

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Monday, October, 16, 2023 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on October 16, 2023 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 2 Daniel Cross	☐	☐	☐	
President Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
Supervisor District 1 Jared Morrison	☐	☐	☐	
Vice President Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** Residents of Reservoir East

IV. OLD BUSINESS

A.

Minutes Approval:

A. October 2, 2023

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of claims docket in the amount of \$4,361,613.89

B.

Acknowledge receipt of Budget and Financial Reports for the month of September 2023

Appointment

C.

Authority to Appoint H. Dwayne Thornton to Sign Purchase Requisitions for the Rankin County Sheriff's Department

D.

Authority to appoint Jamie Goldman as Receiving Clerk for the Board of Supervisors Office

E.

Authority to appoint Justin Allen to sign EMS Purchase Requisitions

F.

Authority to appoint Brett Ishee to sign Fire Purchase Requisitions

G.

Circuit Court Order Appointing and Setting Salary for Court Support Staff Allie Burroughs, Effective October 1, 2023 (Salary Will be Funded Equally from the Support Staff Funds and Then Equally from Rankin County and Madison County)

Contracts, Agreements and Grants

H.

Approval for the Sheriff's Department to apply for the FY23 Mississippi Office of Homeland Security Grant, this is a 100% funded grant. If the grant is approved equipment can be purchased and the Sheriff's Department will be reimbursed through Homeland Security. Request authority for the Sheriff to sign documents

I.

Request approval of Contractual Agreement between Rankin County and JMWOOD Auction Company, Inc., to sell a day cab truck and two trailers on December 5 - 6, 2023 in Montgomery, AL

J.

Authority for Sheriff's Department to amend the agreement with Keefe Commissary Network, LLC for services relating to commissary products, to amend the amount of commission received from 23.7% to 21.57% and authority for authorized personnel to execute documents

K.

Approval of request from the Florence High School Football Booster Club for the FY 2024 Recreational Funds (District 1) in the amount of \$4,756.22 as authorized by HB1744 Regular Session; these funds will be used for the purchase of branding materials for FHS Athletics and authority to issue check

Other

L.

Approval of **HOLIDAY DECLARATION** - Authorization to close county offices on Friday, November 10, 2023, in observance of Veterans Day, in accordance with the Proclamation by the Governor dated September 25, 2023

M.

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for county assistance at Pleasant Street to demolish the old rappel tower pursuant to Miss. Code Ann. 19-3-42(4)

N.

Authorization for Board President to execute Settlement Agreement with Precision Spine, Inc., to resolve disputed personal property tax obligations for 2021 and 2022

O.

Approval for Rankin County to enter into an Annual Computer Software

Support Agreement with Delta Computer Systems, Incorporated for the monthly maintenance and support for Chancery Clerk's Land Redemption Program in the amount of \$250.00 and Authority to Execute Documents for FY 2024

2. AUTHORITY TO ISSUE CHECKS:

Dues and Training Conferences

A.

Authority to pay 2023 Mississippi Association of County Road Managers Annual Membership Dues in the amount of \$200.00 for Mike Harrison and authority to issue check

B.

Authority to pay 2023-2024 Annual Membership dues in the amount of \$3,550.00 to the Mississippi Association of Supervisors and authority to issue check

C.

Authority to pay 2024 Membership Dues in the amount of \$75.00 each for the Epsilon Sigma Phi (ESP) for Heather Jennings, Donna Beliech, and Natasha Hayes and authority to issue check

D.

Authority to pay 2024 Membership Dues in the amount of \$25.00 for the Professional Arborist Association of Mississippi, Inc. for Donna Beliech and authority to issue check

E.

Authority to pay 2024 Membership Dues in the amount of \$130.00 for the Mississippi Extension Association of Family & Consumer Sciences (MEAFCS) for Natasha Hayes and authority to issue check

F.

Authority to pay registration fees in the amount of \$200.00 per K9 Team for Wes Shivers, Sentel Easterling, and Steve Henderson to attend the American Law Enforcement Canine Handlers Association Seminar on November 6 - 10, 2023, in Hernando, MS and authority to issue check and pay any travel related expenses

G.

Authority for A.J. DiMartino and Jesse Zetterholm to attend the MTOA Conference on October 23 - October 25, 2023, in Lake Cormorant, MS and authority to pay any travel related expenses

H.

