

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Tuesday, January, 16, 2024 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on January 16, 2024 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Scott Berry	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** Motorola - Update on Tower Sites
- B.** Robin Parker, CMPDD - Presentation on Work Force Development Opportunities

IV. OLD BUSINESS

- A.**
- Minutes Approval:
A. January 2, 2024

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial Reports

- A.**
- Approval of claims docket in the amount of \$7,109,272.71

- B.**
- Acknowledge receipt of Budget and Financial Reports for the month of December 2023

Appointments

- C.**
- Authority to appoint Kaitlyn Alford as assistant receiving clerk for the Board of Supervisors Office

Agreements

D.

Authority of Board President to execute resolution bringing Supervisor compensation into conformity with Miss. Code Ann. Section 25-3-13(2) [Senate Bill 2719, 2022]

E.

Request for Chancery Clerk to enter into a Contract Service Agreement with Diversified Companies, LLC (DivCoData) for a two year term to process and mail Rankin County Delinquent Tax Notices

F.

Renewal, ratification and extension of agreement between M&G Enterprises, Inc. d/b/a Engineering Service and Rankin County for professional engineering services. Authority of Board President to execute renewal agreement

G.

Renewal, ratification and extension of agreement between Central Mississippi Court Collections, Inc. and Rankin County Tax Collector for collection of unpaid delinquencies pursuant to Miss. Code Ann. Section 19-3-41(2)

Other

H.

Authority for County Administrator to utilize Origin Bank for county credit card services

2. AUTHORITY TO ISSUE CHECKS:

Dues and Training Conferences

A.

Authority to pay Annual MSCMEA Membership Dues in the amount of \$100.00 for Cliff Dunlap, and Membership Dues in the amount of \$200.00 for David Ruth and Heather Smith and authority to issue check

B.

Authority to pay Membership Dues for the International Association of Arson Investigators in the amount of \$128.00 for John Burt and authority to issue check

C.

Authority to pay 2024 Membership Dues for the Mississippi Sheriffs' Association in the amount of \$1,000.00 for Sheriff Bryam Bailey and authority to issue check

D.

Authority to pay registration fees in the amount of \$895.00 each for Jesse Zetterholm and Brian Fitzgerald to attend the Less-Lethal Instructor Course on February 6 - 8, 2024, in Collierville, TN and authority to issue checks and pay any travel related expenses

E.

Authority to pay 2024 Membership Dues for the International Association of Assessing Officers in the amount of \$240.00 for Staci McNinch and authority to issue check

F.

Authority to pay 2024 MACA Membership Dues in the amount of \$1,000.00 for Staci McNinch and authority to issue check

G.

Authority to pay 2024 Annual Renewal Membership Dues for the MS Chapter of International Association of Assessing Officers in the amount of \$10.00 each for Staci McNinch and nine (9) Tax Assessor employees and authority to issue check

H.

Authority to pay registration fees in the amount of \$700.00 each and hotel fees in the amount of \$834.31 each for Julie Thompson, Jan Lewis, and Joy Faulkner to attend the 40th International Symposium on Child Abuse on March 18 - 21, 2024, in Huntsville, AL and authority to issue checks and pay any travel related expenses

Other

I.

Authority to purchase two (2) MS Criminal & Traffic Law Books in the amount of \$78.00 each, plus shipping in the amount of \$16.38, for the Rankin County Prosecutors Office and authority to issue check

J.

Authority to issue check to J. Artis Consulting, Inc. in the amount of \$9,890.00 for Consulting Services for the Sheriff’s Department

K.

Acknowledgment of receipt of invoice for certified court interpreter services submitted by SRVC Vazquez, LLC, dated November 20, 2023. Pursuant to House Bill 1217 (2023 Session), authority to issue check in the amount of \$212.93 to SRVC Vazquez, LLC. County is obligated to pay expense of certified court interpreter services pursuant to HB 1217 (2023)

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES

A.

