

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Wednesday, November, 15, 2023 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on November 15, 2023 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 2 Daniel Cross	☐	☐	☐	
President Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
Supervisor District 1 Jared Morrison	☐	☐	☐	
Vice President Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** Risk Management Partners, Inc.

IV. OLD BUSINESS

A.

Minutes Approval:

1. November 6, 2023

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of claims docket in the amount of \$12,537,063.20

B.

Approval of Budget Amendment for Multipurpose/Livestock to transfer between line items, no increase

C.

Approval of Budget Amendment for an increase in the Tax Collector due to refund of an overpayment

D.

Approval of Budget Amendment for County Court for an increase in the amount of \$1,200, Court room equipment Annual Maintenance agreement

E.

Approval of Budget Amendment for the 911 Fund to transfer between line items, no increase

Appointment***Leases and Agreements*****F.**

Approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Elton and Amy Carney (Assignors) do hereby sell, convey, and warrant unto Wesley Sebren (Assignee)

G.

Authority for Rankin County to apply for the Hazard Mitigation Assistance Grant Programs to assist with funding for storm shelters throughout the county

Other**H.**

Approval of HOLIDAY DECLARATION - Authorization to close county offices in accordance with the Proclamation by the Governor dated November 8th, 2023. Holidays are as follows: Thursday, November 23, 2023, in observance of Thanksgiving Day; on Monday, December 25, 2023, in observance of Christmas Day; and on Monday, January 1, 2024, in observance of New Year's Day Holiday. In addition, authorization is given at the discretion of executive officers to close on Friday, November 24, 2023, in further observance of the Thanksgiving Holiday; Tuesday, December 26, 2023, in further observance of Christmas; and to staff their respective agencies as needed during Thanksgiving holiday and Christmas and New Year's season

I.

Authority of Chancery Clerk or Chancery Clerk's designee to do all things necessary, take all actions required, and execute all documents required to effectuate future transactions of clerk's funds and county funds from Community Bank of Mississippi with the effective date of said transactions to occur on or after January 1, 2024. In the event necessary, authority of County Administrator or Board President to execute documents or agreements that may be necessary to carry out the intent of this authorization. All accounts held by the current Chancery Clerk will remain open through April 15, 2024, and until closed.

Accounts and signatories, effective January 1, 2024, held by Community Bank, will be as follows:

Fee Clearing Account - Mark S. Scarborough, Jessica Flood

Mineral Account - Mark S. Scarborough, Jessica Flood

Passport Account - Mark S. Scarborough, Jessica Flood

Redemption Account - Mark S. Scarborough, Jessica Flood

Escrow Account - Mark S. Scarborough, Jessica Flood, David Morrow, III, Amie Mondello

Court Account - Mark S. Scarborough, Jessica Flood, David Morrow, III, Amie Mondello

Appeals Account - Mark S. Scarborough, Jessica Flood, David Morrow, III, Amie Mondello

J.

Authority of the Circuit Clerk or Circuit Clerk's designee to do all things necessary, take all actions required, and execute all documents required to effectuate future transactions of clerk's funds and county funds from Community Bank of Mississippi with the effective date of said transactions

to occur on or after January 1, 2024. In the event necessary, authority of County Administrator or Board President to execute documents or agreements that may be necessary to carry out the intent of this authorization. All accounts held by the current Circuit Clerk will remain open through April 15, 2024, and until closed.

Accounts and signatories, effective January 1, 2024, held by Community Bank, will be as follows:
Circuit Clerk Fee Account - Michelle Adcock, Leslie Lewis
Civil Clearing Account - Michelle Adcock, Leslie Lewis
Criminal Clearing Account - Michelle Adcock, Leslie Lewis
Jurors Account Fund - Michelle Adcock, Leslie Lewis

2. **AUTHORITY TO ISSUE CHECKS:**

Dues and Training Conferences

A.

Authority to pay the 2024 Mississippi Nursery & Landscape Association, Inc. (MNLA) Membership Dues in the amount of \$35.00 for Donna Beliech and authority to issue check

B.

Authority to pay registration fees in the amount of \$1,000.00 each for Zach Cotton and Brian Fitzgerald to attend the Accident Reconstruction Level 3 class on November 27 - December 7, 2023, at MLEOTA and authority to issue check and pay any travel related expenses

C.

Authority for Brett Ishee to travel to Meridian on December 11-15, 2023, for the ADSAR (Search and Rescue) Class, and pay any travel related expenses

D.

Authority for Staci McNinch to attend the 2023 New Assessor-Collector Orientation on December 11-13, 2023 in Starkville, MS and authority to issue check for lodging in the amount of \$129.00 per night for three nights, and authority to pay any travel related expenses

E.

Authority to pay 2024 NENA Membership Dues in the amount of \$147.00 for Melissa Bryant and authority to issue check

F.

Authority to pay 2024 Mississippi 911 Coordinators Association Membership Dues in the amount of \$50.00 for Melissa Bryant and authority to issue check

G.

