



Rankin County Board of Supervisors

Regular Board Meeting

~ Minutes ~

211 East Government Street
Brandon, MS 39042
www.rankincounty.org

Larry Swales
Chancery Clerk

Monday, September, 30, 2024 9:00 AM Rankin Board Room

I. Call to Order

9:00 AM Meeting called to order on September 30, 2024 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Title	Status	Arrived
Steve Gaines	President	Present	
Brad Calhoun	Vice President	Present	
Sid Scarbrough	Supervisor District 1	Present	
Scott Berry	Supervisor District 2	Present	
Jay Bishop	Supervisor District 5	Late	9:15 AM
Craig Slay	Board Attorney	Present	
Keith Hicks	County Administrator	Present	
Mark S Scarborough	Chancery Clerk	Present	

II. INVOCATION

Board Attorney, Craig Slay

III. PUBLIC COMMENTS AND RECOGNITION

None

IV. OLD BUSINESS

- A. Minutes Approval:
1. September 16, 2024

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Vice President
SECONDER:	Scott Berry, Supervisor District 2
AYES:	Steve Gaines, Brad Calhoun, Sid Scarbrough, Scott Berry
ABSENT:	Jay Bishop

V. CRAIG SLAY, BOARD ATTORNEY

- A. Ratification of execution of programming documents required by NRCS associated with \$1.2 million in federal funding for storm water project (no local match required)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sid Scarbrough, Supervisor District 1
SECONDER:	Scott Berry, Supervisor District 2
AYES:	Steve Gaines, Brad Calhoun, Sid Scarbrough, Scott Berry
ABSENT:	Jay Bishop

VI. KEITH HICKS, COUNTY ADMINISTRATOR

A. Authority to amend the FY2024 Budget as of September 30, 2024, to reflect actual receipts and expenditures for the Fiscal Year 2024

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Vice President
SECONDER: Scott Berry, Supervisor District 2
AYES: Steve Gaines, Brad Calhoun, Sid Scarbrough, Scott Berry
ABSENT: Jay Bishop

B. Approval of year end claims docket in the amount of \$4,288,766.61

Those items found in the claims docket, to include but not limited to, contractual services, regular and recurring operating expenses, engineering services, additional legal services, etc., are found to be reasonable and necessary for conducting the county’s business.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Sid Scarbrough, Supervisor District 1
SECONDER: Brad Calhoun, Vice President
AYES: Steve Gaines, Brad Calhoun, Sid Scarbrough, Scott Berry
ABSENT: Jay Bishop

C. Authority to issue checks for the Annual 2024 Tax Levy Allocation of Funds to each fire department contingent upon receipt of financials and run reports

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Berry, Supervisor District 2
SECONDER: Sid Scarbrough, Supervisor District 1
AYES: Steve Gaines, Brad Calhoun, Sid Scarbrough, Scott Berry
ABSENT: Jay Bishop

D. Approval of contract with Upchurch Services LLC to replace Chiller Unit at the Rankin County Justice Center and authority of Board President and County Administrator to execute all documents associated with replacement of Chiller

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Berry, Supervisor District 2
SECONDER: Brad Calhoun, Vice President
AYES: Steve Gaines, Brad Calhoun, Sid Scarbrough, Scott Berry
ABSENT: Jay Bishop

E. Authority to pay hotel fees in the amount of \$783.00 for Mark DiMartino to attend the Residential Building Inspector Training Course on October 21 - 25 in Mobile, AL and authority to pay hotel fees in the amount of \$450.00 for William Goss to attend the Property Maintenance and Housing Inspector Training Course on October 21 - 23 in Mobile, AL and authority to issue checks (All registration fees have already been paid)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Vice President
SECONDER: Sid Scarbrough, Supervisor District 1
AYES: Steve Gaines, Brad Calhoun, Sid Scarbrough, Scott Berry
ABSENT: Jay Bishop

