

AGENDA
Rankin County Board of Supervisors
DANIEL CROSS, PRESIDING
Monday, March, 7, 2022 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on March 7, 2022 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Daniel Cross	☐	☐	☐	
Supervisor District 4 Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Jared Morrison	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

A.

Resolution Commending and Congratulating Richland High School Boys Soccer Team on 2022 MHSAA 4A State Championship

IV. OLD BUSINESS

A.

Minutes Approval:
A. February 15, 2022
B. March 3, 2022

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Acknowledge receipt of partial excess fee income from Becky Boyd, Circuit Clerk. Per request from the Circuit Clerk, accommodation in the amount of \$5,000.00 is to approve Budget Amendment for an increase for Circuit Court for the purchase of Office Furniture in the amount of \$5,000.00

B.

Approval of Budget Amendment for the Building Department to transfer between line items, no increase

Appointments

C.

Authority to appoint Julie Thompson to sign purchase requisitions for the Rankin County Youth Court

Contracts, Agreements, and MOUs

D.

Approval of Quitclaim Deed of Leasehold Interest in Sixteenth Section Trust Lands is hereby acknowledged, the undersigned Justin and Briana Chapman does hereby quitclaim and convey unto the Trustees for the Rankin County School District and their Successors in Office

E.

Request approval of Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto Miles Seth Corley (Lessee)

F.

Approval of Amendment to the Assignment of Residential Leasehold Interest Contract for Sixteenth Section Lands between Rankin County Board of Education and the Rankin County School District (Lessors) do hereby sell, convey, and warrant unto Ballardo Aguero & Amariluz Villalobos (Lessees)

G.

Authorization for the Sheriff's Department to enter into a One (1) Year Maintenance Agreement with Jet Stream Systems, INC through Ring Power Corporation, in the amount of \$4,950.00, to ensure their Ring Power Rook infrastructure is updated and protected and authority to issue check

H.

Authority of Board President to enter into Pest Control Agreement with P&P Beaver Control, LLC, for remediation services directly on or connected with public property. Form of contract acceptable to Rankin County to be finalized before signing. The annual cost for services will be \$7,500 payable in installments acceptable to Rankin County and vendor. Agreement will be terminable upon 30 days' notice by either party AND CONTRACT WILL BE AUTOMATICALLY RENEWABLE AT THE SAME PAYMENT RATE AND ON THE SAME TERMS AND CONDITIONS FOR SUCCESSIVE ONE YEAR PERIODS BEGINNING MARCH 1, 2023, UNTIL TERMINATED BY EITHER PARTY. Vendor will acknowledge that all work to be performed must be relegated to property upon which Rankin County has jurisdiction and legal authority to act

Other**I.**

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for assistance at Pisgah High School for help with grading between the softball field and the batting cage pursuant to Miss. Code Ann. §19-3-42(4)

J.

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for assistance at Pisgah High School to haul loads of sand for the softball field pursuant to Miss. Code Ann. §19-3-42(4)

2. AUTHORITY TO ISSUE CHECKS:***Dues and Training Conferences***

A.

Authority to pay course fees in the amount of \$3, 290.00 for Eric Mallery to take the Cellebrite Certified Operator and Cellebrite Physical Analyst Class online and authority to issue check (This class amount will be reimbursed through the MS ICAC Task Force)

B.

Authority for Raymond Duke to travel to Quantico, VA on March 24th - April 1st, 2022, to attend the 2022 FBINAA Chapter Leadership Summit and authority to pay any travel related expenses

C.

Authority to pay registration fees in the amount of \$495.00 each for John Burt, Adam Whittington, Michael Brown, and Debra Murphy to attend the Become an Intentional Leader Training on March 29-31, 2022, at Northwest Rankin High School and pay any travel related cost (this cost is requested to be paid out of the state drug seized account)

D.

Authority to pay registration fees in the amount of \$150.00 each for Faith Adams and Ricky Huerta to attend the NECI Haz-mat Calls training on March 18, 2022, in Pearl, MS and pay any travel related expenses

E.

Authority for Jan Lewis to attend the Supporting the Mississippi Thrive, Early Childhood Health & Development Summit in the COVID Era on March 4, 2022, at The Refuge Hotel & Conference Center in Flowood, MS and authority to reimburse Ms. Lewis for registration paid in the amount of \$25.00 and authority to issue check

F.

Request authority to pay registration fees per county official for the Board of Supervisors, County Engineer, Board Attorney, County Administrator, Comptroller and Road Manager to attend the Mississippi Association of Supervisors (MAS) Annual Convention in Biloxi, MS on June 13-16, 2022, and pay any travel related expenses

G.

