

AGENDA
Rankin County Board of Supervisors
DANIEL CROSS, PRESIDING
Monday, December, 6, 2021 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on December 6, 2021 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Daniel Cross	☐	☐	☐	
Supervisor District 4 Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Jared Morrison	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

IV. OLD BUSINESS

A.

Minutes Approval:

1. November 15, 2021
2. December 2, 2021

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Authority to transfer \$1,000,000.00 Received from the State of Mississippi per SB2948 for Assistance with Andrew Chapel Road from the General County Fund and Bank Account to the SB2948 Andrew Chapel Road Fund and Bank Account as required by the MS Dept. of Finance & Administration

B.

Authority to transfer \$2,000,000.00 Received from the State of Mississippi per SB2948 for Assistance with the Stormwater Management program from the General County Fund and Bank Account to the SB2948 Stormwater Management Program Fund and Bank Account as required by the MS Dept. of Finance & Administration

C.

Authority to transfer \$750,000.00 Received from the State of Mississippi per SB2948 for Assistance with Gunter Road from the General County Fund and Bank Account to the SB2948 Gunter Road Fund and Bank Account as required by the MS Dept. of Finance & Administration

D.

Approval of Budget Amendment for an increase in County Court for Court Room/Court Reporting equipment in the amount of \$25,000

Appointment**E.**

Approval to appoint Deputy Brett McAlpin as the Rankin County Fire Investigator for the year of 2022

Grants, Contracts & Agreements**F.**

Approval of request from the Hawk Club of Hartfield Academy for the FY 2022 Recreational Funds (District 5) in the amount of \$4,098.00 as authorized by HB761 Regular Session; these funds will be used toward the purchase of new courtside chairs for basketball and volleyball programs and authority to issue check contingent upon receipt of required documents

G.

Ratification of signature and approval of "Number Transfer Letter of Authorization" to port numbers to GoTo Connect (Powered by Jive)/LogMe In related to new phone system

H.

Authority for Board President to execute Non-Exclusive Legal Services Agreement with Palmer & Slay, PLLC, pursuant to Miss. Code Ann. Section 19-3-41(2) for collection services

I.

Authority for the Rankin County Sheriff's Department to accept the Mississippi Homeland Security Grant Program Award in the amount of \$21,000.00 and enter into a Homeland Security Cooperative Agreement with Mississippi Department of Public Safety Office and authority for the Board President to sign documents (This Grant was prior approved on October 15, 2021. Homeland Security has returned the grant requesting the Board President signature due to Federal changes)

Other**J.**

Acknowledgment receipt of insurance rebate funds from the Town of Puckett on behalf of Puckett Volunteer Fire Department. Authority to issue check to the Puckett Volunteer Fire Department in the amount of \$4,500 for insurance rebate received.

K.

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for assistance at Puckett High School for help with cleaning out the ditch behind the baseball and softball fields to prevent backup on other properties adjacent to the school property pursuant to Miss. Code Ann. §19-3-42(4)

L.

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for assistance at the Brandon High School to repair a small area of asphalt at the BHS Baseball Field where water line was repaired, and asphalt was damaged pursuant to Miss. Code Ann. §19-3-42(4)

2. AUTHORITY TO ISSUE CHECKS:***Dues and Training Conferences*****A.**

Authority to pay 2022 NACO membership dues in the amount of \$2,444.00 and authority to issue check

B.

Authority to pay 2021 annual membership dues to the Mississippi Fire Chiefs Association for Brett Ishee in the amount of \$45.00 and authority to issue check

C.

Authority to pay 2022 membership dues to the National Emergency Numbers Association (NENA) for Mike Word and Melissa Bryant in the amount of \$142.00 each and authority to issue check

Advertising County Resources**D.**

Authority to advertise county resources in the amount of \$250.00 with Discovery Christian School for the Rankin County Board of Supervisors to be placed on a Banner in the gym lobby

Other**E.**

Authority to issue check in the amount of \$20.40 to Ciox Health for medical records requested by Sheriff's Department related to Case No. 2021-110649

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**A.****Authority to approve the following Inventory Changes:**

A. Approval of the following Inventory Changes to remove an item from the Sheriff's Department Inventory (See attached)

B.

