector to work with Board Attorney to effect collection of unpaid ad valorem tax obligations, interest and appropriate penalties for PPIN 046852 for tax years 2017-2024 and initiate collection action against appropriate lessors, if necessary. Authority of Board Attorney to offer reasonable payment accommodations to lessors, within the confines of legal authority, desiring to pay back tax obligations

2. *AUTHORITY TO ISSUE CHECKS:****Dues and Training Conferences*****A.**

Ratification of authority to pay registration fees in the amount of \$295.00 each for Dusty Acy and Gwendolyn Harvey to attend the First Line Supervision, Level 1 Class on October 28-30, 2024 and authority to issue check

B.

Authority to pay FBI National Academy Associates, Inc. Membership Dues in the amount of \$120.00 each for Bryan Bailey, Barry Vaughn, Raymond Duke and Jimmy Jordan and authority to issue check

C.

Authority to pay registration fees in the amount of \$310.00 for Jimmy Rogers to attend the Investigation & Crime Scene Management Training on June 3 - 5, 2025, in Biloxi, MS and authority to issue check and pay any travel related expenses

D.

Authority to pay registration fees in the amount of \$150.00 for Heather Geiger to attend the Stress Management Course on March 4, 2025, in Flowood, MS and authority to issue check and pay any travel related expenses

E.

Authority to pay registration fees in the amount of \$300.00 each for Heather Geiger and Cheyenne Cotton to attend the Advanced Dispatcher Supervisor Course on March 24 - 25, 2025, in Pearl, MS and authority to issue check and pay any travel related expenses

F.

Authority for Heather Geiger and Amy Grantham to attend the CIT Dispatch training on February 5 - 6, 2025, in Collins, MS and authority to pay any travel related expenses

G.

Authority to pay registration fees in the amount of \$75.00 each for Lance Cooper and Melissa Bryant to attend the Mississippi South Central Arc User Group (MSSCAUG) Conference on February 5 - 6, 2025, in Pearl, MS and authority to issue check and pay any travel related expenses

H.

Authority to pay registration fees in the amount of \$700.00 each and hotel fees in the amount of \$705.00 each for Julie Thompson, Jan Lewis and Gentri May to attend the 41st International Symposium on Child Abuse on March 17 - 21, 2025, in Huntsville, AL and authority to issue check and pay any travel related expenses (100% reimbursement from the Zero To Three Grant)

I.

Authority to pay 2025 Membership Dues for the Mississippi Court Reporters Association in the amount of \$100.00 for Kristi Sullivan and authority to issue check

J.

Authority to pay the Rankin County Master Gardeners Membership Dues in the amount of \$1,000.00 for Donna Beliech and authority to issue check

K.

Authority to pay 2025 Mississippi Women for Agriculture Annual Membership Dues in the amount of \$25.00 for Heather Jennings and authority to issue check

Advertising County Resources

L.

Authority to advertise county resources in the amount of \$200.00 for a full-page ad for 2024-2025 Richland High School Yearbook and authority to issue check

Other

M.

Authority to issue check in the amount of \$5,000.97 for overpayment received for the 3rd quarter High Intensity Drug Trafficking Areas (HIDTA) Program Grant for Department on Public Safety

N.

Authority to pay 2025 InfraGard Mississippi Members Alliance Dues in the amount of \$30.00 to protect critical infrastructure in the county

O.

Acknowledgment of Receipt of Insurance Rebate Funds from the Town of Puckett on behalf of Puckett Volunteer Fire Department. Authority to issue check to the Puckett Volunteer Fire Department in the amount of \$14,962.80 for insurance rebate received

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:

A.

Approval to Remove 1-Glock 17 9MM Semi Auto Pistol Serial #BGTV600, Inventory Asset #12968, from the Sheriff’s Department Inventory and Sell the Retiree’s Weapon to Retiring Officer Raymond Duke, Retiring February 28, 2025, in Compliance of MS Code Ann. §45-9-131

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Authority to approve the following Personnel Recommendations:
Sheriff’s Department: Steven Bush (New Hire, Uncertified Detention Officer) at Step 332; Kevin Collins (Promotion to Certified Dispatch Shift Supervisor) at Step 377; Cheyenne Cotton (Promotion to Certified Dispatch Shift Supervisor) at Step 368; Robert Owens (New Hire, Certified Part Time Court Services Deputy) at Step 378; Gabriel Peace (New Hire, Certified Patrol Deputy) at Step 427; **Road Department:** Buddy Crimm (New Hire, Heavy Equipment Operator) at Step 369; Kashton Sorrell (New Hire, Driver) at Step 309; **Tax Assessor’s Office:** Mark Wroten (Salary Increase for Obtaining a Mississippi State Appraisal License) at Step 470;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Record Various Documents to be Made a Permanent Part of the Minutes

VI. CAROLINE GILBERT, TAX COLLECTOR

A.

