

AGENDA
Rankin County Board of Supervisors
BRAD CALHOUN, PRESIDING
Friday, October, 14, 2022 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on October 14, 2022 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Supervisor District 2 Daniel Cross	☐	☐	☐	
Vice President Steve Gaines	☐	☐	☐	
President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Jared Morrison	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

A.

Carl Franco - Discussion of and potential action on awarding Florence Library Re-roofing

- B.** Risk Management Partners, Inc. – Guy Warren and Paul Megginson

IV. OLD BUSINESS

A.

Minutes Approval: October 3, 2022

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial Reports

A.

Approval of claims docket in the amount of \$4,966,856.21

B.

Acknowledge receipt of Budget and Financial Reports for the month of September 2022

C.

Approval of Budget Amendment for an increase in the Sheriff's Department for insurance proceeds received to repair Asset #12419 in the amount of \$5,900.00

D.

Approval of Budget Amendment for the Maintenance department to transfer between line items, no increase

E.

Approval of Budget Amendment for the County Attorney to transfer between line items, no increase

Appointments**F.**

Approval to appoint Ronnie Short to the V Lakes Utility District Board of Directors, replacing Charles Hathcock

Grants & Agreements**G.**

Authority for the Rankin County Sheriff's Department to enter into a State and Local Task Force Agreement with Drug Enforcement Administration and authority for the Sheriff to execute documents

H.

Authority for Youth Court to accept the SAMHSA Grant in the amount of \$399,631.00/year, beginning September 30, 2022 and ending on September 27, 2027, and authority for the Board President to execute documents

I.

Authority for Youth Court to accept the Juvenile OJJDP Grant in the amount of \$750,000.00, beginning October 1, 2022 and ending on September 30, 2026, and authority for the Board President to execute documents

J.

Authority for Youth Court to accept the Family OJJDP Grant in the amount of \$653,757.00, beginning October 1, 2022 and ending on September 30, 2025, and authority for the Board President to execute documents

K.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto Jessie Lee Smith (Lessee)

Other**L.**

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for county assistance at Steen's Creek Elementary School to assist in repairing asphalt in the car rider line pursuant to Miss. Code Ann. §19-3-42(4)

M.

Acknowledgment that former Rankin County Human Resource Agency employee, Rodney Holder, is eligible to transfer both sick leave and personal leave reflected as a part of his employment with Rankin County Human Resource Agency so that his sick leave and personal leave balances are reflected as part of his employment with Rankin County

2. AUTHORITY TO ISSUE CHECKS:***Dues and Training Conferences*****A.**

Authority to pay registration fees in the amount of \$110.00 each for Heather Jennings and Donna Beliech to attend the ServSafe Re-Certification Class and authority to issue check

B.

Authority to pay MEAFCS Mississippi Affiliate Membership Dues in the amount of \$120.00 for Natasha Haynes and authority to issue check

C.

Authority to pay Epsilon Sigma Phi (ESP) Membership Dues in the amount of \$75.00 each for Heather Jennings, Donna Beliech, and Natasha Haynes and authority to issue check

D.

Authority to pay Professional Arborist Association of Mississippi Membership Dues in the amount of \$25.00 for Donna Beliech and authority to issue check

E.

Authority to pay registration Fees in the amount of \$300.00 each for Ricky Huerta, Suzanne Ainsworth, and William Parker to attend the Advanced Dispatch Supervisor course on November 28 - 29, 2022, in Florence, MS and authority to issue check and pay any travel related expenses

F.

Authority to pay registration Fees in the amount of \$150.00 each for Haley Butler and Faith Adams to attend the Stress Management course on November 15, 2022, in Hazlehurst, MS and authority to issue check and pay any travel related expenses

G.

Authority to pay registration Fees in the amount of \$150.00 for Sierra Latendress to attend the Crisis Call Handling course on November 14, 2022, in Hazlehurst, MS and authority to issue check and pay any travel related expenses

H.

