

AGENDA
Rankin County Board of Supervisors
DANIEL CROSS, PRESIDING
Monday, November, 15, 2021 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on November 15, 2021 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Daniel Cross	☐	☐	☐	
Supervisor District 4 Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Jared Morrison	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** Risk Management Partners, Inc. – Guy Warren and Paul Megginson
- B.** Mickey Watkins, McGriff Insurance Services (BCBS Renewal)

IV. OLD BUSINESS

A.

Minutes Approval:
A. November 1, 2021

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of claims docket in the amount of \$8,604,001.99

B.

Acknowledgement receipt of Budget and Financial Reports for the month of October 2021

C.

Approval of Budget Amendment for an increase in the Sheriff Department due to insurance proceeds received in the amount of \$6,000.00

D.

Approval of Budget Amendment for an increase in County Court due to appointment of new judge/contractual printing needs in the amount of \$500.00

E.

Approval of Budget Amendment for an increase in the Federal Drug Fund to expend the remaining balance in the amount of \$18,589.59

F.

Acknowledgement of receipt of Reservoir Fire Protection District Financial Report for Fiscal Ending September 30, 2021

G.

Acknowledgement of receipt of State Fire Code Funds in the amount of \$13,789.86

Leases and Agreements**H.**

Request approval of Residential Lease Contract of the Sixteenth Section Trust Lands between Rankin County Board of Education (Lessor) and Katy Jane Hayes and Jesse Shoemaker (Lessee)

I.

Request approval of Contractual Agreement between Rankin County and JMWOOD Auction Company, Inc., to sell two Mack Dump Trucks on December 7&8, 2021, in Montgomery, Alabama

Other**J.**

Acknowledgement of completion of Annual Mississippi Department of Transportation Standard Title VI/Non-Discrimination of Title VI Annual Assessment Report (July 1, 2020 - June 30, 2021, Title VI Policy Statement)

K.

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for assistance at the Pleasant Street Campus to make asphalt repairs to the driveway between buildings where plumbing repairs were made pursuant to Miss. Code Ann. §19-3-42(4)

L.

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for assistance at the Pleasant Street Campus to remove falling bleachers located at the old football field behind campus pursuant to Miss. Code Ann. 19-3-42(4)

M.

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for assistance in installing a culvert and gate for a new Fire Lane located on Sixteenth Section 16-3-2 (off Traylor Road in Florence, MS) pursuant to Miss. Code Ann. 19-3-42(4)

N.

Authorization for the Road Department to conduct work requested in writing from the Rankin County School District for assistance at the Northshore Elementary school to help with grading of new playground location pursuant to Miss. Code Ann. 19-3-42(4)

O.

Acknowledgement of the new additions to the Rankin County School District (RCSD) Bus Turn Around(s) Master List to repair/construct school bus driveways and turnarounds (see attached list)

2. AUTHORITY TO ISSUE CHECKS:***Dues and Training Conferences*****A.**

Authority for Paul Bowen to travel to Starkville, MS on November 19th, 2021, to tour The Mill Conference Center as a prospective site for the 2022 Mississippi Association of Drug Court Professionals Annual Conference

B.

Authority to pay registration fees in the amount of \$275.00 per official for the Board of Supervisors, County Administrator, Road Manager, County Engineer, Comptroller and Board Attorney to attend the Mississippi Association of Supervisors Mid-Winter Conference on January 11 - 13, 2022, at the Refuge Conference Center in Flowood, MS and pay any travel related expenses

C.

Authority to pay registration fee in the amount of \$150.00 for Tina Berryhill to attend the NECI Liability and Legal issues in 911 Training on December 15, 2021, at the Kosciusko Fire Department in Kosciusko, MS and pay any travel related expenses

D.

Authority to pay dues in the amount of \$40.00 each and pay registration fees with lodging in the amount of \$460.00 each per Election Commissioner for Tonya Rivers, Paul Holley, Kelly Wedgeworth, and Michael Chandler to attend the 2022 Election Commissioners of Mississippi Annual Seminar and Certification Training on January 18-21, 2022, at the IP Casino Hotel & Convention Center, Biloxi, MS and pay any travel related expenses

Other**E.**

Authority to issue checks in the amount of \$5,769.00 and \$10,000.00 to Resnick & Louis, P.C., Attorneys at Law for legal fees and consultation related to Rankin County Utility Matters

F.