Authority to adjust length of mobile home associated with account 25904

from 72 to 68; authority to void mobile home tax bills for 2023, 2024, and 2025 and to reissue the statements allowing for refunds of any amount paid over the newly adjusted amount

B.

Authority to void the homestead chargeback for PPIN 27956; the PPIN has been dismissed per the Mississippi Department of Revenue

C.

Authority to pay registration fees in the amount of \$350.00 each for Anthony Cirilo and Alexia Sneed to attend the Tax Collector I Class on March 31, 2025 - April 4, 2025, and authority to issue check and pay any travel related expenses

VII. STACI MCNINCH, TAX ASSESSOR

A.

Petitions for change of assessment on 2024 Real Property Assessments

B.

Authority to void 2023 tax sale and refund any tax sale purchaser for PPIN 78189 and request that a corrected tax statement for 2023 & 2024 be generated by the Tax Collector’s Office; the aforementioned parcel was improperly conveyed

C.

Authority to void 2023 tax sale and refund any tax sale purchaser for PPIN 84398 and request that a corrected tax statement for 2023 (lot only) be generated by the Tax Collector’s Office; the aforementioned parcel was improperly conveyed

D.

Authority to void 2024 tax statement for PPIN 32751; the PPIN is titled in the name of Rankin County School and should have been tax exempt

E.

Authority for the Tax Collector’s Office to issue refunds for PPINs 18434, 23704, & 2498; the aforementioned PPINs were eligible for additional homestead exemption benefits for the 2023 & 2024 tax years

VIII. MIKE HARRISON, ROAD MANAGER

A.

Road Work Accomplished for January 2025 and Road Work Scheduled for February 2025

B.

Request for approval of CSpire Utility Permit No. 73874-001 to construct a Fiber Optic Cable along/across Spillway Road (District 2)

C.

Request for approval of Verizon Utility Permit No. 2210CYRD.14 to construct a Fiber Optic Cable to be installed between Manship Road and Woodlands Green Drive (Other County Roads Involved: Grants Ferry Rd., Woodlands Dr., and Castlewoods Blvd.) (District 2)

D.

Request for approval of CenterPoint Energy Utility Permit No. 03-25-400 to construct a New Gas Main to be installed between Stronghold Drive and New Haven Lane (District 3)

E.

Request for approval of Mitchell Contracting, Inc. Utility Permit No. 2025-004 to repair a Sewer Line at 109 Dogwood Trail (District 4)

IX. TIM PARKER, COUNTY CONSULTING ENGINEER**A.**

Approval of State Aid SAP 61 Program - Scrub Seal/Ultra-Thin Overlay

B.

Approval of Cancellation of State Aid Program SAP-61(8)S

C.

The Preserve - Approval of Construction Drawings (PRV)(District 2)

D.

Hydrologic Restoration @ Mellomeade - Program Element 4.09 - Approval of Change Order No. 1 in the amount of an increase of \$15,020 for additional items required to achieve proper hydrologic restoration on the project. This authorization is based upon the specific finding by the Board of Supervisors that (1) the contract changes are necessary and would better serve the purposes of the governing authority; (2) the changes are reasonably within the scope of the original project; (3) the changes are commercially reasonable; and (4) the change order is not intended to circumvent the bid law. (District 4)

X. CRAIG SLAY, BOARD ATTORNEY***SET PUBLIC HEARINGS:*****A.**

Set Public Hearing for February 14, 2025, at 9:00 a.m. for Daniel Freeman Conditional Use Permit, 1207 Shiloh Road (District 4)

B.

Set Public Hearing for February 14, 2025, at 9:00 a.m. for Paul Hopper Rezoning Request, N. Sandhill Road (District 4)

C.

Set Public Hearing for February 14, 2025, at 9:00 a.m. for P.I.C. Land Development Rezoning Request, Holly Bush Road (District 4)

PUBLIC HEARINGS:**D.**

Public Hearing for Roy C. Anderson Conditional Use Permit, Kirsten Way (District 4)

1. Action on Roy C. Anderson

E.

Public Hearing for Bobby Elmore, Trax, LLC Conditional Use Permit,
Highway 25 (District 4)
1. Action on Bobby Elmore, Trax, LLC

OTHER:

F.

Discussion of and potential action on local election referendum

XI. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Approval of Master Services Agreement between Rankin County and Pileum
Connect for IT related services as needed. Authorization for Board
President to execute agreement

B.

Discussion of, and potential action on request from the Town of
Pelahatchie for the use of the Rankin County voting machines for their
municipal election scheduled for 2025

C.

Authority to advertise for proposals for the collection of household
hazardous waste for Rankin County

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL FEBRUARY 14, 2025 AT 9:00 A.M.