Authority to pay 2022-2023 Annual Membership dues in the amount of \$3,400.00 to the Mississippi Association of Supervisors and authority to issue check

I.

Authority to pay registration fees in the amount of \$200.00 each and lodging in the amount of \$447.30 & 452.85 for Brian Measells and Spencer Kornegay to attend the Building Officials Association of Mississippi Winter Conference on November 30 - December 2, 2022, in Natchez and authority to issue checks and pay any travel related expenses

J.

Approval of travel request for Victoria Sebren to attend the Crime Stoppers Training Conference on November 10 - 15, 2022, in Orlando, Florida and authority to pay any travel related expenses

Advertising County Resources**K.**

Authority to advertise county resources in the amount of \$250.00 with the Northwest Rankin High School Band Boosters for a Half-Page Color Ad in the 6A State Marching Band Championship Program and authority to issue check

Other**L.**

Authority to reimburse Wiltz Cutrer in the amount \$29.98 for the renewal of Private Registration Services for the County's Domain and authority to issue check

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**A.**

Approval of the following Inventory Changes to remove items from the county inventory and to declare items as surplus to transfer items as a Inter Governmental Sale at No Cost (See attached)

B.

Authority to remove equipment from the Sheriff's Department Inventory, declare equipment surplus property and transfer items to the Mendenhall Police Department as an Intergovernmental sale at no cost. Pursuant to Mississippi Code Annotated §31-7-13 (2006 Chevrolet Tahoe, VIN# 1GNEK13T96R169621 - Inventory No. 7240)

C.

Approval to remove 1-Glock 17 9MM Semi Auto Pistol Serial #BGSX829, Inventory Asset #12058, from the Sheriff's Department Inventory and sell the retiree's weapon to retiring Officer Billy Luke, retiring December 17, 2022, in compliance of MS Code Ann. §45-9-131

D.

Approval to remove 1-Glock 17 9MM Semi Auto Pistol Serial #BGSX882, Inventory Asset #12110, from the Sheriff's Department Inventory and sell the retiree's weapon to retiring Officer Tommy Moss, retiring December 31, 2022, in compliance of MS Code Ann. §45-9-131

E.

Approval to remove 1-Glock 17 9MM Semi Auto Pistol Serial #BGSX833, Inventory Asset #12062, from the Sheriff's Department Inventory and sell the retiree's weapon to retiring Officer Craig Williams, retiring December 1, 2022, in compliance of MS Code Ann. §45-9-131

F.

Approval to remove 1-Glock 17 9MM Semi Auto Pistol Serial #BGSX843, Inventory Asset #12922, from the Sheriff's Department Inventory and sell the retiree's weapon to retiring Officer Hal Hutson, retiring December 16, 2022, in compliance of MS Code Ann. §45-9-131

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**A.**

Sheriff's Department: Breanna Ball (Promotion to Certified Detention Officer) at Step 314; Sonya Mills (New Hire, Certified Detention Officer) at Step 345; Kendall Moore (Transfer to Dispatch) at Step 301; Ronnie Moore (Promotion to Lieutenant on Patrol) at Step 424; Luke Stickman (Promotion to Corporal on Patrol) at Step 368; Darian Tobias (Promotion to Sergeant on Patrol) at Step 386; **Road Department:** Rodney Lofton (New Hire, Driver) at Step 320; **District Attorney's Office:** Barrick Fortune (Investigator, Recommendation to Pay Annual Salary of \$63,000.00 commencing October 16, 2022; One hundred percent of this salary including benefits will be reimbursed by D.A. Office); **Community Development:** Troy Clark (New Hire, Building Inspector) at Step 377;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**A. Various Documents****VI. JOHN SULLIVAN, TAX ASSESSOR****A.**

Petitions for change of assessment on 2022 Real Property Assessment Rolls

B.

Petitions to adjust 2022 Homestead Exemption Supplemental Roll

C.