Authority to issue check in the amount of \$6,620.00 to Puckett Volunteer Fire Department for additional support

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:**A.****Authority to approve the following Inventory Changes:**

A. Approval of the following Inventory Changes to remove items from the county inventory, authority to add items to inventory and authority to surplus two Mack Trucks from the county inventory (See attached list)

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**A.****Authority to approve the following Personnel Recommendations:**

Sheriff's Department: Lee Michael Hollifield (Certified School Resource Officer) at Step 352; **Road Department:** Thomas Baters (New-hire

Laborer) at Step 280; Richard Maddox (New-hire, Equipment Operator) at Step 287; **Youth Court:** Alex Dupree (Youth Court Public Defender/Family Team Facilitator) at Step 405; **County Court:** Order appointing and setting salary for County Court Reporter, Kristi H. Sullivan (\$57,500.00)

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

A. Record Various Documents to be Made a Permanent Part of the Minutes

VI. CAROLINE GILBERT, TAX COLLECTOR

A.

Authority for the Tax Collector to enter into an Agreement with TempStaff to assist with staffing of personnel as needed to operate the Tax Collector's Office

VII. JOHN SULLIVAN, TAX ASSESSOR

A.

Petitions for change of assessment on 2021 Real and Personal Property Assessment Roll

B.

Request to void 2021 Tax Sale and refund any tax sale purchaser(s) for Parcel Number(s): E4N-17 (PPIN 11245). The aforementioned parcel has been erroneously assessed and I respectfully request that a corrected tax statement for the 2020 taxes be generated by the Tax Collector's Office for the aforementioned parcel

VIII. MIKE HARRISON, ROAD MANAGER

A.

Approval of Comcast Utility Permit No. JB0000764616 to construct Buried CATV Cable along across Castlewoods Blvd. installed between Stonecastle Dr. and Lakeside Place (District 2)

B.

Approval of Comcast Utility Permit No. JB00008000090 to construct Buried CATV Cable along across Brighton Circle and installed at 516 Brighton Circle (District 2)

C.

Approval of Comcast Utility Permit No. JB0000800088 to construct Buried CATV Cable along across Fountains Blvd. and installed at 143 Fountains Blvd. (District 2)

IX. TIM PARKER, COUNTY CONSULTING ENGINEER

A.

Northshore Landing, Phase 6 - Approval of Final Plat and LOC in the amount of \$ 106,093.69 (District 2)

X. CRAIG SLAY, BOARD ATTORNEY

SET PUBLIC HEARINGS:**A.**

Set Public Hearing for December 2, 2021, at 9:00 a.m. for JMRE Holdings, LLC, Jerry McDaniel, Registered Agent Nuisance Property, 1865 Highway 471 (District 2)

B.

Set Public Hearing for December 2, 2021, at 9:00 a.m. for Sherri Copeland Nuisance Property, 148 Tami Avenue (District 1)

C.

Set Public Hearing for December 2, 2021, at 9:00 a.m. for Robin Irby Nuisance Property, 215 Adcock Road (District 1)

D.

Set Public Hearing for December 15, 2021, at 9:00 a.m. for Rankin County's Stormwater Management Plan

PUBLIC HEARINGS:**E.**

Public Hearing for Jason Sykes Rezoning Request, Highway 80 (District 4)
1. Action on Jason Sykes

F.

Public Hearing for Josh Vaughan Conditional Use Permit, 155 Gulde Road (District 4)
1. Action on Josh Vaughan

G.

Public Hearing for Brian Atkinson Rezoning with Conditional Use Permit, 105 Highway 80 East (District 1)
1. Action on Brian Atkinson

H.

Public Hearing for Eric Hasselbach Conditional Use Permit, 84A Riverbend Drive (District 5)
1. Action on Eric Hasselbach

I.

Public Hearing for County Initiated Rezoning Request, Star area (District 1)
1. Action on County Initiated Rezoning

OTHER:**J.**

Discussion of proposed property subdividing activity at intersection of Highway 468/469

K.

Ratification of Veterans' Day Fireworks Display conducted by Artisan Fireworks at Ross Barnett Reservoir in Rankin County on November 11, 2021. Acknowledgment of receipt of appropriate documentation and Fire Coordinator inspections and approvals before event was conducted

L.

Consideration of and potential action to approve agreement with ReGroup Mass Notification for one year subscription providing digital platform for emergency alert mass citizen notification via phone, email, text, and social media at an annual lump sum cost of \$9,450.00. If approved, this service will be initiated beginning immediately upon termination of similar services being provided by current provider. The contract provides for possible renewal at the discretion of the Board of Supervisors on renewal terms that must be agreed to by the Board. The agreement also provides for termination upon the giving of thirty (30) days' notice. If approved, this service will replace the service currently being provided by another service provider whose service's functionality was not as advertised

M.

