

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Friday, November, 15, 2024 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on November 15, 2024 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

A. Rankin County School District

IV. OLD BUSINESS

A.

Minutes Approval:
A. November 4, 2024

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of claims docket in the amount of \$12,149,244.32

Contracts, Agreements and Grants

B.

Ratification of execution of lease agreement with A&M Construction, Inc. for lease of Tax Collector’s and Tax Assessor’s Flowood location (5417 Hwy 25, Flowood). Lease term is 3 years. Monthly payment is \$4,600.00. Termination notice is 90 days written notice after three year term is expired

C.

Authority for Board President to execute agreement for infant clinical services between Rankin County Youth Court and University Medical Center. Agreement is funded 100% by National Center for Clinical Infant Programs, a/k/a Zero To Three. There is no cost to Rankin County created by this agreement

D.

Authorization of Sheriff and Board President to execute amended school

safety officer agreement between Rankin County Sheriff's Office, Rankin County Board of Supervisors and Rankin County School District for 2024-2025 School Year

E.

Ratification of authority for Rankin County to apply for the Supplemental Emergency Medical Services Grant and authority for County Administrator to execute documents

F.

Authority for Board President to execute Easement for water & sewer infrastructure to City of Florence

G.

Approval of request from Florence High School Baseball Booster Club for the FY 2025 Recreational Funds (District 1) in the amount of \$4,000.00 as authorized by HB1744 Regular Session; these funds will be used for the replacement of damaged fencing on the baseball field

Other

H.

Acknowledgement of receipt of resignation letter from District 4 Election Commissioner Rusty Bain, effective November 13, 2024

I.

Authority to transfer Road Funds in the amount of \$6,000,000 from the Origin Bank General County Account to the Community Bank account

J.

Authorization of Board President, County Administrator, Comptroller or other appropriate county representative to execute any and all documentation necessary to establish a Revolving Line of Credit in favor of Rankin County, on terms and conditions acceptable to Rankin County and subject to review and approval by the Board Attorney, with County Depository, Community Bank of Mississippi. Authority of County Administrator and/or Comptroller to transfer County funds to said County Depository as collateral for said revolving line of credit

2. *AUTHORITY TO ISSUE CHECKS:*

Dues and Training Conferences

A.

Authority to pay registration fees in the amount of \$429.00 each for Heath Spears and Chris Cousins to attend the Interview and Interrogation Course on March 17 - 20, 2025, at MLEOTA and authority to issue check and pay any travel related expenses

B.

Authority to pay registration fees in the amount of \$300.00 each for Tyler Burnell and Jason Dare to attend The Prepared Public Information Officer class on November 14 - 15, 2024, in Flowood, MS and authority to issue check and pay any travel related expenses

C.

Authority to pay registration fees in the amount of \$2,500.00 for John Burt to attend the Certified Investigator Program (C.I.P.) from March 10 - October 15, 2025, at MLEOTA, and authority to issue check and pay any travel related expenses

D.

Authority for Deputy James Mooney to attend the Side School Safety Summit to receive an award for outstanding efforts in school safety on December 9 - 11, 2024, in Orange Beach, AL and authority to pay any travel related expenses

E.

Authority to pay 2025 Mississippi Nursery & Landscape Association, Inc. (MNLA) Membership Dues in the amount of \$35.00 for Donna Beliech and authority to issue check

Other

F.

Pursuant to Miss. Code Ann. Section 55-9-1, authorization to provide available surplus funds not to exceed \$25,000 for maintenance and improvement of handicap accessible facilities under the auspices and control of the Mississippi Department of Wildlife, Fisheries and Parks and located within Rankin County and any county contiguous to Rankin County. Authority to issue check

G.

Authority to pay invoice 24-012-001 from CDFL Architects + Engineers in the amount of \$6,520.00 for the Rankin County Justic Center Chiller Replacement project and authority to issue check

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:

A.

Authority to approve the following Inventory Changes:

A. Approval of the following Inventory Changes to remove items from the county inventory and to transfer items interdepartmental (see attached list)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Authority to approve the following Personnel Recommendations:

Sheriff’s Department: Brian Fitzgerald (Promotion to Staff Sergeant) at Step 432; Hayden Lukens (New Hire, Deputy on Patrol) at Step 415; William Taylor (Promotion to Dispatch Lieutenant) at Step 395;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Record Various Documents to be Made a Permanent Part of the Minutes

VI. CAROLINE GILBERT, TAX COLLECTOR

A.