Ratification of authority to travel for Nathan Benson to attend the 2023 One Loud Voice - Multidisciplinary Team Child Abuse Conference on November 6 - 8, 2023 in Biloxi, MS and authority to pay any travel related expenses

Other

H.

Authority to issue check in the amount of \$250 for the 2024 4-H Southwest District Livestock Show that will be held on January 18 - January 30, 2024

3. **AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**

A.

Authority to approve the following Inventory Changes:

A. Approval of the following Inventory Changes to remove items from the county inventory and to declare items as surplus (See attached)

4. **AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**

A.

Authority to approve the following Personnel Recommendations:

Sheriff’s Department: Demetrius Hayes (New Hire, Deputy Sheriff) at Step 383; Katheryn Stitt (New Hire, Jailer I) at Step 304; **Road Department:** Anthony Fox (New Hire, Laborer) at Step 220; Terry Johnson (New Hire, Driver) at Step 320; **Maintenance:** J L Goodhart (Salary Increase) at Step 402; James B Harrell (Salary Increase) at Step 433; James E Pendergrass (Salary Increase) at Step 344; **Youth Court:** Nathan Benson (New Hire, Parent Representative) at Step 415; Lindsay Brogdon (Promotion to CCP Coordinator) at Step 380; Jeremy Greer (New Part-Time Hire, Intervention Court Supervision Officer) at Step 338; Jennifer Nolan (from CCP to Urinalysis Lab Operator) no change in step; Paige Spence (Transfer to Financial Coordinator) at Step 450; Samuel Walker (New Hire, Delinquent Intake Officer) at Step 398; Ava Burton Waller (New Hire, Public Defender) at Salary of \$57,375.60; **Tax Collector:** Hannah Davis (New Hire, Deputy Clerk) at Step 295

5. **RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

A. Record Various Documents to be Made a Permanent Part of the Minutes

VI. **CAROLINE GILBERT, TAX COLLECTOR**

VI. **TIM PARKER, COUNTY CONSULTING ENGINEER**

A.

Osprey Pointe at Arbor Landing (formerly Osprey Cove) - Approval of Final Plat and LOC in the amount of \$61,600 (PRV)

B.

Program Element No. 1.23 Bank Stabilization @ White Road - Approval of Pay Application No. 1 from S&S Excavation, LLC in the amount of \$40,515.60 and authority to issue the check

C.

Program Element No. 1.23 Bank Stabilization @ White Road - Approval of Contract Change Order No. 1 in the amount of \$1,541.60

D.

Program Element No. 2.05 Mill Creek Bank Stabilization - Approval of Pay Application No 4 from Southeastern Pipeline and Environmental Services in the amount of \$446,554.38 and authority to issue the check

VIII. JOHN SULLIVAN, TAX ASSESSOR**VIII. CRAIG SLAY, BOARD ATTORNEY*****SET PUBLIC HEARINGS:*****A.**

Set Public Hearing for November 30, 2023, at 9:00 a.m. for Jimmy Shedd & Kathy Bone Nuisance Property, 417 Pine Hill Lane (District 4)

B.

Set Public Hearing for November 30, 2023, at 9:00 a.m. for Maria Luisa Palacios Nuisance Property, 138 Amanda Avenue (District 1)

C.

Set Public Hearing for November 30, 2023, at 9:00 a.m. for Joshua & Danicia Loya Nuisance Property, 109 Post Oak Drive (District 5)

D.

Set Public Hearing for December 4, 2023, at 9:00 a.m. for Media Display/Trailhead Media Sign Variance, 1911 Highway 471 (District 2)

E.

Set Public Hearing for December 15, 2023, at 9:00 a.m. for Stephen Henderson Conditional Use Permit, Ed Spann Road (District 4)

F.

Set Public Hearing for December 15, 2023, at 9:00 a.m. for Rankin County's Stormwater Management Program

PUBLIC HEARINGS:***OTHER:*****G.**

Acknowledgment of receipt of three interlocal agreements involving the Rankin County I-20 Connector Loop Transportation Initiative executed on behalf of the City of Pearl, Mississippi, and the City of Brandon, Mississippi. The interlocal agreements provide for the equal sharing of local government funding responsibilities through the completion of the I-20 Connector Loop and its segments. Authorization of Board President to execute interlocal agreements and authorization of Board Attorney or Board Attorney's designee to submit interlocal agreements for approval and filing as required by the Mississippi Interlocal Cooperation Act. Authorization of County Administrator to take all actions required that may be necessary to carry out the intent of the interlocal agreements

H.

Discussion of Statewide Burn Ban issued by Governor Reeves and, given lack of rain, likelihood that Statewide Burn Ban will remain in place through end-of-year

- I.** Brief presentation of draft Comprehensive Plan and Zoning amendments by CMPDD

X. MIKE HARRISON, ROAD MANAGER

X. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Authority to publish Premium List for the Rankin County Livestock Shows for 2024

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL NOVEMBER 30, 2023, AT 9:00 A.M.

This the 15th Day of November, 2023



STEVE GAINES, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS

LARRY SWALES, CLERK OF THE BOARD