



Rankin County Board of Supervisors

Regular Board Meeting

~ Minutes ~

211 East Government Street
Brandon, MS 39042
www.rankincounty.org

Larry Swales
Chancery Clerk

Monday, May, 15, 2023 9:00 AM Rankin Board Room

I. Call to Order

9:00 AM Meeting called to order on May 15, 2023 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Title	Status	Arrived
Daniel Cross	Supervisor District 2	Present	
Steve Gaines	President	Present	
Brad Calhoun	Supervisor District 3	Present	
Jared Morrison	Supervisor District 1	Present	
Jay Bishop	Vice President	Present	
Craig Slay	Board Attorney	Present	
Keith Hicks	County Administrator	Present	
Larry Swales	Chancery Clerk	Present	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A. Resolution Commending and Congratulating the Northwest Rankin High School Cheerleading Team on 2023 National High School Cheerleading Championship
- B. Recognition of Leadership of the State of Mississippi and Mississippi Legislature and the Rankin County Legislative Delegation
- C. Judge Kent McDaniel and Judge David Morrow, Jr
- D. Update on Rankin County Storm Water Protection and Restoration Program and ARPA Projects status

RESULT: NO ACTION

IV. OLD BUSINESS

- A. Minutes Approval:
A. May 1, 2023

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

V. CONSENT AGENDA

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Vice President
SECONDER: Brad Calhoun, Supervisor District 3
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

1. APPROVAL OF THE FOLLOWING:

Financial

- A. Approval of claims docket in the amount of \$33,179,380.31

Those items found in the claims docket, to include but not limited to, contractual services, regular and recurring operating expenses, engineering services, additional legal services, etc., are found to be reasonable and necessary for conducting the county’s business.
- B. Acknowledge receipt of Budget and Financial Reports for the month of May, 2023

Appointment

- C. Authority to appoint Traci Tilghman to sign purchase requisitions for the Tax Assessor’s Office, replacing Gloria Roberts
- D. Authority to appoint Trudy Vinzant as the Receiving Clerk for the Tax Assessor’s Office, replacing Michelle Young

Contracts, Agreements and Grants

- E. Authority to renew one year custom designed mobile app in the amount of \$1,416.00 with bfac, LLC for the Sheriff’s Department and authority to issue check
- F. Request approval of Contractual Agreement between Rankin County and Deanco Auctions to sell surplus vehicles on May 24, 2023, in Philadelphia, MS

2. AUTHORITY TO ISSUE CHECKS:

Dues and Training Conferences

- A. Authority for Chris Brogdon to attend the Forensic Scripting Course on June 26 - 30, 2023, in Hoover, AL and authority to pay any travel related expenses
- B. Authority to pay registration fees in the amount of \$99.00 each for Nancy Watts and Myesha Doss to attend the MS/AL DARE Training Conference on July 19 - 20, 2023, in Gulfport, MS and authority to issue check and pay any travel related expenses
- C. Authority to pay registration fees in the amount of \$350.00 each for David Ruth and Clifton Dunlap to attend the 2023 MSCMEA Summer Conference on June 27 - 30, 2023, in Biloxi, MS and authority to issue check and pay any travel related expenses
- D. Authority for Wes Shivers, William Lindley, Tony Shack, Sentel Easterling, and Ronnie Decell to attend the MLEOA 2023 Summer Conference/K9 Certification on June 4 - 9, in Biloxi, and authority to pay the required annual MLEOA membership in the amount of \$35.00 each and authority to issue check and pay any travel related expenses

- E. Authority to pay registration fees in the amount of \$145.00 for the Seeking Safety webinar for Jessica Culpepper and authority to issue check
- F. Authority to pay registration fees in the amount of \$150.00 and hotel fees in the amount of \$464.94 each for Gloria Roberts and Lance Cooper to attend the 2023 MACA Summer Conference on July 9 - 13, in Biloxi, and authority to issue checks and pay any travel related expenses
3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:

A. Approval of the Following Inventory Changes to Add Items, Remove Items from the County Inventory that Are Broken and to Surplus Items (See Attached)
4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A. Authority to approve the following Personnel Recommendations: Sheriff’s Department: John Green (New Hire, Non-Certified Detention Officer) at Step 301; Road Department: David Lewis (New Hire, Driver) at Step 338; Tax Collector’s Office: Chrystal Fayette Windham (New Hire, Deputy Clerk) at Step 287;
5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Record Various Documents to be Made a Permanent Part of the Minutes

1. a Vardoc April 3, 2023 Minutes (Proof) (PDF)

2. b Vardoc April 14, 2023 Minutes (Proof) (PDF)

