

AGENDA
Rankin County Board of Supervisors
BRAD CALHOUN, PRESIDING
Monday, March, 6, 2023 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on March 6, 2023 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 2 Daniel Cross	☐	☐	☐	
Vice President Steve Gaines	☐	☐	☐	
President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Jared Morrison	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** Resolution Commending and Congratulating the Brandon High School Volleyball Team on 2023 6A State Championship

IV. OLD BUSINESS

A.

Minutes Approval:

A. February 15, 2023

B. March 2, 2023

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial Reports

A.

Approval of Budget Amendment in the Bridge Fund to transfer between line items, no increase

B.

Approval of Budget Amendment in the Sheriff Department for an increase in the amount of \$1,000 for Walmart donation received to purchase equipment

C.

Approval of interfund loan in the amount of \$10,000.00 from the General Fund to the 911 Fund effective 2/28/23, to cover the deficit in the 911 Fund at the end of February 2023

D.

Acknowledgement of receipt of FY 9/30/23 Budget Worksheet for the Pinelands Public Improvement District

Contracts, Agreements and Grants**E.**

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto John and Lynda Farmer (Lessee)

F.

Approval for the Sheriff's Department to apply for a Mississippi Homeland Security Grant which is a 100% funded grant

G.

Authority for the Sheriff's Department to enter into a One (1) Year Maintenance Agreement with Critical Tech Solutions, in the amount of \$1,495.00, to ensure the RATT deployable camera system is updated and protected and authority to issue check

H.

Authority for Circuit Court to enter into a One (1) Year Maintenance Agreement with Infoware 2, in the amount of \$1,200.00, for annual support services for the FTR Touch 6.0 and the Channel Digital Recording Units located in Circuit Courtrooms

I.

Authority for Rankin County Youth Court to apply for the Building Early Childhood-Child Welfare Partnerships to Support the Well-Being of Young Children, Families and Caregivers funding opportunity through the Department of Health

Other**J.**

Acknowledgment that Palm Hill Road in Supervisor District 4 is a public road, subject to county maintenance, containing a 50-foot right-of-way for a distance of 1,136 feet as measured from its point of intersection with Andrew Chapel Road and running generally in a easterly direction. Beyond that point, Palm Hill Road is a private drive not subject to county maintenance. Nothing contained herein shall afford any public or private utility the right to locate utilities within the county right-of-way unless said utility shall request and receive a permit from Rankin County to do so

K.

Authorization for Road Department to provide up to two appropriately sized culverts to the site of the Vernon Jones Road Improvement and Storm Water Protection ARPA Project, Vernon Jones Road, in order to correct the oversight of the engineer and contractor assigned to the project in placement of the culvert or culverts as part of the project. Persons, firms or corporations other than Rankin County shall be responsible for placement and installation of the culvert or culverts. Rankin County shall take responsibility for supplying the actual culvert or culverts that were accidentally omitted during project construction. Authorization of Board Attorney to seek redress from responsible party or parties

L.

Acknowledgement of the new additions to the Rankin County School District (RCSD) Bus Turn Around(s) Master List to repair/construct school bus driveways and turnarounds (see attached list)

2. AUTHORITY TO ISSUE CHECKS:

Dues and Training Conferences

A.

Authority to pay 2023 Mississippi Association of Supervisors Associate Membership Fee in the amount of \$100.00 for Mike Harrison and authority to issue check

B.

Authority for Fred Davis, Veteran Service Officer, to attend the mandatory County Service Officer School on March 21 - March 24, 2023, at the American Legion Post 69 in Columbus, MS and authority to pay any travel related expenses

C.

Authority to pay hotel fees in the amount of \$441.27 each for eight (8) Youth Court employees to attend the 2023 Juvenile Drug Treatment Court All-Sites on April 3 - April 5, 2023, in Minneapolis, Minnesota and authority to issue check and pay any travel related expenses

D.

Authority for Cymber Hubbard to attend the Spring 2023 Parent Defender Certification Training on March 23 - March 24, 2023, in Oxford, MS and authority to pay any travel related expenses

E.

Authority for 3 Youth Court Personnel to complete online training for the courses: Active Parenting 4th Ed., Active Parenting First Five Years, and Active Parenting of Teens LTWS (two trainings are at no extra cost) in the amount of \$189.00 per course, per personnel, and authority to issue check (All costs associated with this training are eligible for reimbursement through the SAMHSA Family Intervention Court)

F.

Authority to pay for training books for the courses: Active Parenting 4th Ed. Jump Street Package in the amount of \$2,292.45, Active Parenting First Five Years Jump Start Package in the amount of \$1,782.45, and Active Parenting of Teens Jump Start Package in the amount of \$1,782.45; and authority to pay shipping and handling costs in the amount of \$585.74 and authority to issue check (All costs associated with this training are eligible for reimbursement through the SAMHSA Family Intervention Court)

G.

Authority to pay registration fees in the amount of \$375.00 and hotel fees in the amount of \$1,170.00 for Brett Busick to attend the 2023 Certified Appraiser's School on May 7 - May 11, 2023 and May 21 - May 25, 2023 in Starkville, MS and authority to issue checks and pay any travel related expenses

H.

Authority to pay registration fees in the amount of \$60.00 each for Keith Hicks and Wanda Martin to attend the Chancery Clerk and County Administrator/Comptroller Spring Educational Workshop on April 18 - 19, 2023, in Ridgeland, MS and authority to issue check and pay any travel related expenses

Advertising County Resources

I.

