

AGENDA
Rankin County Board of Supervisors
BRAD CALHOUN, PRESIDING
Monday, November, 7, 2022 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on November 7, 2022 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 2 Daniel Cross	☐	☐	☐	
Vice President Steve Gaines	☐	☐	☐	
President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Jared Morrison	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** Brett Ishee – Discussion of Fire Truck Grants

IV. CRAIG SLAY, BOARD ATTORNEY

A.

Discussion of and potential action to authorize a proposed Fee in Lieu of Taxes Agreement between Rankin County and MENASHA Packaging Company, LLC located in Pelahatchie Industrial Park

V. OLD BUSINESS

A.

Minutes Approval

A. October 14, 2022

B. November 3, 2022

VI. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial Reports

A.

Approval of Budget Amendment for the Road Department to transfer between line items, no increase

B.

Approval of Budget Amendment for County Extension to transfer between line items, no increase

C.

Acknowledgement of receipt of Reservoir Fire Protection District Financial Report for Fiscal Ending September 30, 2022

Agreements, Leases, and Grants

D.

Approval for the Rankin County Sheriff's Department to enter into a Memorandum of Agreement with the United States Marshall Service for joint operation in serving active warrants (U.S. Marshall Service will reimburse Officer's overtime up to \$5,227.06) and authority for Sheriff to sign documents

E.

Acknowledgment of receipt of written notice of Consumer Price Index (CPI) rate increases from Waste Management, Inc., with respect to the monthly charge for roll off dumpsters, household residential waste collection services and household residential disposal services. Authority to issue payment to Waste Management, Inc., for charges for solid waste collection services in amounts that reflect increases in charges caused by CPI rate increases as per contract. CPI rate increases identified herein are made effective October 1, 2022, through September 30, 2023. These rate increases are authorized pursuant to Paragraph 11.02 of the agreement between Rankin County and Waste Management, Inc., that was entered into and made effective on the 1st day of October, 2021. The CPI increase for 2021/2022 as per U.S. Bureau of Labor statistics is 4.9 %, however, the rate increase is capped at 4% per the contract

F.

Request approval of Contractual Agreement between Rankin County and Deanco Auctions to sell road equipment and vehicles on November 11 2022, in Philadelphia, MS

G.

Approval of request from the McLaurin High School Touchdown Club for the FY 2023 Recreational Funds (District 3) in the amount of \$3,622.00 as authorized by HB1744 Regular Session; these funds will be used for the purchase of new Rae Crowther S-Pop Up Tacklers and authority to issue check contingent upon receipt of required documents

Other**H.**

Approval of **HOLIDAY DECLARATION** - Authorization to close county offices in accordance with the Proclamation by the Governor dated October 10, 2022. **Holidays are as follows:** Thursday, November 24, 2022, in observance of Thanksgiving Day; on Monday, December 26, 2022, in observance of Christmas Day; and on Monday, January 2, 2023, in observance of New Year's Day Holiday. **In addition**, authorization is given at the discretion of executive officers to close on Friday, November 25, 2022, in further observance of the Thanksgiving Holiday; Friday, December 23, 2022, in further observance of Christmas; and to staff their respective agencies as needed during Thanksgiving holiday and Christmas and New Year's season

I.

Authority to pay IRS electronically in the amount of \$3,676.17 for 2022, additional 2nd quarter tax payment due

J.

Consideration of, and potential action to approve, request to subdivide parcel Q5-12-20 that requires board authorization as per board minutes of September 15, 2021. Authorization to subdivide parcel that is currently

9.86 acres so that there is a resulting 4-acre parcel with public road frontage. The balance of acreage of the subdivided parcel will be combined with the adjacent parcel to form one lot measuring approximately 18 acres

K.

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for county assistance at Richland Elementary School to assist in removing playground mulch from the parking lot into interior playground areas pursuant to Miss. Code Ann. §19-3-42(4)

L.

Acknowledgement of the Rankin County School District (RCSD) Bus Turn Arounds Master List for the 2022-2023 school year and permission to request to repair/construct the school bus driveways and turnarounds (see attached list)

M.

Authority of County Administrator to execute notice to appropriate persons associated with the State of Mississippi confirming that the State of Mississippi has notified Rankin County that the real property, including the structure formerly known as the Rankin County Juvenile Detention Facility located at 3550 Hwy 468 W Pearl, MS has reverted to the ownership of the State of Mississippi by virtue of the facility no longer being used as a Juvenile Detention Facility. Authority of County Administrator to notify the County's property and casualty insurance carrier that said property and facility must be removed from the roster of the county's property and casualty insurance program. Authority of County Administrator to formally request refund due to Rankin County, if any, associated with this action

N.

