

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Friday, March, 15, 2024 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on March 15, 2024 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

IV. OLD BUSINESS

A.

Minutes Approval:
A. March 4, 2024

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of claims docket in the amount of \$

B.

Acknowledge receipt of Budget and Financial Reports for the month of February, 2024

C.

Approval of Budget Amendment for an increase in the Building Department for Emergency Elevator modernization service, approved by BOS 1/16/24

D.

Approval of Budget Amendment for an increase in Community Development for the Comprehensive Plan and Zoning Ordinance Contract #308141 final payment

Contracts, Agreements and Grants

E.

Request approval of Contractual Agreement between Rankin County and Deanco Auctions to sell surplus road vehicles and equipment on March 27^h & 28th, 2024, in Philadelphia, MS

F.

Approval for the Sheriff's Department to apply for the FY 24 Mississippi Office of Homeland Security Grant, this is a 100% funded grant. If the grant is approved equipment can be purchased and the Sheriff's Department will be reimbursed through Homeland Security. Request authority for the Sheriff or Board President to sign documents

G.

Authority for the Sheriff's Department to enter into an agreement with Interactive Data LLC for the Rankin County Law Library, replacing Thomson Reuters, in the amount of \$525.00/month, and authority for the Sheriff to execute documents

Other**2. AUTHORITY TO ISSUE CHECKS:*****Dues and Training Conferences*****A.**

Authority to pay Mississippi Civil Defense / Emergency Management Association (MCDEMA) Dues in the amount of \$40.00 each for Brian Grantham, Beth Miller, Brett Ishee, Justin Allen and Hunter Squires and authority to issue check

B.

Authority to pay 2024 Mississippi 911 Coordinators Association membership dues in the amount of \$50.00 for Brian Grantham and authority to issue check

C.

Authority to pay 2024 National Emergency Number Association (NENA) membership dues in the amount of \$147.00 for Brian Grantham and authority to issue check

D.

Authority for Justin Allen to attend the PER-291 Highway Emergency Response Specialist class on August 19 - 23, 2024, in Pueblo, Colorado, and authority to pay any travel related expenses (This should be 100% funded by FEMA/DHS)

E.

Authority for six (6) Sheriff's Department Employees to attend the 2024 Mississippi Sheriffs' Association Summer Conference on June 3 - 7, 2024 in Biloxi, MS and authority to pay any travel related expenses

F.

Acknowledgment that Supervisor, Brad Calhoun, Supervisor, Scott Berry and Board Attorney, Craig Slay, will travel to Washington, D.C., for meetings with Congressional delegation and federal agencies. Authority to provide reimbursement for all travel related expenses, accommodations and meals and to issue payment therefor

G.

Authority to pay Mississippi Association of Supervisors Associate Membership dues in the amount of \$188.34 for County Administrator and

Comptroller, and associate membership dues in the amount of \$165.00 for Road Manager and authority to issue check

H.

Authority for Valeri Grisle to attend the National Association of Drug Court Professionals Conference, replacing previous authority for John Bohn to travel approved on 2/5/24, and authority to pay any travel related expenses (Hotel & Registration Fees have already been paid)

I.

Authority to pay course fees in the amount of \$1,045.00 for Stacey Overstreet and James Strickland to attend the online training for Awaken Consulting Services Brainspotting Trauma Training, Phase Two, and authority to issue check (All costs associated with this training are eligible for reimbursement)

J.

Authority to pay 2024 Mississippi Assessor/Collector Association Membership Dues in the amount of \$1,000.00 for Staci McNinch and authority to issue check

K.

Authority to pay 2024 Building Officials Association of Mississippi (BOAM) Membership dues in the amount of \$500.00 for Brian Measells, Troy Clark, and Mark DiMartino and authority to issue check

L.

Authority to pay registration fees in the amount of \$250.00 each for Brian Measells and Mark DiMartino to attend the Building Officials Association of Mississippi 2024 Summer Conference on June 10 - 14, 2024, in Gulfport, MS and authority to pay hotel fees in the amount of \$919.95 for Mark DiMartino (There is no charge for Brian Measells) and authority to issue checks and pay any travel related expenses

M.

Authority to pay 2024 MS Association of Code Enforcement (MACE) Annual Membership dues in the amount of \$125.00 for Kathy Vanek and authority to issue check

N.

Authority to pay registration fees in the amount of \$175.00 and hotel fees in the amount of \$447.00 for Kathy Vanek to attend the MACE Educational Conference on August 14 - 16, 2024, in Biloxi, MS and authority to issue checks and pay any travel related expenses

Other

O.

Authorization for RCSO to pay balance of hotel room charges reflected on credit card billing statement for credit card account ending in 8278 in the amount of \$1,192.66. Investigation into charge reveals that the charge is consistent with practice of third party hotel booking entities who negotiate one price to be paid for a block of rooms available through a hotel company and charge a higher rate per room to individuals or organizations for the same room. Discrepancy between booking entity's cost for the room and hotel's actual rate charged for the room was accidentally

disclosed on a billing receipt given to the room occupant at the time of check-out. This discrepancy created confusion over the proper room charge to be paid. The amount of the room charge reflected on the credit card bill for 8278 is the correct room rate amount agreed upon at time of booking

3. **AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**

A.

Approval of the following Inventory Changes to remove items from the county inventory that are broken and to surplus items and transfer items on county inventory (See attached)

4. **AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**

A.