3. c Vardoc April 27, 2023 Minutes (Proof) (PDF)

4. d Vardoc Ordinance Amendment Parcels L13-16 & L13-22-30 (Proof) (PDF)

5. e Vardoc Rankin County Cleanup Week (Proof) (PDF)

6. f Vardoc Scheduled Maintenance of Completed State Aid Projects (Office of State & Road Construction) (PDF)

7. g Vardoc Board Order Denying Conditional Use Application Filed by Verizon Wireless (PDF)

VI. BRIGETTE HERRING, PURCHASE CLERK

- A. Approval of Copier Contract for Circuit/County Court with Ricoh US, Inc

RESULT: ADOPTED [UNANIMOUS]

MOVER: Jay Bishop, Vice President

SECONDER: Steve Gaines, President

AYES: Cross, Gaines, Calhoun, Morrison, Bishop
- B. Bid openings for semi-annual term bids for the Unit System

1. 23-300-9 Asphalt

RESULT: TAKE UNDER ADVISEMENT [UNANIMOUS]

MOVER: Daniel Cross, Supervisor District 2

SECONDER: Jay Bishop, Vice President

AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- C. Bid openings for semi-annual term bids for the Unit System
2. 23-300-10 Scrub Seal, Slurry Seal, Micro-Surfacing, Micro-Surfacing Modified
- RESULT: TAKE UNDER ADVISEMENT [UNANIMOUS]

MOVER: Jared Morrison, Supervisor District 1

SECONDER: Daniel Cross, Supervisor District 2

AYES: Cross, Gaines, Calhoun, Morrison, Bishop
- D. Bid openings for semi-annual term bids for the Unit System
3. 23-300-11 Metal Culverts
- RESULT: TAKE UNDER ADVISEMENT [UNANIMOUS]

MOVER: Jared Morrison, Supervisor District 1

SECONDER: Brad Calhoun, Supervisor District 3

AYES: Cross, Gaines, Calhoun, Morrison, Bishop
- E. Bid openings for semi-annual term bids for the Unit System
4. 23-300-12 Polypropylene Culverts
- RESULT: TAKE UNDER ADVISEMENT [UNANIMOUS]

MOVER: Brad Calhoun, Supervisor District 3

SECONDER: Jared Morrison, Supervisor District 1

AYES: Cross, Gaines, Calhoun, Morrison, Bishop
- F. Bid openings for semi-annual term bids for the Unit System
5. 23-300-13 Crushed Aggregates
- RESULT: TAKE UNDER ADVISEMENT [UNANIMOUS]

MOVER: Jay Bishop, Vice President

SECONDER: Daniel Cross, Supervisor District 2

AYES: Cross, Gaines, Calhoun, Morrison, Bishop
- G. Bid openings for semi-annual term bids for the Unit System
6. 23-300-14 Gravel
- RESULT: TAKE UNDER ADVISEMENT [UNANIMOUS]

MOVER: Brad Calhoun, Supervisor District 3

SECONDER: Jay Bishop, Vice President

AYES: Cross, Gaines, Calhoun, Morrison, Bishop
- H. Bid openings for semi-annual term bids for the Unit System
7. 23-300-15 Soil Stabilization
- RESULT: TAKE UNDER ADVISEMENT [UNANIMOUS]

MOVER: Steve Gaines, President

SECONDER: Jay Bishop, Vice President

AYES: Cross, Gaines, Calhoun, Morrison, Bishop
- I. Bid openings for semi-annual term bids for the Unit System
8. 23-300-16 Polyurethane Foam Application and Curb & Gutter Removal and Replacement
- RESULT: TAKE UNDER ADVISEMENT [UNANIMOUS]

MOVER: Jay Bishop, Vice President

SECONDER: Daniel Cross, Supervisor District 2

AYES: Cross, Gaines, Calhoun, Morrison, Bishop

VII. MIKE HARRISON, ROAD MANAGER

- A. Request for approval of Windstream Utility Permit No. 703730098-00337 to construct a Fiber Optic Cable along/across Poplar Springs Road to be installed between Poplar Springs Road and Cousins Drive (District 1)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Supervisor District 3
SECONDER:	Jared Morrison, Supervisor District 1
AYES:	Cross, Gaines, Calhoun, Morrison, Bishop

- B. Request for approval of Windstream Utility Permit No. 703722019 to construct a New Pole & Buried Cable to be installed between O C Kitchens Drive and Mccullough McLin Road (District 1)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Supervisor District 3
SECONDER:	Jared Morrison, Supervisor District 1
AYES:	Cross, Gaines, Calhoun, Morrison, Bishop