Approval of the following to be sworn in as Deputy Clerks: Shannon Tackett, Tine Berryhill, Dale Taylor, Ricky Huerta, William Parker, Jessica Cox, Marissa Shows, and Cheyenne Myers for the purpose swearing in tickets and affidavits for the Rankin County Sheriff's Office for defendants booked into the jail during the hours that Justice Court is closed and approval to remove the authority of all previously approved personnel that have been sworn in as Deputy Clerks for the above purposes

2. AUTHORITY TO ISSUE CHECKS:

Dues and Training Conferences

A.

Authority to pay 2023 NENA Membership Dues in the amount of \$147.00 each for Mike Word and Melissa Bryant and authority to issue check

B.

Authority to pay 2023 Mississippi 911 Coordinators Association Membership Dues in the amount of \$50.00 each for Mike Word and Melissa Bryant and authority to issue check

C.

Authority to pay registration fees and lodging in the amount of \$500.00 each for Election Commissioners Tonya Rivers and Kelly Wedgeworth, plus \$65.00 for one additional night for Kelly Wedgeworth, to attend the Election Commissioners of Mississippi Annual Certification and Training on January 24 - 26, 2023, in Philadelphia, MS and authority to issue check and pay any travel related expenses

D.

Approval of travel request for Mark Faron and Chad Callender to attend the FUSUS training meeting on November 7 - 10, 2022, in Atlanta, GA and authority to pay any travel related expenses

E.

Authority to pay the 2023 Mississippi Nursery & Landscape Association, Inc. (MNLA) Membership Dues in the amount of \$35.00 for Donna Beliech and authority to issue check

F.

Authority to pay any travel related expenses for Board Attorney, Supervisor, and Federal Legislative Consultants to travel to Washington, D.C. during the first week of December 2022

Advertising County Resources**G.**

Authority to advertise county resources in the amount of \$150.00 for a renewal of outfield fence banner with the 2023 Florence High School Fastpitch Softball

Other**H.**

Authority to pay \$1,000.00 through the county payroll a clothing allowance to each plain clothes investigator/staff employed by the Sheriff's Office as authorized by HB#1047 of the 2018 Regular Session, MS Code §19-25-13 (See attached list)

I.

Authority to reimburse Paul Holley in the amount of \$53.14 for renewal of registration to handle controlled substances used for animal control with the Mississippi State Board of Pharmacy and authority to issue check

J.

Authority to reimburse Wiltz Cutrer in the amount \$15.99 for the renewal of Web Forwarding Services for the County's Domain and authority to issue check

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**A.**

Authority to add items and remove items from the county inventory that is broken for various departments

B.

Approval to remove 1-Glock 17 9MM Semi Auto Pistol Serial #BGSX841, Inventory Asset #12920, from the Sheriff's Department Inventory and sell the retiree's weapon to retiring Officer Shannon Penn, retiring October 28, 2022, in compliance of MS Code Ann. §45-9-131

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Tommy Hildesheim (New Hire, Certified Detention Officer) at Step 316;
Barry Vaughn (Part Time, ADC Administrator) at Step 485; **Road
Department:** Brandon Hester (New Hire, Driver) at Step 320; **I.T.
Department:** Zane Mouchett (New Hire, Systems Administrator) at Step
424;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**A. Various Documents****VII. JOHN SULLIVAN, TAX ASSESSOR****A.**

Petitions for change of assessment on 2021 Real and Personal Property
Assessment Roll

B.

Petitions to Adjust Exemption on 2021 Homestead Exemption Supplemental
Roll

C.

Authority to pay 2023 IAAO Membership Dues in the amount of \$410.00 for
John Sullivan and authority to issue check

VIII. CAROLINE GILBERT, TAX COLLECTOR**A.**

Approval of travel request for Caroline Gilbert to attend the 2022 Mississippi
Association of Collectors and Assessor's Fall Conference on November 14 -
16, 2022, in Cleveland, MS and authority to pay any travel related expenses

B.

Authority for the Tax Collector to contract for Professional Services with
Peregrine Services, Inc. for mailing of Rankin County Tax Bills for a period
of three years

IX. BRIGETTE HERRING, PURCHASE CLERK**A.**

Sole Source Approval of ColumbiaSoft Corporation for Document Locator
Software License Subscription

B.

Approval of Electronic Bid Services Agreement with Central Bidding (Central
Auction House)

C.

Approval of Copier Contract with Ricoh, USA, Inc. for the Unit System

X. MIKE HARRISON, ROAD MANAGER

A.

Road Work Accomplished for September 2022 and Road Work Scheduled for October 2022

B.

Request for approval of Windstream Utility Permit No. ws703722013 to construct a New Pole to be installed between Wesleyanna Street and Mangum Drive (District 1)

C.

Request for approval of Fannin Water Association Utility Permit No. 2018-030-02 to construct a Water Line along/across HWY 471 to be installed between Highway 471 and Stull Road (District 2)

D.

Request for approval of AT&T Utility Permit No. A02ESNZ to construct a Fiber Optic Cable along/across Fannin Landing Circle to be installed between Flowers Lane and Belle Chasse Drive (District 2)

E.

