

AGENDA
Rankin County Board of Supervisors
DANIEL CROSS, PRESIDING
Monday, June, 6, 2022 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on June 6, 2022 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Daniel Cross	☐	☐	☐	
Supervisor District 4 Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Jared Morrison	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** Brandon Cobb, VDIC – Mosquito Report Update

IV. OLD BUSINESS

A.

Minutes Approval:

1. May 16, 2022
2. June 2, 2022

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of Budget Amendment in for the County Attorney department to transfer between line items, no increase

B.

Approval of Budget Amendment for an increase in BOS for Hail Damage Insurance Proceeds received in the amount of \$5,900.00

C.

Approval of Budget Amendment for an increase in the Building Department for Hail Damage Insurance Proceeds received in the amount of \$9,500.00

D.

Approval of Budget Amendment for Maintenance department to transfer between line items, no increase

E.

Acknowledgement of receipt of Central Mississippi Regional Library System Audited Financial Statements for Year Ended September 30, 2021

Appointment**F.**

Approval to appoint Rusty Yates to the Cleary Water, Sewer & Fire District Board of Commissioners to replace Grant Jones and fill his unexpired five-year term ending November 9, 2023

Leases and Agreements**G.**

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and M. Opal Roland (Assignors) do hereby sell, convey, and warrant unto Virginia Roland Bufkin (Assignee)

H.

Authorization to execute all agreements required for implementation of Rankin County's Storm Water Management Plan using funds appropriated by the State Legislature to Rankin County in 2021. The funds appropriated by the State Legislature for this project are expected to cover the costs of services

I.

Approval for the Rankin County Sheriff's Department to enter into Memorandum of Understanding with the Mississippi Office of Homeland Security Investigations regarding the designation of Rankin County Sheriff's Office employees as customs officers, as excepted, and authority for Sheriff to sign documents

J.

Approval for the Rankin County Sheriff's Department to enter into Memorandum of Understanding with the Mississippi Office of Homeland Security Investigations, Immigration and Customs Enforcement for the reimbursement of joint operations from the treasury forfeiture fund and authority for Sheriff to sign documents

Other**K.**

Approval of request from the East Rankin Academy for the FY 2022 Recreational Funds (District 4) in the amount of \$2,000.00 as authorized by HB1744 Regular Session; these funds will be used toward the purchase of a Windscreen for the Tennis Courts at East Rankin Academy and authority to issue check

L.

Authority to revise list of conditions associated with Conditional Use Permit to be issued to Ryan Murphy to remove one year time limitation on Conditional Use Permit for 6694 Highway 25, Brandon, MS

M.

Ratification of Approval to publish the Public Notices to conduct an open test of the following Verity Voting Equipment: Scanner, Touch Writer and Print Ballot on Demand at the Rankin County Election Equipment Vault at 600 Marquette Road, behind Region 8 Office in Brandon, MS on June 3, 2022, beginning at 9:00 a.m. and if needed on June 24, 2022, beginning at 9:00 a.m.

2. AUTHORITY TO ISSUE CHECKS:***Dues and Training Conferences*****A.**

Request approval for Brett Ishee to travel to Sarasota, Florida on July 11-14, 2022, to perform final inspection on the Fire Trucks for Star and Langford Fire Departments and inspect the Tanker for South West Fire Department and pay travel related expenses (There is no cost to the county)

B.

Authority to pay for ROCIC Membership Service Fees for the period of July 2022 through June 2023 in the amount of \$300.00 for the Sheriff's Department and authority to issue check

C.

Authority to pay 2022 National Fire Protection Association membership dues for Renee Lawrence in the amount of \$175.00 and authority to issue check

D.

Authority to pay registration fees in the amount of \$695.00 for Candace Gallagher Moore to attend the Parent Project Facilitator Training, via zoom, and authority to issue check

E.