- C. Request for approval of Windstream Utility Permit No. 703722020 to construct a New Pole & Buried Cable to be installed between Williams Road and Rolling Hills Boulevard (District 1)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Supervisor District 3
SECONDER:	Jared Morrison, Supervisor District 1
AYES:	Cross, Gaines, Calhoun, Morrison, Bishop

- D. Request for approval of Windstream Utility Permit No. 703730098-00373 to construct a Fiber Optic Cable along/across Old Enochs Road to be installed between Norwood Road and Burton Road (District 1)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Supervisor District 3
SECONDER:	Jared Morrison, Supervisor District 1
AYES:	Cross, Gaines, Calhoun, Morrison, Bishop

- E. Request for approval of Windstream Utility Permit No. 703722018 to construct a New Pole & Buried Cable along/across Valley Cove to be installed between Valley Cove and Rolling Hills Boulevard (District 1)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Supervisor District 3
SECONDER:	Jared Morrison, Supervisor District 1
AYES:	Cross, Gaines, Calhoun, Morrison, Bishop

- F. Request for approval of Windstream Utility Permit No. 703712016 to construct a Fiber Optic Cable along/across East Tucker Road to be installed between Clear Branch Road and White Road (District 1)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, Supervisor District 3
SECONDER:	Jared Morrison, Supervisor District 1
AYES:	Cross, Gaines, Calhoun, Morrison, Bishop

- G. Request for approval of Windstream Utility Permit No. 70373009800385 to construct a Fiber Optic Cable along/across Star Road to be installed between McCullough McLin Road and Shivers Drive (District 1)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

VIII. TIM PARKER, COUNTY CONSULTING ENGINEER

- A. SAP 61(18)M - Approval of Supplemental Agreement and Change Order

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jared Morrison, Supervisor District 1
SECONDER: Jay Bishop, Vice President
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- B. Update on contract times for Gunter Road Project & Andrew Chapel Road Project

IX. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

- A. Set Public Hearing for May 30, 2023, at 9:00 a.m. for Jeffrey & Deborah Kovitz Nuisance Property, 209 McLaurin Drive (District 5)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Jay Bishop, Vice President
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- B. Set Public Hearing for May 30, 2023, at 9:00 a.m. for Conrex ML SMA 2019-01 Operating Company, LLC. Nuisance Property, 117 Shenandoah Road N. (District 2)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Jay Bishop, Vice President
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- C. Set Public Hearing for May 30, 2023, at 9:00 a.m. for Jerry David & Victoria Jayne Yates Nuisance Property, 103 Evergreen Drive (District 4)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Jay Bishop, Vice President
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

D. Set Public Hearing for May 30, 2023, at 9:00 a.m. for Angela Beckwith Nuisance Property, 2871 Highway 471 (District 2)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Jay Bishop, Vice President
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

E. Set Public Hearing for June 5, 2023, at 9:00 a.m. for Jessie Odom & Bonnie Bentley Conditional Use Permit, Levi Cooper Road (District 3)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

F. Set Public Hearing for June 5, 2023, at 9:00 a.m. for Al & Stephanie Tadlock Conditional Use Permit, 3992 Highway 80 (District 4)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

G. Set Public Hearing for June 5, 2023, at 9:00 a.m. for Grant Thompson Conditional Use Permit, 968 Woodrow Martin Road (District 3)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

H. Set Public Hearing for June 5, 2023, at 9:00 a.m. for Joseph Douglas Baldwin Conditional Use Permit, 229 Leaning Oak Cove (District 4)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

OTHER:

I. Approval to amend the following motion to include "Acknowledgment of receipt of Report of Resolution of Assessment and Objection from Chancery Clerk regarding Chickasawhay Natural Gas District (in addition to Atmos Entery)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Gaines, President
SECONDER: Jay Bishop, Vice President
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

J. Acknowledgement of receipt of Report of Resolution of Assessment and Objection from Chancery Clerk regarding Atmos Energy and Chickasawhay Natural Gas District (exempt entity). Authorization of Board President to execute Resolution Report

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jared Morrison, Supervisor District 1
SECONDER: Steve Gaines, President
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

K. Authorization of Board President to execute MOA between Rankin County and the Mississippi Transportation Commission for the I-20 Connector Loop - MS-18/Meridian Speedway Grade Separation

RESULT: ADOPTED [4 TO 1]
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Jared Morrison, Supervisor District 1
AYES: Daniel Cross, Steve Gaines, Brad Calhoun, Jared Morrison
NAYS: Jay Bishop