Request authority to advertise county resources in the amount of \$200.00 for a 4X8 sign renewal with the Richland High School Diamond Club

Other

J.

Authority to pay invoice from Shred-it in the amount of \$2,900.25 and authority to issue check

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:

A.

Approval of the following Inventory Changes to surplus items (see attached)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Authority to approve the following Personnel Recommendations:

Sheriff's Department: Justin Bridges (Transfer from School Resource to Court Services) at Step 348; Crystal Gatchell (New Hire, Certified Adult Detention Officer) at Step 314; Enrique Huerta (Promotion to Sergeant) at Step 337; Bradley Turner (Transfer from Court Services to School Resource) at Step 389; **Road Department:** Ian Gill (New Hire, Laborer) at Step 220; **Youth Court:** Kim Herrington (Change in Job Title from Peer Support Specialist to Case Manager); Jeff Stingley (New Hire, Part Time Intervention Court Supervision Officer) at Step 338; **Board of Supervisors:** Cynthia Gines (New Hire, Drug Chemist at the Crime Lab) at Step 415; **Coroner's Office:** Clifton Dunlap (Salary Increase of \$400.00 due to additional duties)

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Various Documents

VI. CAROLINE GILBERT, TAX COLLECTOR

A.

Petitions for change of assessment on 2021 & 2022 Personal and 2022 Real Property Assessments

B.

Authority to pay registration fees in the amount of \$350.00 each for LaLita Davis and Breanna Doughty to attend the Tax Collector I Class on May 8 - 12, 2023 in Flowood, MS and authority to issue check and pay any travel related expenses

C.

Authority to accept 2022 tax payments on PPIN 47497 and 12712 for 16th section leasehold

VII. JOHN SULLIVAN, TAX ASSESSOR

A.

Petitions to adjust 2022 Homestead Exemption Supplemental Rolls

B.

Authority to publish Homestead Exemption Public Notice Deadline in the Rankin County News for the week of March 13, 2023

VIII. MIKE HARRISON, ROAD MANAGER

A.

Road Work Accomplished for February 2023 and Road Work Scheduled for March 2023

B.

Authority to Issue Purchase Orders for 3 Bridges - Henderson Road SA61-135, Thomasville Road SA61-63, & Hickory Ridge Road SA61-002

IX. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Authority to Advertise - LSBP 61(6)

X. CRAIG SLAY, BOARD ATTORNEY

Set Public Hearings:

A.

Set Public Hearing for March 15, 2023, at 9:00 a.m. for Verizon Wireless Conditional Use Permit, South Pearson Road (District 1)

B.

Set Public Hearing for March 15, 2023, at 9:00 a.m. for Warren & Taylor May Conditional Use Permit, 368 Burnham Road South (District 3)

C.

Set Public Hearing for March 15, 2023, at 9:00 a.m. for Gwendolyn Fryery Conditional Use Permit, 1190 Trickhambridge Road (District 4)

D.

Set Public Hearing for March 15, 2023, at 9:00 a.m. for Christy Jones Conditional Use Permit, 778 HWY 468 (District 3)

E.

Set Public Hearing for March 15, 2023, at 9:00 a.m. for Mark Allen Conditional Use Permit with Dimensional Variance, 766 HWY 468 (District 3)

Other:

F.

Acknowledgment of receipt of Judgment declaring 2018 tax sale to be void and ordering refund of tax sale purchaser issued by Rankin County Chancery Court in the litigation styled, "Renasant Bank v Rankin County Tax Collector, et al.; In the Chancery Court of Rankin County, Mississippi; Cause No 21-1922." Authorization of Chancery Clerk and Tax Collector to comply with said Order. Authorization of Chancery Clerk and/or Tax Collector to calculate amount of required refund to be issued to tax sale purchaser and to issue refund to tax sale purchaser. Authorization of Tax Collector to reissue tax bill for 2018 ad valorem taxes assessed to PPIN 10050 (Rankin County Parcel Identification No.: E8-8-110) and to forward revised tax bill to proper party for payment of 2018 ad valorem taxes owed

G.

Authorization for Board President, County Administrator or appropriate Rankin County Youth Court personnel to execute Memorandum of Understanding between Rankin County Youth Court and Belmont Gardens Clinic to provide youth court client professional services further to a grant award that pays for such services. The MOU is contingent upon available grant funding. There is no financial obligation upon Rankin County independent of available grant funding

H.

Authorization of Board President to execute MOU between Rankin County and the City of Brandon to allow for City's use of the Marquette Road Training Facility for the purpose of conducting firefighter and emergency response training

XI. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Authority to pay invoice from Mississippi Public Entity Workers Comp Trust for Final Audit Premium for policy period January 1, 2022 - January 1, 2023 in the amount of \$54,214.00 and authority to issue check

B.

Discussion of and potential action to adopt Resolution Authorizing Changes to Three Polling Place Locations

C.

Authorization to Publish Notice of Public Comment Period and Notice of Public Hearing on Request for Amendment to Rankin County Solid Waste Management Plan Filed by Maintenance Systems, Inc.; Action to Set Public Comment Period for March 15, 2023, through May 1, 2023; Action to Set Public Hearing for May 1, 2023 at 9:00 A.M; Before the County undertakes to publish notice of a public hearing or take other steps to secure approval of amendment to solid waste management plan, the applicant must confirm in writing its willingness to reimburse the County for all engineering, legal and other expenses associated with this undertaking

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

A.

Forest Point Subdivision - Installation of additional stop signs

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL MARCH 15, 2023 AT 9:00 A.M.