

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Tuesday, January, 2, 2024 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on January 2, 2024 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
Supervisor District 1 Sid Scarbrough	☐	☐	☐	
Supervisor District 2 Scott Berry	☐	☐	☐	
Vice President Jay Bishop	☐	☐	☐	

II. INVOCATION

III. ELECTION OF OFFICERS

A.

Election of Officers (President)

IV. APPOINTMENTS

A.

Appointment of County Administrator

V. Adoption of general policies to be followed in the administration of the county and the duties of the county administrator in accordance with §19-4-1 thru 19-4-9, Mississippi Code Annotated, 1972

VI. PUBLIC COMMENTS AND RECOGNITION

- A.** Hon. Kent McDaniel, Newly Appointed Youth Court Judge, Rankin County

VII. OLD BUSINESS

A.

Minutes Approval:
A. December 4, 2023

VIII. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of Budget Amendment in the Road Fund to transfer between line items, no increase

Appointment**B.**

Acceptance of Supreme Court Order on December 19, 2023, Appointing Family Master, Keri Haralson Carroll, for Service Beginning January 1, 2024, through June 30, 2024, and Compensate Said Family Master a Salary of \$2,500.00 Per Month as Per Ordered Entered by Rankin County Chancery Court

C.

Acceptance of Mississippi Governor's Appointment of Honorable James Kent McDaniel as County Court Judge for Rankin County

Contracts, Agreements and Grants**D.**

Acknowledgement of Order of Payment of Certain Fees and Expenses for the Chancery Clerk's (See Attached)

E.

Approval of request from the McLaurin High School Baseball Team for the FY 2024 Recreational Funds (District 3) in the amount of \$3,918.00 as authorized by HB1744 Regular Session; these funds will be used for the purchase of a new pitching machine and field edger

F.

Ratification and extension of agreement between Rankin County and Palmer & Slay, PLLC, for professional legal services dated January 15, 2016, as amended to account for updated hourly rate. Ratification and extension of agreements for professional collection services between Rankin County and Palmer & Slay, PLLC, dated August 2, 2021, December 6, 2021, and September 5, 2023. Ratification and extension of agreement for professional public right-of-way acquisition and associated legal services between Rankin County and Palmer & Slay, PLLC, dated February 15, 2016

Other**G.**

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for county assistance at Florence High School to use a roller to spread dirt on the baseball field pursuant to Miss. Code Ann. §19-3-42(4)

2. *AUTHORITY TO ISSUE CHECKS:****Dues and Training Conferences*****A.**

Authority to pay in-person registration fees in the amount of \$375.00 for the County Administrator to attend the 2024 MAS New-Term Orientation Conference on December 6 - 7, 2023 and authority to issue check

B.

Authority to pay 2024 NACO membership dues in the amount of \$2,444.00 and authority to issue check

C.

Authority to pay course fees in the amount of \$905.00 for John Burt to attend the Mississippi State Fire Investigator course on March 18 - 28, 2024, and authority to issue check upon receipt of invoice

D.

Authority to pay licensing fee for the Mississippi Polygraph License in the amount of \$100.00 for Tyler Burnell and authority to pay renewal fee for the Mississippi Polygraph License in the amount of \$100.00 for Fred Lovett and authority to issue checks

Other

E.

Authority to pay for a Complete Notary Kit, Seal and Bond for Elizabeth Long in the amount of \$158.00 and authority to issue check

F.

Authority to pay invoice in the amount of \$164.05 to Ming Colbert for Interpreting Services for Chancery Court

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:

A.

Authority to approve the following Inventory Changes:

Approval of the following Inventory Changes to add items to the county inventory (see attached list)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Authority to approve the following Personnel Recommendations:

Sheriff’s Department: Eric Fisher (New Hire, Jailer) at Step 304; Chris Heard (New Hire, Deputy Sheriff) at Step 411; Bradley Turner (Promotion to Investigator) at Step 394; **Emergency Operations Center:** Brian Grantham (New Hire, Emergency Operations Director) at Step 514; **Tax Assessor’s Office:** Mark Wroten (New Hire, Commercial Appraiser) at Step 459; **Information Technology:** Ethan Hobby (New Hire, I.T. Systems Analyst) at Step 396; Michael Lowery (Salary Increase) at Step 405; Christopher Smith (New Hire, Part-Time I.T. Technician) at Step 220;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Record Various Documents to be Made a Permanent Part of the Minutes

IX. BRIGETTE HERRING, PURCHASE CLERK

A.

Award Term Bid for the Unit System:

- a. 24-300-1 Bridge Installation and Bridge Components
- b. 24-300-2 Asphalt
- c. 24-300-3 Scrub Seal, Slurry Seal, Micro-Surfacing, Micro-Surfacing (Modified)
- d. 24-300-4 Metal Culverts
- e. 24-300-5 Polypropylene Culverts
- f. 24-300-6 Crushed Aggregates
- g. 24-300-7 Gravel
- h. 24-300-8 Soil Stabilization
- i. 24-300-9 Polyurethane Foam Application ND Curb & Gutter Removal and Replacement

X. MIKE HARRISON, ROAD MANAGER

A.

Road Work Accomplished for December 2023 and Road Work Scheduled for January 2024

B.

Authorization of Road Manager to consider and determine appropriate vehicle weight restrictions and corresponding signage along Northshore Causeway. Authorization for Engineering Service to conduct analysis of road conditions and issue recommendation to Road Manager regarding advisability of vehicle weight limitations on Northshore Causeway

XI. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Arbor Landing, Phase 3B - Approval of Final Plat and LOC in the amount of \$118,750.00

B.

Old Fannin Road Overlay Project - STP-7331-00(007) LPA/109168-701000 - Approval of Pay Application No. 1 from AJ Construction, Inc. in the amount of \$118,228.03 and authority to issue check

XII. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for January 16, 2024, at 9:00 a.m. for adoption of Comprehensive Plan

PUBLIC HEARINGS:

B.

Public Hearing for Mudbugs 047 Conditional Use Permit, 1301-A Old Fannin Road (District 2)
1. Action on Mudbugs 047

C.

Public Hearing for Chillin Creamery Conditional Use Permit, 1301-B Old Fannin Road (District 2)
1. Action on Chillin Creamery

OTHER

D.

Discussion of, and potential action to authorize, renewal and extension of contract for emergency ALS ambulance service between Rankin County, Mississippi and Pafford Emergency Medical Services, Inc., with effective dates January 2, 2024, through January 1, 2028. Authority of Board President to execute agreement

XIII. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Acknowledgement of receipt of Bids received for alternate County Bank Depository for a term of three years beginning in 2024

XIV. ADDITIONAL BUSINESS TO BE DISCUSSED

XV. EXECUTIVE SESSION

XVI. RECESS UNTIL JANUARY 16, 2024, AT 9:00 A.M.