Request for approval of AT&T Utility Permit No. A02FRY5 to construct a Fiber Optic Cable along/across Clover Valley Boulevard and Wild Rose Lane (District 4)

F.

Request for approval of Comcast Utility Permit No. JB0001212920 to construct a Buried Fiber Cable at 106 Village Square Drive (District 5)

XI. TIM PARKER, COUNTY CONSULTING ENGINEER**A.**

SAP 61(18)M - Acknowledgement of receipt of construction change request allowing for use of alternative pavement material as that called for in the original construction specifications

B.

SAP 61(19)M - Approval of Subcontracts: (1) Road Pro Safety, Inc.; (2) American Field Service Corporation; (3) Traffic Control Products Co., Inc.

C.

New Haven, Phase 2 - Approval of Preliminary Plat with acknowledgement that during the preparation of the Construction Drawings, the Developer will establish base flood elevations in the Zone A Flood Zone shown adjacent to the proposed lots and field verify the wetlands shown adjacent to the proposed lots

D.

Pisgah Place - Approval of Final Plat and LOC in the amount of \$144,460.80 (District 4)

E.

Northshore Landing, Phase 5 - Approval of Final Plat and LOC in the amount of \$191,556.64 (District 2)

F.

Gunter Road Improvements Phase 1 - Approval of Pay Application No. 2 to Hemphill Construction Company, Inc in the amount of \$320,390.13 and authority to issue check (District 1)

G.

Authority to Advertise - Gunter Road Improvements Phase 2 (District 1)

XII. CRAIG SLAY, BOARD ATTORNEY***SET PUBLIC HEARINGS:*****A.**

Set Public Hearing for November 15, 2022, at 9:00 a.m. for Busby Outdoors, LLC. Dimensional Variance Request, 1307 Old Fannin Road (District 2)

B.

Set Public Hearing for November 15, 2022, at 9:00 a.m. for Corey Smith, Executive Holdings, LLC. Dimensional Variance Request, 755 Highway 468 (District 3)

C.

Set Public Hearing for November 15, 2022, at 9:00 a.m. for Corey Sanders Conditional Use Permit, 7217 Highway 25 (District 4)

PUBLIC HEARINGS:**D.**

Public Hearing for Kevin Myers Rezoning Request, Erlich Road & Saddle Ridge Drive (District 1)
Action on Kevin Myers

OTHER**E.**

Authorization for Board President, County Administrator or appropriate Rankin County Youth Court personnel to execute Memorandum of Understanding between Rankin County Youth Court and Correctional Counseling of Mississippi (Court Watch) to provide Substance Use Disorder counseling services. This agreement is further to a grant award that pays for such services and the agreement is contingent upon available grant funding. There is no financial obligation upon Rankin County independent of available grant funding

F.

Authorization of Board President to execute Memorandum of Understanding between Family Drug Court (Rankin County Youth Court) and Turning Point for special counseling services related to a program funded through federal grant monies made available to Rankin County Youth Court. There is no obligation for separate funding to be provided by Rankin County in support of this program or the services provided. The program and services provided are contingent upon available grant funding

G.

Authorization of Board President to execute Memorandum of Understanding between Rankin County Youth Court and Born Free and New Beginnings

Catholic Charities, Inc., to provide family drug court related substance abuse treatment pursuant to a federally funded grant program awarded to Rankin County Youth Court. Obligation to fund services pursuant to the MOU is contingent upon available grant funding. The MOU terminates if grant funding is not available

H.

Request approval of ad valorem tax exemption requests for 2022 tax year: Grove Services, Inc. (Freeport)

I.

Consideration of and potential action regarding developer request to amend the 2018 Flowood Town Center tax increment financing plan

J.

Consideration of and potential action to authorize preparation of application for federal funding related to grade separation, Florence-Byram Parkway

K.

Authorization to Publish Notice of Requests for Qualifications in Rankin County News for Professional Services Related to I-20 Connector Loop Project

XIII. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Rankin County Community Services Renovation - Authority to pay JH&H Architects, Planners, Interiors, PA, Invoice 22-0186 for Architectural Services in the amount of \$2,000.00 and authority to issue check

B.

Approval for Rankin County to accept a 30-month Lease Purchase Financing Agreement with Trustmark Bank for the purchase of one (1) New Kenworth T480 Tandem Dump Truck (Black) at an interest rate of 4.33% with a \$90,000 buyback, and authority to execute documents

C.

Bid Opening and Potential Action on private sale pursuant to Miss. Code Ann. Section 17-25-25(2) of the following Fire Trucks:
One (1) 2009 E One - International Regular Cab
One (1) 2009 E One - International Crew Cab
One (1) 2001 E One - GMC Regular Cab

XIV. ADDITIONAL BUSINESS TO BE DISCUSSED

XV. EXECUTIVE SESSION

XVI. RECESS UNTIL NOVEMBER 15, 2022 AT 9:00 A.M.