

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Monday, March, 4, 2024 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on March 4, 2024 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

IV. OLD BUSINESS

A.

- Minutes Approval:
A. February 15, 2024
B. February 29, 2024

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Acknowledgement receipt of the V Lakes Utility District Report on Audit of Financial Statements ending September 30, 2023

Contracts, Agreements and Grants

B.

Authority for Board President to execute the Sub-Recipient Grant Closeout Form; this will indicate that all grant reimbursements have been submitted to the Mississippi Office of Homeland Security

C.

Approval of Quitclaim Deed of Leasehold Interest in Sixteenth Section Trust Lands is hereby acknowledged, the undersigned Steven Webb do hereby quitclaim and convey unto the Trustees for the Rankin County School District and their Successors in Office

D.

Approval of Quitclaim Deed of Residential Leasehold Interest in Sixteenth Section Trust Lands is hereby acknowledged, the undersigned Norman and Shauncey Young do hereby quitclaim and convey unto the Trustees for the Rankin County School District and their Successors in Office

E.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto Payten Lavelle Young (Lessee)

F.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto L.J.C. Properties, LLC (Lessee)

G.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Louis J. Parker and David E. Parker Jr. (Assignors) do hereby sell, convey, and warrant unto Woods Properties, LLC (Assignee)

H.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Richard Holyfield, Jr. (Assignors) do hereby sell, convey, and warrant unto Brian and Kimitrea Yates (Assignees)

I.

Request approval of Assignment of Commercial Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Riverbend Tire Center, LLC (Assignors) do hereby sell, convey, and warrant unto K & S Trucking LLC d/b/a Korbett's Tire & Auto (Assignee)

J.

Request approval of Assignment of Recreational Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Carlo Martella (Assignors) do hereby sell, convey, and warrant unto Bear Creek Hunting Club (Assignee)

K.

Request approval of Assignment of Other Land Lease Interest Contract of the Sixteenth Section Lands between Rankin County Board of Education (Lessor) and William Lawrence & Jonathon Lawrence (Lessees)

Other**L.**

Authority of Office of Community Development to dispense with building permit fee associated with residential home construction associated with family of disabled triplet children. Morris Goodman Builders is builder. The address is 195 Clack Road, Mendenhall, 39114, parcel M2-12-22

2. AUTHORITY TO ISSUE CHECKS:***Dues and Training Conferences*****A.**

Authority to pay 2024 Annual Dues for the Rankin County Bar Association in the amount of \$60.00 each for County Prosecutor, Trey Spillman, and Assistant Prosecutor, Blake Cauthen, and authority to issue check

B.

Authority to pay course fees in the amount of \$150.00 each for Tyler Burnell and Fred Lovett to attend the Mississippi Association of Polygraph Examiners 2024 Seminar on April 9 - 11, 2024, at the Mississippi State Fire Academy, and authority to issue check and pay any travel related expenses

C.

Authority to pay registration fees in the amount of \$670.00 for Raymond Duke to attend FBI NAA National Training Conference on July 20 - 23, 2024, in Kansas City, Missouri, and authority to issue check and pay any travel related expenses

D.

Authority to pay registration fees in the amount of \$150.00 each for Halee Lovorn, Jessica Cox, Mackenzie Brumfield, and Kevin Collins to attend the Domestic Violence Course on April 12, 2024 in Pearl, MS; after completion of the course, reimbursement will be applied for thru the Board of Minimal Standards & Training and authority to issue check

E.

Authority to pay course fees in the amount of \$905.00 for Justin Barnette to attend the Mississippi State Fire Investigator Course on March 18 - 28, 2024, at the State Fire Academy, and authority to issue check and pay any travel related expenses

F.

Authority to pay 2024 Membership Dues for the Mississippi Court Administrators Association in the amount of \$25.00 each for Anita Jeffress and Kristi Sullivan and authority to issue check

G.

Authority to pay 2024 Membership Dues for the Mississippi Court Reporters Association in the amount of \$100.00 for Kristi Sullivan and authority to issue check

H.