Authority to pay registration fees in the amount of \$300.00 for Jessica Cox to attend the Behind the Badge Course on November 6 - 7, 2023, in Pearl, MS and authority to issue check and pay any travel related expenses

I.

Authority to pay 2024 Membership Dues in the amount of \$175.00 each for the Middle Mississippi Building Officials Association (MMBOA) for Brian Measells, Anthony Guy, Troy Clark, and Mark DiMartino and authority to issue check

J.

Authority to pay registration fees in the amount of \$250.00 each and hotel fees in the amount of \$452.85 each for Brian Measells and Troy Clark to attend the Building Officials Association of Mississippi Winter Conference on November 29 - December 1, 2023, in Natchez, MS and authority to issue checks and pay any travel related expenses

Other**K.**

Authority to issue check to John C. Stennis Institute of Government and Community Development per personnel study agreement in the amount of \$3,700.00

L.

Authority to issue check to Arthur J. Gallagher Risk Management Services, LLC for change in insurance coverage for Volunteer Fire Department in the amount of \$134.00

M.

Authority to issue check to City of Brandon as stated in MOU approved by Board of Supervisors on February 2, 2023

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**A.**

Approval of the following Inventory Changes to remove items from the county inventory that are broken and to add items (see attached list)

B.

Approval to Remove 1-Glock 17 9MM Semi Auto Pistol Serial #BGUA254, Inventory Asset #12158, from the Sheriff's Department Inventory and Sell the Retiree's Weapon to Retiring Officer Ricky J. Davis, Retiring October 31, 2023, in Compliance of MS Code Ann. §45-9-131

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**A.****Authority to approve the following Personnel Recommendations:**

Sheriff's Department: Deon Allen (New Hire, Patrol Deputy) at Step 345; Monica Barron (Promotion to Secretary/Assistant) at Step 345; Steven Mark Faron (Promotion to Communications Captain) at Step 444; John Green (Promotion to Certified Juvenile Detention Officer) at Step 314; Colby Hill (Promotion to Certified Adult Detention Officer) at Step 314; Enrique Huerta (Pay Rate Adjustment to Fit Pay Scale) at Step 345; David Lechuga (Promotion to Animal Control Supervisor) at Step 327; Jania Logan (Promotion to Certified Detention Officer) at Step 314; Haley Lovorn (New Hire, Communications Officer II) at Step 314; Andrew Pressey (Promotion to Certified Juvenile Detention Officer) at Step 314; Amanda Prewitt (Promotion to Court Services) at Step 375; Brandon Purvis (Promotion to Animal Control Officer) at Step 343; H. Dwayne Thornton (Promotion to Undersheriff) at Step 515; Brian Whittington (Promotion to Chief Deputy/Patrol) at Step 479; James White (New Hire, Patrol Deputy) at Step 345; Clinton Williams (Promotion to Certified Adult Detention Officer) at Step 314; **District Attorney's Office:** Gregory V. Miles (New Hire, Part-Time Assistant District Attorney; Annual Salary of \$60,480.00, to be paid in full by the Rankin County Board of Supervisors, no fringe benefits);

Jacque L. Purnell (New Hire, Part-Time Assistant District Attorney; Annual Salary of \$60,480.00, to be paid in full by the Rankin County Board of Supervisors, no fringe benefits); **County Prosecutor:** Blake Cauthen (New Hire, Assistant County Prosecutor) at Step 476;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Record Various Documents to be Made a Permanent Part of the Minutes

VI. CAROLINE GILBERT, TAX COLLECTOR

A.

Petitions for change of assessment on 2022 & 2023 Real Property Assessment Rolls

VII. JOHN SULLIVAN, TAX ASSESSOR

A.

Authority for the Tax Assessor to contract for Professional Services with Lawrence Printing for the printing and mailing of Rankin County Homestead Renewal Cards and Personal Property Renditions for the 2024 tax year and authority for Harris Computers to export data into files for Lawrence Printing

VIII. WILTZ CUTRER, IT DIRECTOR

A.

