



Rankin County Board of Supervisors

211 East Government Street
Brandon, MS 39042
www.rankincounty.org

Regular Board Meeting

~ Minutes ~

Larry Swales
Chancery Clerk

Monday, October 3, 2022 9:00 AM Rankin Board Room

I. Call to Order

9:00 AM Meeting called to order on October 3, 2022 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Title	Status	Arrived
Daniel Cross	Supervisor District 2	Absent	
Steve Gaines	Vice President	Present	
Brad Calhoun	President	Present	
Jared Morrison	Supervisor District 1	Absent	
Jay Bishop	Supervisor District 5	Present	
Larry Swales	Chancery Clerk	Present	
Craig Slay	Board Attorney	Present	
Keith Hicks	Board Administrator	Present	

II. INVOCATION

Craig Slay

III. PUBLIC COMMENTS

- A. Dr. Kenneth Hardy (124 Campbell Cv) approached the board with concerns regarding the drainage of Campbell Lake
- B. Mark Moody (1566 Old Lake Rd) approached the board with concerns regarding the drainage of Campbell Lake

IV. OLD BUSINESS

- A. Minutes September 15, 2022
September 29, 2022

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Bishop, Supervisor District 5
SECONDER:	Steve Gaines, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

V. CONSENT AGENDA

The following two items were removed from the consent agenda as part of this motion and were later added to Section IX:

"Approval to amend Legal Services Agreement dated January 4, 2016, between Rankin County Board of Supervisors and Palmer and Slay, PLLC to adjust hourly rate to \$175 effective October 1, 2022"

"Approval to amend Legal Services Agreement dated May 26, 2016, between Rankin County Board of Supervisors and Brunini, Grantham, Grower and Hewes, PLLC to adjust attorney hourly rate to \$350 and paralegal hourly rate to \$140 effective September 1, 2022"

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Gaines, Vice President
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

1. APPROVAL OF THE FOLLOWING:

Financial

- A. Approval to Appoint Thomas Harris to the Reservoir Fire Protection District Board of Directors to Fill the Unexpired Term of Kelly Elliott

Agreemends and Leases

- B. Approval for the Rankin County Sheriff's Department to enter into a License Agreement with the Mississippi Transportation Commission, by and through the Executive Director of the of Mississippi Department of Transportation, for access of the MDOT Traffic Cameras Distribution Network for the Sheriff’s “FUSUS” network feed and authority for Sheriff to sign documents
- C. Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto Jervon Harris (Lessee)

Other

- D. Authority to lift restrictive covenants dated August 6, 2021, and recorded in Deed Book 2021 at Pages 19862-19870 in the Office of the Rankin County Chancery Clerk to allow for ONE additional lot being 4 acres as described in the attached Exhibit “A.” Authority of Board President to execute appropriate instrument indicating assent to lifting of restrictive covenants suitable for recordation in the land records maintained by the Office of the Rankin County Chancery Clerk

2. AUTHORITY TO ISSUE CHECKS:

Dues and Training Conferences

- A. Authority to pay registration fees in the amount of \$375.00 each for James Rayborn and AJ Dimartino to attend the Taser Energy Weapon Instructor Certification Course on November 15, 2022, in Lowndes County and authority to issue check and pay any travel related expenses
- B. Authority to pay the 2023 Mississippi Bar Dues in the amount of \$360.00 for Assistant Prosecutor Trey Spillman and authority to issue check
- C. Authority to pay the 2023 Mississippi Bar Dues in the amount of \$360.00 for Paul Holley, Sheriff's Department Legal Counsel, and authority to issue check
- D. Approval of travel request for six Sheriff’s Department employees to attend the 2022 Winter Conference on December 5 - 9, 2022, in Biloxi, MS and authority to pay any travel related expenses

Advertising County Resources

- E. Authority to advertise county resources for the 2022-2023 School Year Project Graduation for all Rankin County Schools not to exceed \$2,000.00 and authority to issue checks upon request received from each school starting October 3, 2022**
- F. Authority to advertise county resources in the amount of \$250.00 for the 7th Annual Rankin County Bucking Bronc Bash and authority to issue check**