Authority to void 2023 Tax Sale for PPIN 86979 and to refund any tax sale purchasers; this PPIN was processed through the tax sale erroneously

VII. STACI MCNINCH, TAX ASSESSOR

A.

Petitions to adjust 2024 Homestead Exemption Supplemental Roll

B.

Petitions for change of assessment on 2021, 2022, 2023, and 2024 Personal and 2024 Real Property Assessments

C.

Authority for the Tax Assessor to contract for Professional Services with Dallas Printing for the printing and mailing of Rankin County Homestead Renewal Cards and Personal Property Renditions for the 2025 tax year and authority for Harris Computers to export data into files for Dallas Printing

VIII. BRIAN GRANTHAM, EMERGENCY OPERATIONS DIRECTOR

A.

Discussion of and potential action on quote from Motorola Solutions to replace existing equipment damaged during power surge

IX. MIKE HARRISON, ROAD MANAGER

A.

Request for approval of Windstream Communications Utility Permit No. 70374908100001 to construct a Fiber Optic Cable along/across Old Enochs Road to be installed between Burton Lane and HWY 469 (District 1)

B.

Request for approval of CSpire Utility Permit No. "Northshore Subdivision Addition" to construct a Fiber Optic Cable along/across Pilot Circle to be installed between Reservoir Way and Fannin Landing Circle (District 2)

C.

Request for approval of Union Water Association Utility Permit No. 22088 to construct a 4" Water Main along/across Woodrow Martin Road (District 3)

X. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Stormwater Detention Restoration & Hydrologic Restoration @ Live Oaks - Program Element No. 3.02 - Approval of Pay Application No. 5 from Hodges Land Services in the amount of \$115,630.20 and authority to issue check

B.

Hydrologic Restoration @ Mellomeade - Program Element 4.09 - Approval of Pay Application No. 1 from 2B Dirt & Contracting, LLC in the amount of \$127,136.55 and authority to issue the check

C.

Program Element 1.66 - White Road - Recommend Final Payment in the amount of \$503,426.16 under PO # 242453 to Hemphill Construction Company, Inc., and authority to issue check

D.

Watershed Protection @ Pinebrook - Program Element 2.02 - Approval of Pay Application No. 3 from Southeastern Pipeline and Environmental Services in the amount of \$207,433.51 and authority to issue check

E.

Gunter Road Improvement Project - Phase II - Approval of Pay Application No. 7 from Hemphill Construction Company in the amount of \$358,651.56 and authority to issue check

F.

2023 Willow Brook Drainage Improvements - Approval of Pay Application No. 1 from CLR Construction Group, Inc. for work performed in the amount of \$9,777.64 and authority to issue check

XI. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for November 27, 2024. At 9:00 a.m. for Gary P. Mitchell Nuisance Property, 1186 Poplar Springs Road (District 1)

B.

Set Public Hearing for November 27, 2024. At 9:00 a.m. for Don Edd Woods Nuisance Property, 202 Joe Davis Drive (District 3)

OTHER:

C.

Authority of county coroner to handle cremation of an unclaimed body (Gary Lee Jumper) pursuant to the county’s Indigent Cremation Policy and authority to issue check to Dean Memorial Funeral Home upon receipt of invoice

XII. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Approval of Pay Application No. 2 from Fordice Construction Company for work performed on the Tara Road Ditch Improvements Project in the amount of \$242,159.15 and authority to issue check (District 3)

B.

Approval of Pay Application No. 2 from Thornton Construction for work performed on the Hydrologic Restoration of Stormwater Infrastructure near Reservoir East Project in the amount of \$1,604,951.47 and authority to issue check (District 4)

C.

Authority to publish once on November 20, 2024, the Public Notice to conduct an open test of the Verity Scanner, Verity Touch Writer, and Verity

Print Ballot on Demand Voting Devices at the Rankin County Election Commission’s Office at 203 E Government Street Marquette Road, in Brandon, MS on November 22, 2024, beginning at 9:00 a.m. as it relates to the Rankin County General Election Run-Off to be held on November 26, 2024

D.

Authority to publish Premium List for the Rankin County Livestock Shows for 2025

E.

Discussion of, and potential action on request from the City of Richland for the use of the Rankin County voting machines for their municipal election scheduled for June 2025

F.

Discussion of, and potential action on request from the City of Florence for the use of the Rankin County voting machines for their municipal election scheduled for June 2025

G.

Authority to advertise for bids for an Excavator

H.

Discussion of and potential action on District 4 Election Commissioner vacancy

XIII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIV. EXECUTIVE SESSION

XV. RECESS UNTIL NOVEMBER 27, 2024, AT 9:00 A.M.