Authority to pay 2024 Annual Mississippi Technology User Group Membership Dues in the amount of \$50.00 each for all 5 employees of the Information Technology Department and authority to issue check

I.

Authority for Fred Davis to attend the Spring County Veteran Service Officer Training on April 8 - 11, 2024, in D'Iberville, MS and authority to pay any travel related expenses

J.

Authority for Nathan Benson to attend the Parent Defender Conference on March 21 - 22, 2024, in Meridian, MS and authority to pay any travel related expenses (All expenses will be reimbursed by the Mississippi Office of State Public Defender)

K.

Authority to pay 2024 Membership Dues to The Association of Floodplain Managers of Mississippi in the amount of \$75.00 for Brian Measells and authority to issue check

L.

Authority to pay the Rankin County News Renewal Fee in the amount of \$25.00 for the Rankin County Extension Service and authority to issue check

M.

Authority for Brett Ishee to travel to Sarasota, FL on March 25 - 28, 2024 for final inspection of three (3) Fire Trucks and authority to pay any travel related expenses

Other**N.**

Authority to refund tax sale purchase amount paid by Wesley Lindsay Dixon for taxes and fees owed on PPIN 17052, Tax Year 2021 (Rankin County Parcel Identification No.: G02 00011400010. Amount of refund is \$192.60. Authority to correct county computer system to reflect this authorization

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**A.**

Approval of the following Inventory Changes to surplus items (see attached)

B.

Authority to Remove Equipment from the Emergency Operations Center, Declare Equipment Surplus Property and Transfer Items to the Rankin County School District as an Intergovernmental Sale at No Cost. Pursuant to Mississippi Code Annotated §31-7-13 (2019 Ford-F250, 4X4 Oxford White VIN# 1FT7W2B62KEC42899 - Inventory No. 12321)

C.

Authority to Remove Vehicle from the Sheriff's Department Inventory; Vehicle was totaled on 1/29/24, insurance check of \$5,710.00 will be received (2013 Chevrolet Tahoe, VIN# 1GNLC2E00DR225889 - Inventory No.)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Sheriff’s Department: Angela McCray (Promotion to Sergeant) at Step 359; Debra Murphy (Promotion to Animal Pound Supervisor) at Step 377; Dakota Woods (New Hire, Jailer for ADC) at Step 304; **Road Department:** Zackery Keeton (New Hire, Laborer) at Step 314; Cody Renfro (New Hire, Laborer) at Step 301; **Tax Collector’s Office:** Ilce Cepeda (New Hire, Deputy Clerk/Solid Waste) at Step 314; Debbie Martin (Pay Increase due to Additional Responsibilities) at Step 331; Lesley Rayborn (New Hire, Deputy Clerk) at Step 318; **Tax Assessor’s Office:** Kristy Lewis (Part-Time to Full-Time, No Change in Pay) at Step 413; **District Attorney’s Office:** Lee McDivitt (New Hire, Investigator; Annual Salary of \$68,000.00, to be 100% reimbursed by the DA’s office); Leslie Owens (Recommendation to pay an annual salary increase of \$3,500.00, New annual salary commencing March 1, 2024 shall be \$63,000.00; One hundred percent of this salary will be reimbursed by D.A. Office); Evan Storr (Recommendation to pay an annual salary increase of \$6,900.00, New annual salary commencing March 1, 2024 shall be \$75,000.00; One hundred percent of this salary will be reimbursed by D.A. Office); **Board of Supervisors:** Hewitt Pittman (New Hire, Purchase Clerk) at Step 470;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Various Documents

VI. CAROLINE GILBERT, TAX COLLECTOR

A.

Petitions for change of assessment on 2021, 2022 & 2023 Personal and 2023 Real Property Assessments

B.

Authority to refund 2021-2023 Mobile Home Taxes and authority to void Mobile Home Tax Bills for Mobile Home Account 24232; This Mobile Home has been assessed as Real Property

VII. STACI MCNINCH, TAX ASSESSOR

A.

Petitions to adjust 2022 Homestead Exemption Supplemental Rolls

VIII. BRETT ISHEE, FIRE COORDINATOR

A.