Authority to pay registration fees and issue check in the amount of \$80.00 each for Road Manager and County Engineer to attend the World of Asphalt Conference at the Nashville Music City Center on March 29-31, 2022, in Nashville, Tennessee and pay any travel related expenses

H.

Authority to pay registration fees in the amount of \$325.00 each for the Board of Supervisors, County Administrator, County Engineer and Board Attorney to attend the 2022 Annual Planning District and Development Conference at the Beau Rivage Resort Hotel and Convention Center in Biloxi, Mississippi on April 19-22, 2022, and pay any travel related expenses

Other**I.**

Authority to reimburse Scott Cole in the amount of \$64.95 for payment of renewal of Private Registration Service (Network Solutions) for the County's Domain and authority to issue check

J.

Authority to pay for a Complete Notary Kit, Seal and Bond for Traci Tilgham in the amount of \$158.00 and authority to issue check

K.

Authority to reimburse the Chancery Clerk's Office for postage paid to Diversified Companies, LLC., (DivcoData) for courtesy mail out for the 2019 delinquent tax notices in the amount of \$484.00 and authority to issue check

L.

Authority to pay invoice from Gallagher Insurance for additional premium for the Cleary Volunteer Fire Department Building on Pierce Road for policy period starting November 1, 2021, in the amount of \$781.00 and authority to issue check

M.

Authorization to provide additional support to Leesburg Volunteer Fire Department in the amount of \$2,500 to assist with payment of unexpected equipment repair bills. This action is authorized by Miss. Code Ann. Sections 19-5-95 and 83-1-39 and authority to issue check

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**A.**

Approval of the following Inventory Changes to remove items from the Sheriff's Department and Roads and Bridges to be surplus (See attached)

B.

Authority to remove equipment from the Sheriff's Department Inventory, declare equipment surplus property and transfer Asset #11323 - 2009 Chevy Tahoe - VIN #1GNEC03009R190424 to the Simpson County Sheriff's Department as an Intergovernmental transfer at no cost. Pursuant to Mississippi Code Annotated §31-7-13

C.

Authority to remove equipment from the Sheriff's Department Inventory, declare equipment surplus property and transfer items to the Rankin/Madison County District's Attorneys Office as an Intergovernmental sale at no cost. Pursuant to Mississippi Code Annotated §31-7-13 (2018 Chevrolet Tahoe, Vin# 1GNSKHKC6JR346678 - Inventory No. 12006; Asset#12232 - Motorola APX8500 All Band; Asset#12259 - Warn Winch w/ Synthetic Rope; Asset #12261 - Winch Mount Grill Guard)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**A.****Authority to approve the following Personnel Recommendations:**

Sheriff's Department: Lakisha Anderson (Non-Certified Juvenile Detention Officer, replacing Jerrod Herring) at Step 301; **Road Department:** Cody Jackson (Laborer) at Step 301

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**A. Record Various Documents to be Made a Permanent Part of the Minutes****VI. CAROLINE GILBERT, TAX COLLECTOR**

A.

Request to pay course fees in the amount of \$250.00 per person for Crystal Keene, Lizzy Long, Staci McNinch, Brittany Phillips, Andrea Shannon, Anna Beth Slay, Brittany Stewart, and Traci Tilghman to attend the Tax Collector I Class to be held on May 23-27, 2022, at Table 100 in Flowood, MS and pay mileage reimbursement for each of the attendees and authority to issue check

VII. JOHN SULLIVAN, TAX ASSESSOR**A.**

Petitions for change of assessments on 2021 Real and 2019, 2020, & 2021 Personal Property Assessment Roll

B.

Request authority to pay registration fee in the amount of \$375.00 each for Carrie Sheppard, Derek Roberts, Johnny Jones, and Jeremy Vertucci to attend the 2022 Certified Appraisers' School on May 2-6, 2022, and May 16-20, 2022, in Starkville, MS and pay lodging to LaQuinta in Starkville, MS for five nights each in the amount of \$103.00 per night for each person and pay any travel related expenses and authority to issue checks

C.

Authority to publish Homestead Exemption Public Notice Deadline in the Rankin County News for the week of March 21, 2022

VIII. MIKE HARRISON, ROAD MANAGER**A.**

Road Work Accomplished for February 2022 and Road Work Scheduled for March 2022

B.

Request for approval of AT&T Utility Permit to construct a Fiber Optic Cable Route along/across Sand Hill Road & Chris Lane installed between Highway 25 & Chris Lane (District 4)

IX. TIM PARKER, COUNTY CONSULTING ENGINEER**A.**

Request approval of Summary Change Order for the Gunter Road Clearing and Grubbing in the amount of \$3,499.65 (This is a Decrease)

B.

