

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Monday, September, 16, 2024 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on September 16, 2024 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** David Hammock, County Noise Ordinance (District 1)

IV. OLD BUSINESS

- A.**
Minutes Approval:
A. September 3, 2024
B. September 9, 2024

V. CONSENT AGENDA

- 1. APPROVAL OF THE FOLLOWING:**

Financial

- A.**
Approval of claims docket in the amount of \$5,051,944.31
- B.**
Acknowledge receipt of Budget and Financial Reports for the month of August 2024
- C.**
Approval of Budget Amendment for Chancery Court to transfer between line items, no increase
- D.**
Acknowledgement of receipt of FY 9/30/25 Budget Worksheet for the Pinelands Public Improvement District

Appointments

- E.**
Approval to re-appoint Jeff Little to the Reservoir Fire Protection District Board of Directors for a term of five years starting October 31, 2024

Contracts, Agreements and Grants**F.**

Authorization for Board President and appropriate representative of Rankin County Youth Court to execute Memorandum of Understanding between Rankin County Youth Court Family Drug Intervention Court and Laurel Kett, LLC providing substance use disorder (SUD) treatment services, specifically therapy services

G.

Authorization for Board President and appropriate representative of Rankin County Youth Court to execute Memorandum of Understanding between Rankin County Youth Court Family Drug Intervention Court and Shelby Pace, LLC providing substance use disorder (SUD) treatment services, specifically therapy services

H.

Authorization for Board President and appropriate representative of Rankin County Youth Court to execute Memorandum of Understanding between Rankin County Youth Court Family Drug Intervention Court and Stillwaters Counseling Group, PLLC providing substance use disorder (SUD) treatment services, specifically therapy services

I.

Authority to accept the Department of Public Safety, Justice Assistance Subgrant (JAG) for Youth Court in the amount of \$150,000.00; this grant will provide additional funding for existing Juvenile Intervention (Drug Treatment) Courts to develop and enhance the services provided to our clients

J.

Authority for Director of Information Technology or County Administrator or other appropriate personnel to execute enterprise software agreements with Microsoft and/or Authorized Re-Seller of Microsoft products. Authority to issue payments to party or parties identified in enterprise software agreements pursuant upon presentation of invoices or other documentation requesting payment in conformity with agreement (see attached agreements)

K.

Approval of Merchant Processing Agreements between Rankin County (for the Board of Supervisors Office and Animal Shelter) and Graphite Payments, LLC, for processing of credit/debit cards and authority for County Administrator to execute documents

L.

Approval for Rankin County to enter into Annual Computer Software Support Agreement with Delta Computer Systems, Incorporated and authority to execute documents for FY 2024:

Solid Waste Billing System - \$1,235.00 to \$1,300.00

Chancery Clerk - \$470.00/monthly to \$490.00

Tax Assessor - \$3,070.00/monthly to \$3,225.00

Tax Collector - \$2,690.00/monthly to \$2,830.00

M.

Approval of request from The Pearson Foundation for the FY 2024

Recreational Funds (District 5) in the amount of \$5,268.27 as authorized by HB1744 Regular Session; these funds will be used for the purchase of outdoor recreation, sports, and fitness equipment

Other

N.

Authorization for Board President to sign letter of support to Delta Regional Authority supporting City of Pearl’s request for funding for sanitary sewer system improvements on Mississippi Highway 475 south of I-20. The support letter does not obligate Rankin County to provide any funding

O.

Acknowledgement of County Court Order ratifying and authorizing payment of invoices for expenditures of funds deemed necessary for public health, safety and welfare and authority to issue payments

2. AUTHORITY TO ISSUE CHECKS:

Dues and Training Conferences

A.

Authority for Brad Turner to attend the 11th Annual One Loud Voice Conference on November 12 - 14, 2024, in Biloxi, MS and authority to pay any travel related expenses (registration and lodging will be paid by the MS Children Advocacy Center)

B.

