

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Monday, April, 1, 2024 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on April 1, 2024 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

IV. OLD BUSINESS

A.

- Minutes Approval:
- A. March 15, 2024
 - B. March 28, 2024

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of Budget Amendment for an increase in the Chancery Court Department for purchase of new term supplies

B.

Approval of Budget Amendment for the Sheriff’s Department, insurance premium increase

C.

Approval of Budget Amendment for the Road Department, Construction in Progress increase to complete Bond Project

D.

Acknowledgement of receipt of the Constable Annual Financial Report for year ending 2023 from Robert Hancock

E.

- Acceptance of uncleared funds from the accounts held by Larry Swales, former Chancery Clerk (See attached for details). Amounts are as follows:
- Swales Redemption Account: \$25,989.98
 - Swales Escrow Account: \$6,479.31
 - Swales Fee Account: \$194.00

- Swales Court Account: \$623.00

Contracts, Agreements and Grants**F.**

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto Elements Investments, LLC (Lessee)

G.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Wesley Sebren (Assignors) do hereby sell, convey, and warrant unto Janice Vanderford (Assignee)

H.

Authority for the Rankin County Youth Court to enter into a Lease Agreement with DTPM for rental of drug test equipment and authority for Board President to execute documents

Other**I.**

Acknowledgment of Receipt of Notice of Recusal from Pending Justice Court Case Filed by Rankin County Prosecutor, Trey Spillman. Authority of Justice Court Clerk to Request Appointment of Boty McDonald (City of Ridgeland Prosecutor) as Substitute Special Prosecutor for Justice Court Case

J.

Authority for John McKay to transfer 1 acre out of Rankin County Parcel Identification No. N13-63-40 to Leesburg Water Association for purpose of erecting a water tower

2. *AUTHORITY TO ISSUE CHECKS:****Dues and Training Conferences*****A.**

Authority to pay 2024 Membership Dues for the National Sheriff's Association in the amount of \$500.00 for Sheriff Bryan Bailey and authority to issue check

B.

Authority to pay registration fees in the amount of \$650.00 for Thaddeus Picou to attend the Certified Law Enforcement Driving Instructor Course on May 6 - 11, 2024, in Hattiesburg, MS and authority to issue check and pay any travel related expenses

C.

Authority to pay registration fees in the amount of \$150.00 for Shannon Tackett to attend the Domestic Violence Course training on April 12, 2024, in Pearl, MS and authority to issue check and pay any travel related expenses (The cost of this course will be reimbursed after completion)

D.

Authority to pay hotel fees in the amount of \$645.00 for Staci McNinch to attend the 2024 IAAO Course 102 on April 15 - 19, 2024, in Starkville, MS and authority to issue check (Registration fees have already been paid on 3/15)

E.

Authority to pay registration fees in the amount of \$350.00 each for David Ruth and Clifton Dunlap to attend the Mississippi Coroner Medical Examiner Association (MSCMEA) 2024 Summer Conference on June 25 - 28, 2024, in Biloxi, MS and authority to issue check and pay any travel related expenses

F.

Authority to pay 2024 Track II Designation Fee for the AEI Exam in the amount of \$50.00 for Brett Busick and authority to issue check

G.

Authority to pay 2024 Track II Designation Fee for the MAE Exam in the amount of \$50.00 each for Sharon Essex and Tonisha Ealy and authority to issue check

H.

Authority to pay registration fees in the amount of \$281.97 and hotel fees in the amount of \$313.71 for Brian Grantham to attend the Partners in Preparedness Conference on April 30 - May 3, 2024, in Biloxi, MS and authority to issue checks and pay any travel related expenses and to travel in county vehicle

I.

Authority for Robert Hancock to attend the mandatory meeting of the Mississippi Constables Association on April 26, 2024, in Gulfport, MS and authority to pay any travel related expenses

J.

Amendment of prior authority for Brett Ishee to travel to Sarasota, FL on April 8 - 12, 2024 for final inspection of three (3) Fire Trucks and authority to pay any travel related expenses

Advertising County Resources

K.

