

AGENDA
Rankin County Board of Supervisors
BRAD CALHOUN, PRESIDING
Friday, July, 15, 2022 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on July 15, 2022 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Daniel Cross	☐	☐	☐	
Supervisor District 4 Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Jared Morrison	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** Kelli Foster and Scott May

IV. OLD BUSINESS

A.

Minutes Approval
July 5, 2022

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of claims docket in the amount of \$8,046,406.75

B.

Acknowledge receipt of Budget and Financial Reports for the month of June, 2022

C.

Approval of Budget Amendment for the Sheriff Department to transfer between line items, no increase

D.

Approval of Budget Amendment for the Livestock Department to transfer between line items, no increase

E.

Approval of Budget Amendment for a \$1,000.00 increase in I.T. for vehicle damage

F.

Approval to accept or reject the disallowance of certain Homestead Exemptions for 2021, and approval to accept disallowance of Homestead Exemption on certain parcels; no penalty will be incurred by owner (See Attached List - June mail out)

Agreements**G.**

Ratification of authority of County Administrator to enter into agreement with Verizon Wireless for wireless, data, voice and accessories services

H.

Authority to enter into a Cooperative Service Agreement with the USDA for beaver control until September 30, 2023, authority for the County Administrator to sign documents and authority to issue check in the amount of \$7,500.00

Other**I.**

Authority to increase mileage reimbursement rate to \$0.625 cents per mile for official county travel in private vehicle effective on July 1, 2022 as set by the State of Mississippi.

2. AUTHORITY TO ISSUE CHECKS:***Dues and Training Conferences*****A.**

Authority to pay 2022 membership dues in the amount of \$50.00 and pay the registration fee in the amount of \$150.00 for Beth Miller to attend the Annual Emergency Services Administrative Professionals Conference on September 7-9, 2022, at the IP Casino & Resort in Biloxi, MS and pay lodging in the amount of \$157.22 and authority to issue check and pay any travel related expenses

B.

Authority to pay 2023 (MACAA) Mississippi Association of County Agriculture Agents membership dues in the amount of \$100.00 each for Heather Jennings, Doug Carter, and Donna Beliech and authority to issue check

C.

Authority to pay 2023 membership dues for Heather Jennings to the (MAE4-HA) Mississippi Association of Extension 4-H Agents in the amount of \$100.00 and authority to issue check

D.

Authority to pay registration fees in the amount of \$175.00 for Brigitte Herring and Rachel Knight to attend the MAGPPA Annual Conference and Vendor Expo on October 16-19, 2022, in Natchez, MS and authority to issue check and pay any travel related expenses

E.

Authority to pay registration fees in the amount of \$995.00 each for Jesse Zetterholm and Shanta McNair to attend the "Become a Master Leader" class on

July 18-22, 2022, in Flowood, MS and authority to issue check and pay any travel related expenses

Other

F.

Authority to issue check in the amount of \$300.00 to Puckett Volunteer Fire Department for additional support

G.

Authority to pay county’s share of adjusted 2021 PERS due on Constable Robert Hancock in the amount of \$15,985.84 in accordance with his 2021 Annual Financial Report

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:

A.

Approval of the following Inventory Changes to remove items from the county inventory that are broken (See attached)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

A.

Road Department: Jason Duncan (Salary Increase) at Step 359; William Keslinger (Salary Increase) at Step 359; **Circuit Clerk:** Michelle Adcock (Promotion to Office Manager/Chief Deputy Clerk) at Step 450

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Various Documents

- a Vardoc 2019 Forfeiture List (Proof) (PDF)
- b Vardoc Annual Maintenance Inspection of Completed State Aid Projects in Rankin County (PDF)
- c Vardoc Executed Hart Intercivic Quick Quote(PDF)
- d Vardoc Executed Payments Amendment with GovEase (PDF)
- e Vardoc Public Notice for Personal Property Assessment Rolls (Proof) (PDF)

VI. CAROLINE GILBERT, TAX COLLECTOR

VII. JOHN SULLIVAN, TAX ASSESSOR

A.

Petitions for change of assessment on 2021 Personal Property Assessment Roll

B.

