

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Monday, October, 7, 2024 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on October 7, 2024 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** Senator Jenifer Branning & Ms. Lisa Ireland

IV. OLD BUSINESS

A.

Minutes Approval:
A. September 30, 2024
B. October 3, 2024

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial Reports

A.

Approval of revised year end docket amount authority to correct 9/30/24 minutes to reflect corrected amount nunc pro tunc

Contracts, Agreements and Grants

B.

Authority to enter into a Cooperative Service Agreement with the USDA for beaver control until September 30, 2025, authority for the County Administrator to sign documents and authority to issue check in the amount of \$7,500.00

C.

Authority to enter into a Fixed Proce Research Agreement with Mississippi State University, through the John C. Institute of Government and Community Development, in the amount of \$6,900.00, for reviewing, updating and/or creating employee job descriptions for all job titles within in the county; authority for Board President to execute document and authority to issue check in the amount of \$3,450.00 (50% due upon signing, the remaining 50% will be due upon completion)

D.

Approval of Quitclaim Deed of Leasehold Interest in Sixteenth Section Trust Lands is hereby acknowledged, the undersigned Trailhead Media, LLC do hereby quitclaim and convey unto the Trustees for the Rankin County School District and their Successors in Office

E.

Approval of request from Pioneer Ministries, Inc. for the FY 2025 Recreational Funds (District 5) in the amount of \$9,468.27 as authorized by HB1744 Regular Session; these funds will be used for the upgrade and replacement of the PMI Zipline

F.

Approval of request from Pelahatchie Attendance Center for the FY 2025 Recreational Funds (District 4) in the amount of \$3,500.00 as authorized by HB1744 Regular Session; these funds will be used for new archery equipment

Other**G.**

Acknowledgement of receipt of correspondence from Attorney General's Office regarding the Opioid Settlement funds received

H.

Acknowledgement of Chancery Court Order effective October 1, 2024, replacing Randy Clark, Esq., as commitment attorney, with Jeffrey B. Arnold, Esq., and who's compensation shall be at the rate of \$650.00 per month

I.

Acknowledge receipt of sealed bids for a Fleet Leasing Program for County Vehicles from ACME Auto Leasing LLC and Enterprise Mobility

J.

Consideration of and potential action to adopt Ordinance Declaring Certain Public Roads in Unincorporated Rankin County to be No Truck Roads and Providing for Penalties for Violation

2. *AUTHORITY TO ISSUE CHECKS:****Dues and Training Conferences*****A.**

Authority to pay registration fees in the amount of \$295.00 each for Jason Moore and Jason McQueary to attend the First Line Supervisor class on October 28 - 30, 2024, in Pearl, MS and authority to issue check and pay any travel related expenses

B.

Authority for Melissa Bryant to attend the 2024 Mississippi 911 Conference on October 28 - 31, 2024, in Biloxi, MS (All travel related costs will be paid for by MS NENA and the MS Commercial Mobile Radio Service Board)

C.

Authority to pay registration fees in the amount of \$350.00 for Mike Harrison and in the amount of \$400.00 for Rebekah Whittington (Non-Member) to attend the MS Association of Supervisors Fall Workshop on October 29 - 31, 2024, and authority to issue check upon receipt of invoice

D.

Authority to pay registration fees in the amount of \$265.00 and hotel fees in the amount of \$290.00 for Barry Belue to attend the 11th Annual One Loud Voice - Multidisciplinary Team Child Abuse Conference on November 12 - 14, 2024, in Biloxi, MS and authority to issue checks and pay any travel related expenses

E.

Authority to pay 2025 membership dues for the Mississippi Extension Association of Family & Consumer Sciences (MEAFCS) in the amount of \$130.00 for Natasha Haynes and authority to issue check

Advertising County Resources**F.**

Authority to Advertise County Resources for the 2024-2025 School Year Project Graduation for All Rankin County Schools Not to Exceed \$2,000.00 and Authority to Issue Checks Upon Request Received from Each School Starting October 7, 2024

G.

Request authority to advertise county resources in the amount of \$200.00 for renewal of 4'X8' fence banner with the Richland High School Lady Rangers Softball for the 2024-2025 Season

H.

Authority to advertise county resources in the amount of \$250.00 to be listed as a sponsor in the program for the Northwest Rankin High School 7A State Marching Band Championship on Saturday, November 2, 2024

Other**I.**

Authority to pay invoice from Nearmap for GeoData Link for Nearmap's AI Trial for the Tax Assessor's office and authority to issue check in the amount of \$50.55

J.

Authority to pay for a Complete Notary Kit, Seal and Bond for Ashley Haddox in the amount of \$178.00 and authority to issue check

K.

Authority to pay for a Complete Notary Kit, Seal and Bond for Kayla Harrell in the amount of \$178.00 and authority to issue check

3. *AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:*

A.