Authority to issue check for invoice #90148154 from MLEOTA for tuition in the amount of \$2,500.00 and meals in the amount of \$220.00 for training Tyler Burnell attended in August of 2024

C.

Authority to pay registration fees in the amount of \$265.00/person and hotel fees in the amount of \$290.00/person for seven (7) Youth Court employees to attend the 11th Annual One Loud Voice Conference on November 12 - 14, 2024, in Biloxi, MS and authority to issue checks and pay any travel related expenses

D.

Authority to pay registration fees in the amount of \$150.00 each for Staci McNinch, David Gunter, Kristy Lewis, Brent Smith, and \$ 175.00 for Mark Wroten to attend the IAAO Fall Workshop on October 30 - 31, 2024, in Tupelo, MS and authority to pay hotel fees in the amount of \$426.00 each for David Gunter & Brent Smith, \$284.00 for Mark Wroten, an \$596.00 for Staci McNinch and authority to issue checks and pay any travel related expenses

E.

Authority to pay registration fees in the amount of \$150.00 each for David Gunter and Brent Smith to attend the Mississippi Association of Collectors and Assessors (MACA) Fall Conference on October 28 - 31, 2024, in Tupelo, MS, along with Staci McNinch and Kristy Lewis (No registration fees required) and authority to issue check and pay any travel related expenses

F.

Authority to pay any travel related expenses for Board Attorney, and Supervisor to travel to Washington, D.C., during the third week of September 2024

Other

3. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Authority to approve the following Personnel Recommendations:
Sheriff’s Department: Randy Newell (New Hire, School Resource Officer) at Step 418; **Road Department:** Preston Reinhardt (New Hire, Driver) at Step 326; **Youth Court:** Barry Belue (Promotion to Intervention Court Coordinator; Salary will be 100% DPS Grant Funds) at Step 432;

4. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Record Various Documents to be Made a Permanent Part of the Minutes

VI. CRAIG SLAY, BOARD ATTORNEY

A.

Public Hearing on Proposed Fiscal Year 2025 Budget

VII. CAROLINE GILBERT, TAX COLLECTOR

VIII. STACI MCNINCH, TAX ASSESSOR

IX. HEWITT PITTMAN, PURCHASE CLERK

A.

Authority to advertise for proposals for the collection of household hazardous waste for Rankin County

X. MIKE HARRISON, ROAD MANAGER

A.

Road Work Accomplished for August 2024 and Road Work Scheduled for September 2024

B.

Request for approval of CenterPoint Utility Permit No. 02-24-405 to construct a Gas Main Extension to be installed between Bragg Street and HWY 471 (District 2)

C.

Approval of lease agreement between Pan Southern Ag, LLC and Rankin County for a satellite Road Office/Barn facility located in District 3 and authority for Board President to execute documents

XI. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Stormwater Detention Restoration & Hydrologic Restoration @ Live Oaks - Program Element No. 3.02 - Approval of Pay Application No. 3 from Hodges Land Services in the amount of \$172,885.43 and authority to issue the check. (District 3)

B.

Stormwater Detention Restoration & Hydrologic Restoration @ Live Oaks - Program Element No. 3.02 - Approval of Change Order No. 1 in the amount of an increase of \$34,426.81 for additional items required to achieve proper detention and hydrologic restoration on the project. This authorization is based upon the specific finding by the Board of Supervisors that (1) the contract changes are necessary and would better serve the purposes of the governing authority; (2) the changes are reasonably within the scope of the original project; (3) the changes are commercially reasonable; and (4) the change order is not intended to circumvent the bid law (District 3)

C.

Bridge Replacement - SA61-A055 Gunter Road - Recommend Final Payment in the amount of \$659,239.40 under PO# 242225 to Hemphill Construction Company, Inc. and authority to issue check (District 1)

D.

Approval of pay application No. 1 on the Watershed Protection Program Element 2.02 Pinebrook Subdivision from Southeastern Pipeline and Environmental Services for \$684,250.00 and authority to issue check

E.

