

AGENDA
Rankin County Board of Supervisors
SID SCARBROUGH, PRESIDING
Monday, January 6, 2025 9:00 AM

- I. CALL TO ORDER PLANNING COMMISSION MEETING**
- II. INVOCATION**
- III. ADJOURN PLANNING COMMISSION MEETING**
- IV. Call to Order**

9:00 AM Meeting called to order on January 6, 2025 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 4 Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
President Sid Scarbrough	☐	☐	☐	
Vice President Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

- V. ELECTION OF OFFICERS**
 - A. Motion To:**President and Vice-President
- VI. PUBLIC COMMENTS AND RECOGNITION**
 - A.** Rodney Young, Johnson Lane (District 2)

VII. OLD BUSINESS

- A.**

Minutes Approval:
1. December 16, 2024

VIII. CONSENT AGENDA

- 1. APPROVAL OF THE FOLLOWING:**

Financial

- A.**

Approval of Budget Amendment for the 911 Fund to transfer between line items, no increase
- B.**

Approval of Budget Amendment for an increase in the Sheriff’s Department for donation received from Best Friends Animal Society
- C.**

Approval of Budget Amendment for the Road Fund to transfer between line items, no increase

Appointment**D.**

Acceptance of Supreme Court Order on December 6, 2024, Appointing Family Master, Keri Haralson Carroll, for Service Beginning January 1, 2025, through June 30, 2025, and Compensate Said Family Master a Salary of \$2,500.00 Per Month as Per Ordered Entered by Rankin County Chancery Court

Contracts, Agreements and Grants**E.**

Ratification of execution of agreement between Rankin County and City of Florence for obligation of American Rescue Plan Act funding that benefits both Rankin County and City of Florence. This agreement does not obligate Rankin County to commit additional funding or provide additional services beyond that level of funding or services already obligated in the County's ARPA Program as established by the Board of Supervisors. The agreement simply documents that the county's ARPA Program will benefit the cities in Rankin County (including the City of Florence) and the ARPA programs undertaken by the cities will benefit citizens of Rankin County

F.

Approval of Assignment of Commercial Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Robert Campbell LLC (Assignor) do hereby sell, convey, and warrant unto City of Brandon (Assignee), contingent upon approval from the Rankin County School District

G.

Approval of agreement between Rankin County Sheriff's Department and Crossgates Methodist Children's Center for use of the Safe Room as an evacuation point on their emergency evacuation plan

H.

Authority for Youth Court to enter into a Training Agreement with J. Chad Professional Training, LLC for Youth Court to host a 3-hour training course for Rankin County, and surrounding area law enforcement, and authority to issue payment in the amount of \$10,400.00 (to be paid from grant funds)

Other**I.**

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for county assistance at Brandon High School to help haul and sand and grading the area for new volleyball courts pursuant to Miss. Code Ann. 19-3-42(4)

2. *AUTHORITY TO ISSUE CHECKS:****Dues and Training Conferences*****A.**

Authority to pay 2024 Mississippi Assessor Collector Association (MACA) Membership Dues in the amount of \$1,000.00 for Caroline Gilbert and authority to issue check

B.

Authority to pay registration fees in the amount of \$650.00 each for Staci McNinch and Jeremy Vertucci to attend the IAAO Course 600 on February 24 - 28, 2025, in Starkville, MS and authority to issue check and pay any travel related expenses

C.

Authority to pay 2025 Membership Dues in the amount of \$240.00 for Staci McNinch for the International Association of Assessing Officers (IAAO) and authority to issue check

D.

Authority to pay registration fees in the amount of \$500.00 for Election Commissioner Andrew Sorrentino to attend the ECAM 2024 Annual Certification Training and Convention on February 5 - 7, 2025, in Philadelphia, MS and authority to issue check and pay any travel related expenses

E.

Authority to pay registration fees in the amount of \$75.00 and hotel fees in the amount of \$129.00 for Gcolbe Smith to attend the Mississippi Association of Code Enforcement (MACE) Educational Conference on February 21, 2025, in Starkville, MS and authority to issue check and pay any travel related expenses

Other

F.

