

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Monday, April, 15, 2024 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on April 15, 2024 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** Recognition of Florence High School Eagles Soccer Teams 2024 MHSAA Class 5A State Championship
- B.** Mike Smith, Richland Creek Water Shed
- C.** Dr. Kenneth McRaney, 2749 Star Rd, Flooding Issues (District 3)

IV. OLD BUSINESS

- A.**

Minutes Approval
A. April 1, 2024

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

- A.**

Approval of Claims Docket in the Amount of \$11,656,847.11

- B.**

Acknowledge receipt of Budget and Financial Reports for the month of April 2024

- C.**

Approval of Budget Amendment for an increase in Community Development for purchase of truck

- D.**

Approval to accept or reject the disallowance of certain Homestead Exemptions for 2023, and approval to accept disallowance of Homestead Exemption on certain parcels; no penalty will be incurred by owner (See Attached List)

E.

Authority to transfer \$448,659.35 received from the State of Mississippi-MDEQ from the General County Fund and Bank Account to the MCWI Grant Reimbursement Fund and Bank Account as required by the MS Dept. of Finance & Administration

F.

Acknowledgement of receipt of the Constable Annual Financial Report for year ending 2023 from Gary Windham

Appointments

G.

Authority for Hewitt Pittman to sign purchase requisitions for Purchasing

H.

Acknowledgement of receipt of proposal grading document for engineer to be assigned to Delta Regional Authority water line installation project at Indian Mound Subdivision. Engineer recommended is Engineering Service

Grants & Agreements

I.

Authority to approve 2024-2025 Heavy Equipment Memorandum of Understanding between the Rankin County School District and Rankin County Board of Supervisors to allow high school students to work with certain departments within the county to provide educational opportunities for students who plan to enter the workforce after high school, specifically in Heavy Equipments Operations and Authority for board president to execute agreement

J.

Approval of Assignment of Commercial Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Rankin Self Storage, LLC (Assignor) do hereby sell, convey, and warrant unto CR Self Storage, LLC (Assignee)

Other

K.

Acknowledgement of the new additions to the Rankin County School District (RCSD) Bus Turn Around(s) Master List to repair/construct school bus driveways and turnarounds (see attached list)

2. *AUTHORITY TO ISSUE CHECKS:*

Dues and Training Conferences

A.

Authority to pay 2024-2025 membership dues for the Mississippi Association of County Administrators and Comptrollers in the amount of \$75.00 each for Keith Hicks and Wanda Martin and authority to issue check

B.

Authority to pay registration fees in the amount of \$695.00 each for Jonathan Sanford and John Lambert to attend the Field Training Officer training on April 29 - May 1, 2024, in Jacksonville, FL and authority to issue check and pay any travel related expenses

C.

Authority to pay annual training passes in the amount of \$6,495.00 each for David King and Zachary Cotton to take classes through Magnet Forensics, which specializes in phone data extractions, and authority for them to attend the GK 200 Class on June 18 - 21, 2024, in Gulfport, MS and authority to issue check and pay any travel related expenses

D.

Authority for Tommy Hildesheim to attend the Peer Support Class on May 6 - 9, 2024, in Meridian, MS and authority to pay any travel related expenses

E.

Authority for Julius Hutson and Justin Davis to attend the Basic Narcotics Investigations Course on June 26 - June 28, 2024, in Gulfport, MS and authority to pay any travel related expenses

F.

Authority for James Fortenberry and Hunter Lewis to attend the Mississippi Law Enforcement Officer's Association Annual Conference on June 2 - 9, 2024, in Biloxi, MS and authority to pay any travel related expenses

G.

Authority for Melissa Bryant to attend the 2024 National NENA Conference on June 28 - July 3, 2024, in Orlando, FL, and authority to pay any travel related expenses (All travel related expenses should be paid by the MS Commercial Mobile Radio Service Board)

H.

Authority to pay registration fees in the amount of \$495.00 each for 5 Supervisors, County Administrator, Comptroller, and Road Manager, and a registration fee in the amount of \$625.00 (Non-Member) for Assistant Comptroller to attend the 2024 Mississippi Association of Supervisors Annual Convention on June 10 - 13, 2024, in Biloxi, MS and authority to issue checks and pay any travel related expenses, including lodging

Other**I.**

Authority to issue check to Bobbie J. Randolph in the amount of \$224.09, replacing the Larry Swales Redemption account check #11698 which has been closed and settled with the Rankin County General Fund

J.

Authority to issue check to Michael D. Hayes in the amount of \$266.99, replacing the Larry Swales Redemption account check #11667 which has been closed and settled with the Rankin County General Fund

K.

Authority to issue check to J. Artis Consulting, Inc. in the amount of \$11,825.00 for Consulting Services for the Sheriff’s Department

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:

A.

Approval of the following Inventory Changes to remove items from the county inventory that are broken (See attached)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Sheriff’s Department: Dusty Acy (New Hire, Jailer 1) at Step 304; Julius Hutson (New Hire, Investigator) at Step 402; Shunnice Thomas (Promotion to Certified Jailer) at Step 317; Andrew Townsend (New Hire, Deputy Sheriff) at Step 345; **Road Department:** Willie Bickham (New Hire, Driver) at Step 326; Sonia Lewis (New Hire, Driver) at Step 320; **Tax Assessor’s Office:** Monica Walker (Temporary Part Time, Data Entry Trainer) at Step 471; Randy Walker (New Hire, Residential Appraiser) at Step 388;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Various Documents

VI. CAROLINE GILBERT, TAX COLLECTOR

A.