Request to void the 2020 Tax Sale for Parcel Number I13-94 (PPIN 35186) due to erroneous assessment of the aforementioned parcel and refund any tax sale purchaser

VIII. MIKE HARRISON, ROAD MANAGER

A.

Request for approval of Windstream Utility Permit No. 703712008 to construct a Buried Utility Cable Line along/across White Road and installed between Brown Hill Road, Foster Road, and Old Enochs Road (District 1)

B.

Request for approval of Windstream Utility Permit No. 703712009 to construct a Buried Utility Cable Line along/across Pierce Road (District 1)

C.

Request for approval of Windstream Utility Permit No. 703712012 to construct a Buried Utility Cable Line along/across Mountain Creek Farm Road (District 1)

D.

Request for approval of Windstream Utility Permit No. 703712013 to construct a Buried Utility Cable Line along/across West Mountain Creek Road & Morris Road and installed between Popular Springs Drive and Cousins Drive (District 1)

IX. TIM PARKER, COUNTY CONSULTING ENGINEER**A.**

Andrew Chapel Road Reconstruction Project - Approval of Pay Application No. 10 to Site Masters, INC in the amount of \$169,162.88 and authority to issue the check (District 4)

B.

Authority to advertise - SAP 61(19)M

X. CRAIG SLAY, BOARD ATTORNEY***SET PUBLIC HEARINGS:*****A.**

Set Public Hearing for July 28, 2022, at 9:00 a.m. for Annie Moore Nuisance Property, 135 Deer Ridge Trail (District 3)

B.

Set Public Hearing for July 28, 2022, at 9:00 a.m. for Vivian & Fred Moore Nuisance Property, 576 Holifield Circle (District 3)

C.

Set Public Hearing for July 28, 2022, at 9:00 a.m. for Roger & Samantha Moore Nuisance Property, 555 Sunny Circle (District 1)

D.

Set Public Hearing for July 28, 2022, at 9:00 a.m. for Roger & Samantha Moore Nuisance Property, 182 Sunny Lane (District 1)

PUBLIC HEARINGS:**E.**

Public Hearing for Old South Excavation Conditional Use Permit, Rankin Road (District 4) Action on Old South Excavation

F.

Public Hearing for County Initiated Rezoning Request, Mullican Road (District 1) Action on County Initiated Rezoning

Other**G.**

Board Order giving the name of a private drive that intersects Mt. Helm Road immediately east of the intersection of Mt. Helm Road and Mississippi Highway 25, "Mt. Helm Trail." Authorization of E-911 Addressing to cause notice letters to be mailed to affected property owners. Authorization of all county departments to take actions required that are associated with the naming of said private drive. Nothing contained in this agenda item or resulting minute entry shall obligate Rankin County to provide any maintenance or improvement of said private drive which is not a public road and does not meet the county's requirements for acceptance of a public road for maintenance

H.

Consideration of, and potential action to approve, Amended Memorandum of Understanding between Rankin County and City of Richland allowing for use of Richland City Hall to provide a satellite location for county services at no cost to Rankin County. This amendment clarifies the original of the Memorandum of Understanding dated September 30, 2011, to cover the scope of all county services provided. Authorization of Board President to execute two originals and to have Amended MOU transmitted to City of Richland for approval and execution on behalf of City

I.

Discussion of USACE Permitting and Pending Application to MDEQ for ARPA Matching Funds. Potential action related to preparation of pending ARPA Matching Fund Application

J.

Ratification of emergency stop work order for temporary cessation of construction traffic on the public roads, Countryside Drive, Lake Terrace Place, Plantation Boulevard, Del Rio Drive or Durango Drive which are roads that provide access to or within Palo Verde Subdivision

K.

Discussion of extension of emergency stop work order for Palo Verde Subdivision and potential action

XI. KEITH HICKS, COUNTY ADMINISTRATOR

- A.** Discussion of upcoming FY23 Budget

XII. ADDITIONAL BUSINESS TO BE DISCUSSED**XIII. EXECUTIVE SESSION****XIV. RECESS UNTIL JULY 28, 2022 AT 9:00 A.M.**