Authority to advertise county resources in the amount of \$200.00 for a full-page ad for 2023-2024 Richland High School Yearbook and authority to issue check

Other

L.

Acknowledgement of Court Order Appointing Dana Gordon as temporary Court Reporter for Chancery Court on July 10 - 12, 2023, and authority to issue check in the amount of \$735.00 for the daily court appearance fee

M.

Acknowledgement of Court Order Appointing Dana Gordon as temporary Court Reporter for Chancery Court on March 27, 2024, and authority to issue check in the amount of \$245.00 for the daily court appearance fee

N.

Authority to issue refund check in the amount of \$400.00 to FAIS Investigation Specialists for overpayment of public records request

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:
4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Sheriff’s Department: Heydun Rogers (New Hire, Jailer) at Step 304; **Circuit Clerk’s Office:** Anna Claire Haddon (New Hire, Deputy Clerk) at Step 341; **Chancery Clerk’s Office:** (The Land Records Department is Eliminating an Open Position & Increasing Responsibility of Current Staff, Which Results in these Increases) Jessica Flood at Step 495; Constance Johnson at Step 389; Jared Lal at Step 366; Catherine Le at Step 359; Whittney Myers at Step 371; **Road Department:** Tanner Horton (New Hire, Laborer) at Step 301;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Various Documents

VI. STACI MCNINCH, TAX ASSESSOR

A.

Petitions to adjust 2023 Homestead Exemption Supplemental Roll

B.

Petitions for change of assessment on 2023 Real and Personal Property Assessments

C.

Authority to pay registration fees in the amount of \$650.00 and hotel fees in the amount of \$645.00 for Brett Busick to attend the International Association of Assessing Officers (IAAO) Course 102 on April 15 - 19, 2024, in Starkville, MS and authority to issue checks and pay any travel related expenses

D.

Authority to pay registration fees in the amount of \$475.00 each and hotel fees in the amount of \$1,240.00 each for Staci McNinch, Traci Tilghman, and Robert Reeves to attend the Certified Appraisers School on April 29 - May 3 and May 13 - 17, 2024, in Starkville, MS and authority to issue checks and pay any travel related expenses

E.

Request authority to void the 2022 Tax Sale for Parcel Number I12 9 (PPIN 34537) due to erroneous assessment of the aforementioned parcel and refund any tax sale

F.

Request authority to void the 2022 Tax Sale for Parcel Number G4 33 41 (PPIN 82233) due to erroneous assessment of the aforementioned parcel and refund any tax sale purchaser

G.

Request authority to void the 2022 Tax Sale for Parcel Number D7K 2 (PPIN 4985) due to erroneous assessment of the aforementioned parcel and refund any tax sale purchaser; This parcel is titled in the City of Richland and should have been tax exempt

H.

Request authority to void the 2022 Tax Sale for Parcel Number D7G 5 10 (PPIN 83781) due to erroneous assessment of the aforementioned parcel and refund any tax sale purchaser; This parcel is titled in the City of Richland and should have been tax exempt

I.

Request authority to void the 2022 Tax Sale for Parcel Number D7G 5 (PPIN 4901) due to erroneous assessment of the aforementioned parcel and refund any tax sale purchaser; This parcel is titled in the City of Richland and should have been tax exempt

VII. MIKE HARRISON, ROAD MANAGER**A.**

Road Work Accomplished for March 2024 and Road Work Scheduled for April 2024

B.

Request for approval of Fanni Water Association Utility Permit No. 2023-030-02 to construct a 12" PVC Water Line to be installed between HWY 25 and Stull Road (District 4)

C.

Request for approval of Langford Water Association Utility Permit No. 2023-130-03 to construct a 8" PVC Water Line to be installed between Oakdale Circle and Baker Lane (District 4)

D.

Request for approval of Atmos Energy Utility Permit No. 070-46393 to replace a gas line at 105 Forest Point Drive (District 2)

E.