Request Authority to destroy the following records according to state statute (see attached list)

B.

Authority to void the 2022 Tax Bill and refund any tax sale purchaser(s) for PPIN 53782 and authority to reissue 2023 Tax Bill to remove the special assessment of \$4,000.00

VII. STACI MCNINCH, TAX ASSESSOR

A.

Petitions to adjust 2023 Homestead Exemption Supplemental Roll

B.

Petitions for change of assessment on 2023 Real and Personal Property Assessments

C.

Authority to pay invoice from DLT Solutions, LLC in the amount of \$6,257.14 for the renewal of a one (1) year Maintenance Plan for AutoCAD Licensing

D.

Authority to accept the quote from Delta Computer Systems, Inc. on Delta’s PaperLink View/Print only License Fees and Professional Services in the amount of \$2,750.00

VIII. HEWITT PITTMAN, PURCHASE CLERK

A.

Acknowledge additional one year extension of lawn maintenance contract with Xpressive Lawn & Landscape as outlined in contract approved May 01, 2023. The terms and conditions remain unchanged

IX. MIKE HARRISON, ROAD MANAGER

A.

Request for approval of Pisgah Water Association Utility Permit No. 21009 to construct a Water Line to be installed between Stull Road and Brooks Cove (Other County Roads: John Hill Road and Burnett Circle) (District 2)

B.

Request for approval of CenterPoint Energy Utility Permit No. 1 to construct a Gas Line to be installed between Waters Edge and Bearing Way (District 2)

X. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

LSBP 61(6) - Approval of Subcontract: (1) Atwood Fence Company, Inc.

XI. BENCHMARK ENGINEERING

A.

UT Hog Creek Bank Stabilization Near Amanda Drive - Discussion and Potential Action

B.

Oak Grove Bank Stabilization - Discussion and Potential Action

XII. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for May 2, 2024, at 9:00 a.m. for Jeremy & Joella Collier Nuisance Properties, 2044 & 2048 Shell Oil Road (District 3)

B.

Set Public Hearing for May 2, 2024, at 9:00 a.m. for Kayla Nicholas Nuisance Property, 907 Shannon Lee Drive (District 3)

C.

Set Public Hearing for May 2, 2024, at 9:00 a.m. for Roy & Everlina Shedd Nuisance Property, 133 Lakeshore Road (District 4)

D.

Set Public Hearing for May 6, 2024, at 9:00 a.m. for Joseph Smith Conditional Use Permit, Holly Bush Road (District 4)

PUBLIC HEARINGS:

E.

Public Hearing for Iana Gilder Conditional Use Permit, 204 Meadowlark Drive (District 5)

F.

Public Hearing for Melinda Simmons & Clyde Warren Helmer Conditional Use Permit, 195 Fannin Landing Circle (District 2)

G.

Public Hearing for Scott Stewart, Central MS Cores Conditional Use Permit, 735 Highway 468 (District 3)

H.

Public Hearing for Robert Covington Conditional Use Permit, 4018 Highway 49 South (District 1)

I.

Public Hearing for Pisgah Water Association, Inc. Conditional Use Permit, 3598 Highway 471 (District 2)

J.

Public Hearing for Joseph Heindl Conditional Use Permit, 1324 Trickhambridge Road (District 4)

OTHER

K.

Authorization to publish bid notice for fleet management services

L.

Discussion of and action to authorize execution of support letter for Fannye Cook Parkway, City of Flowood Road Project

M.

Ratification of Declaration of Local Emergency pursuant to emergency management law effective April 9, 2024 at 7:00 pm. Approval of all county emergency purchases occasioned by local flooding emergency. Authority to issue purchase orders as required. Authority to issue checks to pay for all emergency purchases

XIII. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Approval to accept the DEQ Grant Waste Tire Collection Program for Small Quantity Generator of Waste Tires in the amount of \$100,000.00 and authority for Board President to execute documents

B.

Acknowledgement of 2023 Monies Received from the Chancery Clerk in the amount of \$633,551.00

C.

Acknowledgment of receipt of excess fee income totaling \$84,841.50 for calendar year 2023 tendered by the Rankin County Circuit Clerk, to be deposited into the Rankin County General Fund

D.

Authority for Board President and County Administrator to Execute 3-Year Agreement with IWorkQ for Building Department Permit Management Software Solution Program for \$15,000.00 Annually, plus \$18,400.00 for initial setup

XIV. ADDITIONAL BUSINESS TO BE DISCUSSED

XV. EXECUTIVE SESSION

XVI. RECESS UNTIL MAY 2, 2024, AT 9:00 A.M.

A. Motion To: Recess Until May 2nd, 2024, at 9:00 A.M.

COMMENTS - Current Meeting:

This the 15th Day of April, 2024



**STEVE GAINES, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS**

MARK S. SCARBOROUGH, CLERK OF THE BOARD