



Rankin County Board of Supervisors

Regular Board Meeting

~ Minutes ~

211 East Government Street
Brandon, MS 39042
www.rankincounty.org

Larry Swales
Chancery Clerk

Tuesday, September, 5, 2023 9:00 AM Rankin Board Room

I. Call to Order

9:00 AM Meeting called to order on September 5, 2023 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Title	Status	Arrived
Daniel Cross	Supervisor District 2	Absent	
Steve Gaines	President	Present	
Brad Calhoun	Supervisor District 3	Present	
Jared Morrison	Supervisor District 1	Present	
Jay Bishop	Vice President	Present	
Larry Swales	Chancery Clerk	Present	
Craig Slay	Board Attorney	Present	
Keith Hicks	Board Administrator	Present	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

IV. OLD BUSINESS

A. Minutes Approval:

- A. August 15, 2023
- B. August 21, 2023
- C. August 31, 2023

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jared Morrison, Supervisor District 1
SECONDER:	Jay Bishop, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

V. CONSENT AGENDA

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Bishop, Vice President
SECONDER:	Brad Calhoun, Supervisor District 3
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

1. APPROVAL OF THE FOLLOWING:

Financial

- A. Approval of Budget Amendment for an increase in the BOS fund to pay the Settlement Funds for resolution of litigation matter styled, "Bellsouth Telecommunications, LLC v. Rankin County Board of Supervisors; In the United States District of Mississippi, Northern Division; Civil Action No.: 3:23-cv-457

- B. Approval of Budget Amendment for an increase in the I.T. Department for payment of Genetic and Microsoft contract renewals**
- C. Approval of Budget Amendment for Community Development to transfer between line items, no increase**

Contracts, Agreements and Grants

- D. Approval of Insurance Proposal for Inmate Health Care with Sirius American Insurance Company on behalf of the Rankin County Sheriff and authority for the Sheriff to execute documents**
- E. Acknowledgement of rent adjustments due to a reappraisal on the Sixteenth Section Lease for the Central MS Regional Library System, as allowed in the language of the Master Lease**
- F. Approval of Assignment of Commercial Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and Troyce Hayes Patrick (Assignor) do hereby sell, convey, and warrant unto Puckett Shell, LLC (Assignee)**
- G. Request approval of Amendment to Sixteenth Section Public School Trust Lands Commercial Lease Agreement between the Board of Trustees of Pearl Public School District Marcie Bullock (Joint Tenants)**
- H. Request approval of Contractual Agreement between Rankin County and Deanco Auctions to sell surplus vehicles on September 12th & 13th, 2023, in Philadelphia, MS**
- I. Authority to execute revised agreement between Palmer & Slay and RCBOS for collection of unpaid obligations owed for Rankin County. Revised agreement relates to current agreement dated August 2, 2021, and only modified the original agreement by including the Office of the Tax Collector as a signatory**
- J. Approval of request from the Florence High School Fast Pitch Booster Club for the FY 2023 Recreational Funds (District 1) in the amount of \$3,265.43 as authorized by HB1744 Regular Session; these funds will be used to upgrade the facilities in and around the Softball Field and Complex and authority to issue check**
- K. Approval of request from the Richland High School for the FY 2023 Recreational Funds (District 1) in the amount of \$1,251.91 as authorized by HB1744 Regular Session; these funds will be used to for the purchase of a Wind Screen and authority to issue check**
- L. Approval of request from the Florence High School Football Booster Club for the FY 2023 Recreational Funds (District 1) in the amount of \$850.00 as authorized by HB1744 Regular Session; these funds will be used for the purchase of a breakaway banner and authority to issue check**
- M. Approval of request from the Northwest Rankin Athletic Association for the FY 2023 Recreational Funds (District 2) in the amount of \$2,500.00 as authorized by HB1744 Regular Session; these funds will be used for the purchase of new catcher gear and authority to issue check**

Other

- N. Approval of resolution conforming the Rankin County Board of Supervisors to the provisions of Miss. Code Ann. Section 25-3-13(1)(h), as amended by Senate Bill 2719 (2022 Session)**

2. **AUTHORITY TO ISSUE CHECKS:**

Dues and Training Conferences

- A. **Authority for Fred Davis to attend the Fall County Veteran Service Officer Training on October 18 - 20, 2023, in Hattiesburg, MS and authority to pay any travel related expenses**
- B. **Authority for Cymber Hubbard to attend the Fall 2023 Parent and Youth Defender Conference on September 20 - 22, 2023, in Olive Branch, MS and authority to pay any travel related expenses**
- C. **Authority to pay training fees in the amount of \$4,270.00 for all Sheriff’s Deputies to attend the Leadership and Professional Development Training with TET Elite Pros on September 18 - 21, 2023, at the Safe Room and authority to issue check and pay any travel related expenses**
- D. **Authority to pay registration fees in the amount of \$695.00 for Tyler Burnell to attend the online Advanced Internal Affairs Training starting January 11, 2024 and authority to issue check**
- E. **Authority to pay registration fees in the amount of \$395.00 for Alyssa Ball to attend the IAED 40-hour Basic Course for dispatchers on September 25-29, 2023, in Jackson, MS and authority to issue check and pay any travel related expenses**

