

AGENDA
Rankin County Board of Supervisors
BRAD CALHOUN, PRESIDING
Tuesday, January, 17, 2023 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on January 17, 2023 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 2 Daniel Cross	☐	☐	☐	
Vice President Steve Gaines	☐	☐	☐	
President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Jared Morrison	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

A.

Recognition of Special Guests and Honorees whose efforts resulted in a cooperative arrangement between Rankin County and the Mississippi Department of Public Safety for creation of an additional testing scientist position that is dedicated to Rankin County testing requirements

B. Wiltz Cutrer, IT Director – Rankin County IT Update

IV. OLD BUSINESS

A.

Minutes Approval:
A. January 3, 2023

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of claims docket in the amount of \$6,790,624.50

B.

Acknowledge receipt of Budget and Financial Reports for the month of December 2022

C.

Approval of Budget Amendment for Community Development to transfer between line items, no increase

Agreements

D.

Approval for the Rankin County Sheriff's Department and Rankin County Board of Supervisors to enter into a Memorandum of Understanding with The Mississippi Transportation Commission in regards to the participation of the "Inmate Litter Removal Program and authority for the Board President and Sheriff to execute documents

E.

Approval of the Evaluator Services Contract with Dr. Sheena Gardner for the Youth Court's Juvenile Drug Treatment Court Program, as required by the OJJDP Juvenile Drug Treatment Court Grant ending September 2026, and authority to issue checks upon receipt of invoices (All costs associated will be eligible for reimbursement through the OJJDP Juvenile Grant)

F.

Approval of the Evaluator Services Contract with Dr. Sheena Gardner for the Youth Court's Family Drug Treatment Court Program, as required by the OJJDP Family Grant ending September 2025, and authority to issue checks upon receipt of invoices (All costs associated will be eligible for reimbursement through the OJJDP Family Drug Treatment Court Grant)

G.

Approval of the Evaluator Services Contract with Dr. Sheena Gardner for the Youth Court's Family Drug Treatment Program, as required by the SAMHSA Juvenile Drug Treatment Court Grant ending September 2027, and authority to issue checks upon receipt of invoices (All costs associated will be eligible for reimbursement through the SAMSHA Family Drug Treatment Court Grant)

2. AUTHORITY TO ISSUE CHECKS:

Dues and Training Conferences

A.

Authority to pay 2023 Mississippi Sheriff's Association Membership Dues in the amount of \$1,000.00 for Bryan Bailey and authority to issue check

B.

Authority to pay 2023 Membership Dues to The Middle Mississippi Building Officials Association in the amount of \$150.00 each for Renee Lawrence, Brian Measells, Anthony Guy, Troy Clark, and Spencer Kornegay and authority to issue check

C.

Authority to pay registration fees in the amount of \$655.00 each for John Burt and Gerrad Bacon to attend the Shooting Reconstruction class on March 6 - 10, 2023, in Pearl River, LA, and authority to issue check and pay any travel related expenses

D.

Authority to pay registration fees in the amount of \$300.00 each for Sierra Latendress, Ricky Huerta, and Jessica Cox to attend the Active Shooter and Workplace Violence training on February 6-7, 2023, in Mendenhall and authority to issue check and pay any travel related expenses

E.

Authority for Chris Brogdon to attend the Skimmer Forensic Course on May

8 - 12, 2023, in Hoover, AL, and authority to pay any travel related expenses

F.

Authority for Jessica Culpepper to travel to Loudon, VA, on February 21 - 24, 2023 to meet with the Reaching Rural Initiative and authority to pay any travel related expenses

G.

Authority for 3 Youth Court Personnel to complete online training for the courses: Active Parenting 4th Ed., Active Parenting First Five Years, and Active Parenting of Teens LTWS in the amount of \$189.00 per course, per personnel, and authority to issue check (All costs associated with this training are eligible for reimbursement through the SAMHSA Family Intervention Court)

H.

Authority to pay for training books for the courses: Active Parenting 4th Ed. in the amount of \$1,701.00, Active Parenting First Five Years in the amount of \$1,374.00, and Active Parenting of Teens LTWS in the amount of \$1,521.00 and authority to issue check (All costs associated with this training are eligible for reimbursement through the SAMHSA Family Intervention Court)

I.

Approval of travel request for Brett Ishee to teach the Fundamentals of Search and Rescue (FUNSAR) for continuing education instructor hours on February 6 - 10, 2023 through the Office of Homeland Security in Meridian, MS and authority to travel in county vehicle (There is no registration or lodging cost)

J.

Authority to pay registration fees in the amount of \$550.00 for Tonisha Ealy to attend the IAAO Course 400 and authority to issue check and pay any travel related expenses

Other

A.

Authority to reimburse Michael Reeves in the amount of \$640.00 for 2023 MS IAAO Membership Dues and IAAO course classes and authority to issue check

3. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Authority to approve the following Personnel Recommendations:
Sheriff’s Department: Cody Black (Transfer from Patrol to School Resource Officer) at Step 389; Justin Bridges (New Hire, School Resource Officer) at Step 371; John Burt (Transfer from Juvenile to Criminal Investigations) at Step 378; Zachary Cotton (Promotion to Juvenile Investigator) at Step 369; Christian Dedmon (Salary Increase) at Step 378; Aden Edwards (New Hire, Non-Certified Adult Detention Officer) at Step 301; Josh Ellis (Promotion to Corporal on Patrol) at Step 367; Tyler Stewart (Transfer from School Resource Officer to Patrol) at Step 342; Daniel Strickland (Transfer from Patrol to School Resource Officer) at Step 374; Bradley Turner (New Hire, Certified Deputy in Court Services) at Step 366; Shelby Warren (New Hire,

Deputy on Patrol) at Step 375; **District Attorney’s Office:** John Johnson (Recommendation to pay an annual salary increase of \$3,500.00, New annual salary commencing January 29, 2023 shall be \$57,100.00; One hundred percent of this salary will be reimbursed by D.A. Office);

4. **RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

A. Record Various Documents to be Made a Permanent Part of the Minutes

VI. CAROLINE GILBERT, TAX COLLECTOR

A.