Request approval of Final Pay Application for Pearson Dozer Service, LLC in the amount of \$91,840.57 for work completed on the Gunter Road Clearing and Grubbing project and authority to issue check

X. CRAIG SLAY, BOARD ATTORNEY**SET PUBLIC HEARINGS:****A.**

Set Public Hearing for March 15, 2022, at 9:00 a.m. for The Hindu Temple Conditional Use Permit, Vernon Jones Avenue (District 5)

B.

Set Public Hearing for March 15, 2022, at 9:00 a.m. for BG Capital, LLC.
Conditional Use Permit, 1123 Old Fannin Road, Suite B (District 2)

C.

Set Public Hearing for March 15, 2022, at 9:00 a.m. for Mark Vincent
Rezoning Request, White Road (District 1)

D.

Set Public Hearing for March 15, 2022, at 9:00 a.m. for David Vinson
Conditional Use Permit, Gablewood Trail (District 2)

PUBLIC HEARINGS:**E.**

Public Hearing for Xinhong Zhang Dimensional Variance Request,
Castlewoods Blvd. (District 2)
1. Action on Xinhong Zhang

F.

Public Hearing for Bottom Land Properties, LLC. & Frontier Holdings, LLC.
Conditional Use Permit, Coal Bluff Road (District 4)
1. Action on Bottom Land Properties, LLC. & Frontier Holdings, LLC.

G.

Public Hearing for Zoning Text Amendments
1. Action on Text Amendments

OTHER**H.**

RESOLUTION REQUESTING PASSAGE OF LOCAL AND PRIVATE LEGISLATION
AUTHORIZING RANKIN COUNTY, MISSISSIPPI, TO ENTER INTO CONTRACTS FOR
THE CONSTRUCTION OF VARIOUS ROADWAY IMPROVEMENT PROJECTS AND TO
CONTINUE ONGOING PLANNING, DESIGN AND CONSTRUCTION ACTIVITIES ON
COUNTY ROAD PROJECTS NOTWITHSTANDING THE PROVISIONS OF MISSISSIPPI
CODE ANNOTATED §65-7-95

XI. KEITH HICKS, COUNTY ADMINISTRATOR**A.**

Authority to Contract with Delta Computer Systems for the uploading of the
1094/1095 Form Files to the IRS for a Fee in the Amount of \$500.00 and
authority to issue check

B.

Central Mississippi Regional Library System Re-Roof Project - Approval of
Pay Application Number 2 to Independent Roofing Systems, Inc. in the
amount of \$32,846.25 for work performed through January 24, 2022,
payment is recommended by JH&H Architects/Planners/Interiors, PA, and
authority to issue check

C.

Central Mississippi Regional Library System Re-Roof Project - Approval of
Final Pay Application to Independent Roofing Systems, Inc. in the amount of
\$7,673.75 for work accomplished through January 24, 2022, this amount

represents the retainage and will close out this project. Payment is recommended by JH&H Architects/Planners/Interiors, PA, and authority to issue check

D.

Renovation of Community Services Building - Approval of Pay Application Number 3 to Mayrant & Associates, LLC in the amount of \$69,304.62 for work performed through December 25, 2021, payment is recommended by JH&H Architects/Planners/Interiors, PA, and authority to issue check

E.

Renovation of Community Services Building - Approval of Pay Application Number 4 to Mayrant & Associates, LLC in the amount of \$90,114.32 for work performed through January 25, 2022, payment is recommended by JH&H Architects/Planners/Interiors, PA, and authority to issue check

F.

Acknowledge final lease payment on Caterpillar 3325FL Excavator (Asset #12522) and authority to issue check to Trustmark National Bank in the amount of \$137,500.42 and authority to issue check. Subsequent to the final payment, authority to accept buy back agreement in the amount of \$145,000 for Asset #12522 from Puckett Machinery

G.

Approval for Rankin County to accept four (4) year Lease Purchase Financing Agreement with Bancorpsouth Bank for the purchase of one (1) new 2022 CAT 325 Next Gen Hydraulic Excavator at an interest rate of 2.14% with a \$145,000.00 buyback, and authority to execute documents

H.

Approval to accept Puckett Machinery Customer Service Agreement (48 month or 3000 hours) for new 2022 Caterpillar 325 Next Gen Hydraulic Excavator in the amount of \$9,200 and authority to issue check

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL MARCH 15, 2022 AT 9:00 A.M.