Authority to pay NADCP member registration fees in the amount of \$60.00 each and conference registration fees in the amount of \$795.00 each and hotel expenses in the amount of \$1,278.90 each for Candace Moore, Julie Thompson, Jessica Culpepper, Corey Gerber, and Barry Belue to attend the National Association of Drug Court Professionals (NADCP) Conference on July 25 - 28, 2022 in Anaheim, California and authority to issue checks and pay any travel related expenses

F.

Authority to pay registration fees in the amount of \$200.00 each and hotel expenses in the amount of \$149.98 each for Candace Gallagher Moore, Jessica Culpepper, Stacey Overstreet, and Barry Belue to attend the 17th Annual Mississippi Association of Drug Court Professionals' Drug Court Conference on August 23, 2022, at the IP Resort in Biloxi, Mississippi and authority to issue checks and pay any travel related expenses

G.

Authority to pay registration fees in the amount of \$2,100.00 for Candace Gallagher Moore to attend the online GAIN Training Coursework plus Administrator Certification and authority to issue check

H.

Authority to pay registration fees in the amount of \$618.24 for Stacey Overstreet, Jessica Culpepper, Candace Moore, and Barry Belue to attend the Loving Solutions Training, via zoom, and authority to issue check for 50 Parent Project/Loving Solutions workbooks for parenting classes provided by Youth Court in the amount of \$29.00 each and authority to issue checks

Advertising County Resources

I.

Authority to advertise county resources in the amount of \$250.00 for a full-page ad for the 2022 Discovery Christian Lions Media Guide and authority to issue check

Other**J.**

Acknowledgment of receipt of notice from Michelle Johnson, current owner of PPIN 70468-01, that previous charge-back refund of \$351.50 authorized by the Board of Supervisors on May 2, 2022, failed to include the "Fees Due to County Officials" portion of the charge-back, as well as other ancillary charges, in the total amount of \$82.84 that was paid by Mrs. Johnson and should have been included in the refund requested. Mrs. Johnson remitted a total of \$434.34 to Rankin County resulting from the charge-back. Mrs. Johnson was refunded \$351.50 following the board's May 2 authorization of a refund. Mrs. Johnson is owed an additional \$82.84 to be fully refunded as intended. Authorization to pay Michelle Johnson an additional refund of \$82.84 to fully refund Mrs. Johnson for a state-issued homestead exemption charge-back that was due and payable by a predecessor in interest before Mrs. Johnson acquired the property and authority to issue check

K.

Authority to issue check in the amount of \$942.88 to Morgan Geohagan for damage caused by road conditions

L.

Authority to issue check in the amount of \$248.26 to David Capton for damage caused by asphalt during repaving on Kings Ridge Circle in Avalon

M.

Authority to Refund and issue Check in the amount of \$22.50 to the Rankin County Chancery Clerk for an erroneous PayMode direct deposit

N.

Authority to issue check in the amount \$750.00 to Morrow Realty, LLC for appraisal of the former Rankin County Human Resource Agency Building at 1545 West Government St., Brandon, MS

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**A.**

Authority to remove equipment from the county inventory for being obsolete or broken and to declare equipment surplus property (See attached list)

B.

Authority to remove vehicle (Asset No. 8021; 2008 Ford F-250; VIN No. 1FTSW21588ED42517) from the Sheriff's Department County Inventory and declare equipment surplus property (See attached list)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**A.**

Sheriff Department: Mark Dimartino (Replacing James Rutland in Court Services, Certified Deputy) at Step 379; Dustin Chavers (New-Hire, Non-Certified Adult Detention Officer) at Step 301; Robert Owens (Part-time to