Authority to approve the following Personnel Recommendations:
Sheriff’s Department: Joe Quinn (Transfer from Court Services to School Resource Officer) at Step 442; **Road Department:** Hayward Lovorn (New Hire, Laborer) at Step 287; Willie Parker (New Hire, Laborer) at Step 301; Kurston Thornton (New Hire, Laborer) at Step 301;

5. **RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

A. Record Various Documents to be Made a Permanent Part of the Minutes

VI. **CAROLINE GILBERT, TAX COLLECTOR**

A.

Authority to void Tax Sale for PPIN 5069 and to refund any tax sale purchasers; the land sale for this PPIN was in error and should not have resulted in the property going through the land sale process

VII. **STACI MCNINCH, TAX ASSESSOR**

A.

Petitions to adjust 2023 Homestead Exemption Supplemental Roll

B.

Petitions for change of assessment on 2023 Real Property Assessments

C.

Request authority to void the 2022 Tax Sale for Parcel Number N10-H2 (PPIN 45999) due to erroneous assessment of the aforementioned parcel and refund any tax sale purchaser and authority for a corrected tax statement for 2022 taxes be generated by the Tax Collector’s Office

D.

Authority to pay registration fees in the amount of \$650.00 for Staci McNinch to attend the 2024 IAAO Course 102 on April 15 - 19, 2024, in Starkville, MS and authority to issue check and pay any travel related expenses

VIII. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Program Element No. 1.23 Bank Stabilization @ White Road - Approval of Summary Change Order in the amount of a decrease of \$12,737.53 for additional items required to achieve proper bank stabilization and erosion mitigation on the project. This authorization is based upon the specific finding by the Board of Supervisors that (1) the contract changes are necessary and would better serve the purposes of the governing authority; (2) the changes are reasonably within the scope of the original project; (3) the changes are commercially reasonable; and (4) the change order is not intended to circumvent the bid law

B.

Program Element No. 1.23 Bank Stabilization @ White Road - Approval of Final Pay from S&S Excavation, LLC in the amount of \$43,856.47 and authority to issue the check

C.

Program Element 3.02 Stormwater Detention Restoration & Hydrologic Restoration @ Live Oaks Subdivision - Authority to advertise

IX. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for March 28, 2024, at 9:00 a.m. for Jennifer B. Cox Zoning Violation, 1000 Bowsprit Lane (District 2)

B.

Set Public Hearing for March 28, 2024, at 9:00 a.m. for Willie & Lydia Hobbs Nuisance Property, 251 Lancaster Court (District 2)

C.

Set Public Hearing for March 28, 2024, at 9:00 a.m. for Farrell S. Simpson & Tynesha D. Shields Nuisance Property, 208 John Martin Drive (District 4)

D.

Set Public Hearing for March 28, 2024, at 9:00 a.m. for Angela Christine Murphy Nuisance Property, 325 Cherry Bark Drive (District 4)

E.

Set Public Hearing for April 1, 2024, at 9:00 a.m. for Scott Stewart, Central Mississippi Cores, Conditional Use Permit, 735 Highway 468 (District 3)

F.

Set Public Hearing for April 1, 2024, at 9:00 a.m. for Pisgah Water Association, Inc. Conditional Use Permit, 3598 Highway 471 (District 2)

PUBLIC HEARINGS:

G.

Public Hearing for Ashley & Shawn Allen Dimensional Variance Request, 504 Staysail Cove (District 2)

1. Action on Ashley & Shawn Allen

OTHER

H. Discussion of fire siren warning system

I.

Acknowledgement of process to execute Fire Service Agreements between Rankin County and both volunteer and full-time fire departments

J.

Acknowledgement of receipt of Petition to Form Langford Fire Protection District pursuant to Miss. Code Ann. Section 19-5-153. Adoption of Resolution expressing intent to create Langford Fire Protection District with authorization to publish required public notice in the newspaper and to set public hearing for April 15, 2024

K.

Adoption of policy statement by the Board of Supervisors supporting the Pearl River Valley Water Supply District and the Rankin County School District in clarifying that the rental of pads in one of PRV’s campgrounds does not meet the residency requirements for enrollment of school-aged children in Rankin County public schools

X. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Ratification of Emergency Declaration authorizing repairs to fire alarm system for Justice Center elevators to keep elevators functioning for public access to all levels of building. Emergency authorization to pay all expenses necessary to effect repair of fire alarm system

B.

Authority to purchase five (5) used Ford Police Interceptor Utility vehicles, 2020 Vin#1FM5K8ABXLGC51632 - Mileage 64,245; in the amount of \$29,700; 2020 Vin#1FM5K8ABXLGC14595 - Mileage 64,522; in the amount of \$29,700; 2020 Vin#1FM5K8AB5LGC14598 - Mileage 64,403; in the amount of \$29,700; 2021 Vin#1FM5K8AB3MGA07815 - Mileage 64,320; in the amount of \$32,000; 2021 Vin#1FM5K8AB3MGB46481 - Mileage 64,489; in the amount of \$32,000; each from the Missouri State Highway Patrol pursuant to §31-7-13(m)(vi) Miss. Code Annotated (1972); Authority for Deputies Ken McBroom, Wayne Carter, Mark Faron, Heath Spears, Anthony DiMartino and Zach Cotton of the Sheriff's Department to travel to Missouri to pick up the vehicles and pay any related travel expenses

C.

Acknowledgment of receipt of 601 Homestead Applications submitted by the Tax Assessor’s office to the Chancery Clerk’s office for the month of February 2024

XI. ADDITIONAL BUSINESS TO BE DISCUSSED

XII. EXECUTIVE SESSION

XIII. RECESS UNTIL MARCH 28, 2024, AT 9:00 A.M.