Authority to resolve disputed claim for vehicle damage made by Candace Smith alleging negligence on the part of county employee in operation of county vehicle. Authority to issue check to vehicle owner and repair shop for \$2,261.47 for cost of vehicle repair upon receipt of executed W-9 form

G.

Authority to issue check in the amount of \$10,036.00 to the Rankin County Chancery Clerk for county recordings processed for 2024

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:

A.

Approval of the following Inventory Changes to add items and to remove items from the county inventory that are broken or obsolete, to surplus items for buy back and to transfer items interdepartmental

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Authority to approve the following Personnel Recommendations:
Sheriff's Department: Road Department: Kendrick Green (New Hire, Driver) at Step 326; **Maintenance Department:** Cody Jackson (Transfer from Maintenance to Road Department, No Salary Increase) at Step 355; **Youth Court:** Corey Gerber (Salary Increase) at Step 515; **Tax Assessor:** Tonisha Agee (Salary Increase) at Step 370; David Gunter (Salary Increase) at Step 466; Traci Massey (Salary Increase) at Step 335; Traci Tilghman (Salary Increase) at Step 351; Jeremy Vertucci (Salary Increase) at Step 392; Trudy Vinzant (Salary Increase) at Step 370;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Record Various Documents to be Made a Permanent Part of the Minutes

IX. CAROLINE GILBERT, TAX COLLECTOR

A.

Authority to void the supplemental chargeback for PPIN 74475; the PPIN was provided in error and should not have resulted in additional amounts billed to the taxpayer

B.

Authority to void the supplemental chargeback and tax sale for PPIN 43144 and refund any tax sale purchasers; the PPIN was provided in error and should not have resulted in additional amounts billed to the taxpayer

C.

Authority to void 2022 & 2023 tax bill and refund any tax sale purchaser and authority to void the 2024 tax bill receipt for PPIN 4549, 4555, 4558, and 4559; These parcels belong to the City of Richland and are tax exempt

D.

Authority to void and reissue 2023 & 2024 tax bill for PPIN 3736 and 3179; These tax bills were generated for Richland Cleanup and has erroneous assessments

X. STACI MCNINCH, TAX ASSESSOR

A.

Petitions to adjust 2024 Homestead Exemption Supplemental Roll

B.

Petitions for change of assessment on 2024 Real Property Assessments

C.

Authority to void any tax sale(s) and tax bill(s) and no new bill(s) issued and to refund any tax sale purchasers for PPIN 85227; the PPIN was erroneously assessed due to incorrect acreage

D.

Authority to void 2023 tax sale and refund any tax sale purchaser for PPIN 50232 due to an erroneous assessment; Authority for a new 2023 tax bill to be generated without any penalties

E.

Authority to void 2024 tax statement for PPIN 12498; the PPIN is titled in the name of Mississippi Methodist Hospital & Rehabilitation Center, Inc. and should have been tax exempt

XI. HEWITT PITTMAN, PURCHASE CLERK

A.

- Award of Term Bids for the Unit System:
- 1. Bridge Installation and Bridge Components
 - 2. Scrub Seal, Slurry Seal, Micro-Surfacing
 - 3. Metal Culverts
 - 4. Polypropylene Culverts
 - 5. Crushed Aggregates
 - 6. Gravel
 - 7. Soil Stabilization
 - 8. Polyurethane Foam Application and Curb and Gutter Removal/Replacement

B.

Award Contract for Pest Control Services of County Buildings to Safeguard Pest Management, LLC

XII. MIKE HARRISON, ROAD MANAGER

A.

Road Work Accomplished for December 2024 and Road Work Scheduled for January 2025

B.

Request for approval of AT&T Utility Permit No. A051CWR to construct Fiber throughout the Cedar Ridge Place Subdivision (District 3)

C.

Request for approval of Comcast Utility Permit No. JB0002046853 to construct an Underground Cable along/across Pebble Creek Drive to be installed between Granite Drive and Stone Brook Place (District 3)

D.