Full-time, Metal Detector Officer) at Step 161; William Steen (New-Hire, Non-Certified Adult Detention Officer) at Step 301; John M. Wright (Promotion, Sergeant on Patrol) at Step 390; Jimmy Allen (New-Hire, Non-Certified Detention Officer) at Step 301; Nathan Ford (New-Hire, Non-Certified Detention Officer) at Step 301; **Road Department:** Janet Ross-Strong (New-Hire, Administrative Assistant) at Step 326; **Tax Collector:** Kim Doster (New-Hire, Deputy Clerk) at Step 261; **Chancery Clerk's Office (Land Records):** Alicia Williamson (New-Hire, Deputy Clerk) at Step 325; **Community Development:** Spencer Kornegay (New-Hire, Building Inspector) at Step 346; **Youth Court:** Lindsey Brogdon (New-Hire, Intake Officer) at Step 341; Cymber Hubbard (New-Hire, Parent Representative) at Step 415;

5. **RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

A. Record Various Documents to be Made a Permanent Part of the Minutes

VI. **CAROLINE GILBERT, TAX COLLECTOR**

A.

Request of reimbursement from the county in the amount of \$297.33 for funds submitted on behalf of Judy Fortenberry's collections after the final accounting of her account processed. These funds were collected because of bankruptcy filing and our office has now received the final payment from the bankruptcy from the bankruptcy attorney

B.

Authority to Publish Notice twice of the Rankin County 2020 Tax Sale to be held on August 29, 2022 and publish separate notification for On-line Auction Format

VII. **JOHN SULLIVAN, TAX ASSESSOR**

A.

Petitions for change of assessment on 2021 Real Property Assessments

VIII. **BRIGETTE HERRING, PURCHASE CLERK**

A.

Approval of Copier Contracts with Ricoh USA, Inc.

1. Jail Supervisors
2. SO Training Center

IX. **MIKE HARRISON, ROAD MANAGER**

A.

Road Work Accomplished for May 2022 and Road Work Scheduled for June 2022

B.

Request for approval of AT&T Utility Permit No. A0280GC to construct a Fiber Optic Cable Distribution along/across Holly Bush Road and installed between Clark Creek Road and Rodeo Drive (District 4)

C.

Request for approval of CSpire Utility Permit No. 66138-001 to construct a Fiber Optic Cable Distribution along/across Grants Ferry Road (District 2)

D.

Authority to Renew Professional Service Contract with ChemPro Services, LLC, for Chemical Control Applications on Public Road Rights of Way and Authority for Board President to Execute Document

X. TIM PARKER, COUNTY CONSULTING ENGINEER**A.**

Discussion and Potential Action - Andrew Jackson Circle Improvements (District 1)

XI. CRAIG SLAY, BOARD ATTORNEY***SET PUBLIC HEARINGS:*****A.**

Set Public Hearing for June 13, 2022, at 9:00 a.m. for Michael & Todd Means Rezoning Request, Highway 13 N, Owen Boone & Gabe Holcomb Road (District 3)

B.

Set Public Hearing for June 13, 2022, at 9:00 a.m. for Secretariat Properties, LLC. Rezoning Request, Owen Boone Road (District 3)

C.

Set Public Hearing for June 13, 2022, at 9:00 a.m. for County Initiated Rezoning Request, Highway 49 at Speights & Myers Road (District 1)

D.

Set Public Hearing for June 13, 2022, at 9:00 a.m. for Mark Eaves Conditional Use Permit, Highway 469 South (District 1)

E.

Set Public Hearing for June 13, 2022, at 9:00 a.m. for Adoption of Flood Damage Prevention Ordinance