Petitions for change of assessment on 2022 Real Property Assessments

B.

Request to void 2021 Tax Sale and refund any tax sale purchaser(s) for PPIN 3231; The aforementioned property should have been exempt and should not have resulted in the property going through the land sale process

VII. JOHN SULLIVAN, TAX ASSESSOR

A.

Petitions to adjust 2022 Homestead Exemption Supplemental Roll

VIII. BRIGETTE HERRING, PURCHASE CLERK

A.

Approval of Copier Contract with Ricoh USA, Inc. for the Sheriff’s Office Shop

IX. TIM PARKER, COUNTY ENGINEER

A.

Andrew Jackson Circle Improvement Project - Approval of Pay Application Number Two to Hemphill Construction Company, Inc. in the amount of \$40,275.49 and authority to issue check

X. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:

A.

Set Public Hearing for February 2, 2023, at 9:00 a.m. for Johnny Paul Porter Nuisance Property, 1124 Leesburg Road (District 4)

B.

Set Public Hearing for February 2, 2023, at 9:00 a.m. for Dennis & Loretta Bell, 1131 Barker Road (District 4)

PUBLIC HEARINGS:

C.

Public Hearing for Tillman Infrastructure, LLC. Conditional Use Permit, 115

Coke Road (District 1)

1. Action on Tillman Infrastructure, LLC

OTHER

D.

Acknowledgment of Receipt of Notification from the Mississippi Supreme Court Dated December 16, 2022, Notifying County Administrators Across Mississippi That, by Action of the Mississippi State Personnel Board, in Conjunction with the Mississippi Legislature, Salaries for Circuit Judges and Chancery Judges in Mississippi, Have Been Increased Effective January 1, 2023. the Annual Salary of Circuit Court Judges and Chancery Judges in Mississippi, as of January 1, 2023, is Now \$158,000. in the Same Notice Letter, the Mississippi Supreme Court Advised That, by Virtue of Miss. Code Ann. Section 9-9-11(1), the Annual Salary of a COUNTY COURT JUDGE (For Counties Having a County Court Judge) is Set at \$1,000 Less Than the Salary Which is Now or Shall Hereafter be Provided for Circuit and Chancery Judges of This State, in the Discretion of the Board of Supervisors. Accordingly, in the Discretion of the Board of Supervisors, it is Appropriate to Increase the Annual Salary of Rankin County's Two County Court Judges in Compliance with the Provisions of Miss. Code Ann. Section 9-9-11(1), to an Annual Amount of \$157,000. as Acknowledged by the Mississippi Supreme Court in Its Notice Letter Dated December 16, 2022, the Mississippi Administrative Office of Courts is Responsible for Paying the Amount of the Pay Increase Set by Statute, Along with the Amount of Fringe Benefits Associated with Said Pay Increase. in Other Words, by Approving of the Annual Salary Increase for the Two Rankin County Court Judges, There Will be No Net Increase in Costs to Rankin County Resulting from the Action to Authorize the Pay Increase. the Increase in Salary and the Fringes Will be Borne by the State of Mississippi. Approval of Annual Salary Increase Effective January 1, 2023, Pursuant to the Instructions of the Mississippi State Personnel Board, the Mississippi Supreme Court and the Mississippi Legislature and as Reflected in the Minutes Hereof, for Rankin County Court Judges, Place 1 and 2

E.

Authorization for Board President to execute activation request letter to MDOT for Rankin County I-20 Connector Loop, Grade Separation Segment

F.

Authorization for Board President to execute activation request letter to MDOT for Rankin County I-20 Connector Loop, East Loop Segment

G.

Authorization of Board President to execute MOU between Rankin County and the City of Brandon with respect to cooperative use of funding acquired by Rankin County from the Mississippi Legislature as set forth in H.B. 1353 which was passed during the 2022 Legislative Session and authority to issue check

H.

Authorization for County Administrator or any other appropriate person to execute two Mississippi Municipality and County Water Infrastructure Grant Subaward Agreements for receiving State of Mississippi Matching Grant Funds for American Rescue Plan Act Projects. These Agreements apply to both the Phase A and Phase B matching fund application. By approving this Agreement, Rankin County will receive a dollar-for-dollar match of state funding for all eligible project expenses reflected in the County's

State Matching Fund

XI. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Award of Bank Bid for Bank Depository Pursuant to Miss. Code Ann. §27-105-305, award to Origin Bank as County Primary Depository and BankPlus as an alternate for a four-year term ending December 31, 2026

B.

Approval to Certify the Department of Revenue's Order (State Tax Commission), approving the Real and Personal Property Rolls for 2022

C.

Florence Public Library Re-Roof - Approval of Final Pay Application to Iron Creek Custom Homes in the amount of \$45,875.62. Payment is recommended by JH&H Architects/Planners/Interiors, PA, and authority to issue check

D.

Request approval to increase mileage reimbursement rate to \$0.655 per mile for travel in private vehicle according to the State of Mississippi Department of Finance and Administration effective as of January 1, 2023

E.

Discussion of and potential action on approval of revised Rankin County Employee Policy and Procedures Manual and Rankin County Safety Policy and adoption of Rankin County Emergency Policy

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL FEBRUARY 2, 2023, AT 9:00 A.M.