

AGENDA
Rankin County Board of Supervisors
STEVE GAINES, PRESIDING
Monday, August, 7, 2023 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on August 7, 2023 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 2 Daniel Cross	☐	☐	☐	
President Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
Supervisor District 1 Jared Morrison	☐	☐	☐	
Vice President Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

IV. OLD BUSINESS

A.

Minutes Approval:
A. July 14, 2023

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of Budget Amendment for an increase in the Road Dpt. for P.O. 222872 issued in FY'22 and paid in FY'23

B.

Approval of Budget Amendment in the Road Fund for an increase in the amount of \$1,000,000 for Road Maintenance Projects as authorized per transfer of funds from General County on 5/15/23

C.

Approval of Budget Amendment for the Sheriff Dpt. to transfer between line items, no increase

D.

Approval of Budget Amendment for Juvenile Justice to transfer between line items, no increase

Other

E.

Authority for RCSO to enter into professional consulting agreement with Matthew Campbell

Appointments**F.**

Circuit Court Order appointing and setting salary for Staff Attorney III Sarah Moulder Butler, effective August 1, 2023 (Salary will be funded equally from the support staff funds and then equally from Rankin County and Madison County)

G.

Circuit Court Order appointing and setting salary for Court Administrator Natalie Kirby, effective August 1, 2023 (Salary will be funded equally from the support staff funds and then equally from Rankin County and Madison County)

H.

Circuit Court Order appointing and setting salary for Court Administrator Tammy Hall, effective August 1, 2023 (Salary will be funded equally from the support staff funds and then equally from Rankin County and Madison County)

I.

Circuit Court Order appointing and setting salary for Court Administrator Nikki Jones, effective August 1, 2023 (Salary will be funded equally from the support staff funds and then equally from Rankin County and Madison County)

J.

Circuit Court Order appointing and setting salary for Law Clerk I Allie Burroughs, effective August 1, 2023 (Salary will be funded equally from the support staff funds and then equally from Rankin County and Madison County)

K.

Circuit Court Order appointing and setting salary for Law Clerk II Allie Burroughs, effective September 1, 2023, upon passing of the bar (Salary will be funded equally from the support staff funds and then equally from Rankin County and Madison County)

Leases and Agreements**L.**

Authority to execute agreement with Thomson Reuters for the Rankin County Law Library

M.

Approval of Amendment to the Assignment of Other Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto Tyrian Lodge (Lessee)

N.

Request approval of Utility Right of Way Easement of the Sixteenth Section Lands between Rankin County School District (Grantors) do hereby grant, convey, and warrant unto Central Power Company

O.

Approval of Quitclaim Deed of Commercial Leasehold Interest in Sixteenth Section Trust Lands is hereby acknowledged, the undersigned The Lamar Company do hereby quitclaim and convey unto the Trustees for the Rankin County School District and their Successors in Office

P.

Approval of Lease Agreement between Rankin County Board of Supervisors and the Rankin County District Attorney's Office for lease of office space at 1545 W. Government Street, Suite B, Brandon, MS

2. AUTHORITY TO ISSUE CHECKS:

Dues and Training Conferences

A.

Approval of travel request for Eric Mallery to attend the Sex Offender & Compliance Symposium on September 19 - 21, 2023 in Biloxi, MS and authority to pay any travel related expenses

B.

Authority to pay registration fees in the amount of \$150.00 for Wiltz Cutrer to attend the 2023 MSTUG Fall Summit in Gulfport, MS, on September 14-17, 2023 and authority to issue check and pay travel related expenses

C.

Authority to pay Mississippi Cattlemen's Association membership dues in the amount of \$50.00 for Doug Carter

D.

Authority to pay registration fees in the amount of \$495.00 and hotel fees in the amount of \$439.96 for Melissa Bryant to attend the 2023 Mississippi 911 Conference on October 23-27, 2023, at the IP Casino Resort in Biloxi, MS, and authority to issue check and authority to pay any travel related expenses

E.

Authority to pay Mississippi Association of Extension 4-H Agents dues in the amount of \$100.00 for Heather Jennings

F.

Authority to pay registration fees in the amount of \$1,000.00 each for Zach Cotton, Brian Fitzgerald, and Billy Pickle to attend the On-Scene Accident Homicide Investigation- Level 1 class in Pearl, MS at MLEOTA on September 25th-October 5th, 2023, and authority to issue check and authority to pay any travel related expenses

G.

Authority to pay registration fees in the amount of \$265.00 for Christy Snow to attend the 10th Annual One Loud Voice Conference in Biloxi, MS on November 8th-10th, 2023, and authority to issue check and authority to pay any travel related expenses

Other

H.

Authority to issue check to Dunn Rite Striping and Sealcoating LLC for parking lot maintenance at Star Baptist Voting Precinct in the amount of \$2,500.00

I.

