

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Monday, August, 5, 2024 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on August 5, 2024 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** Resolution Commending Deputies of Life-Saving Actions
- B.** Jared Runnels, 225 Wild Cat Creek Road (District 3) - County Road to Private Road
- C.** Emily Escolas, Unite 2 Thrive

IV. OLD BUSINESS

- A.**
Minutes Approval:
A. July 15, 2024
B. August 1, 2024

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

- A.**
Approval of Budget Amendment in the Multipurpose/Livestock Dept. to transfer between line items, no increase
- B.**
Approval of Budget Amendment in the Bridge Fund to transfer between line items, no increase
- C.**
Approval of Budget Amendment in the Road Fund to transfer between line items, no increase
- D.**
Approval of Budget Amendment for Community Development to transfer between line items, no increase

E.

Approval of Budget Amendment in the General/Capital Project Dept. to transfer between line items, no increase

F.

Approval of Budget Amendment in the Sheriff Dept. to transfer between line items, no increase

G.

Approval of Budget Amendment in the Jail to transfer between line items, no increase

H.

Approval of Budget Amendment for an increase in the Road Fund for professional tree cutting services provided to remove dead/dying trees and limbs in county road public ROW approved by BOS 2/15/2024

Leases and Agreements**I.**

Authority to accept supplemental funding opportunity from the Health Resources Services Administration (HRSA) for the period of 9/30/2024 - 9/29/2025 for Youth Court's Zero to Three Program in the amount of \$124,500.00

J.

Authority to apply for the FY25 Local Government Records Grant through the Mississippi Department of Archives and History for the Tax Assessor to digitalize records (\$10,000.00 with 20% match)

K.

Authority to apply for the Energy Efficiency and Conservation Block Grant (EECBG) Program through the US Department of Energy for a range of cost-saving, energy efficiency purposes (e.g., updated HVC and lighting) and authority for Board President to execute documents

L.

Authority to approve Memorandum of Understanding between Rankin County and Scott County regarding the use of Scott County roadways as detour routes for the completion of Rankin County's Midway Road Bridge Replacement Project and authority for Board President to execute documents

M.

Authority for Board Attorney to terminate elevator service agreement with TK Elevator Corporation dated August 2, 2021

N.

Approval of Maintenance Agreement with Midsouth Elevator for maintenance of elevators and authority for Board President to execute documents

O.

Approval of Quitclaim Deed of Leasehold Interest in Sixteenth Section Trust Lands is hereby acknowledged, the undersigned Robert E. Campbell does

hereby quitclaim and convey unto the Trustees for the Rankin County School District and their Successors in Office

P.

Approval of Amendment to the Assignment of Commercial Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto Robert E. Campbell (Lessee)

Q.

Approval of Amendment to the Assignment of Commercial Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto K & S Trucking d/b/a Korbett's Tire & Auto (Lessee)

R.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Lindsey and Meagan Keyes (Assignors) do hereby sell, convey, and warrant unto Meagan and Jamie Arender (Assignees) (2.60-acre parcel)

S.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Lindsey and Meagan Keyes (Assignors) do hereby sell, convey, and warrant unto Meagan and Jamie Arender (Assignees) (1.70-acre parcel)

T.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Emily Ruth Millings (Assignors) do hereby sell, convey, and warrant unto William Millings (Assignee)

Other

U.

Authority to clarify that the speed limit for Northshore Causeway between Windrose Drive and Fannin Landing Circle is 45 mph in both directions.
Authority for Road Department to update speed limit signs

V.

Acknowledgment of receipt of sole source justification correspondence from AXON Enterprises, Inc., manufacturer of TASER Brand Products wherein is contained product, service and warranty descriptions for all weapons systems and products manufactured under the brand name, TASER, as well as, product, service and warranty descriptions for all digital platforms and products manufactured under the AXON brand name. Declaration that TASER and AXON brand products, services and warranties, as set forth on the attached sole source justification correspondence are sole source items as contemplated by Miss. Code Ann. Section 31-7-13(m)(viii). Authorization of Purchase Clerk to issue purchase orders for purchase of Standard Axon Taser Cartridges pursuant to the exemption for sole source items set forth in Miss. Code Ann. Section 31-7-13(m)(viii). Authority of County Administrator to issue payment for invoiced items upon receipt of items purchased and presentation of properly submitted and detailed invoice for same

W.

Acknowledgement of appointment of James Vance to the Cleary, Water, Sewer and Fire District for a term of 5 years

X.

Approval of lease agreement between Rankin County Board of Supervisors and Langford Volunteer Fire Department for lease of one (1) 2003 Pierce Pumper Truck and authority for County Administrator to execute documents

Y.

Authorization to amend Board Order dated December 15, 2023 (Board Order XIII.A) to reflect that the County Administrator is authorized to proceed with renovation of County Office building located at 1545 West Government Street and to remove or withdraw any further authorization that may have been set forth in said Board Order

Z.

