

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Monday, July, 1, 2024 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on July 1, 2024 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

IV. OLD BUSINESS

A.

Minutes Approval:
A. June 17, 2024
B. June 27, 2024

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of Budget Amendment for an increase in the Maintenance Department for the addition of Lawn Maintenance crew and equipment

Appointment

B.

Authority for Barry Vaughn to sign purchase requisitions for the Sheriff’s Department

C.

Authority for Brian Measells and Ashley Haddox to sign purchase requisitions for Community Development

D.

Authority to appoint Kayla Harrell as Receiving Clerk for Community Development

E.

Authority to appoint Brian Grantham as authorized emergency contact for Rankin County with all Federal, State, and local agencies

F.

Acceptance of Supreme Court Order on December 19, 2023, Appointing Family Master, Keri Haralson Carroll, for Service Beginning July 1, 2024, through December 31, 2024, and Compensate Said Family Master a Salary of \$2,500.00 Per Month as Per Ordered Entered by Rankin County Chancery Court

Leases, Agreements and Grants**G.**

Approval of Service Agreement with Central Mississippi Planning and Development District (CMPDD) to provide technical support, as needed, to maintain the Geographical Information System (GIS) and authority for Board President to execute documents

H.

Authorization for appropriate person affiliated with Rankin County Youth Court to execute agreement between Youth Court and Track Group for monitoring equipment and services. Agreement calls for one-year term length and may be cancelled on 30 days' notice at any time. Authority to pay invoices or bills for equipment and services in accordance with agreement upon delivery of equipment and provision of services and after receipt of appropriate invoicing

I.

Approval to Renew Software Maintenance Agreement with BeyondTrust for a period of One (1) Year in the amount of \$5,098.83 and authority for Board President to execute documents and authority to issue check upon receipt of invoice

J.

Authority for Board President to execute Statement of Work for Howard Technology Solutions to replace amplifier in the new courthouse building

K.

Approval of Assignment of Commercial Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and JNJ Investment Group, LLC (Assignor) do hereby sell, convey, and warrant unto Brandon Hotel Group, LLC (Assignee)

2. AUTHORITY TO ISSUE CHECKS:***Dues and Training Conferences*****A.**

Authority to pay registration fees in the amount of \$475.00 each for Sentel Easterling and Tony Shack to attend the National Interdiction Conference on August 18 - 23, 2024, in Orange County, California and authority to issue check and pay any travel related expenses

B.

Authority to pay registration fees in the amount of \$150.00 for Kristie Barber to attend the online training course Housing of Jail Inmates and authority to issue check upon receipt of invoice

C.

Authority for Victoria Sebren to attend the National Crime Stoppers Conference on September 13 - 16, 2024 in Indianapolis, Indiana and authority to pay any travel related expenses (Central MS Crime Stoppers will reimburse for hotel expenses and cover registration fee)

D.

Authority to pay registration fees in the amount of \$200.00 each and hotel fees in the amount of \$159.98 for Julie Thompson, Sam Walker, Christen Parker, and Ava Waller to attend the 45th Juvenile Justice Symposium on August 7 - 9, 2024, in Biloxi, MS and authority to issue checks and pay any travel related expenses

E.

Authority to pay registration fees in the amount of \$150.00 for Caroline Gilbert to attend the 2024 Mississippi Association of Collectors and Assessor's (MACA) Summer Conference on July 14 - 17, 2024, in Biloxi, MS and authority to issue check and pay any travel related expenses

F.

Authority to pay membership dues for the National Constables and Marshals Association (NMA) in the amount of \$60.00 for Robert Hancock and authority to issue check

G.

Authority to pay registration fees in the amount of \$225.00 for Robert Hancock to attend the 2024 National Constables & Marshals Association (NCMA) Training Conference on September 16 - 19, 2024, in Gatlinburg, TN and authority to issue check and pay any travel related expenses

H.

Authority to pay membership dues for the Mississippi Prosecutors Association in the amount of \$75.00 each for Trey Spillman and Blake Cauthen and authority to issue check

I.

Authority to pay registration fees in the amount of \$150.00 and hotel fees in the amount of \$ for Staci McNinch to attend the 2024 Mississippi Association of Collectors and Assessor's (MACA) Summer Conference on July 14 - 17, 2024, in Biloxi, MS and authority to issue check and pay any travel related expenses

Advertising County Resources

J.

Authority to advertise county resources in the amount of \$225.00 with Brandon High School for ¼ page ad for 2024-2025 Yearbook and authority to issue check

Other

K.

Renewal of LeadsOnline TotalTrack Investigation System Service Package for the Sheriff's Department in the amount of \$3,626.00 and authority to issue check

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:

A.