OTHER**F.**

Acknowledgment of receipt of notice letter from Mississippi Department of Human Services to Rankin County Human Resource Agency confirming that proper procedures were not followed with respect to the manner in which a grant program was administered. The failure on the part of Rankin County Human Resource Agency to follow Mississippi Department of Human Services guidelines resulted in a disqualification of eligibility to use grant funds to either reimburse RCHRA for the purchase and installation of equipment or cover the said cost. Acknowledgment of receipt of two invoices submitted to RCHRA by a vendor who undertook work on behalf of RCHRA pursuant to the grant program. Authorization for County Administrator acting as Interim Executive Director of RCHRA to cause payment to be issued to the vendor reflected on the invoices after receipt of all proper information from the vendor that may be necessary to effect payment in the amounts reflected on

each invoice. Payment authorized hereby shall be made from RCHRA funds in possession of Rankin County. Authorization for Board Attorney to do all things necessary to submit and secure a recovery for all amounts paid on behalf of RCHRA as authorized herein from and against the appropriate Surety Bond in force and effect at the time that RCHRA personnel failed to follow proper MDHS grant procedures

G.

Authorization for Board President to execute two Memoranda of Understanding between Rankin County and Administrative Office of Courts providing for reimbursement of costs for professional fees and expenses associated with the Youth Court Parent Representative Program and the Youth Court Social Worker Program. Under both agreements, Rankin County is obligated to provide up front funding for both programs and the Administrative Office of Courts is obligated to reimburse, dollar for dollar, the cost associated with each program conditioned upon the County's performance under the Agreements. These Agreements are being executed mid-calendar-year but are made effective as of January 1, 2022, and will remain in effect through December 31, 2022, unless extended.

Authorization for County Administrator to review unpaid invoices for services performed since January 1, 2022, and to issue payment from county funds to cover said fees and expenses. Authorization of County Administrator to request reimbursement pursuant to said MOUs

H.

Consideration of and potential action to approve an amendment to the current agreement between Rankin County and GovEase related to the Online Tax Sale Process and Portal being used by the Rankin County Tax Collector to provide that GovEase will add a service, which is the processing of online tax bidder payments to Rankin County after all tax sale bidding is complete. The amended agreement contemplates a small increase in the current charge for services under the agreement (1.25%) to two percent (2%). Authority of Tax Collector or County Administrator to execute amended agreement and all other related documentation

I.

Acknowledgment of receipt of Court Order signed and entered by Senior Circuit Judge, Steve Ratcliff, relocating the official public notice posting board from the original 1925 Rankin County Courthouse to the main lobby of the Rankin County Justice Center, 215 East Government Street, Brandon, effective September 1, 2022. Declaration by the Board of Supervisors causing the relocation of the official public notice posting board in accordance with said Court Order effective September 1, 2022. Authority of County Administrator to do all things necessary to carry out the requirements of the Order, including all requirements of notice to the public concerning the relocation of the official public notice posting board. Authority to issue payment for costs incurred associated therewith

XII. KEITH HICKS, COUNTY ADMINISTRATOR

A.

Renovation of Community Services Building - Approval of Pay Application Number 6 to Mayrant & Associates, LLC in the amount of \$4,714.10 for work performed through April 29, 2022, payment is recommended by JH&H Architects/Planners/Interiors, PA, and authority to issue check

B.

Acceptance of FY22 HIDTA Sub Grantee Cooperative Agreement between

Mississippi Bureau of Narcotics and the Mississippi Gulf Coast High Intensity Drug Trafficking Area and the Rankin County District Attorney's Office for a period of one year in the amount of \$37,518.00 and authority for Sheriff to execute documents

C.

Approval to accept MDEQ Non-Competitive Solid Waste Assistance Grant in the amount of \$49,303.79 and authority for President to execute documents

D.

Authority to enter into a memorandum of understanding with GovDeals to provide a means for the county to post assets for sale and for potential buyers to bid on these assets via an online auction system and authority for County Administrator to execute all required documents

E.

Request approval of the Memorandum of Agreement from the Mississippi Department of Transportation for STP-7331-00(007) LPA / 109168-701000 Overlay of Old Fannin Road from Flowood Baptist Church to Spillway Road and authority for the Board President to execute agreement

F.

Discussion of and potential action on bond project list

XIII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIV. EXECUTIVE SESSION

XV. RECESS UNTIL JUNE 13, 2022 AT 9:00 A.M.