Consideration and approval of Memorandum of Understanding between Rankin County, City of Brandon, and City of Pearl regarding cooperative effort to secure state and federal assistance to fund construction of the grade separation over the Kansas City Southern Railway at the intersection of Highway 18 Bypass and Greenfield Road in Rankin County, Mississippi. The Agreement lays out mutual responsibilities on the part of each participating entity, but does not set forth specific financial obligations for any party to bear. The Agreement calls for cooperation, with the County as the lead agency, to secure funding from other sources and to commit to work together to support the project to completion. Authority of Board President to execute MOU

N.

Authority for Tax Collector or County Administrator to execute ad valorem tax mailing services agreement with Peregrine Services, Inc. This agreement provides for third party mailing service with respect to defined as valorem tax bills to be sent to county taxpayers. This agreement creates efficiencies and cost savings that are in the best interest of the citizens of Rankin County. The Agreement contemplates that either party may terminate the Agreement upon giving thirty (30) days' notice of termination

O.

Acknowledgment of request made on behalf of the Stonebridge Public Improvement District pursuant to Miss. Code Ann. Section 19-31-9(4) to appoint a third individual whose name is set forth in correspondence received from the attorney representing the Public Improvement District to serve as a member of the Board of Directors for Stonebridge Public Improvement District. Adoption of resolution appointing board members to Stonebridge Public Improvement District Board of Directors to fill vacancies created by departures of previously appointed or elected board members. The persons appointed to fill said vacancies hereby shall serve terms that are in accordance with Miss. Code Ann. Section 19-31-1, et seq. The appointments made hereby are based upon the representation made by counsel for Stonebridge Public Improvement District that said nominee is qualified to serve pursuant to Miss. Code Ann. Section 19-31-9(2)(a). The resolution shall be effective as of November 1, 2021

P.

Update on redistricting plan and setting of public hearing to receive public comments on proposed redistricting plan for county district offices for Monday, December 6, 2021, at 9:00 a.m. Authority to publish notice of public hearing two times in Rankin County News

Q.

Authority of county coroner to handle cremation of an unclaimed body (James Head) pursuant to the county's Indigent Cremation Policy and authority to pay invoice upon receipt from Chancellor Funeral in the amount of \$450.00 and authority to issue check

R.

Adoption of Resolution authorizing Rankin County to make application for a grant administered through the Department of Homeland Security for funding related to storm water management initiatives in high priority watersheds identified in the Rankin County Storm Water Management Plan. Authority of Board President to execute application and all documentation necessary to make application as described. Authorization for Board President to execute Designation of Agent appointing the County Administrator as Rankin County's point of contact for all purposes and matters dealing with the application and the potential grant award, if any, that may result. It is the intent of the application being considered to target the Mill Creek Watershed as the identified priority watershed for the purpose of the application; however, subsequent eligibility for funding of other priority watershed improvements shall be considered with the idea of pursuing continuing BRIC program funding for other priority watersheds. The proposed local match associated with the grant is 30%, which is eligible for in-kind services and potentially other funding sources that have been, or may be, applied to the target scope of work

XI. KEITH HICKS, COUNTY ADMINISTRATOR**A.**

Authority to renew Law Enforcement Liability and Public Officials Liability in the amount of \$215,554.00 with QBE Insurance and authority to issue check

B.

Authority to renew Worker's compensation with MPE Worker's Comp Trust in the amount of \$419,244.00 to be paid quarterly

C.

Renovation of Community Services Building - Approval of Pay Application Number 1 to Mayrant and Associates, LLC in the amount of \$94,255.21 for work performed through October 25, 2021, payment is recommended by JH&H Architects/Planners/Interiors, PA, and authority to issue check

D.

Approval of the Resolution to adopt the Rankin County Hazard Mitigation Plan Update for 2021-2026 as approved by the Mississippi Emergency Management Agency (MEMA) and the Federal Emergency Management Agency (FEMA)

E.

Authority to issue additional checks for the annual 2021 Tax Levy Allocation of funds due to each fire department contingent upon receipt of Financials and Run Reports

XII. ADDITIONAL BUSINESS TO BE DISCUSSED**XIII. EXECUTIVE SESSION****XIV. RECESS UNTIL DECEMBER 2, 2021, AT 9:00 A.M.**