Request to void the 2022 Tax Sale for Parcel Numbers E10L-3-1150 (PPIN 12514), E10L-3-1160 (PPIN 12515), and E10L-3-1230 due to erroneous assessment of the aforementioned parcels and refund any tax sale purchaser and request that a corrected tax statement for the 2021 taxes be generated by the Tax Collector's Office for the aforementioned parcels

D.

Authority to pay IAAO Membership Dues in the amount of \$240.00 each for Lance Cooper and Kristy Lewis and \$410.00 for David Gunter and authority to issue checks

E.

Authority to pay registration fees in the amount of \$175.00 and lodging in the amount of \$204.00 for David Gunter to attend the IAAO Fall Workshop Desktop Appraising for continuing education and authority to issue checks and pay any travel related expenses

F.

Authority to amend previous request for Lance Cooper to attend the MACA Fall Conference to include an additional two nights in the amount of \$204.00 and authority to issue check and pay any travel related expenses

VII. BRIGETTE HERRING, PURCHASE CLERK**A.**

Authority to Advertise for Semi-Annual Term Bids for the Unit System:
1. Asphalt

2. Metal Culverts
3. Polypropylene Culverts
4. Scrub Seal, Slurry Seal, Micro-Surfacing and Micro-Surfacing (Modified)
5. Crushed Aggregates
6. Gravel
7. Soil Satbilization
8. Polyurethane Foam Application and Curb and Gutter Removal/Replacement

B.

Authority to Request Proposals for Pest Control Services of Rankin County Buildings

C.

Discussion of and potential action on awarding Florence Library Re-roofing

VIII. MIKE HARRISON, ROAD MANAGER**A.**

Request for approval of Comcast Utility Permit No. JB0001200083 to construct an Underground Cable along/across Mickie Drive to be installed between Hillcrest Place and Burch Road (District 4)

IX. CRAIG SLAY, BOARD ATTORNEY***SET PUBLIC HEARINGS:*****A.**

Set Public Hearing for November 3, 2022, at 9:00 a.m. for Sandra Temple Nuisance Property, 120 Summer Pine Drive (District 1)

B.

Set Public Hearing for November 3, 2022, at 9:00 a.m. for Steven & Olivia Neiburg Nuisance Property, 2349 Shell Oil Road (District 3)

OTHER:**C.**

Authority of County Coroner to handle cremation of an unclaimed body (Robert Nixon) pursuant to the county's Indigent Cremation Policy and authority to pay invoice upon receipt from Dean Memorial Funeral Home and authority to issue check

X. KEITH HICKS, COUNTY ADMINISTRATOR**A.**

Approval of amended FY2022 Budget

B.

Acknowledgement of receipt from the Department of Revenue that Rankin County has complied with the criteria set forth in Section §27-39-329(2)(b) Miss. Code Ann. This Certification authorizes the county to expend the avails of the (1) mill levy collected for the 2022 roll year and any previous years under the above code sections

C.

Authority to issue check from General County funds to Department of State Treasurer in the amount of \$1,869,100 for Rankin County's contribution to SAP-61(19)M awarded September 6, 2022

D.

Discussion of and potential action on awarding county insurances with a renewal date on November 1, 2022: County Property and Equipment with Insurance Associates through Travelers in the amount of \$317,021.00; Auto insurance with Arthur J. Gallagher/Wellington through Travelers in the amount of \$380,891.00; General Liability with Insurance Associates through Travelers in the amount of \$71,522.00; Fire Services Insurance with Arthur J. Gallagher/Wellington through AIG in the amount of \$341,580.00; authority to sign documents and issue checks upon receipt of invoices

XI. ADDITIONAL BUSINESS TO BE DISCUSSED**A.**

Brett Ishee, Fire Coordinator - Discussion of, and potential action on approval to implement a County Burn Ban effective October 14, 2022, to November 14, 2022

XII. EXECUTIVE SESSION**XIII. RECESS UNTIL NOVEMBER 3, 2022 AT 9:00 A.M.**