FY25 Annual Salaries (See Attachment); **Sheriff’s Department:** Heather Geiger (New Hire, Dispatcher) at Step 332; Kyle Matte (New Hire, Uncertified Jailer) at Step 304; Harley Taylor (New Hire, Uncertified Detention Officer) at Step 332; **Road Department:** Jessie Evans (New Hire, Laborer) at Step 314; Owen Moody (New Hire, Driver) at Step 378; Byron Tucker (New Hire, Driver) at Step 378; **Maintenance Department:** William Britt (New Hire, Lawn Care Specialist) at Step 350; **Circuit Clerk’s Office:** Dana Swilley (Salary Increase, Part-Time) at Step 326; **District Attorney’s Office:** Scott E. Rogillio (New Hire, Part-Time Assistant District Attorney; Recommendation to pay annual salary of \$63,480.00, no fringe benefits, effective October 1, 2024); **Youth Court:** Alisha Forsythe (New Hire, Juvenile Intervention Court Case Manager) at Step 366; Kimberly Herrington (Transfer to Family Intervention Case Manager) at Step 390;

4. *RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES*

A. **Record Various Documents to be Made a Permanent Part of the Minutes**

VI. **MICHELLE ADCOCK, CIRCUIT CLERK**

A.

Authority to approve professional services agreement with Dallas Printing for the printing and mailing of Rankin County Circuit Court and County Court Jury Summons for the remainder of 2024 and the 2025 calendar year and authority to export data into files for Dallas Printing and authority for Board President to execute documents

VII. **STACI MCNINCH, TAX ASSESSOR**

A.

Petitions to adjust 2024 Homestead Exemption Supplemental Roll

B.

Petitions for change of assessment on 2023 & 2024 Real Property Assessments

C.

Request authority to void the 2024 Tax Sale for Parcel Number G2-63 (PPIN 16993) due to erroneous assessment of the aforementioned parcel and refund any tax sale purchaser

D.

Request authority to void the 2024 Tax Sale for Parcel Number L12-26-60 (PPIN 85227) due to erroneous assessment of the aforementioned parcel and refund any tax sale purchaser and authority for a corrected tax statement to be generated by the Tax Collector’s Office

E.

Request approval of ad valorem tax exemption request for 2025 tax year on the portion of building utilized by Hovious-Grayson American Legion Post 112, located at 100 Business Center Parkway, Pearl, MS, currently identified as Parcel #E8A-4-121

VIII. HEWITT PITTMAN, PURCHASE CLERK

A.

Action on the Collection of Household Hazardous Waste Proposals

IX. MIKE HARRISON, ROAD MANAGER

A.

Road Work Accomplished for September 2024 and Road Work Scheduled for October 2024

B.

Request for approval of Atmos Energy Utility Permit No. 070.0794113 to replace a Gas Line along/across 218 Oak Drive (District 2)

C.

Request for approval of Atmos Energy Utility Permit No. 070.0794120 to replace a Gas Line along/across 206 Oak Drive (District 2)

D.

Request for approval of Atmos Energy Utility Permit No. 070.793810 to replace a Gas Line along/across 204 Oak Drive (District 2)

E.

Request for approval of Benton-Georgia Utility Permit No. 02-24-505 to construct a Gas Line along/across 247 Bay Park Drive, 235 Bay Park Drive and 230 Bay Park Drive (District 2)

F.

Request for approval of CenterPoint Energy Utility Permit No. 04-24-405 to construct a Gas Line along/across Disciple Drive (District 4)

G.

Request for approval of CenterPoint Energy Utility Permit No. 04-24-407 to construct a Gas Line along/across Lennon Lane (District 4)

H.

Request for approval of CSpire Utility Permit No. 72496-001, 002 to construct a Fiber Optic Cable along/across Baker Lane (District 4)

X. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Canal Place - Approval of the Construction Drawings (PRV) (District 4)

XI. CRAIG SLAY, BOARD ATTORNEY

PUBLIC HEARINGS:

A.

Public Hearing for Michael & Tara Howington Conditional Use Permit, 517 Parkway Circle (District 4)
1. Action on Michael & Tara Howington

OTHER:

B.

Consideration of, and potential action to approve, Memorandum of Understanding between Rankin County, City of Pearl and Bloomfield Equities, LLC, further to local and private legislation authorized in the 2023 Session of the Mississippi Legislature providing authorization for public support on an annual basis for the continuation of minor league baseball at Trustmark Park in the City of Pearl

XII. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Authority to publish detailed Revenue and Expense report for Solid Waste for Fiscal Year 2024

B.

Authority to publish Board of Supervisor’s travel for Fiscal Year 2024

C.

Approval of Pay Application No. 4 from Southeastern Pipeline and Environmental Services for work performed on the Oak Grove Ditch Stabilization and Hydrologic Restoration Project in the amount of \$471,928.54 and authority to issue check (District 5)

D.

Authority to publish Notice of Advertisement for Request for Qualifications on October 23, 2024 and October 30, 2024 for Energy Service Providers to provide energy conservation equipment and services under an Energy Services Contract for Rankin County

- E. Discussion of and potential action on Bids for a Fleet Leasing Program for County Vehicles

XIII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIV. EXECUTIVE SESSION

XV. RECESS UNTIL OCTOBER 15, 2024, AT 9:00 A.M.

A. **Motion To:** Recess Until October 15, 2024, at 9:00 A.M.

COMMENTS - Current Meeting:

This the 07th Day of October, 2024



STEVE GAINES, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS

MARK S. SCARBOROUGH , CLERK OF THE BOARD