

AGENDA
Rankin County Board of Supervisors
DANIEL CROSS, PRESIDING
Monday, October, 4, 2021 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on October 4, 2021 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
President Daniel Cross	☐	☐	☐	
Supervisor District 4 Steve Gaines	☐	☐	☐	
Vice President Brad Calhoun	☐	☐	☐	
Supervisor District 1 Jared Morrison	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

- A.** Brandon Cobb, VDCI – Update & September Report
- B.** Risk Management Partners, Inc. – Guy Warren and Paul Megginson

IV. OLD BUSINESS

- A.**
Minutes Approval:
 - A. September 15, 2021
 - B. September 30, 2021

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

- A.**
Approval of Budget Amendment for an increase in the Health Department for the Subgrant Agreement in the amount of \$138,198.64
- B.**
Approval of Budget Amendment for an increase in the Circuit Court for the purchase of FTR Touch Courtroom equipment and first year maintenance and support from Infoware, Inc. for a total of \$10,500.00 (Circuit Court - Line 919 - \$9,500.00 increase and Line 544 - \$1,000.00 increase)

Appointments

- C.**
Approval to re-appoint Charlie Crosser to the Cleary Water, Sewer & Fire District Board of Commissioners to finish a one (1) year term

Grants & Lease Agreements

- D.**
Approval for the Sheriff's Department to apply for a Mississippi Homeland Security Grant which is a 100% funded grant

E.

Request approval of Assignment of Farm Residential Leasehold Interest of the Sixteenth Section Lands between Rankin County Board of Education and Melanie Little (Assignor) do hereby warrant into Amber Sullivan (Assignee)

F.

Authority to extend Rankin County School District Sixteenth Section Lease Agreements for Leesburg and Cato Towers and issue checks in the amount of \$375.00 annually

Other**G.**

Request approval for Ben Harrell, Maintenance Director to sign purchase requisitions for the Maintenance Department

2. AUTHORITY TO ISSUE CHECKS:***Dues and Training Conferences*****A.**

Authority for Melissa Bryant to attend the National Emergency Numbers Association Gulf Coast NENA Conference on October 10-13, 2021, at Orange Beach, AL and pay any travel related expenses not paid by the Mississippi Commercial Mobile Radio Service Board

B.

Authority to pay registration fees in the amount of \$150.00 each for Brian Measells and Jason Weaver to attend the Building Officials Association of Mississippi Winter Conference on December 1 - 3, 2021, at the Natchez Grand Hotel in Natchez, MS, pay lodging in the amount of \$342.00 each and authority to issue; pay any travel related expenses

C.

Authority to pay tuition in the amount in the \$5,595.00 for Zachary Cotten to attend the Basic Polygraph Examiner Course on January 18 - March 25, 2022, in Flowood, MS and authority to issue check

D.

Authority to pay registration fees for Zachary Cotton and Fred Lovett in the amount of \$495.00 each to attend the Specialized Sex Offender Testing Course on March 28 - April 1, 2022, and authority to issue check

E.

Authority to pay registration fees in the amount of \$300.00 each for David Hicks and Daniel Opdyke to attend the MTOA Swat School on November 28 - December 10, 2021, authority for Hunter Elward to attend the Instructor Development Course on the same dates at no charge, at the Desoto County's Sheriff's Department and authority to issue check and pay any travel related expenses

F.

Authority for John Wright and Christopher Cousin to attend the Regional Crisis Negotiation Course on October 17-22, 2021, and pay any travel related expenses

G.

Authority to pay registration fees in the amount of \$300.00 each for County Administrator and County Road Manager to attend the Mississippi Association of Supervisors Fall Educational Workshop on October 19-21, 2021, in Oxford, MS and authority to issue check and pay any travel related expenses

H.
Authority for Assistant Prosecutor Trey Spillman to attend the Justice Court Judges Seminar and pay reimbursement for lodging and any travel related expenses (He will be attending with Prosecutor John Shirley who will be a speaker at the conference that expenses will be paid by the MS Judicial College)

Advertising County Resources

I.
Authority to advertise county resources for the 2021-2022 School Year Project Graduation for all Rankin County Schools not to exceed \$2,000.00 and authority to issue checks upon request received from each school starting October 4, 2021

Other

J.
Request authority to issue check to the Rankin County Livestock Association for Premiums and Expenses for the 2021 Rankin County Horse and Poultry Shows in the amount of \$6,956.00

3. **AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:**

A.
Authority to approve the following Personnel Recommendations:
FY22 Annual Salaries (See Attachment); **Sheriff’s Department:** Michael Don Bryant (Part-time Court Services Deputy/Evidence Custodian) at Step 119; Steven Mark Faron, Jr. (Promotion to Lieutenant over Dispatch, moving from Sgt. In School Resource - replacing Melissa Swope) at Step 398; Randy Gray (Transferring from JDC, Administrator to Sheriff’s Department, promoted to Chief Deputy, Operations, handling Inventory, Evidence and overseeing Communication and JDC) at Step 467; Gregory Scott Jenkins (New-hire, Non-Certified Adult Detention Officer) at Step 255; Daniel E. Stevens, Jr. (Promotion to Corporal over School Officers) at Step 359; Rebecca Walker (Promoted to JDC Administrator, replacing Randy Gray) at Step 372; Deanna Hope Wallace (Promotion to JDC Assistant Administrator) at Step 332; Nancy Watts (Promotion to Sergeant/D.A.R.E. Schools Officer) at Step 364; Jesse C. Zetterholm (Promotion to Sergeant /School Officers, replacing Mark Farron) at Step 365; **IT Department:** Barry Jackson (IT Technician) at Step 415; **Tax Assessor Office:** Johnny Jones (Deputy Clerk) at Step 396; Derek Ryan Roberts (Deputy Clerk) at Step 361; **Road Department:** Randy Harrell (New Hire, Driver) at Step 287; **Circuit Clerk’s Office:** Michelle Adcock (Chief Deputy Clerk - Full time) at Step 412; **Tax Collector:** Stacy McNinch (Chief Deputy Tax Collector) at Step 432