Authority to remove equipment from the Sheriff's Department Inventory, declare equipment surplus property and transfer to the City of Newton, MS Police Department as an Intergovernmental transfer at no cost. Pursuant to Mississippi Code Annotated §31-7-13 (Asset #14908; 2016 Ford Explorer; Serial Number 1FM5K8AR8GGB07287)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**A.****Authority to approve the following Personnel Recommendations:**

Sheriff's Department: Charles L. Alford (New-hire, ADC Officer, non-certified) at Step 255; Breanna M. Ball (Communication Officer, Replacing Triston Parker) at Step 255; Joyce Nancy Cadena (New-hire, ADC Officer, non-certified) at Step 255; **Tax Collector's Office:** Crystal Keene (Full-time, Deputy Clerk) at Step 261; Traci Tilgham (Full-time, Deputy Clerk) at Step 261;

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**A. Record Various Documents to Become a Permanent Part of the Minutes****VI. CAROLINE GILBERT, TAX COLLECTOR****A.**

I would like to request reimbursement from the county to TTLBL, LLC in the amount of \$359.14 and Longland Investments, Inc. in the amount of \$115.08. Payments were received by Judy Fortenberry on behalf of the aforementioned tax sale purchasers and these funds have been remitted to the county upon closure of Mrs. Fortenberry's bank account. The request for the land sale(s) to be voided were completed and approved during the March 16, 2020, and May 4, 2020, board meetings; however, refunding the purchaser(s) was omitted. Due to the omission of this step, the funds were then remitted erroneously to the county rather than to the purchaser(s). The total being requested is \$474.22

VII. JOHN SULLIVAN, TAX ASSESSOR**A.**

Petitions for change of assessment on 2021 Real and Personal Property Assessments

B.

Petitions to adjust 2021 Homestead Exemption Supplemental Roll

C.

Authority to pay 2022 annual membership dues to the Mississippi Chapter of the International Association of Assessing Officers for John Sullivan, Tax Assessor, Stephen Heard, Billy Kellum, Monica McCoy, Rickey McKenzie, Horace McNeal, Michael Reeves, William P. Sullivan and Mark Wroten in the amount of \$10.00 each and authority to issue check

D.

Authority to pay 2022 Annual Membership dues to the International Association of Assessing Officers for David Gunter in the amount of \$395.00 and authority to issue check

E.

Authority to pay testing fees in the amount of \$150.00 each for Tonisha Ealy and Sharon Essex for the IAAO Course 102, Income Approach to Valuation on December 28, 2021, and authority to issue check

F.

Authority to issue check to the U.S. Postal Service in the amount of \$13,000.00 for the 2022 Homestead Exemption mail out renewal cards and to replenish the Business Reply Account (Permit #173) for the Tax Assessor's Office

G.

Authority to issue check to the U.S. Postal Service in the amount of \$1,065.00 for renewal fee of Permit #44 and to replenish the available postage for Permit #44

VIII. BRIGETTE HERRING, PURCHASE CLERK**A.**

Annual Term Bid Openings for the Unit System:

1. Bid Number 22-300-1 - Asphalt
2. Bid Number 22-300-2 - Metal Culverts
3. Bid Number 22-300-3 - Polypropylene Culverts
4. Bid Number 22-300-4 - Polyurethane Foam Application
5. Bid Number 22-300-5 - Asphalt Leveling and Patching

B.

Determination that Stenograph, LLC, is a sole source provider of court-specific stenographic recording equipment and software pursuant to Mississippi Code Ann. Section 31-7-13(m)(viii). Authorization to purchase required stenographic equipment, software and related accessories from Stenograph, LLC, in conformity with the purchase agreement attached and authority to issue check

IX. MIKE HARRISON, ROAD MANAGER**A.**

Road Work Accomplished for November 2021 and Road Work Scheduled for December 2021

B.