Declaration of County-Owned Surplus Personal Property pursuant to Miss. Code Ann. Section 17-25-25(1). The following county-owned surplus property is declared surplus: One (1) 2003 Pierce Commercial Pumper; Authorization to conduct private sale pursuant to Miss. Code Ann. Section 17-25-25(2). Authorization to set deadline for receipt of sealed bids for 4:00 p.m. on August 15, 2024

AA.

Acknowledgment of litigation report from board attorney that settlement of disputed claim between Rankin County and Vulcan Materials Company is subject to resolution. Acceptance of settlement recommendation which entails receipt of check from Vulcan Materials Company in the amount of \$123,618.22 and delivery of county check to Vulcan Materials Company in the amount of \$69,988.94. Authority of county administrator to issue check payable to Vulcan Materials Company in the amount of \$69,988.94 in settlement of disputed claim. Authority of Board President to execute all documentation associated with settlement of disputed claim. Authority of board attorney to end litigated matter

AB.

Authority to set the following revision to the county's current ad valorem tax exemption policy for businesses and industries seeking tax exemptions for which the board has discretion to grant or deny (original policy adoption 7/6/2020):

5. Any entity granted a tax exemption shall be prohibited from disputing or objecting to any assessment (real or personal) during the period of exemption and for a period of three (3) years following termination of the exemption

2. AUTHORITY TO ISSUE CHECKS:***Dues and Training Conferences*****A.**

Authority to pay registration fees in the amount of \$150.00 each for Fred Lovett and Brad Turner to attend the 33rd Annual Homicide Conference on October 27 - 29, 2024, in South Carolina, and authority to issue check and pay any travel related expenses

B.

Authority to pay registration fees in the amount of \$150.00 each for Mackenzie Brumfield and Breanna Ball Adams to attend the Stress Management Course for dispatchers on August 16, 2024, in Pearl MS and authority to issue check and pay any travel related expenses

C.

Authority to pay registration fees in the amount of \$1,070.00 for Hunter Lewis to attend the Remote Pilot Course on August 5 - 8, 2024, in Jackson, MS and authority to issue check and pay any travel related expenses

D.

Amendment of prior authority for Ava Waller to attend the 45th Juvenile Symposium on August 7 - 9, 2024, approval for Antonio Rand to attend in place of Ava Waller and authority to pay any travel related expenses, no additional cost requested

E.

Authority to pay registration fees in the amount of \$250.00 each and hotel fees in the amount of \$270.00 each for 10 Youth Court Employees to attend the 19th Annual Mississippi Association of Drug Court Professionals' Drug Court Conference on September 18 - 20, 2024, in Natchez, MS and authority to issue checks and pay any travel related expenses

F.

Authority to pay registration fees in the amount of \$1,000.00 for Joy Faulkner to attend the Circle of Security Virtual Facilitator Parenting Classes for the Zero to Three Court Program on September 5 - 19, 2024, and authority to issue check (This training will be 100% reimbursed by grant funds)

G.

Authority to pay registration fees in the amount of \$595.00 and hotel fees in the amount of \$327.00 for Kathy Vanek to attend the Property Maintenance and Housing Inspector Training Course on October 21 - 23, 2024, in Mobile, AL and authority to issue checks and pay any travel related expenses

H.

Authority to pay testing fees in the amount of \$305.00 for Kathy Vanek to take the 2021 Code Enforcement National/All National Certification Exam and authority to issue check

I.

Authority to pay registration fees in the amount of \$850.00 and hotel fees in the amount of \$545.00 for Mark Dimartino to attend the Residential Building Inspector Training Course on October 21 - 25, 2024, in Mobile, AL and authority to issue checks and pay any travel related expenses

J.

Authority to pay testing fees in the amount of \$305.00 for Mark Dimartino to take the 2021 Residential Inspector National/All National Certification Exam and authority to issue check

K.

Authority for Fred Davis to attend the Fall Veteran Service Officer Training on September 24 - 27, 2024, at Camp Shelby and authority to pay any travel related expenses

L.

Authority to pay Mississippi Cattlemen’s Association membership dues in the amount of \$50.00 for Doug Carter and authority to issue check

M.

Authority for Justin Allen and Hunter Squires to travel to Pelham, AL for dive training on August 30, 2024, at no cost to the county, and authority to travel in county vehicle and take county dive equipment

Advertising County Resources

N.

Authority to advertise county resources in the amount of \$250.00 with the Town of Puckett for a ¼ page ad for their Rodeo Program

O.

Authority to advertise county resources in the amount of \$250.00 for sponsorship of the Town of Pelahatchie’s Muscadine Jubilee and authority to issue check

Other

P.

Authority to issue check to Albert Spille in the amount of \$8,995.28, replacing the Larry Swales Redemption account check #'s 11573, 11624, & 11706, which have been closed and settled with the Rankin County General Fund

Q.

Authority to issue check to Ali ShamsidDeen, Atty, in the amount of \$140, replacing the Rebecca Boyd Circuit Clerk account check #'6801, which have been closed and settled with the Rankin County General Fund.

R.