Other

- G. Request authority to issue check to the Rankin County Livestock Association for Premiums and Expenses for the 2022 Rankin County Horse and Poultry Shows in the amount of \$6,350.00**
 - H. Authority to issue check in the amount of \$25,851.50 to Puckett Volunteer Fire Department for additional support**
 - I. Authority to issue check to the U.S. Postal Service in the amount of \$23,527.94 to replenish Permit #44 for the Voter Registration mail out cards**
- 3. Authority to approve the following Inventory Changes:**
- A. Approval of the following Inventory Changes to add items, remove items from the county inventory that are broken; authority to transfer items interdepartmental (See attached)**
- 4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**
- A. Authority to approve the following Personnel Recommendations: FY23 Annual Salaries (See Attachment); Sheriff's Department: Jimmy Allen (Promotion to Certified Detention Officer) at Step 314; LaKisha Anderson (Promotion to Certified Detention Officer) at Step 314; Courtney Burnside (New Hire, Non-Certified Detention Officer) at Step 301; Chad Callender (New Hire, Part-time FUSUS Coordinator) at Step 460; Krystin Grant (New Hire, Certified Detention Officer in ADC) at Step 320; Robert Randall Gray (Salary Increase to Match Promotion to Undersheriff) at Step 502; Heath Grice (New Hire, Certified Patrol Deputy) at Step 376; Ken McBroom (Part Time, Chief Deputy of Operations) at Step 511; Quantavious Powell (New Hire, Non-Certified Detention Officer in ADC) at Step 301; Melvin Ratcliff (Promotion to Certified Detention Officer) at Step 314; Rhonda Spangler (Promotion to Certified Detention Officer) at Step 314; Heath Stuart (Promotion to Certified Detention Officer) at Step 314; Brady White (New Hire, Non-Certified Detention Officer in ADC) at Step 301; Road Department: Charles McWilliams (New Hire, Driver) at Step 301; Malcolm Porter (New Hire, Laborer) at Step 301; Matthew Smith (New Hire, Laborer) at Step 287; Gabriel Sumler (New Hire, Laborer) at Step 287; Board of Supervisors: Rodney Holder (New Hire, Grants Coordinator) at Step 385; I.T. Department: Barry Jackson (Promotion to I.T. Deputy Director) at Step 459; Circuit Clerk's Office: Donna Cloud (Salary Increase) at Step 336; Kirby Henderson (Salary Increase) at Step 384; Kim Jamison (Salary Increase) at Step 371; Allayna Jolley (Salary Increase) at Step 334; Vicki Wilson (Salary Increase) at Step 361;**

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Various Documents

1.

a

Vardoc 20th Circuit Court Order Court Terms for 2023

(PDF)
2.

b

Vardoc 811 Affiliate Membership Application & Agreement

(PDF)
3.

c

Vardoc 2023 Project Graduation for Brandon High School

(PDF)

VI. CAROLINE GILBERT, TAX COLLECTOR

A. Approval of the Year End Reports from Tax Collector:

Insolvent and Delinquent Taxpayers:	
Real property sold to state	\$900,465.39
Mobile Homes	\$45,843.20
Personal Property	\$399,538.27
Checks returned from insufficient funds:	
	\$12,431.88

List of surrendered Tags
October 1, 2021 - September 30, 2022

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Gaines, Vice President
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

VII. JOHN SULLIVAN, TAX ASSESSOR

A. Petitions for change of assessment on 2022 Real Property Assessment Rolls

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, President
SECONDER:	Steve Gaines, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

B. Petitions to adjust 2022 Homestead Exemption Supplemental Roll

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Gaines, Vice President
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

C. Approval of Final Resolution for Ad Valorem Tax Exemptions for the 2022 Tax Year: Goodwill Industries of Mississippi - Pearl; Ever Reaching Community Outreach - Pelahatchie; Mississippi Lottery - Flowood; PIAM, LLC dba Sheraton Flowood; Southwest Airlines Co - Flowood; Wesco Distribution, Inc. - Richland

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Gaines, Vice President
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

D. Authority to accept the quote from Delta Computer Systems, Inc. on Delta’s Custom Development of Laser Form Printing for three (3) Sales Ration Forms and Professional Services in the amount of \$3,600.00

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, President
SECONDER:	Steve Gaines, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

E. Request to void the 2020 Tax Sale for Parcel Number F10F-4 (PPIN 16469) due to erroneous assessment of the aforementioned parcel and refund any tax sale purchaser

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, President
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

F. Authority to pay registration fees in the amount of \$150 and lodging in the amount of \$204 for Mark Wroten to attend the IAAO Fall Workshop Desktop Appraising for continuing education and authority to issue checks and pay any travel related expenses

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Gaines, Vice President
SECONDER:	Brad Calhoun, President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

G. Authority to pay registration fees in the amount of \$400 and lodging in the amount of \$306 for Kristy Lewis to attend the IAAO Fall Workshop 15 hr USPAP Course for continuing education and authority to issue checks and pay any travel related expenses

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Gaines, Vice President
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

H. Authority to pay registration fees in the amount of \$525 and lodging in the amount of \$306 for Lance Cooper to attend the MACA Fall Conference and authority to issue check and pay any travel related expenses

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Gaines, Vice President
SECONDER:	Brad Calhoun, President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

VIII. MIKE HARRISON, ROAD MANAGER

A. Road Work Accomplished for August 2022 and Road Work Scheduled for September 2022

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Gaines, Vice President
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

B. Authority to add "Approval of declaration of local emergency due to inadequate supply of asphalt and related road materials caused by supply chain failures. Authorization for Purchase Clerk to issue purchase orders to any supplier of asphalt or aggregate or other materials necessary to carry out all road department responsibilities. Authority to pay all invoices received following delivery of all materials ordered. This emergency is justified in order to open roads currently closed to public traffic due to necessary repairs, to prevent the incurring of additional costs to the county for failure to have asphalt and other material available in a timely manner, and to provide for the health, safety and welfare of citizens of Rankin County. This emergency declaration is made effective on October 3, 2022, at 9:00 A.M. and shall remain in place until the sooner of (1) the action of the Board to end the emergency declaration; (2) the adoption by the Board of a commodity bid award for asphalt and related materials; or (3) December 31, 2022"