Authority for County Administrator to execute Statement of Work Agreement with Core Technology, LLC, to perform a full-spectrum cybersecurity assessment of county information technology resources for a not to exceed fee of \$9,800.00 with all assessment work to be completed on or before 12/31/23. Authority for County Administrator to issue payment for services performed upon presentation of appropriate invoice and executed W-9 form

IX. MIKE HARRISON, ROAD MANAGER

A.

Request for approval of Comcast Utility Permit No. JB0001414166 to construct a Buried CATV Cable along/across Old Pearson Road to be installed between U.S. 49 and S Rankin Industrial Drive (District 1)

B.

Request for approval of Comcast Utility Permit No. JB0001479185 to construct a new aerial and Buried Cable along/across 203 O C Kitchens Drive to be installed between McCullough-McLin Road and Walker Drive (District 1)

C.

Request for approval of Comcast Utility Permit No. JB0001593625 to construct an Aerial Utility Facility along/across Lawrence Road to be installed between Sand Hill Road and Stump Ridge Road (District 4)

D.

Request for approval of Windstream Communications Utility Permit No. 703730081-00004 to construct a Telecommunications Fiber Cable along/across Branch Farm Road to be installed between Doyle Hughs Lane and Five Oaks Trail (District 1)

E.

Request for approval of Windstream Communications Permit No. 037000332-30034 to construct a Telecommunications Fiber Cable along/across Poplar Springs Road to be installed between Mountain Creek Farm Road and Crosby Road (District 1)

F.

Request for approval of Windstream Communications Utility Permit No. 70373008100005 to construct a Telecommunications Fiber Cable along/across Poplar Springs Road to be installed between Mountain Creek Farm Road and Crosby Road (District 1)

X. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Approval of Pay Application No. 1 from Southeastern Pipeline and Environmental Services for work performed on the UT Holcomb Branch @ Deer Valley Subdivision Program Element No. 1.21 in the amount of \$125,637.50 and authority to issue check (District 1)

B.

Approval of Pay Application No. 3 from Southeastern Pipeline and Environmental Services for work performed on the Mill Creek Stabilization Program Element No. 2.05 in the amount of \$791,030.80 and authority to issue check (District 2)

C.

Approval of Pay Application No. 4 from Hemphill Construction Company, Inc. for work performed on the Andrew Jackson Circle Improvement Project in the amount of \$130,768.71 and authority to issue check (District 1)

D.

Freedom Farms, Phase 4 - Approval of Final Plat and financial security in the amount of \$199,125.00 (District 4)

XI. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for November 2, 2023, at 9:00 a.m. for Doug Le & Theresa Nguyen Nuisance Property, Castlewods Blvd. (District 2)

B.

Set Public Hearing for November 2, 2023, at 9:00 a.m. for Tameika & Frank Bennett Nuisance Property, 336 Red Cedar Drive (District 4)

C.

Set Public Hearing for November 2, 2023, at 9:00 a.m. for Charles Walker, Registered Agent, 1901 Grey Lane, LLC. Zoning Violation, 518 Tara Road

(District 1)

PUBLIC HEARINGS:

D.

Public Hearing for LaShay Greenwood Conditional Use Permit, 263 Taylor Lane (District 4)

1. Action on LaShay Greenwood

E.

Public Hearing for Mississippi Storage, LLC. Conditional Use Permit with Dimensional Variance, 1633 Highway 469 N. (District 3)

1. Action on Mississippi Storage, LLC.

OTHER

F.

Hearing on Centerpoint Entergy entities objection to personal property tax assessments for tax years 2017-2022 (Gulf South Pipeline matter)

G.

Discussion of Miss. Code Ann. Section 19-11-27, restrictions on spending in last 3 months of term

XII. KEITH HICKS, COUNTY ADMINISTRATOR

A.

UT Neely Creek Ditch Flood Impacts Project (ARPA) - Approval of Pay Application No. 1 to Hemphill Construction Company, Inc. in the amount of \$267,191.29 and authority to issue check

B.

Authority to Issue Checks for the Annual 2023 Tax Levy Allocation of Funds to Each Fire Department Contingent Upon Receipt of Financials and Run Reports

C.

Approval of Amended Budget for Fiscal Year 2023

XIII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIV. EXECUTIVE SESSION

XV. RECESS UNTIL OCTOBER 23,2023, AT 9:00 A.M.