Request for approval of CenterPoint Energy Utility Permit No. 02-24-402 to construct a Gas Line to be installed between Willow Brook Road and Willow Brook Cove (District 2)

F.

Request for approval of CenterPoint Energy Utility Permit No. 02-24-401 to construct a Gas Line along/across North Shore PKWY to be installed between Bearing Way and Waters Edge (District 2)

G.

Request for approval of AT&T Utility Permit No. A02Q06D to construct a Buried and Aerial Fiber Optic Cable along/across Shell Oil Road (Other County Roads Involved: Holifield Cir., HollyBerry Rd., Sandy Cove Cir., Sharanne Ln., Wade Patrick Rd., Mallard Pt., Louise Ln., & May Estates Dr.) (District 3)

VIII. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Barksdale Ridge, Phase 1 - Approval of Final Plat

B.

State Aid Project - SAP-61(18)M - Approval of Board Order and Joint Letter of Acceptance and authority to sign documents

C.

Old Fannin Road Overlay Project - STP-7331-00(007) LPA/109168-701000 - Approval of Pay Application No. 3 from AJ Construction, Inc. in the amount of \$1,534,768.06 and authority to issue the check

IX. BENCHMARK ENGINEERING

A.

UT Hog Creek Bank Stabilization Near Amanda Drive - Discussion and Potential Action

X. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for April 15, 2024, at 9:00 a.m. for Melinda Simmons & Clyde Warren Helmer Conditional Use Permit, 195 Fannin Landing Circle (District 2)

B.

Set Public Hearing for April 15, 2024, at 9:00 a.m. for Scott Stewart, Central MS Cores Conditional Use Permit, 735 Highway 468 (District 3)

C.

Set Public Hearing for April 15, 2024, at 9:00 a.m. for Robert Covington Conditional Use Permit, 4018 Highway 49 South (District 1)

D.

Set Public Hearing for April 15, 2024, at 9:00 a.m. for Pisgah Water Association, Inc. Conditional Use Permit, 3598 Highway 471 (District 2)

E.

Set Public Hearing for April 15, 2024, at 9:00 a.m. for Joseph Heindl Conditional Use Permit, 1324 Trickhambridge Road (District 4)

F.

Set Public Hearing for April 15, 2024, at 9:00 a.m. for Iana Gilder Conditional Use Permit, 204 Meadowlark Drive (District 5)

PUBLIC HEARINGS:

OTHER:

G.

Authority for Rankin County Tax Collector to correct records reflecting ad valorem tax obligations allegedly owed by owners/occupiers of mobile homes/manufactured homes where it has been confirmed that the ad valorem taxes assessed to said owner/occupier is erroneous. Attached as Exhibit "A" is a listing by PPIN, owner names, addresses, tax years, reason for classification as erroneous, tax amount reflected, and other information that demonstrates the Tax Collector's effort to determine the viability of the records contained in the county's system. Authority of Tax Collector to remove all records classified as erroneously assessed. Authority of Tax Collector to work with any third parties to remove erroneously assessed records from any ongoing collection activity

H.

Acknowledgement of receipt of petition to establish Langford Fire Protection District. Set public hearing for May 6, 2024. Authority to publish notice of public hearing in Rankin County News

XI. KEITH HICKS, COUNTY ADMINISTRATOR

A.

UT Neely Creek Ditch Flood Impacts Project (ARPA) - Approval of Pay Application No. 6 to Hemphill Construction Company, Inc. in the amount of \$661,740.36 and authority to issue check

B.

Authority to issue check in the amount of \$12,096.52 to Walters Volunteer Fire Department for additional support

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL FEBRUARY 15, 2024 AT 9:00 A.M.

A. Motion To: Recess Until February 15, 2024 at 9:00 A.M.

COMMENTS - Current Meeting:

This the 01th Day of April, 2024



STEVE GAINES, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS

MARK S. SCARBOROUGH , CLERK OF THE BOARD