Approval of Contract Change Order No. 2 on the Gunter Road Improvement Phase II for \$11,226.00 to finalize the quantities for the waterline relocation

F.

Approval of Pay Application No. 5 Five from Hemphill Construction Company, Inc. for work performed on the Gunter Road Improvements Phase II project for \$158,996.96 and authority to issue check

XII. CRAIG SLAY, BOARD ATTORNEY

Set Public Hearings:

A.

Set Public Hearing for October 7, 2024, at 9:00 a.m. for Michael & Tara Howington Conditional Use Permit, 517 Parkway Circle (District 4)

Public Hearings:

B.

Public Hearing for Jordan Blissett Conditional Use Permit, 1300 Shiloh Road (District 3)
1. Action on Jordan Blissett

C.

Public Hearing for the Consideration of Brandon Heights Tax Increment Financing Plan and County Participation

Other:

D.

Consideration of, and potential action to adopt, Resolution Approving County Participation in Brandon Heights Tax Increment Financing Plan

E.

Authority for Rankin County Tax Collector to correct records reflecting ad valorem tax obligations allegedly owed by owners/occupiers of mobile homes/manufactured homes where it has been confirmed that the ad valorem taxes assessed to said owner/occupier is erroneous. Attached as Exhibit "A" is a listing by PPIN, owner names, addresses, tax years, reason for classification as erroneous, tax amount reflected, and other information that demonstrates the Tax Collector's effort to determine the viability of the records contained in the county's system. Authority of Tax Collector to remove all records classified as erroneously assessed. Authority of Tax Collector to work with any third parties to remove erroneously assessed records from any ongoing collection activity

F.

Adoption of resolution providing county participation in local matching responsibility not to exceed thirty (30%) for water line service project using Delta Regional Authority grant funds. The county's match responsibility is contingent upon the local match being provided by an appropriation from the state legislature covering the entirety of the local match

G.

Acknowledgement of receipt of Rankin County Chancery Court Judgment in Cause Number 2021-1035-R, Smith v. Grant-Smith wherein said Judgment requires the Rankin County Chancery Clerk, Mark S. Scarborough, to execute the set of Restrictive Covenants required by Rankin County authorizing the subdividing of the real property described in the Restrictive Covenants on behalf of a property owner, Sharon Grant Smith, who has failed and refused to execute said Restrictive Covenants thereby preventing the other parcel owners from being able to obtain building permits. Authorization of Board President to execute the Restrictive Covenants on behalf of the Board of Supervisors in conformity with the Chancery Court Judgment; authorization of the Chancery Clerk to file the restrictive covenants in the land records and for the filed restrictive covenants to be placed with the Minutes of the Rankin County Board of Supervisors

H.

Authorization for Board President to execute Mutual Aid Agreement between Rankin County and the 172nd Airlift Wing, United States Air Force, for Emergency Fire Response Activities. This Mutual Aid Agreement reflects a desire on the part of the parties to assist in the event of an emergency requiring specialized fire protection response

I.

Discussion of, and potential action to adopt, updated TIF policy effective 10-1-24

XIII. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Approval to adopt the FY25 Budget in the amount of \$257,569,359.00

B.

Authority to publish the FY25 Combined Budget for Publication

C.

Authority to adopt and publish the FY25 Tax Levy of 41.74 Mills which represents a zero mill increase over FY24 and 55.78 Mills for the Rankin County School District which represents a zero mill increase

D.

Authorization of Board President to execute MOA between Rankin County and the Mississippi Transportation Commission for the Overlay of Old US 49 Road from Cleary Road to Old Hwy 49; STP-6968-00(001) LPA / 109716-701000

E.

Discussion of and potential action on Justice Center Chiller Replacement bids award

XIV. ADDITIONAL BUSINESS TO BE DISCUSSED**XV. EXECUTIVE SESSION****XVI. RECESS UNTIL SEPTEMBER 30, 2024, AT 9:00 A.M.**