

AGENDA
Rankin County Board of Supervisors
BRAD CALHOUN, PRESIDING
Monday, August, 1, 2022 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on August 1, 2022 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Daniel Cross	☐	☐	☐	
Supervisor District 4 Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Jared Morrison	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

IV. OLD BUSINESS

A.

Minutes Approval:

1. July 15, 2022
2. July 28, 2022

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of Budget Amendment for a \$9,380.00 increase in I.T. for new employee beginning 8/1/22

Appointment

B.

Approval to appoint Chip Long to the Lake Harbor Volunteer Department Board of Commissioners to replace Larry Black

C.

Approval to Re-Appoint Freddie Parker to the Reservoir Fire Protection District Board of Directors for a Term of Five Years from October 1, 2022, to September 30, 2027

Agreements & Grants

D.

Authorization to amend lawn service agreement between Rankin County and Xpressive Lawn Care to provide regular cutting of Old Fannin Road at \$2000.00 per cutting

E.

Request approval for Rankin County Sheriff's Department to apply for a K-9 grant through AKC Reunite; this grant will provide an additional K-9 to be utilized in patrol and narcotics for the Sheriff's Department

2. AUTHORITY TO ISSUE CHECKS:***Dues and Training Conferences*****A.**

Authority to pay Mississippi Prosecutors Association Membership dues for July 1, 2022, to June 30, 2023 for Assistant County Prosecutor Trey Spillman in the amount of \$75.00 and authority to issue check

B.

Authority to pay 2022 Annual Dues for the Rankin County Bar Association for Assistant County Prosecutor Trey Spillman in the amount of \$45.00 and authority to issue check

C.

Approval of travel request for Julie Thompson, Jan Lewis, Jessica Culpepper, Corey Gerber, and Alex Dupree to attend the regional conference for the Safe Babies Court Team, Zero to Three program and pay and travel related expenses (Safe Babies Court Team, Zero to Three

D.

Authority to pay additional lodging fees in the amount of \$11.16 for Beth Miller to attend the Annual Emergency Services Administrative Professionals Conference on September 7-9, 2022, at the IP Casino & Resort in Biloxi, MS and authority to issue check and pay any travel related expenses

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**A.****Authority to approve the following Inventory Changes:**

Approval to remove equipment from the county inventory for being obsolete or broken and to declare equipment surplus property; authority to transfer items interdepartmental (See Attached List)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**A.****Authority to approve the following Personnel Recommendations:**

Road Department: John Fletcher (New Hire, Equipment Operator) at Step 346; Robert Love (New Hire, Driver) at Step 314; Eugene Mahaffey (Salary Increase) at Step 469; Bradly Mannery (New Hire, Equipment Operator) at Step 317; **County Prosecutor's Office:** Trey Spillman (Salary Increase) at Step 502; **I.T. Department:** Michael Lowry (New Hire, I.T. Coordinator) at Step 363;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**A. Record Various Documents to be Made a Permanent Part of the Minutes****VI. JOHN SULLIVAN, TAX ASSESSOR****A.**

Petitions for change of assessment on 2021 Real Property Assessments

B.

Petitions to adjust 2021 Homestead Exemption Supplemental Roll

C.

Request to void the 2020 Tax Sale for Parcel Number J7-78-13 (PPIN 82792) due to erroneous assessment of the aforementioned parcel and refund any tax sale purchaser

VII. BRIGETTE HERRING, PURCHASE CLERK**A.**

Approval of Copier Contract with Toshiba Business Solutions for 911 Addressing

B.

Approval of Magnet Forensics as Sole Source for the Sheriff's Office

VIII. MIKE HARRISON, ROAD MANAGER**A.**

Road Work Accomplished for June 2022 and Road Work Scheduled for July 2022

IX. TIM PARKER, COUNTY CONSULTING ENGINEER**A.**

Freedom Farms, Phase 4 - Approval of Preliminary Plat (District 4)

B.

Fallen Oak, Phase 3 - Approval of Final Plat and LOC in the amount of \$161,757.35 (District 4)

C.

Authority to Advertise - 2022 Mill Creek Drainage Improvements - Phase 1 (District 2)

X. CRAIG SLAY, BOARD ATTORNEY**SET PUBLIC HEARINGS:****A.**

Set Public Hearing for August 15, 2022, at 9:00 a.m. for Gurinder Babber Conditional Use Permit, Highway 25 (District 2)

B.