Approval of the following Inventory Changes to remove items from the county inventory and to transfer items interdepartmental (see attached list)

4. *AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:*

A.

Sheriff’s Department: John Burt (Promotion to Assistant Chief of C.I.D) at Step 394; Amanda Martin (Promotion to Shift Supervisor for JDC) at Step 335; Shelby Warren (Transfer from Patrol to School Resource Officer) at Step 401; Ethan White (New Hire, Jailer) at Step 304; **Chancery Clerk’s Office:** Carey Almon (New Hire, Deputy Clerk for Court Records) at Step 351; **Circuit Clerk’s Office:** Jennifer Hammons (Salary Increase) at Step 408; Margaret Henderson (Salary Increase) at Step 440; Leslie Lewis (Salary Increase) at Step 440; Dana Swilley (New Hire, Part-Time Deputy Clerk) at Step 301;

5. *RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES*

A. **Various Documents**

VI. **CAROLINE GILBERT, TAX COLLECTOR**

A.

Petitions for change of assessment on 2023 Real & Personal Property Assessment Rolls

B.

Authority to void the supplemental chargeback for PPIN 3085; the PPIN was provided in error and should not have resulted in additional amounts billed to the taxpayer

C.

Authority to refund taxes for 2023 and void 2024 Tax Bill associated with Mobile Home Account 25756 and authority to issue refund check to the tax payer; this mobile home was certified to the land on which it sits in 2018 and the records were never adequately adjusted

D.

Authority to void Tax Sale for PPIN 79058 and to refund any tax sale purchasers; the land sale for this PPIN was in error and should not have resulted in the property going through the land sale process

E.

Authority to void land sale and to refund any tax sale purchasers for PPIN 35453; the property was sold to the State and should not have been processed through the tax sale

VII. STACI MCNINCH, TAX ASSESSOR**A.**

Authority to pay registration fees in the amount of \$650.00 each and hotel fees in the amount of \$645.00 each for Staci McNinch and Traci Tilghman to attend the International Association of Assessing Officers Course 101 on March 4 - 8, 2024, in Starkville, MS and authority to issue check and pay any travel related expenses

VIII. MIKE HARRISON, ROAD MANAGER**A.**

Request for approval of Pisgah Water Association Utility Permit No. 21067 to construct a Water Line along/across Barksdale Road to be installed between Goshen Springs Lane and Barksdale Road (District 2)

B.

Request for approval of CenterPoint Energy Utility Permit No. 02-24-400 to construct a Natural Gas Line along/across Gin Road to be installed between HWY 471 and Barksdale Road (District 2)

C.

Authority to Issue Purchase Orders for 3 Bridges (ARPA)- Program Element 5.6 Hog Creek @ Henderson Road SA61- 135, Program Element 4.61 Clear Creek Relief @ Haynes Chapel Road SA61-139, Program Element 4.62 Clear Creek @ Haynes Chapel Road SA61-140

D.

Authority to Issue Purchase Order for 1 Bridge (ERBR) - Midway Road SA61-202

IX. TIM PARKER, COUNTY ENGINEER**A.**

The Preserve - Approval of Preliminary Plat (PRV) (District 2)

B.

Mill Creek Bank Stabilization Program Element No 2.05 - Approval of Contract Change Order No. 3 (Summary Change Order) in the amount of \$406,234.75 for aligning estimated quantities with final in-place quantities, including the cost of replacing damaged irrigation systems, increase in Rip Rap and Excess quantities. This authorization is based upon the specific finding by the Board of Supervisors that (1) the contract changes are necessary and would better serve the purposes of the governing authority; (2) the changes are reasonably within the scope of the original project; (3) the changes are commercially reasonable and (4) the change order is not intended to circumvent the bid law

C.

