

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Monday, June 17, 2024 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on June 17, 2024 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** Resolution Recognizing and Congratulating the Brandon High School Baseball Team on Winning the 2024 Class 7A State Championship

IV. OLD BUSINESS

- A.**

Minutes Approval
A. June 3, 2024

V. CONSENT AGENDA

- 1. APPROVAL OF THE FOLLOWING:**

Financial Reports

- A.**

Approval of claims docket in the amount of \$8,137,352.76
- B.**

Acknowledgement receipt of Budget and Financial Reports for the month of June, 2024
- C.**

Approval of Budget Amendment in the Special Assessment Penalty (Sheriff Fund) to transfer between line items, no increase
- D.**

Approval of Budget Amendment for an increase in the Sheriff Dut-Animal Care for donation received in the amount of \$1,500.00
- E.**

Approval of Budget Amendment for an increase in the Road Department to utilize settlement received from MDOT - Old Fannin Road Overlay project STP-7331(007) reimbursement in the amount of \$1,063,085.82

Contracts, Agreements and Grants**F.**

Authority for the Sheriff's Department to apply for the FY 2024 Body-Worn Camera Policy and Implementation Program Grant through the Department of Justice and authority for Board President and Sheriff to execute documents

G.

Request approval of Amendment to food service contract between the Rankin County Sheriff's Department and Summit Food Service, LLC for an additional one (1) year extension and CPI increase of 4.1% for inmate food services and authority for Board President to execute documents

H.

Authorization for Board President and appropriate representative of Rankin County Youth Court to execute Memorandum of Understanding between Rankin County Youth Court Juvenile Drug Intervention Court and Clearfork Academy providing Substance Use Disorder (SUD) Treatment services

I.

Authorization for Board President and appropriate representative of Rankin County Youth Court to execute Memorandum of Understanding between Rankin County Youth Court Family Drug Intervention Court and Mississippi Harm Reduction Initiative providing Substance Use Disorder (SUD) Treatment services, specifically, housing services

J.

Approval of Quitclaim Deed of Leasehold Interest in Sixteenth Section Trust Lands is hereby acknowledged, the undersigned Mark and Wanda Peagler do hereby quitclaim and convey unto the Trustees for the Rankin County School District and their Successors in Office

K.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto Ryan Emanuel Wood and Ashlynn Erin Wood (Lessee)

Other**L.**

Approval of HOLIDAY DECLARATION - Authorization to close county offices in accordance with the Proclamation by the Governor dated June 3rd, 2024. Holidays are as follows: Thursday, July 4, 2024, in observance of Independence Day. In addition, authorization is given at the discretion of executive officers to close on Friday, July 5, 2024, in further observance of Independence Day and to staff their respective agencies as needed during the Independence Day holiday

2. *AUTHORITY TO ISSUE CHECKS:****Dues and Training Conferences*****A.**

Authority to pay Membership Dues for the Regional Organized Crime Information Center (ROCIC) in the amount of \$300.00 for Bryan Bailey and authority to issue check

B.

Authority to pay registration fees in the amount of \$1,070.00 for Amanda Thompson to attend the Remote Pilot Course on August 5 - 8, 2024, in Jackson, MS and authority to issue check and pay any travel related expenses

C.

Authority to pay registration fees in the amount of \$375.00 each for Glantz Pinter and Jason McQueary to attend the Ground Control Instructor Course on July 29 - 31, 2024, in Hattiesburg, MS and authority to issue check and pay any travel related expenses

D.

Authority to pay tuition in the amount of \$750.00 each for Amy Sistrunk, Anthony Bragg, and Lauren Carver to attend the Mississippi Baptist Bible Seminary 2023-2024 2nd Semester and authority to issue check

E.

Authority for Danny Stevens, Dave McCarley, and Nancy Watts to attend the Mississippi Association of School Resource Officers conference on July 7 - 12, 2024, in Biloxi, MS and authority to pay any travel related expenses (RCSD will pay for registration & hotel fees)

F.

Authority to pay hotel fees in the amount of \$350.00 each for Linda Martin and Destiny Tune to attend the 18th Annual CrossSites Conference on August 20 - 22, 2024, in Dallas, TX and authority to issue check and pay any travel related expenses

Other

G.

Approval to return Criminal and Civil Clearing account interest to Michelle Adcock, Circuit Clerk, settled to the Board of Supervisors in error for the months of January - March 2024, and authority to issue check in the amount of \$7,802.19

H.

Authority to issue check to J. Artis Consulting, Inc. in the amount of \$8,815.00 for Consulting Services for the Sheriff's Department

I.

Authority to issue check to Langford Volunteer Fire Department for insurance proceeds received from VFIS for Langford Fire 2015 Ford, VIN 1FD823H65FEC88293, in the amount of \$27,267.29

J.

Authority to issue check in the amount of \$12,105.20 to PERS for underpayment of 2023 PERS contributions for Robert Hancock

3. *AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:*

A.

Approval of the Following Inventory Changes to Add Items, Remove Items from the County Inventory that Are Broken (See Attached)

4. *AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:*

A.

Authority to approve the following Personnel Recommendations:
Sheriff’s Department: Daniel Barnett (Promotion to ADC Administrator) at Step 407; Marlon Campbell (New Hire, Jailer) at Step 304; Dalton Perry (New Hire, Jailer 1) at Step 304; **Road Department:** Wyatt Flowers (New Hire, Laborer) at Step 273; **Community Development:** Troy Clark (Salary Increase) at Step 384; Mark DiMartino (Salary Increase) at Step 384; John Anthony Guy (Salary Increase) at Step 432; Lauren Haddox (Salary Increase) at Step 449; Kayla Harrell (Salary Increase) at Step 364; Brian Measells (Salary Increase) at Step 502; Teresa Smith (Salary Increase) at Step 308; Katherine Vanek (Salary Increase) at Step 366;

5. *RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES*

A. **Various Documents**

VI. **STACI MCNINCH, TAX ASSESSOR**

A.