Authority to pay the county’s portion of PERS on the net income of the Chancery Clerk in the amount of \$7,973.70 for the calendar year 2023, per Mississippi Code §25-11-106.1,(2)(a)(iii)

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:

A.

Approval of the following Inventory Changes to remove items from the county inventory that are no longer needed and to transfer items interdepartmental (See Attached)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Sheriff’s Office: Tammy Fitzhugh (New Hire, School Resource Officer) at Step 376; Kristi Barber (Promotion to ADC Lieutenant) at Step 368; Molly McFarland (Transfer to ADC, No Change in Pay); Jason McQueary (Promotion to ADC Shift Sergeant) at Step 337; Lakeshia Robinson (Transfer to JDC, No Change in Pay); Rhonda Spangler (Promotion to ADC Shift Sergeant) at Step 337; **District Attorney’s Office:** Richard Hatch (New Hire, Investigator; Annual salary commencing July 29, 2024 shall be \$5,000.00; One hundred percent of this salary will be reimbursed by D.A. Office); **Road**

Department: Dyson Bass (New Hire, General Laborer) at Step 301; Tobarrius Matlock (New Hire, Driver) at Step 336; Aubrey Winters (New Hire, Driver) at Step 336; **Maintenance Department:** Cody Jackson (Transfer from Road to Maintenance) at Step 344;

5. *RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES*

A. Various Documents

VI. STACI MCNINCH, TAX ASSESSOR

A.

- Acknowledge Receipt of Objections for 2024 Tax Assessments:
- 1. AV Properties, LLC - Parcel D7J-8/PPIN 4955
 - 2. Calvert Company - Parcel D6N-29-10/PPIN 4019
 - 3. Aztec Acquisition Company - Parcel D6N-30/PPIN 4020
 - 4. Aztec Industries, Inc. - Parcel D6N-25/PPIN 4010

B.

Petitions to adjust 2022 and 2023 Homestead Exemption Supplemental Roll

C.

Petitions for change of assessment on 2020, 2021, 2022, and 2023 Personal and 2023 Real Property Assessments

D.

Authority to remove the \$300 homestead credit for PPIN 82531 for 2022 and 2023 tax bills for due to the property owner being active military and a permanent resident in another state and authority for a corrected tax statement be generated by the Tax Collector’s Office

VII. HEWITT PITTMAN, PURCHASE CLERK

A.

Action on Bid #24-300-12 - Term Bid for Cleaning and Sealing of Cracks

VIII. MIKE HARRISON, ROAD MANAGER

A.

Road Work Accomplished for July 2024 and Road Work Scheduled for August 2024

B.

Request for approval of Comcast Utility Permit No. JB0001902213 to construct an Underground Cable along/across Spillway Road to be installed between Old Fannin Road and Hugh Ward Blvd (Other County Road Involved: Lake Vista Place (District 2)

C.

Request for approval of Comcast Utility Permit No. JB0001895673 to construct an Underground Cable along/across Bragg Street to be installed between HWY 471 and Chartres Street (Districts 2 & 4)

D.

Request for approval of Comcast Utility Permit No. JB0001877597 to construct an Underground Cable along/across Pebble Creek Drive to be installed between Flagstone Drive and Granite Drive (District 3)

IX. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Program Element No. 1.03 - Indian Creek Bank Stabilization @ Gunter/Shenandoah - Discussion and Potential Recommendation

B.

Old Fannin Road Overlay Project - STP-7331-00(007) LPA/109168-701000 - Approval of Change order No. 01 (Summary) in the amount of an increase of \$127,629.05 and approval of Pay Application No. 04 from AJ Construction, Inc. in the amount of \$453,763.03 and authority to issue check

X. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for August 15, 2024, at 9:00 a.m. for John Adams, Fannin Community Center, Conditional Use Permit (District 2)

OTHER:

B.

Authority of Tax Collector to receive payment for ad valorem taxes associated with Rankin County Parcel ID F2-21-40 (16th Section) and to issue receipt therefor. Authority of Board Attorney to pursue collection of back taxes for Parcel F2-21-40 for tax years 2019-2021 that remain due and unpaid by prior lessee of said parcel

C.

Authority to void 2022 tax sale and refund tax sale purchaser for PPIN 1179 and re-issue tax bill at the base amount, due to oversight/error where the online tax payment system allowed payment to be applied to the wrong property (error caused by taxpayer name confusion).

D.

Discussion and potential action regarding funding of PRV drainage study in Bay Park

E. Discussion of fireworks stand on Highway 49

XI. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Approval of Final Summary Change Order and Pay Application No. 7 from Hemphill Construction for work performed on the UT Neely Creek Ditch Flood Impacts Project in the amount of \$48,758.84 and authority to issue check (District 5)

B.

Approval of Pay Application No. 2 from Southeastern Pipeline and Environmental Services for work performed on the Oak Grove Ditch

Stabilization and Hydrologic Restoration Project in the amount of \$703,871.26 and authority to issue check (District 5)

C.

Tara Road Ditch Improvements - Discussion and Potential Recommendations

D. Discussion of ARPA Projects

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL August 15, 2024 AT 9:00 A.M.