

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Thursday, February, 15, 2024 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on February 15, 2024 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

IV. OLD BUSINESS

A.

Minutes Approval
A. February 5th, 2024

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial Reports

A.

Approval of claims docket in the amount of \$

B.

Acknowledge receipt of Budget and Financial Reports for the month of January 2024

C.

Approval of Budget Amendment for an increase in the Chancery Court Department for purchase of new term supplies and interpreter fees

D.

Approval of Budget Amendment for the Sheriff’s Department, adjustment for training course rescheduled

E.

Approval of Budget Amendment for the Tax Collector to transfer between line items, no increase

F.

Approval of Budget Amendment for an increase in the Election Support Fund for equipment repairs and voting supplies

G.

Ratification of authority to expend LATCF Grant Funds for renovation of Drug Court and EOC office space

H.

Authority to expend LATCF Grant Funds to complete renovation of Drug Court and EOC office space and for EOC Security Upgrades

Leases, Agreements, and Contracts**I.**

Extension of, ratification of, and renewal of June 20, 2023, agreement between Rankin County and Biggs, Ingram and Solop for professional legal services to December 31, 2024. Modification of agreement to authorize additional legal fees of \$60,000. This is an increase over initial authorization of \$60,000. Authority of RCSO through its authorized signatory to execute agreement modification and authority to issue payment for legal services pursuant to agreement

J.

Authority to enter into a State Contract with CSpire for internet access for Circuit in the amount of \$615.00/monthly and authority for Board President to execute documents

K.

Authority to add James Rayborn to have "Read Only" access to Delta Computer Systems Application Software as it pertains to Inventory and authority for Board President to execute documents

Other:**L.**

Authority to refund 2020-2024 Mobile Home Taxes for PPIN 44937; This Mobile Home was removed from the property in 2019

2. *AUTHORITY TO ISSUE CHECKS:****Dues and Training Conferences*****A.**

Authority to pay registration fees in the amount of \$699.00 each for Lakisha Anderson, Zachary Thompson, and Debra Murphy to attend the De-Escalation Training on April 16 - 18, 2024, at MLEOTA and authority to issue check and pay any travel related expenses

B.

Authority to pay registration fees in the amount of \$175.00 each for Raymond Duke and Jim Jordan to attend the FBI National Academy Mississippi Chapter Spring Conference on April 18 - 19, 2024, and authority to issue check and pay any travel related expenses

C.

Authority to pay registration fees in the amount of \$150.00 for Daniel Barnett and Rebecca Walker to attend the Legal Issues in Use of Force Online Training Course on March 12, 2024, and authority to issue check

D.

Authority for Sheriff's Deputies Tony Shack and Ronnie Decell to be placed on stand-by to travel to Orlando, FL to testify at the request of the Florida State Attorney's Office. The trial runs from February 12 - March 1, 2024, and authority to pay any travel related expenses if they are needed to testify

E.

Authority for Corey Gerber to attend the 2024 Spring Prosecutors' Conference on April 24 - 26, 2024, in Biloxi, MS and authority to pay any travel related expenses

F.

Authority for Julie Thompson and Kristie Gardner to attend the Mississippi Court Administrators 2024 Spring Conference on April 24 - 26, 2024, in Philadelphia, MS and authority to pay any travel related expenses

G.

Authority to pay 2024 Membership Dues for the Mississippi Court Administrators Association in the amount of \$50.00 each for Julie Thompson and Kristie Gardner and authority to issue check

H.

Authority to pay 2024 Membership Dues for the International Code Council (ICC) in the amount of \$292.00 for Renee Lawrence and authority to issue check

I.

Authority to pay registration fee in the amount of \$200.00 and hotel fees in the amount of \$222.00 for Biran Measells to attend the ADA Compliance Workshop on March 27 - 28, 2024, in Olive Branch, MS, and authority to issue checks and pay any travel related expenses

J.

Authority to pay registration fees in the amount of \$400.00 each for 1 Supervisor and County Administrator to attend the 2024 Mississippi Association of Planning & Development District (MAPDD) Annual Conference on April 23 - 26, 2024, in Biloxi, MS and authority to issue check and pay any travel related expenses

Advertising County Resources**K.**

Authority to advertise county resources in the Official National Program of the 2024 Miss Southern States High School America Pageant to be held in Little Rock, Arkansas later in 2024 in support of Rankin County resident and Rankin County School District student, Madilyn Ware. Total expenditure authorized is \$250.00. Authority to issue check upon presentation of appropriate invoice

Other**L.**

Authority to pay invoice from Shred-it in the amount of \$4,319.25 and authority to issue check

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:
4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Sheriff’s Department: Justin Barnette (New Hire, Investigator) at Step 385; Emily Creel (New Hire, J.D.C. Jailer) at Step 323; Chelsea Hopson (New Hire, Court Services) at Step 345; **Road Department:** John Watson (New Hire, Driver) at Step 332; Nicholas Wright (New Hire, Driver) at Step 314; **Tax Assessor’s Office:** Robert Reeves (New Hire, Mapper) at Step 379; Brent Smith (New Hire, Residential Appraiser) at Step 465; **Tax Collector:** Dana Backstrom (Hourly to Salary, No Change in Pay) at Step 432;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Various Documents

VI. CAROLINE GILBERT, TAX COLLECTOR

A.

Petitions for change of assessment on 2023 Real Property Assessments

B.