Petitions to adjust 2023 Homestead Exemption Supplemental Roll

B.

Petitions for change of assessment on 2023 Real Property Assessments

C.

Authority to void 2023 tax sale for Rankin County Tax Parcel E8P-32-10 (PPIN 11439) and to refund any tax sale purchaser(s). Property was titled in the name of the Eastflow Church and should have been tax exempt

VII. **HEWITT PITTMAN, PURCHASE CLERK**

A.

Approval of Copier Contract with R J Young for the Board of Supervisors Office

B.

Approval of Copier Contracts with Ricoh USA, Inc.
1. Circuit Clerk #1
2. Circuit Clerk #2
3. Chancery Court

C.

Authority to renew semi-annual term bids for the Unit System for an additional period of 6 months:
1. Scrub, Slurry, and Micro-Surfacing (1st Alternate)

- 2. Metal Culverts
- 3. Polypropylene Culverts
- 4. Crushed Aggregates
- 5. Gravel
- 6. Soil Stabilization
- 7. Polyurethane Foam Application and Curb & Gutter Removal and Replacement

VIII. MIKE HARRISON, ROAD MANAGER

A.

Road Work Accomplished for May 2024 and Road Work Scheduled for June 2024

B.

Request for approval of CenterPoint Utility Permit No. 04-24-404 to construct a New Gas Line to be installed along Lost Oak Lane (District 4)

IX. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Approve Pay Application Number Two from Hemphill Construction Company, Inc. for work performed on the Gunter Road Improvements Phase II project for \$350,795.31 and give authority to issue the check

B.

Canal Place - Approval of Preliminary Plat (Revision of Canal Place, Part 1) (PRV)(District 4)

X. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for June 27, 2024, at 9:00 a.m. for Marko & Tessa Mathews Zoning Ordinance/Building Code Violations, 1020 Shiloh Road (District 3)

B.

Set Public Hearing for June 27, 2024, at 9:00 a.m. for Teddie Taylor Nuisance Property, 126 Johnson Drive (District 4)

C.

Set Public Hearing for June 27, 2024, at 9:00 a.m. for Hershel L. Mowdy Nuisance Property, 168 Airlie Avenue (District 1)

D.

Set Public Hearing for June 27, 2024, at 9:00 a.m. for John Thomas Foote, Sr. Nuisance Property, 172 Airlie Avenue (District 1)

E.

Set Public Hearing for June 27, 2024, at 9:00 a.m. for Daymon Hoffman Nuisance Property, 164 Airlie Avenue (District 1)

F.

Set Public Hearing for July 1, 2024, at 9:00 a.m. for Cypress Point Resort Conditional Use Permit, 874 Holly Bush Road (District 4)

G.

Set Public Hearing for July 1, 2024, at 9:00 a.m. for Adoption of Flood Damage Prevention Ordinance

PUBLIC HEARINGS:**H.**

Public Hearing for Morgan Properties, LLC. Conditional Use Permit, 1845 Highway 471 (District 2)

I.

Public Hearing for Jonathon Moore Conditional Use Permit, 108 Mt. Helm Road (District 2)

J.

Public Hearing for Paul Crocker Dimensional Variance Request, 240 Hebron Hill Drive (District 3)

K.

Public Hearing for Astreya Zachary/Rankin County Initiated Rezoning Requests, Stull Road (District 4)

L.

Public Hearing for Astreya Zachary Conditional Use Permit, Stull Road (District 4)

OTHER:**M.**

Adoption of Resolution Setting Creation Date for Langford Fire Protection District on July 15, 2024, and authorizing publication of resolution in accordance with Miss. Code Ann. Section 19-5-157

N.

Discussion and Potential Action regarding updates to MOUs between Rankin County and Scott County and Simpson County regarding 911 hosting services

O.

Consideration of and potential action to adopt local emergency declaration regarding dead or dying trees within public rights-of-way in unincorporated Rankin County

P.

Authority of Board President and County Administrator to execute two Memoranda of Understanding providing for obligation of American Rescue Plan Act Funding to satisfy arbitrary December 31, 2024, deadline set forth in sections 602 and 603 of the Social Security Act as added by section 9901 of the American Rescue Plan Act of 2021 (the "Act"), Pub. L. No. 117-2 (Mar. 11, 2021), one memorandum for each of the two agreements

between Rankin County and MDEQ with respect to the MCWI Grant Program

Q.

Acknowledgement that the publication calling for bids in response to the county’s semi-annual commodity bid notice requires responses on or before 9:00 a.m. on June 18, 2024. The Purchase Clerk and County Administrator are advised to receive bids, determine whether the bids are timely and compliant with the requirements set forth in the bid notifications, review compliant bid packages, and bring forth recommendations regarding the respective award of bids to the Board of Supervisors at the next public meeting scheduled for June 27, 2024

XI. KEITH HICKS, COUNTY ADMINISTRATOR

A.

UT Neely Creek Ditch Flood Impacts Project (ARPA) - Approval of Change Order No. 1 for remobilization and authority to issue check in the amount of \$58,125.00 to Hemphill Construction Company, Inc

B.

Approval to reserve county web address, in accordance with the State of MS Domain Name Policy, [to rankin.county.ms.gov](http://rankin.county.ms.gov)

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL JUNE 27,2024, AT 9:00 A.M.