Authority to advertise county resources in the amount of \$250.00 with the Town of Puckett for a ¼ page ad and ½ banner at City Park during the rodeo on September 8th and 9th, 2023, and authority to issue check

J.

Authority to reimburse James Rayborn in the amount of \$40.00 for fuel purchased and authority to issue check

K.

Authority to issue check in the amount of \$1,763.76 for payment of personal property tax Asset # 13496 to Caterpillar Financial Services Corporation

L.

Authority to pay invoice for registration for MAPDD conference for Jared Morrison in the amount of \$450.00 and authority to issue check

M.

Authority to issue check for a Notary Commission Kit and Bond on Rebecca Harris in the amount of \$178.00 to Stegall Notary Services

3. **AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**

A.

Walter Jason May (New Hire; Full-time Maintenance and Operations at Rankin County Safe Room) at Step 301; James Rayborn (Promotion to Evidence Custodian) at Step 419; **Road Department:** Ian Gill (Promotion to Full-time Laborer) at Step 301; Jason Graham (New Hire, Full-time Maintenance/Service) at Step 301; **Tax Collector:** Alexia Sneed (New Hire, Full-time Deputy Clerk) at Step 287; **Justice Court:** Faith Adams (New Hire, Full-time Deputy Clerk) at Step 310; **County Prosecutor:** Michelle Judy (New Hire, Part-time Administrative Assistant; **Community Development:** Mark DiMartino (Full-time Building Inspector) at Step 377

4. **RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

A. **Various Documents**

VI. **CAROLINE GILBERT, TAX COLLECTOR**

A.

Authority to void the supplemental chargeback for PPIN 167; DOR has approved the Homestead Exemption reimbursement for the applicant

VII. **JOHN SULLIVAN, TAX ASSESSOR**

A.

Acknowledge Receipt of Objections for 2023 Tax Assessments:
1. Apac Mississippi, Inc. (Personal Property) PPIN 12791

VIII. **MIKE HARRISON, ROAD MANAGER**

A.

Road Work Accomplished for July 2023 and Road Work Scheduled for August 2023

IX. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Acknowledge withdrawal of bids by Diversified Construction, LLC. and R and C Services, LLC per Article 15.03 of the Instruction to Bidders for Program Element 1.21 UT Holcomb Branch @ Deer Valley Subdivision

B.

Award Program Element 1.21 UT Holcomb Branch @ Deer Valley Subdivision to Southeastern Pipeline and Environmental Services in the amount \$253,950.00

C.

Award Program Element 1.22 UT Mountain Creek Erosion Mitigation @ Foster Road to S & S Excavation, LLC. in the amount of \$311,387.50

D.

Award Program Element 1.23 Bank Stabilization @ White Road to S & S Excavation, LLC. in the amount of \$158,885.00

E.

Program Element 1.6 - Holcomb Branch @ Hickory Ridge - Recommend Final Payment in the amount of \$531,474.47 under PO # 231646 to Hemphill Construction Company Inc.

F. Discussion of and potential action on Hamilton of Fannin

X. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for August 15, 2023, at 9:00 a.m. for Michael Nash Conditional Use Permit, 2459 Star Road (District 3)

PUBLIC HEARINGS:

B.

Public Hearing for Douglas Payne Conditional Use Permit, 164 Gulde Shiloh Road (District 4)

C.

Public Hearing for Michael Love, Soggy Bottom, LLC. Conditional Use Permit, Sand Hill Road (District 4)

OTHER:

D.

Authority to void 2020 tax sale for Rankin County Tax Parcel I9-16 (PPIN 33083) and to refund tax sale purchaser(s). Property acquired by the City of

Brandon and is, therefore, exempt from ad valorem tax by virtue of Miss. Code Ann. Section 27-35-143(7). Authority to issue refund check.

E.

Authority to void 2020 tax sale for Rankin County Tax Parcel E8G-13 (PPIN 9370) and to refund tax sale purchaser(s). Property acquired by the City of Pearl and is, therefore, exempt from ad valorem tax by virtue of Miss. Code Ann. Section 27-35-143(7). Authority to issue refund check.

F.

Authority to refund PPIN 2887 (Marcus and Glynda Ross, 143 Richmond Drive, Florence, Lot 65 Triangle Acres) for 2021 taxes in the amount of \$743.71 because property was tax exempt due to the taxpayer being a 100% Disabled Veteran, beginning on February 27, 2020. Authority to accept owner's prior disability beginning February 27, 2020, and making said disability effective prior to tax year 2021 so that tax refund may be authorized. Authority to amend supplemental tax roll for 2021 to account for said action. Authority for Tax Assessor and/or Tax Collector and/or Chancery Clerk to do all things necessary to effectuate decision of the Board of Supervisors to authorize refund to owner of said property

G.