Mill Creek Bank Stabilization Program Element No 2.05 - Approval of Pay Application No. 5 (Final Pay Application) from Southeastern Pipeline and Environmental Services in the amount of \$462,666.87 and authority to issue check

X. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for February 1, 2024, at 9:00 a.m. for Frank Lovern, Jr. Nuisance Property, 142 Duncan Circle (District 3)

B.

Set Public Hearing for February 1, 2024, at 9:00 a.m. for Laurinda Lovern Nuisance Property, 132 Duncan Circle (District 3)

C.

Set Public Hearing for February 1, 2024, at 9:00 a.m. for Charles Knauss Nuisance Property, 128 Sweetgum Lane (District 1)

D.

Set Public Hearing for February 1, 2024, at 9:00 a.m. for Lisa Taylor Condia, Jackie Taylor Estate Nuisance Property, 1995 Florence Byram Road (District 1)

PUBLIC HEARINGS:

E.

Public Hearing on abandonment of public road segment for a portion of the public road, Marsman Road, located in Supervisor District 4

F.

Public Hearing on the Rankin County Comprehensive Plan

SITE PLAN REVIEW:

G.

Approval of Site Plan for Country Junction, 1103 Shell Oil Road (District 3)

OTHER:

H. Presentation of proposed Zoning Amendments by CMPDD

I.

Consideration of, and potential action to adopt, Resolution Approving Tax Exemption for MCH Transportation Company, a Mississippi corporation, relocating its logistics and transportation operations from Hinds County, Mississippi, to Richland, Rankin County, Mississippi. This exemption incentivizes the applicant, MCH Transportation Company, to invest up to \$5,000,000 in capital investment and bring 200 new jobs to Rankin County, Mississippi. The tax exemption shall be for both real and personal property and shall be set for a period of 5 years with the option, at the discretion of the Board of Supervisors, to extend the tax exemption for up to an additional 5 years

J.

Acknowledgment of receipt of responses to requests for bids for Wetlands and Stream Mitigation Credits associated with both ARPA and non-ARPA Rankin County Projects. Award of Primary Bid for Wetlands and Stream Mitigation Credits to Berg Pearl River Mitigation Bank. Award of Alternate Bid 1 for Wetland and Stream Mitigation Credits to Berg Mississippi Stream Mitigation Bank. Award of Bid Alternate 2 for Wetland and Stream Mitigation Credits to Yokanookany Mitigation Bank. Authority of County Administrator to do all things necessary to effectuate the intent of this bid award and to execute any and all documents associated with this bid award. Authority to issue checks associated with purchase of mitigation credits upon presentation of appropriate invoices for same

K.

Authority of Board President to execute Contract for Professional Services related to Rankin County I-20 Connector Loop Project, Grade Separation Segment. Authority of County Administrator to do all things necessary to carry out terms and conditions of the agreement and to issue payment for services provided in accordance therewith upon presentation of proper invoices for services as contemplated

XI. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Award of Bank Bid for Bank Depository Pursuant to Miss. Code Ann. §27-105-305, award to Community Bank as an additional alternate for a three-year term ending December 31, 2026

B.

Approval to Renew the Volunteer Fire and Fire Protection District Departments Workers Compensation Coverage with Liberty Mutual through Arthur J. Gallagher for the for the Period March 1, 2023, to March 1, 2024, in the Amount of \$76,960.00 and Authority to Issue Check

C.

Discussion of and potential action on appointments to CMPDD: County Official; Business & Industry; Minority Representative and Work Force Commissioner; Appointment to the Board of Commissioners for Southcentral Mississippi Works

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

- A.** Update on Rankin County initiative to expand broadband to rural Rankin County

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL FEBRUARY 1, 2024, AT 9:00 A.M.

A. **Motion To:**Recess Until February 1, 2024, at 9:00 A.M.

COMMENTS - Current Meeting:

This the 16th Day of January, 2024



**STEVE GAINES, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS**

MARK S. SCARBOROUGH , CLERK OF THE BOARD