- F. Approval of the following Inventory Changes to remove broken or obsolete items from the county inventory and transfer items inter-departmental (See attached)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Berry, Supervisor District 2
SECONDER: Brad Calhoun, Vice President
AYES: Steve Gaines, Brad Calhoun, Sid Scarbrough, Scott Berry
ABSENT: Jay Bishop

- G. Approval of request from Pioneer Ministries, Inc. for the FY 2024 Recreational Funds (District 5) in the amount of \$4,731.73 as authorized by HB1744 Regular Session; these funds will be used for the upgrade and replacement of the PMI Zipline

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Vice President
SECONDER: Scott Berry, Supervisor District 2
AYES: Steve Gaines, Brad Calhoun, Sid Scarbrough, Scott Berry
ABSENT: Jay Bishop

- H. Authority for the Sheriff’s Department to apply for the Edward Byrne Memorial Justice Assistance Grant (JAG), funds will be used to purchase new body cameras for the Sheriff’s Department (This grant requires no matching)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Berry, Supervisor District 2
SECONDER: Steve Gaines, President
AYES: Steve Gaines, Brad Calhoun, Sid Scarbrough, Scott Berry
ABSENT: Jay Bishop

- I. Motion to add "Approval of request from the East Rankin Educational Foundation for the FY24 Recreational Funds, in an amount not to exceed \$5,000.00 as authorized by HB1744 Regular Session; these funds will be dispersed upon receipt of quotes and authority to issue check" to the agenda

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Vice President
SECONDER: Sid Scarbrough, Supervisor District 1
AYES: Steve Gaines, Brad Calhoun, Sid Scarbrough, Scott Berry
ABSENT: Jay Bishop

- J. Approval of request from the East Rankin Educational Foundation for the FY24 Recreational Funds (District 4), in an amount not to exceed

\$5,000.00 as authorized by HB1744 Regular Session; these funds will be dispersed upon receipt of quotes and authority to issue check

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Vice President
SECONDER:	Sid Scarbrough, Supervisor District 1
AYES:	Steve Gaines, Brad Calhoun, Sid Scarbrough, Scott Berry
ABSENT:	Jay Bishop

VII. EXECUTIVE SESSION

- A. Motion to discuss the need to go into Executive Session

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Berry, Supervisor District 2
SECONDER:	Brad Calhoun, Vice President
AYES:	Steve Gaines, Brad Calhoun, Sid Scarbrough, Scott Berry
ABSENT:	Jay Bishop

- B. Motion to go into Executive Session to discuss personnel

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Vice President
SECONDER:	Scott Berry, Supervisor District 2
AYES:	Steve Gaines, Brad Calhoun, Sid Scarbrough, Scott Berry
ABSENT:	Jay Bishop

Supervisor Bishop entered the board meeting at 9:15 a.m.

- C. Motion to come out of Executive Session

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Bishop, Supervisor District 5
SECONDER:	Sid Scarbrough, Supervisor District 1
AYES:	Gaines, Calhoun, Scarbrough, Berry, Bishop

- D. Outcome of Executive Session
No action taken

VIII. ADDITIONAL BUSINESS TO BE DISCUSSED

- A. **Motion to add "Authority to acquire an appraisal with respect to county owned property that is intangible personal property" to the agenda**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Berry, Supervisor District 2
SECONDER:	Brad Calhoun, Vice President
AYES:	Gaines, Calhoun, Scarbrough, Berry, Bishop

- B. **Authorization to enter into an agreement that will provide for an evaluation of intangible personal property that is owned by Rankin County**

RESULT:

ADOPTED [UNANIMOUS]

MOVER:

Scott Berry, Supervisor District 2

SECONDER:

Brad Calhoun, Vice President

AYES:

Gaines, Calhoun, Scarbrough, Berry, Bishop

IX. RECESS UNTIL OCTOBER 3, 2024, AT 9:00 A.M.