Authority to pay registration fees in the amount of \$350.00 each for Lindsey Dunnaway, Kasey Campbell-Griffing, Dana Backstrom, and Shai Windham to attend the Tax Collector I Class on April 22 - 26, 2024, in Raymond, MS and authority to issue check and pay any travel related expenses

VII. STACI MCNINCH, TAX ASSESSOR

A.

Petitions to Adjust 2023 Homestead Exemption Supplemental Roll

B.

Authority to pay registration fees in the amount of \$650.00 for Brett Busick to attend the 2024 IAAO Course 101 on March 4 - 8, 2024, in Starkville, MS and authority to issue check and pay any travel related expenses

C.

Authority to pay Assessment Evaluator designation fee in the amount of \$50.00 for Staci McNinch

VIII. BRIGETTE HERRING, PURCHASE CLERK

A.

Action on Bid 24-300-10 - 1 or More Tandem Dump Trucks

B.

Action on Bid 24-300-11 - 1 or More Sweeper Brooms

C.

Approval of Copier Contracts with Ricoh USA, Inc.

1. Extension Services
2. Jail Medical
3. Sheriff's Copy Room
4. Sheriff's Dispatch
5. Youth Court #1
6. Youth Court #2

IX. MIKE HARRISON, ROAD MANAGER

A.

Request for approval of Windstream Utility Permit No. 703742019 to construct a Telecommunications Fiber Cable along/across Clara Foote Road to be installed between Henry Cannon Road and Potter Road (District 3)

B.

Request for approval of Windstream Utility Permit No. 703742020 to construct a Telecommunications Fiber Cable along/across Clara Foote Road to be installed between Potter Road and Simpson County Line (District 3)

C.

Request for approval of AT&T Utility Permit No. 02-24-100 to construct a Fiber Cable along/across HWY 471 to be installed between beginning and end of Barksdale Road (Other County Roads Involved: Gin Road, Three Prong Road, Goshen Springs Lane, Goshen Springs Cove, & Spanish Moss Road) (District 2)

D.

Discussion of and potential action on professional tree cutting services for road right of way

E.

Discussion of and potential action on professional Jaraff trimming services

X. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Gunter Road Improvements Phase I - Approval of Pay Application No. 11 (Final) from Hemphill Construction Company, Inc. in the amount of \$491,596.04 and authority to issue check

B.

Shiloh Rock - Approval of Final Plat

C.

Program Element No. 1.21 UT Holcomb Branch @ Deer Valley Subdivision - Approval of Pay Application No. 3 from Southeastern Pipeline and Environmental Services in the amount of \$104,117.50 and authority to issue check

D.

Willow Brook Drainage Improvements - Discussion and Potential Action

- E. Discussion of CMPDD “Call for Projects” for Federal Surface Transportation Block Grant (STBG) Program

XI. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for February 29, 2024, at 9:00 a.m. for Stephanie D. Mabry Nuisance Property, 317 Cherry Bark Drive (District 4)

B.

Set Public Hearing for February 29, 2024, at 9:00 a.m. for Timothy Frank Nuisance Property, 117 Dogwood Circle (District 2)

PUBLIC HEARINGS:

C.

Public Hearing for Doyle Thrash Conditional Use Permit, 457 HWY 469 N (District 1)

D.

Public Hearing for Dillon Walker Rezoning Request, Henry Cannon Road (District 3)

E.

Public Hearing for Kaitlyn Dickens Conditional Use Permit, Little Woods Road (District 4)

F.

Public Hearing on the Rankin County Comprehensive Plan

OTHER:

G.

Authority of Tax Assessor, Tax Collector and Chancery Clerk to do all things necessary and take all actions required to identify parcels of real property that have been previously struck off to the Mississippi Secretary of State after said parcels were offered for sale through the county's tax sale process but were not purchased at the tax sale. Authority of Tax Collector or Chancery Clerk to itemize all parcels of real property so identified and to publish the list of parcels to the Board of Supervisors. In the event that, in later tax years, an assessment of said parcels was made and a tax bill issued, authority of Tax Collector to void said erroneous tax bills and to correct the tax billing system accordingly. The authority granted hereby shall be continuous and without reservation. The Tax Collector and Chancery Clerk are encouraged to monitor the parcels of real property that are struck off to the Mississippi Secretary of State and to report same to the Board of Supervisors on an annual basis, but the authority of the Tax Collector and/or Chancery Clerk to act pursuant to this authorization shall not be contingent upon the filing of an itemization of parcels with the Board of Supervisors

XII. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Acknowledgment of receipt of 1,666 Homestead Applications submitted by the Tax Assessor’s office to the Chancery Clerk’s office for the month of January 2024

B.

Acknowledgement of receipt of FEMA-Project 4598, 2021 Ice Storm Reimbursement from the MS Dept. of Finance & Administration in the amount of \$290,340.03

C.

Authority to publish once on February 21, 2024, and once on February 28, 2024, the Public Notice to conduct an open test of the Verity Scanner, Verity Touch Writer, and Verity Print Ballot on Demand Voting Devices at the Rankin County Election Equipment Vault at 203 E. Government Street, Suite 102, in Brandon, MS 39042 on March 4, 2024, beginning at 9:00 a.m. as it relates to the Republican & Democratic Primary Elections to be held on March 12, 2024

XIII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIV. EXECUTIVE SESSION

XV. RECESS UNTIL FEBRUARY 29, 2024 AT 9:00 A.M.

- A. Motion To:Recess Until February 29th, 2024, at 9:00 A.M.
- COMMENTS - Current Meeting:

This the 15th Day of February, 2024



STEVE GAINES, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS

MARK S. SCARBOROUGH , CLERK OF THE BOARD