Request for approval of Comcast Utility Permit No. JB0002055155 to construct a Gas Line to be installed between Trickhambridge Road and Pole Bridge Road

E.

Request for approval of Windstream Utility Permit No. 70374909800383 to construct a 50' Duct along/across Jerusalem Church Road (District 3)

XIII. TIM PARKER, COUNTY CONSULTING ENGINEER

XIV. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for January 30, 2025, at 9:00 a.m. for the Property Group, LLC, Nuisance Property, 1149 Old Fannin Road (District 2)

PUBLIC HEARINGS:

B.

Public Hearing for Gilberto Villa Mora Conditional Use Permit, 207 Church Road (District 2)

- 1. Action on Gilberto Villa

C.

Public Hearing for Rankin County's Stormwater Management Program
1. Action on Rankin County's Stormwater Management Program

OTHER:**D.**

Susan Risher Nuisance Property Review, 1656 Highway 43 S (District 3)

E.

Authority of Board President to sign MOU between Mississippi Department of Public Safety and Rankin County concerning dedicated employee at Mississippi Forensic Lab

F.

Authority of Board President to execute Stand-by Contract for Disaster Debris Removal and Disposal Services between Rankin County, Mississippi, and Southern Disaster Recovery, LLC, for a contingent contract for disaster debris removal and disposal services in the event of a disaster event that results in significant debris over a wide-spread area of the county. This contract does not obligate the county to incur any costs unless and until the Board of Supervisors causes the triggering of services pursuant to the contract at its sole discretion. This contract provides for a 5-year term with three one-year renewal options at the sole discretion of the Rankin County Board of Supervisors

G.

Acknowledgment of receipt of verbal notification from Justice Court Judge, District 3, Josh McCrory, that, effective January 3, 2025, he was administered the Oath of Office and has taken his position as Rankin County Court Judge, Place 2, filling the unexpired term of the Late Hon. Thomas H. Broome. Effective January 3, 2025, the Rankin County Justice Court Judge, District 3, position is vacant. Adoption of Board Order appointing the Honorable Clarence McDonald Leland, Jr., as temporary Rankin County Justice Court Judge, District 3, to fill the vacancy thereby created until such time as the successor is elected and seated in accordance with Miss. Code Ann. Section 23-15-839(1) and Miss. Code Ann. Section 23-15-833. Authority of Board Attorney to notify the Rankin County Election Commission of its actions herein and instructing that a special election be scheduled in accordance with Mississippi law

H.

Authority for Rankin County Tax Collector to correct records reflecting ad valorem tax obligations allegedly owed by owners/occupiers of mobile homes/manufactured homes where it has been confirmed that the ad valorem taxes assessed to said owner/occupier is erroneous. Attached as Exhibit "A" is a listing by PPIN, owner names, addresses, tax years, reason for classification as erroneous, tax amount reflected, and other information that demonstrates the Tax Collector's effort to determine the viability of the records contained in the county's system. Authority of Tax Collector to remove all records classified as erroneously assessed. Authority of Tax Collector to work with any third parties to remove erroneously assessed records from any ongoing collection activity

I.

Discussion of and potential action regarding Energy Services responses to request for proposals

XV. KEITH HICKS, COUNTY ADMINISTRATOR**A.**

Discussion of, and potential action on request from the City of Pearl for the use of the Rankin County voting machines for their municipal election scheduled for April 2025

B.

Discussion of, and potential action on request from the City of Brandon for the use of the Rankin County voting machines for their municipal election scheduled for 2025

C.

Approval to Renew the Volunteer Fire and Fire Protection District Departments Workers Compensation Coverage with Liberty Mutual for the for the Period March 1, 2025, to March 1, 2026, in the Amount of \$53,215.00 and Authority to Issue Check

XVI. ADDITIONAL BUSINESS TO BE DISCUSSED**XVII. EXECUTIVE SESSION****XVIII. RECESS UNTIL JANUARY 15, 2025 AT 9:00 A.M.**