Authority for Rankin County Tax Collector to correct records reflecting ad valorem tax obligations allegedly owed by owners/occupiers of mobile homes/manufactured homes where it has been confirmed that the ad valorem taxes assessed to said owner/occupier is erroneous. Attached as Exhibit "A" is a listing by PPIN, owner names, addresses, tax years, reason for classification as erroneous, tax amount reflected, and other information that demonstrates the Tax Collector's effort to determine the viability of the records contained in the county's system. Authority of Tax Collector to remove all records classified as erroneously assessed. Authority of Tax Collector to work with any third parties to remove erroneously assessed records from any ongoing collection activity

H.

Authorization for appropriate representative of Rankin County Youth Court to execute Memorandum of Understanding between Rankin County Youth Court and Office of State Public Defender ("OPSD") providing indigent parent legal representation in youth court matters and providing for reimbursement to Rankin County for one half of the cost of providing indigent parent legal representation through funding provided to OPSD. The MOU is conditioned upon receipt by OPSD of sufficient funding for the program

I.

Public Hearing - Pinelands, LLC, TIF

J.

Consideration of and potential action to adopt Resolution approving and adopting Pinelands, LLC, TIF Plan

K.

Formal declaration by Rankin County Board of Supervisors that the real property addressed 148 Tami Avenue, Florence, Mississippi (Rankin County Parcel ID D6C-8-360; PPIN 002873) titled in the name of Sherri T. Copeland is condemned and is not suitable for human habitation. Authorization of Rankin County Sheriff Department to do all things necessary and to take all steps necessary to remove all occupants from the property and to bar entry

to said property until further Board Order of the Board of Supervisors. Authorization for any unit of county government to take any and all actions necessary to remediate and remove any non-conformity of said property to the county's property maintenance ordinances and to do so under the county's police powers allowing for the protections and preservation of life and public safety. Authorization of Board Attorney and County Administrator to work with county personnel to effectuate a lien on the subject property reflecting any and all costs incurred by the tax payers of Rankin County in carrying out this authorization

L.

Adoption of Ordinance Regulating Sport Shooting Facilities

M.

Authorization for Board President, County Administrator or appropriate Rankin County Youth Court personnel to execute Memorandum of Understanding between Rankin County Youth Court Family, Juvenile Drug Intervention Court and Fondren Oasis Recovery Housing to provide counseling services further to a grant award that pays for such services. The MOU is contingent upon available grant funding. There is no financial obligation upon Rankin County independent of available grant funding

N.

Authorization for Board President, County Administrator or appropriate Rankin County Youth Court personnel to execute Memorandum of Understanding between Rankin County Youth Court Family Drug Intervention Court and Fairland Center to provide counseling services further to a grant award that pays for such services. The MOU is contingent upon available grant funding. There is no financial obligation upon Rankin County independent of available grant funding

O.

Soggy Bottom, LLC, Lot 1 - Approval of final plat

XI. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Acceptance of FY23 HIDTA Sub Grantee Cooperative Agreement between Mississippi Bureau of Narcotics and the Mississippi Gulf Coast High Intensity Drug Trafficking Area and the Rankin County Sheriff's Office for a period of one year in the amount of \$52,339.00 and authority for Sheriff to execute documents

B.

Authority for the Rankin County Board of Supervisors to enter into the following (4) Memorandums of Understanding with the Department of Finance and Administration on behalf of Rankin County, Mississippi, regarding the use of appropriated funds from the Mississippi Legislature House Bill 603, 2023 Regular Legislative Session:

- A. Volunteer Fire Dpt Allocation - \$75,000 - to distribute equally among the following: Cleary Volunteer Fire Department, Star Volunteer Fire Department, Florence Volunteer Fire Department, SW Rankin Volunteer Fire Department and Monterey Volunteer Fire Department
- B. U.S. Hwy 49 to Pearson Road - \$500,000 - road connecting U.S. Highway 49 to Pearson Road
- C. I-20 Connector Loop - \$3,000,000 - for infrastructure

improvements on the I-20 Connector Loop Project
D. I-20 Connector Loop - \$4,500,000 - for infrastructure
improvements on the I-20 Connector Loop Project

And authority to execute all documents and requirements necessary to effect
the purposes of these MOU’s

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

- A.** Discussion of Dominion Parkway (District 4)
- B.** Discussion of Crossgates TIF plan

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL AUGUST 15, 2023 AT 9:00 A.M.

- A. Motion To:** Recess Until August 15, 2023 at 9:00 A.M.
COMMENTS - Current Meeting:

This the 7th Day of August, 2023



**STEVE GAINES, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS**

LARRY SWALES, CLERK OF THE BOARD