4. **RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES**

A. Record Various Documents to be Made a Permanent Part of the Minutes

VI. **CAROLINE GILBERT, TAX COLLECTOR**

A.
Approval of the Year End Reports from Tax Collector:
Insolvent and Delinquent Taxpayers:
Real property sold to state \$3,377,466.95
Mobile Homes \$45,114.59
Personal Property \$401,626.40
Checks returned from insufficient funds: \$11,988.88
List of surrendered Tags
October 1, 2020 - September 30, 2021

VII. JOHN SULLIVAN, TAX ASSESSOR**A.**

Petitions for change of assessments on 2020 and 2021 Real Property Assessment Roll

B.

Petitions to Adjust Exemption on 2021 Homestead Exemption Supplemental Roll

C.

Request authority to enter into an agreement with Tri State Consulting in the amount of \$12,000.00 due to the Department of Revenue requiring countywide classification of ag use parcels on the new photography and to set up 2022 Land Use Codes; authority for Board President to sign document and authority to issue check upon receipt of invoice (This is included in the FY22 Budget)

VIII. MIKE HARRISON, ROAD MANAGER**A.**

Road Work Accomplished for September 2021 and Road Work Scheduled for October 2021

B.

Request for approval of AT&T Utility Permit No. 14J00340N to construct a Fiber Optic Cable along/across County Line Road, to be installed between Clack Road and Wildcat Creek Road (other roads involved are Rose Hill Road, Newsome Road, Conley Williams Road (District 3)

C.

Request for approval of TEC of Jackson Utility Permit to construct a fiber to the home along/across Shiloh Road installed between Highway 43 and Tower Road (other roads involved are Burnham Road, Burnham Drive, Willis Drive, Gulde Road, Wire Road, Tower Road, Conner Drive, Wadsworth Road, Old Wire Road, Goodman Road

IX. TIM PARKER, COUNTY CONSULTING ENGINEER**A.**

The Reserve at Bible Farms Phase 1 - Approval of Preliminary Plat (District 3)

B.

Approval of pay Application No. 1 for the work performed on the Andrew Chapel Road Reconstruction Project. We have reviewed their request against our records and recommend payment to Site Masters, Inc. in the amount of \$289,199.05 and authority to issue check

X. CRAIG SLAY, BOARD ATTORNEY***PUBLIC HEARINGS:*****A.**

Public Hearing for Yoni & Amie Diaz Conditional Use Permit, 451 East Petros Road (District 1)

1. Action on Yoni & Amie Diaz

B.

Public Hearing for Alltel Corporation d/b/a Verizon Wireless Conditional Use Permit, 6399 Grants Ferry Road (District 2)

1. Action on Alltel Corporation d/b/a Verizon Wireless

C.

Public Hearing for Marilyn Turnage Conditional Use Permit, 4085 Highway 471 (Dist. 2)

1. Action on Marilyn Turnage

D.

Public Hearing for Scott May Rezoning Request, Highway 43 N (Dist. 2)

1. Action on Scott May

E.

Public Hearing for Scott May Rezoning Request, Old Lake Road (Dist. 3)

1. Action on Scott May

XI. KEITH HICKS, COUNTY ADMINISTRATOR**A.**

Approval for Rankin County to accept three (3) year Lease Purchase Financing Agreement with Trustmark National Bank for the purchase of one (1) new Kenworth T370 Dump Truck at an interest rate of 1.15% with a \$60,000.00 buyback and authority to execute documents

B.

Central Mississippi Regional Library System Re-Roof Project - Approval to pay Independent Roofing Systems, Inc., in the amount of 112,955.00 for Pay Application No. 1 and authority to issue check

C.

Mississippi Department of Health Renovation - Approval to pay Hall Engineering in the amount of \$6,462.41 for Renovation Plans, Schematic Design Development Phase and Construction Phase and authority to issue check

D.

Authority to publish detailed Revenue and Expense report for Solid Waste for Fiscal Year 2021

E.

Authority to publish Board of Supervisor's travel for Fiscal Year 2021

F.

Discussion of and potential action on awarding county insurances with a renewal date on November 1, 2021: County Property with Insurance Associates through One Beacon in the amount of \$262,613.00; Auto insurance with Wellington Insurance Agency through FCCI in the amount of \$405,771.00; General Liability with Insurance Associates through One Beacon in the amount of \$109,714.00; Fire Services Insurance with Wellington Associates through AIG in the amount of \$350,008.00; authority to sign documents and issue checks

G.

Authority to purchase three (3) used Ford Police Interceptor Utility vehicles, 2017 Vin#1FM5K8AR2HGC14580 - Mileage 64,589; in the amount of \$20,500.00; 2017 Vin#1FM5K8AR5HGE40161 - Mileage 64,172; in the amount of \$20,500.00; 2018 Vin#1FM5K8AR2JGB93378 - Mileage 63,915; in the amount of \$22,500.00 from the Missouri Highway Patrol; pursuant to §31-7-13(m)(vi) Miss. Code Annotated (1972); Authority for Deputies Brett McAlpin, Christian Dedmond, Hunter Lewis and Brian Whittington of the Sheriff's Department to travel to Missouri to pick up the vehicles and pay any related travel expenses

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL OCTOBER 15, 2021, AT 9:00 A.M.