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Gaines, Vice President
SECONDER:	Brad Calhoun, President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

C. Approval of declaration of local emergency due to inadequate supply of asphalt and related road materials caused by supply chain failures. Authorization for Purchase Clerk to issue purchase orders to any supplier of asphalt or aggregate or other materials necessary to carry out all road department responsibilities. Authority to pay all invoices received following delivery of all materials ordered. This emergency is justified in order to open roads currently closed to public traffic due to necessary repairs, to prevent the incurring of additional costs to the county for failure to have asphalt and other material available in a timely manner, and to provide for the health, safety and welfare of citizens of Rankin County. This emergency declaration is made effective on October 3, 2022, at 9:00 A.M. and shall remain in place until the sooner of (1) the action of the Board to end the emergency declaration; (2) the adoption by the Board of a commodity bid award for asphalt and related materials; or (3) December 31, 2022

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Gaines, Vice President
SECONDER:	Brad Calhoun, President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

IX. CRAIG SLAY, BOARD ATTORNEY

Public Hearings:

- A. **Donnell & Sandra Warren Rezoning Request, 4428 Highway 49 S. (District 3)**
Action on Donnell & Sandra Warren

Board Attorney, Craig Slay, opened the public hearing.

Hearing no comment, Mr. Slay closed the public hearing.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, President
SECONDER:	Steve Gaines, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

Other:

- B. **Discussion of and potential action on Vivian and Fred Moore Nuisance Property, 576 Holifield Circle (District 3)**

Board Attorney, Craig Slay, opened the public hearing.

Hearing no comment, Mr. Slay closed the public hearing.

No Action was taken.

- C. **Authority to add "Approval to amend Legal Services Agreement dated January 4, 2016, between Rankin County Board of Supervisors and Palmer and Slay, PLLC to adjust hourly rate to \$175 effective October 1, 2022"**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, President
SECONDER:	Steve Gaines, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

- D. **Authority to add "Approval to amend Legal Services Agreement dated May 26, 2016, between Rankin County Board of Supervisors and Brunini, Grantham, Grower and Hewes, PLLC to adjust attorney hourly rate to \$350 and paralegal hourly rate to \$140 effective September 1, 2022"**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, President
SECONDER:	Steve Gaines, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

- E. **Approval to amend Legal Services Agreement dated January 4, 2016, between Rankin County Board of Supervisors and Palmer and Slay, PLLC to adjust hourly rate to \$175 effective October 1, 2022**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, President
SECONDER:	Steve Gaines, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

F. **Approval to amend Legal Services Agreement dated May 26, 2016, between Rankin County Board of Supervisors and Brunini, Grantham, Grower and Hewes, PLLC to adjust attorney hourly rate to \$350 and paralegal hourly rate to \$140 effective September 1, 2022**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, President
SECONDER:	Steve Gaines, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

X. **KEITH HICKS, COUNTY ADMINISTRATOR**

A. **Authority to publish detailed Revenue and Expense report for Solid Waste for Fiscal Year 2022**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brad Calhoun, President
SECONDER:	Jay Bishop, Supervisor District 5
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

B. **Authority to publish Board of Supervisor’s travel for Fiscal Year 2022**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Bishop, Supervisor District 5
SECONDER:	Steve Gaines, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

XI. **EXECUTIVE SESSION**

A. **Motion to Discuss the Need for an Executive Session**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Gaines, Vice President
SECONDER:	Brad Calhoun, President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

B. **Motion to Go into an Executive Session for Litigation**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Gaines, Vice President
SECONDER:	Brad Calhoun, President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

C. **Motion to Come out of the Executive Session**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Bishop, Supervisor District 5
SECONDER:	Steve Gaines, Vice President
AYES:	Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT:	Daniel Cross, Jared Morrison

D. Motion to Outcome of Executive Session

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Supervisor District 5
SECONDER: Steve Gaines, Vice President
AYES: Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT: Daniel Cross, Jared Morrison

No action taken

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

A. Authority to Add "Approval of a ban of the sale or distribution of Delta 8 and Kratom products across all of unincorporated Rankin County"

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Supervisor District 5
SECONDER: Steve Gaines, Vice President
AYES: Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT: Daniel Cross, Jared Morrison

B. Approval of a ban of the sale or distribution of Delta 8 and Kratom products across all of unincorporated Rankin County

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brad Calhoun, President
SECONDER: Steve Gaines, Vice President
AYES: Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT: Daniel Cross, Jared Morrison

XIII. RECESS UNTIL OCTOBER 14, 2022 AT 9:00 A.M.

A. Motion to Recess Until October 14, 2022 at 9:00 A.M.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Bishop, Supervisor District 5
SECONDER: Brad Calhoun, President
AYES: Steve Gaines, Brad Calhoun, Jay Bishop
ABSENT: Daniel Cross, Jared Morrison

This the 03th Day of October, 2022



Brad Calhoun

BRAD CALHOUN, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS

Larry Swales

LARRY SWALES, CLERK OF THE BOARD