Set Public Hearing for August 15, 2022, at 9:00 a.m. for Scott May Rezoning Request, Highway 43 N (District 4)

OTHER:**C.**

Authorization to publish notice of public hearing for date certain on which to receive public comments on proposed changes to Rankin County Comprehensive Plan and Rankin County Zoning Ordinance. Authority to issue check for payment of publication fee

D.

Authorization of Board President to execute Memorandum of Understanding between Rankin County and MDOT regarding receipt of and use of Emergency Road and Bridge Repair Fund Grant Award for Rankin County Bridge SA61(202)

E.

Authority of Tax Collector to nullify erroneous assessment of 2018 ad valorem taxes to Rankin County PPIN 32816 (214 Lakeland Drive, Brandon; Parcel ID No.: I8N-48) in the amount of \$825.16 (which includes interest, penalties and collection fee pursuant to Miss. Code Ann. Section 19-3-41 (2)). Authority of Tax Collector to do all things necessary to remove said assessment from computer system

F.

Authorization of Board President to Execute Declaration Statement

Certifying that the Rankin County Sheriff's Office Constitutes a Function of Rankin County Government So that the Rankin County Sheriff's Office is Able to Obtain Certification from the Federal Aviation Administration to Operate Unmanned Aerial Vehicles

G.

Authorization of Boty McDonald to serve as temporary part-time assistant County Prosecutor to assist the County Prosecutor's Office on Justice Court matters. Authorization to pay temporary part-time assistant County Prosecutor for their time in the amount of \$100/hr. Authorization of County Administrator to issue check upon presentation of billing statement documenting time committed for each proceeding

H.

Acknowledgment that Kone Hill Baptist Church submitted an appropriate Petition to establish a private cemetery on property owned or controlled by the church in April 4, 2005, and that the Board of Supervisors referred the petition to the Rankin County Zoning Administrator for additional consideration. Acknowledgment that between April 4, 2005 and August 11, 2005, the matters assigned to the Zoning Administrator were addressed and that the Board was satisfied with the submission by the church and authorized establishment of the private cemetery. Acknowledgment that the action of the Board in approving the establishment of the private cemetery, by oversight, was not included in the Board Minutes at that time. Authorization to clarify in the Official Board Minutes that the private cemetery located on property owned or controlled by Kone Hill Baptist Church was approved pursuant to the petition requesting same and tendered to the Board of Supervisors for consideration on April 4, 2005. This clarification shall be effective and correct the minutes effective April 4, 2005, nunc pro tunc

XI. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Authority to purchase three (3) used Ford Police Interceptor Utility vehicles, 2018 Vin#1FM5K8AR0JGB69113 - Mileage 64,571, in the amount of \$22,500; 2019 Vin#1FM5K8AR0KGB29034 - Mileage 64,223; in the amount of \$24,000; 2019 Vin#1FM5K8AR2KGB29004 - Mileage 63,596; in the amount of \$24,000; each from the Missouri State Highway Patrol pursuant to §31-7-13(m)(vi) Miss. Code Annotated (1972); Authority for Chief Investigator Brett McAlpin, Deputies Christian Dedmon, Mark Faron and Brian Whittington of the Sheriff's Department to travel to Missouri to pick up the vehicles and pay any related travel expenses

B.

Authority for the Board President to enter into a Memorandum of Understanding with the Department of Finance and Administration on behalf of the Rankin County Board of Supervisors and Rankin County, Mississippi, for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist Rankin County in paying costs associated with the local project specified in Section 25 of House Bill 1353, 2022 Regular Legislative Session, Laws of 2022. This MOU is entered into in accordance with Miss. Code Ann. Section 27-104-351, also known as Line-Item Appropriation Transparency Act, subject to the terms of the Act, which authorizes an amount not to exceed \$8,000,000.00 (hereinafter the "Project Funds") regarding the use of appropriated funds from the Mississippi Legislature 2022 Local Improvements Projects Fund. Authority of Board President to execute all documents and to do all things necessary to affect the purposes of the MOU

C.

Authorization for County Administrator and Road Manager to travel to Obion County, Tennessee, for purpose of investigative site visit for potential county services, to authorize reimbursement for travel related expenses and authority to issue check

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

- A.** Discussion of Poll Worker Compensation

XIII. EXECUTIVE SESSION**XIV. RECESS UNTIL AUGUST 15, 2022 AT 9:00 A.M.**