Approval of Comcast Utility Permit No. JB0000714809 to construct Buried CATV Cable along across Turtle Lane and Diamondback Lane installed between Turtle Lane and Diamondback (District 2)

C.

Request for approval of AT&T Utility Permit No. A027TD2 to construct a Fiber Optic Cable along/across Shiloh Road and Mandy Drive to be installed between Mandy Dr. and Shiloh Road (District 4)

D.

Request for approval of Telepak Networks/D.B.A. Cspire Utility Permit No. FTTH.024.037.P to construct a Fiber Optic Cable along/across Fannin Landing Circle to be installed between Anchor Lane and Flowers Lane (Additional roads are: Belle Chase Drive) (District 2)

E.

Approval of amended agreement for services between Rankin County and Stantec, Inc., providing for small increases in professional service rates effective January 1, 2022. Authority of board President to execute amended agreement

X. TIM PARKER, COUNTY CONSULTING ENGINEER**A.**

Clarksburg Acres - Approval of Final Plat (District 4)

B.

Old Lake Estates - Approval of Final Plat (District 3)

C.

Belle Chasse - Approval of Final Plat and LOC in the amount of \$148,620.00 (District 2)

D.

Landry Landing - Approval of Final Plat and LOC in the amount of \$139,381.44 (District 2)

E.

Bethel Place - Approval of Construction Drawings (District 3)

F.

Osprey Cove - Approval of Construction Drawings (District 2) (PRV)

G.

Andrew Chapel Road Reconstruction Project - Approval of pay Application No. 3 for the work performed on Andrew Chapel Road. We have reviewed their request against our records and recommend payment to Site Masters, Inc. in the amount of \$240,518.70 and authority to issue check

XI. CRAIG SLAY, BOARD ATTORNEY**A.**

Public hearing to receive comments on proposed Redistricting Plan for county district offices

B.

Action on Proposed Redistricting Plan for county district offices

C.

Authorization for Sheriff to enter into Memorandum of Understanding with McLain Lodge, LLC, to provide job training for qualifying trustys who are a part of the Sheriff's trusty program. There is no cost to Rankin County for the trustys' participation in the program

XII. KEITH HICKS, COUNTY ADMINISTRATOR**A.**

Authority to pay Keri Haralson Carroll for Family Master Services for the months of October 1, 2021 through December 31, 2021 and authority to issue check each month in the amount of \$2,500.00

B.

Approval to accept DEQ Non-Competitive Grant (Household Hazardous Waste Collection Program) in the amount of \$75,000.00 and authority for President to execute documents

C.

Authority to publish Premium List for the Rankin County Livestock Shows for 2022

D.

Mississippi Department of Health (WIC) Renovation - Approval to Pay Application No. 2 to Multi-Con, Inc. in the amount of \$40,307.00 for Renovation Project and authority to issue check

E.

Approval of amendment to agreement between Rankin County Sheriff's Office and Rankin County School District providing school resource law enforcement protection for designated Rankin County School District school locations in exchange for an annual payment by the School District to Rankin County Sheriff's Office of \$50,000 for each officer provided, as well as an annual supplement of \$5,000 paid by the School District to Rankin County Sheriff's Office for each officer provided. Authority of Board President to execute amended agreement

F.

Approval for Rankin County to accept three (3) year Lease Purchase Financing Agreement with Trustmark National Bank for the purchase of two (2) new Kenworth T370 Dump Trucks at an interest rate of 1.29% with a \$60,000.00 buyback for each, and authority to execute documents

XIII. ADDITIONAL BUSINESS TO BE DISCUSSED**XIV. EXECUTIVE SESSION****XV. RECESS UNTIL DECEMBER 15, 2021 AT 9:00 A.M.**