Authority to issue PO for the purchase of 2 2027 Pierce Freightliner Responder Pumpers

IX. MIKE HARRISON, ROAD MANAGER

A.

Road Work Accomplished for February 2024 and Road Work Scheduled for March 2024

B.

Request for approval of Comcast Utility Permit No. JB0001607373 to construct a Coax and Fiber Optic Cable to be installed between Old Fannin Road and Northridge Trail (Other County Roads Involved: Vernon Jones Ave., River Forest Ln., Brazos Dr., and White Rock Ln.) (District 5)

C.

Request for approval of CSpire Utility Permit No. "Fallen Oak Phase 3" to construct a Fiber Optic Cable along/across Lost Oak Lane to be installed between Honey Oak Circle and Fallen Oaks Drive (District 4)

X. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Canal Place, Part 1 - Approval of Preliminary Plat (PRV)

B.

Program Element No. 1.22 UT Mountain Creek Erosion Mitigation @ Foster Road - Approval of Summary Change Order in the amount of an increase of \$80.00 for additional items required to achieve proper bank stabilization and erosion mitigation on the project. This authorization is based upon the specific finding by the Board of Supervisors that (1) the contract changes are necessary and would better serve the purposes of the governing authority; (2) the changes are reasonably within the scope of the original project; (3) the changes are commercially reasonable; and (4) the change order is not intended to circumvent the bid law

C.

Program Element No. 1.22 UT Mountain Creek Erosion Mitigation @ Foster Road - Approval of Pay Application No. 1 Final from Southeastern Pipeline & Environmental Services in the amount of \$307,630.00 and authority to issue check

XI. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for March 15, 2024, at 9:00 a.m. for Ashley & Shawn Allen Dimensional Variance Request, 504 Staysail Cove (District 2)

PUBLIC HEARINGS:

B.

Public Hearing for Proposed Amendments to the Official Zoning Ordinance

OTHER:

C.

Discussion and potential action on Mill Creek curb situation

D.

Discussion of and potential action regarding a Purchase Agreement for real property entered into under the authority of Miss. Code Ann. Section 19-5-99(3). Authority of Board President to execute agreement and authority of County Administrator to take all actions necessary and to issue payment of deposit, transaction expenses and purchase price at times called for under the terms and conditions of the Purchase Agreement

E.

Adoption of resolution in support of application for grant funding through Delta Regional Authority for assistance in having safe drinking water provided to rural subdivisions not currently served by any private water associations in rural Rankin County. Authority of CMPDD to make application and oversee process for qualifying for funding. There is no cost to the county to make application for funding

F.

Authorization of Board President to execute professional services agreement with Waggoner Engineering and Benchmark Engineering for all engineering services required for completion of Rankin County I-20 Connector Loop, East Loop Segment, Phase A

G.

Authority of county coroner to handle cremation of an unclaimed body (Sandie McClendon) pursuant to the county’s Indigent Cremation Policy and authority to pay invoice upon receipt from Chancellor Funeral Home in the amount of \$450.00 and authority to issue check

XII. KEITH HICKS, COUNTY ADMINISTRATOR

A.

UT Neely Creek Ditch Flood Impacts Project (ARPA) - Approval of Pay Application No. 5 to Hemphill Construction Company, Inc. in the amount of \$604,780.18 and authority to issue check

B.

Authority to issue check in the amount \$3,515.04 to refund Circuit Clerk Becky Boyd for overpaid contributions to 2022 PERS

C.

Authority for County Administrator to engage CDFL Architects and Engineers to review, catalog, evaluate and make recommendation for replacement HVAC system for Justice Center at a fee of \$8,150.00

XIII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIV. EXECUTIVE SESSION

XV. RECESS UNTIL MARCH 15, 2024 AT 9:00 A.M.

A. **Motion To:** Recess Until March 15, 2024, at 9:00 A.M.

COMMENTS - Current Meeting:

This the 04th Day of March, 2024



STEVE GAINES, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS

MARK S. SCARBOROUGH , CLERK OF THE BOARD