L. Authorization of Board President to execute MOA between Rankin County and the Mississippi Transportation Commission for the I-20 Connector Loop - MS-18/East Brandon Loop

RESULT: ADOPTED [4 TO 1]
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Daniel Cross, Supervisor District 2
AYES: Daniel Cross, Steve Gaines, Brad Calhoun, Jared Morrison
NAYS: Jay Bishop

M. Acknowledgment of receipt of correspondence from the Administrative Office of Courts regarding the Mississippi Supreme Court’s appointment of Senior Status Judge Kent McDaniel as Interim Rankin County Youth Court Judge during the period of convalescence of Judge Tom Broome. Authorization to compensate Judge Kent McDaniel in accordance with the Senior Status Pay Scale for appointed judges as authorized and followed by the Administrative Office of Courts

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

X. KEITH HICKS, COUNTY ADMINISTRATOR

A. Authority to issue check in the amount \$12,361.58 to refund PERS for Constable Robert Hancock for employee and employer contributions in accordance with his 2022 Annual Financial Report

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Vice President
SECONDER: Daniel Cross, Supervisor District 2
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- B. Authority to issue check in the amount \$19,053.93 to refund PERS for Constable Glenn Dixon for employee and employer contributions in accordance with his 2022 Annual Financial Report**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Vice President
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- C. Authority to issue check in the amount \$4,758.09 to refund PERS for Constable Barry Bean for employee and employer contributions in accordance with his 2022 Annual Financial Report**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, Supervisor District 3
SECONDER: Jay Bishop, Vice President
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- D. Approval of transfer of funds in the amount of \$1.6 million for Road Improvements from General County Fund (001) to the Road Fund (150) per Board instructions in January 2023**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Vice President
SECONDER: Daniel Cross, Supervisor District 2
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- E. Approval of Letter of Engagement for FY22 Audit with the Office of the State Auditor and authority for Board President to sign. Estimated fee of engagement services is \$80,000.**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Gaines, President
SECONDER: Daniel Cross, Supervisor District 2
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- F. Authorization to Publish Notice of Public Hearing on Request on May 24th & 31st for Amendment to Rankin County Solid Waste Management Plan Filed by Maintenance Systems, Inc.; Action to Set Public Hearing for June 5, 2023, at 9:00 A.M**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Gaines, President
SECONDER: Daniel Cross, Supervisor District 2
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- G. Authority to pay Data Processing Training fees, specifically with IBM iACS Data Transfer, at the cost of \$140.00/hour, for 3 hours, for the Tax Assessor’s Office and authority to issue check**

***Amended to remove Item 2.(F.) and move to "Additional Business to be Discussed"**

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Vice President
SECONDER: Brad Calhoun, Supervisor District 3
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

XI. ADDITIONAL BUSINESS TO BE DISCUSSED

- A. Justin Allen, EMS Coordinator – Discussion of and potential action on annual contract for heart monitors. Authority to approve "Option A" as recommended by the EMS Coordinator.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Daniel Cross, Supervisor District 2
SECONDER: Jared Morrison, Supervisor District 1
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- B. Motion to add "Authority to purchase two (2) thermal imaging cameras to provide for use by the Sheriff's Department, in the amount of \$2,790.00" to the agenda

RESULT: ADOPTED [UNANIMOUS]
MOVER: Daniel Cross, Supervisor District 2
SECONDER: Jay Bishop, Vice President
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- C. Authority to purchase two (2) thermal imaging cameras to provide for use by the Sheriff's Department, in the amount of \$2,790.00

RESULT: ADOPTED [UNANIMOUS]
MOVER: Daniel Cross, Supervisor District 2
SECONDER: Jay Bishop, Vice President
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

XII. EXECUTIVE SESSION

- A. Motion to discuss the need to go into Executive Session

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Vice President
SECONDER: Daniel Cross, Supervisor District 2
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- B. Motion to go into Executive Session to discuss potential litigation

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Vice President
SECONDER: Daniel Cross, Supervisor District 2
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- C. Motion to come out of Executive Session

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Vice President
SECONDER: Daniel Cross, Supervisor District 2
AYES: Cross, Gaines, Calhoun, Morrison, Bishop

- D. Outcome of Executive Session
No action taken

XIII. Motion to Recess Until May 30th, 2023

RESULT: ADOPTED [UNANIMOUS]

MOVER: Daniel Cross, Supervisor District 2

SECONDER: Jay Bishop, Vice President

AYES: Cross, Gaines, Calhoun, Morrison, Bishop

This the 15th Day of May, 2023





STEVE GAINES, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS



LARRY SWALES, CLERK OF THE BOARD