3. **AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**

- A. **Approval of the Following Inventory Changes to Remove Items from the County Inventory that are Broken, Obsolete, or Duplicates and to Surplus Items (See Attached)**

4. **AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**

- A. **Authority to approve the following Personnel Recommendations: Sheriff’s Department: Charles Alford (New Hire, Certified Adult Detention Officer); James Fortenberry (Promotion to Certified Deputy in Court Services) at Step 342; Montana Fortenberry (New Hire, Uncertified Adult Detention Officer) at Step 301; Richard Moore (New Hire, Deputy on Patrol) at Step 342; District Attorney’s Office: Joey Mayes (Recommendation to pay annual statutory salary increase of \$6,720.00 annually);**

5. **RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

A. Record Various Documents to be Made a Permanent Part of the Minutes

- 1. a Vardoc 2022 Delinquent Tax Land Sale (Proof) (PDF)
- 2. b Vardoc AT&T Utility Permit 04-23-103 Grants Ferry Road (PDF)
- 3. c Vardoc August 3, 2023 Minutes (Proof) (PDF)
- 4. d Vardoc August 7, 2023 Minutes (Proof) (PDF)
- 5. e Vardoc Consulting Contract between J. Artis and the Rankin County Sheriff's Office (PDF)
- 6. f Vardoc Executed Construction Engineering & Inspection Services Contract for Old Fannin Road Overlay (PDF)
- 7. g Vardoc July 14, 2023 Minutes (Proof) (PDF)
- 8. h Vardoc Notice of Zoning Hearing for Ahmad Davis (Proof) (PDF)
- 9. i Vardoc Notice of Zoning Hearing for Bright Properties (Proof) (PDF)
- 10. j Vardoc Notice of Zoning Hearing for Matt Coulon (Proof) (PDF)
- 11. k Vardoc Public Notice for Open Testing of L&A Software (Proof) (PDF)
- 12. l Vardoc SCNOI (East Mark Drive) Signed (PDF)
- 13. m Vardoc Tax Assessor Changes for Personal Property Since Preliminary (PDF)

VI. CRAIG SLAY, BOARD ATTORNEY

PUBLIC HEARING FOR 2023 PROTEST OF PROPERTY TAX ASSESSMENTS (CONT'D):

- A. Final consideration of The Calvert Company objection to valuation of personal property for ad valorem tax purposes and consideration of whether the Calvert Company qualifies for Freeport tax exemption under Mississippi law

This objection was withdrawn, so there was no action needed.

RESULT:	NO ACTION
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VII. CAROLINE GILBERT, TAX COLLECTOR

- A. Authority to void land sale and to refund any tax sale purchasers for PPIN 72581; the property was sold to the State and should not have been processed through the tax sale

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Supervisor District 3
SECONDER:	Jay Bishop, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

VIII. JOHN SULLIVAN, TAX ASSESSOR

- A. Request approval of ad valorem tax exemption requests for 2023 tax year:

Recommended by Tax Assessor to Deny:
Calvert Company (Freeport) Applicant’s personal property does not constitute “finished goods stored in a separate facility licensed as a freeport warehouse pending transport to a final destination outside the State of Mississippi” as required by Miss. Code Ann. Section 27-31-53. In the sole discretion of the Board of Supervisors, the applicant is not entitled to a Freeport Warehouse exemption; Lyle Machinery Parts & Service (Freeport);Lyle Machinery Parts & Service (Ad Valorem Exemption); Southern States Utility Trailer Sales (Ad Valorem Tax Exemption)

Recommended by Tax Assessor to Approve:
Debury Onshore LLC (Ad Valorem Exemption); Nucor Steel Jackson Inc (Ad Valorem Tax Exemption); Mississippi Rural Water Association (Non-profit entity); Cooperwood Senior Living* (Ad Valorem Exemption)

***Contingent upon proof that the City of Flowood granted exemption**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Bishop, Vice President
SECONDER:	Brad Calhoun, Supervisor District 3
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

- B. Request approval of deletion of 4338 homestead exemption accounts from the 2022 Homestead Exemption Deletion File

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Jay Bishop, Vice President
SECONDER: Jared Morrison, Supervisor District 1
AYES: Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT: Daniel Cross

C. **Request approval of Application for FY2023-2024 for authority to expend One (1) Mill according to Section 27-39-239(2)(b), Miss Code Ann., as amended**

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Jay Bishop, Vice President
SECONDER: Jared Morrison, Supervisor District 1
AYES: Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT: Daniel Cross

D. **Order approving the 2023 Recapitulation of the Real and Personal Assessment Rolls**

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Jay Bishop, Vice President
SECONDER: Jared Morrison, Supervisor District 1
AYES: Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT: Daniel Cross

IX. **BRIGETTE HERRING, PURCHASE CLERK**

A. **Approval of Copier Contract for Purchasing with Ricoh US, Inc**

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Jared Morrison, Supervisor District 1
AYES: Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT: Daniel Cross