Authority to approve the following Inventory Changes:

A. Approval of the following Inventory Changes to remove items from the county inventory that are broken or duplicates and to surplus items (See attached)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Authority to approve the following Personnel Recommendations:

Sheriff’s Department: James Barta (Promotion to Master Sergeant) at Step 383; Justin Edwards (Promotion to Master Sergeant) at Step 383; Demetrius Hayes (Promotion to Staff Sergeant) at Step 390; Mindy Higgenbotham (Promotion to Lieutenant of A.D.C.) at Step 368; Molly McFarland (New Hire, Jailer 1) at Step 304; Greg McLendon (Promotion to Staff Sergeant) at Step 402; Glantz Pinter (Promotion to Master Sergeant of A.D.C) at Step 354; Jonathan Sanford (Promotion to Staff Sergeant) at Step 360; Napoleon Valino (Promotion to Master Sergeant) at Step 394; Deanna Wallace (Transfer from JDC to ADC) at Step 369; **Road Department:** Evan Miller (New Hire, Laborer) at Step 273; William Renfroe (New Hire, Mechanic) at Step 349; **Tax Collector:** Pamela Sojourner (New Hire, Deputy Clerk) at Step 314;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Record Various Documents to be Made a Permanent Part of the Minutes

- a Vardoc Claims Docket May 16 - June 15 (Proof) (PDF)
- b Vardoc June 3, 2024 Minutes (Proof) (PDF)
- c Vardoc Notice of Zoning Hearing for Anna Bethany & Avery Almon (Proof) (PDF)

VI. CAROLINE GILBERT, TAX COLLECTOR

A.

Authority to refund overpayment of 2024 mobile home taxes for PPIN 18653; this mobile home was incorrectly registered as 25x72 and should have been registered as 16x72

VII. STACI MCNINCH, TAX ASSESSOR

A.

Request approval of 2024 Real and Personal Property Assessment Rolls and Accept written objections by Monday, August 5th, 2024, at 9:00 a.m. and Set public hearing for Thursday, August 15th, 2024, at 9:00 a.m. and Authority to publish public notice in the Rankin County News

B.

Petitions to adjust 2021, 2022, and 2023 Homestead Exemption Supplemental Roll

C.

Petitions for change of assessment on 2021, 2022, and 2023 Real Property

Assessments

D.

Request authority to void the 2022 & 2023 Tax Sale for Parcel Number P9-30-10 (PPIN 84262) due to erroneous assessment of the aforementioned parcel and refund any tax sale purchaser and authority for a corrected tax statement for 2021 and 2022 taxes be generated by the Tax Collector’s Office

E.

Request authority to void the 2022 & 2023 Tax Sale for Parcel Number C4-92-130 (PPIN 765) due to erroneous assessment of the aforementioned parcel and refund any tax sale purchaser

VIII. MIKE HARRISON, ROAD MANAGER

A.

Road Work Accomplished for June 2024 and Road Work Scheduled for July 2024

B.

Request for approval of Town of Puckett Utility Permit No. 22069 to construct a Gravity Sewer Main to be installed between HWY 13 and Ole Magnolia Drive (County Roads Involved: Burnham Road South) (District 3)

IX. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Pelahatchie Creek Flood Mitigation @ Pinebrook Subdivision - Program Element No. 2.02 - Discussion and Potential Action

X. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for July 15, 2024, at 9:00 a.m. for Anna Bethany & Avery Almon Conditional Use Permit, Highway 49 (District 3)

PUBLIC HEARINGS:

B.

Public Hearing for Cypress Point Resort Conditional Use Permit, 874 Holly Bush Road (District 4)
1. Action on Cypress Point Resort

C.

Public Hearing for Jessica Downey Nuisance Property/Condemn Review, 121 Andrew Jackson Circle (District 1)
1. Action on Jessica Downey

D.

Public Hearing for David & Paige Key Nuisance Property/Condemn Review, 163 Pine Acre Place (District 3)
1. Action on David & Paige Key

OTHER:

E.

Authorization of Board President to execute Grant Agreement between Rankin County and Best Friends Animal Society providing for funding related to animal shelter upgrades, both facility and technology. The County is obligated to authorize the upgrades on county property and to utilize the technology offered without any financial commitment

F.

Request Authority to void 2022 & 2023 tax sale for Rankin County Tax Parcel I13-37 (PPIN 35120) and refund tax sale purchaser(s) and Authority to void 2023 tax receipt. The intent for this property was to be included in the Deed of Dedication to the county as road right of way, due to an error in the legal, it was inadvertently left out of the description. A corrected Deed of Dedication will be obtained from the developer correcting this issue

G.

Authority for Rankin County Tax Collector to correct records reflecting ad valorem tax obligations allegedly owed by owners/occupiers of mobile homes/manufactured homes where it has been confirmed that the ad valorem taxes assessed to said owner/occupier is erroneous. Attached as Exhibit "A" is a listing by PPIN, owner names, addresses, tax years, reason for classification as erroneous, tax amount reflected, and other information that demonstrates the Tax Collector's effort to determine the viability of the records contained in the county's system. Authority of Tax Collector to remove all records classified as erroneously assessed. Authority of Tax Collector to work with any third parties to remove erroneously assessed records from any ongoing collection activity

XI. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Approval of amended HVAC maintenance and service agreement with Environment Masters to add EOC tower site locations to agreement

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

A.

Discussion of City of Brandon contractor request for use of county-owned property adjacent to right-of-way of Marquette Road as a "lay down area

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL JULY 15, 2024 AT 9:00 A.M.