X. **MIKE HARRISON, ROAD MANAGER**

A. **Request for approval of Windstream Communications Utility Permit No. WS 70373009800402 to construct a Telecommunications Fiber Cable along/across Kitchens Road to be installed between Kitchens Road and R T Braddy Road (District 1)**

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Jared Morrison, Supervisor District 1
SECONDER: Jay Bishop, Vice President
AYES: Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT: Daniel Cross

XI. **TIM PARKER, COUNTY ENGINEER**

- A. **Authority for the Board President to sign the following Contracts:**
- **Program Element 1.21 UT Holcomb Branch @ Deer Valley Subdivision**
 - **Program Element 1.22 UT Mountain Creek Erosion Mitigation @ Foster Road**
 - **Program Element 1.23 Bank Stabilization @ White Road**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Bishop, Vice President
SECONDER:	Jared Morrison, Supervisor District 1
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

XII. CRAIG SLAY, BOARD ATTORNEY (CONTINUED)

Set Public Hearings

- A. Set Public Hearing for September 15, 2023, at 9:00 a.m. for Matt Coulon Rezoning Request, 1301 Old Fannin Road (District 2)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Supervisor District 3
SECONDER:	Jay Bishop, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

- B. Set Public Hearing for September 15, 2023, at 9:00 a.m. for Ahmad Duais Conditional Use Permit, 1301 Old Fannin Road (District 2)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Supervisor District 3
SECONDER:	Jay Bishop, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

- C. Set Public Hearing for September 15, 2023, at 9:00 a.m. for Bright Properties Rezoning Request, Holly Bush Road

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Supervisor District 3
SECONDER:	Jay Bishop, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

Public Hearings

- D. Public Hearing for Jeffrey & Deborah Kovitz Conditional Use Permit, 209 McLaurin Dr (District 5)

Board Attorney, Craig Slay, re-opened this Public Hearing

There was no one in person who spoke in support or in objection to this Conditional Use Permit

A letter was written in objection to the permit by Delina Henderson (211 McLaurin Drive), which was requested to be made a part of the minutes.

This Public Hearing was then closed.

The board then made a motion to approve this Conditional Use Permit.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Bishop, Vice President
SECONDER:	Brad Calhoun, Supervisor District 3
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

XIII. KEITH HICKS, COUNTY ADMINISTRATOR

- A. Authority for the Rankin County Board of Supervisors to enter into a Memorandum of Understanding with Region 8 Mental Health Commission for the purpose of reimbursing the cost of renovations in an amount not to exceed \$1.5 million, for the purpose of providing a Crisis Stabilization Unit on the campus of Region 8 Mental Health in Brandon, MS and authority for Board President to execute documents

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Bishop, Vice President
SECONDER:	Jared Morrison, Supervisor District 1
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

- B. Authorization of Board President to execute Memorandum of Agreement between Rankin County and MDOT regarding receipt of and use of Emergency Road and Bridge Repair Fund Grant Award for Rankin County Bridge SA61(013)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jared Morrison, Supervisor District 1
SECONDER:	Jay Bishop, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

- C. Authority for Engineering Service to serve as Engineer of Record for Rankin County ERBR Project No.: ERBR 61(02)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Bishop, Vice President
SECONDER:	Jared Morrison, Supervisor District 1
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

- D. Authority to sign Order of Real & Personal Property Assessment Rolls for 2023

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Supervisor District 3
SECONDER:	Jay Bishop, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

- E. Approval of HVAC Maintenance Agreement with Environment Masters and authority for County Administrator to execute documents

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Supervisor District 3
SECONDER:	Jay Bishop, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

XIV. EXECUTIVE SESSION

A. Motion to Discuss the need for an Executive Session

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Bishop, Vice President
SECONDER:	Brad Calhoun, Supervisor District 3
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

B. Motion to Enter into an Executive Session for Litigation and Personnel

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Bishop, Vice President
SECONDER:	Brad Calhoun, Supervisor District 3
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

C. Motion to Come out of the Executive Session

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Supervisor District 3
SECONDER:	Jared Morrison, Supervisor District 1
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

D. Motion to Outcome of Executive Session

RESULT:	NO ACTION TAKEN
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No action taken

XV. ADDITIONAL BUSINESS TO BE DISCUSSED

A. Authority to Add "Authority to resolve Circuit Court Litigation matter filed against Rankin County, Civil Action Number 22-231. Authority of County Administrator to issue check."

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Supervisor District 3
SECONDER:	Jay Bishop, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT:	Daniel Cross

B. Authority to resolve Circuit Court Litigation matter filed against Rankin County, Civil Action Number 22-231. Authority of County Administrator to issue check.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Vice President
SECONDER: Steve Gaines, President
AYES: Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT: Daniel Cross

XVI. RECESS UNTIL SEPTEMBER 15, 2023, AT 9:00 A.M.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Vice President
SECONDER: Steve Gaines, President
AYES: Steve Gaines, Brad Calhoun, Jared Morrison, Jay Bishop
ABSENT: Daniel Cross

This the 5th Day of September, 2023




STEVE GAINES, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS



LARRY SWALES, CLERK OF THE BOARD