

AGENDA
Rankin County Board of Supervisors
JARED MORRISON, PRESIDING
Monday, April, 5, 2021 9:00 AM

I. Call to Order

9:00 AM Meeting called to order on April 5, 2021 at Rankin Board Room, 211 East Government Street, Suite A, Brandon, MS.

Attendee Name	Present	Absent	Late	Arrived
Vice President Daniel Cross	☐	☐	☐	
Supervisor District 4 Steve Gaines	☐	☐	☐	
Supervisor District 3 Brad Calhoun	☐	☐	☐	
President Jared Morrison	☐	☐	☐	
Supervisor District 5 Jay Bishop	☐	☐	☐	

II. INVOCATION

III. PUBLIC COMMENTS AND RECOGNITION

Presentation of Chancery Clerk's 2020 Excess Fee Income in the amount of \$230,000 to the Rankin County School District High Schools for Use in Support of Athletic Activities by the Rankin County Chancery Clerk and the Rankin County Board of Supervisors

IV. OLD BUSINESS

Minutes Approval
A. March 15, 2021

V. CONSENT AGENDA

1. APPROVAL OF THE FOLLOWING:

Financial

A.

Approval of budget amendment for County Administration Department to transfer funds between line item (no increase)

B.

Approval of budget amendment for Bridge Fund to transfer funds between line item (No increase)

C.

Approval of budget amendment for Family Drug Treatment Court to transfer funds between line item (No increase)

D.

Approval of budget amendment for EMS to transfer funds between line item (No increase)

E.

Approval of budget amendment for Road Fund for an increase due to insurance claim reimbursement on Asset #10964

F.

Approval of budget amendment for Coroner for an increase due to necessary vehicle repairs

G.

Approval of budget amendment for Road Fund for to transfer between line item (No increase)

H.

Acknowledge receipt of the Rankin County Human Resource Agency Audited Financial Statements for year ended September 30, 2020

I.

Acknowledgement of receipt of the Constable Annual Financial Report for year ending 2020 from Gary Windham

Appointment

J.

Approval of the following to be sworn in as Deputy Clerks: Joshua Bridges, Tommy Hildesheim, Sean Largent, Zachary Thompson, Jason McQueary, Shala Wilson and Sunny Burkett for the purpose swearing in tickets and affidavits for the Rankin County Sheriff's Office for defendants booked into the jail during the hours that Justice Court is closed. Captain Vaughn is requesting two detention officers per shift; Approval of Reservoir Police Lieutenant, Carlos Dipuma, for the purpose of swearing in tickets and affidavits for the for defendants booked by the Reservoir Police Department during the hours that Justice Court is closed

Other

K.

Acknowledgement of the Rankin County School District (RCSD) Spring 2021 Bus Turn Arounds Master List and permission to request to repair/construct the school bus driveways and turnarounds (see attached list)

L.

Ratification of Copier Contract with Ricoh USA for Youth Court No. 1 copier to add Fax Option at no change in price as prior approved on February 25, 2021

2. AUTHORITY TO ISSUE CHECKS:

A.

Authority to pay 2021 Membership Dues in the amount of \$75.00 for Kathy Vanek to the Mississippi Association of Code Enforcement (MACE) and authority to issue check

B.

Authority to pay 2021 membership dues in the amount of \$500.00 to Building Officials Association of Mississippi (BOAM) for Renee Lawrence and four inspectors and authority to issue check

C.

Authority for Brian Measells and Mark DiMartino to attend the Building Officials Association of Mississippi Summer Conference at the Courtyard Marriott in Gulfport, MS, on June 14-18, 2021, pay lodging in the amount of \$695.00 each and pay any travel related expenses

D.

Authority to pay the 2021-2022 Mississippi Constable Association Dues in the amount of \$150.00 each for Gary Windham, Barry Bean and Robert Hancock and authority to pay registration fee in the amount of \$250.00 for Robert Hancock for the 2021 Convention & Training Seminar on June 9-11, 2021, at Courtyard Marriott Gulfport Beachfront in Gulfport, MS and pay any travel related expenses and authority to issue check

E.

Authority to pay dues in the amount of \$40.00 each for Election Commissioners Tonya Rivers, Paul Holley, Michael Chandler and Kelly Wedgeworth. Authority to pay registration fees and lodging in the amount of \$510.00 each for Election Commissioners Tonya Rivers, Paul Holley and Michael Chandler to attend the Election Commissioners of Mississippi Annual Certification and Training on June 29-30 and July 1, 2021, at the IP Casino Hotel & Spa, Biloxi, MS and pay any travel related expenses and authority to issue check. Authority to pay registration fees and lodging in the amount of \$632.00 for Election Commissioner Kelly Wedgeworth to attend the Election Commissioners of Mississippi Annual Certification and Training on June 29-30 and July 1, 2021, at the IP Casino Hotel & Spa, Biloxi, MS and pay any travel related expenses and authority to issue check

F.

Authority of travel request for Paul Bowen and Katrina Phillips to attend the 2021 Mississippi Court Administrators Spring Conference on April 26-28, 2021, in Biloxi, MS (All expenses will be paid by the Mississippi Judicial College regarding the training Session)

G.

Approval of travel request for Judge Tom Broome to attend the 2021 Mississippi Trial and Appellate Judges Spring Conference on April 28-30, 2021 in Biloxi, MS (All expenses will be paid by the Mississippi Judicial College regarding the training Session)

H.

Authority for Corey Gerber to attend the 2021 Youth Court Prosecutors Seminar on April 28-30, 2021 at the Golden Nugget in Biloxi, MS and pay any travel related expenses (All expenses related to this seminar will be submitted to the Prosecutor Training Division at the Mississippi Attorney General's Office directly for reimbursement)

I.

Authority to pay course fee in the amount of \$300.00 each for Faith Adams, Suzanne Ainsworth and Melissa Swope to attend Officer Involved Shooting & Critical Incidents on April 26-27, 2021, at Simpson County Sheriff's Department and pay any travel related expenses

J.

Request authority to pay registration fees in the amount of \$415.00 per county official for the Board of Supervisors, County Engineer, Board Attorney, County Administrator, Comptroller and Road Manager to attend the Mississippi Association of Supervisors (MAS) Annual Convention in Biloxi, MS on June 14-18, 2021 and pay any travel related expenses

K.

Approval for Marty Letchworth to attend the EMT Advanced Class at the Mississippi Fire Academy, the class will be a hybrid of an online and on

campus. This class will be paid for by the Workforce development class, therefore no class fees to the will be charged to the county and authority pay any travel related expenses

L.

Authority to pay 2021 membership dues in the amount of \$200.00 and registration fees in the amount of \$250.00 for Coroner David Ruth to attend the MS Coroner and Medical Examiner Association Spring Conference on April 14-16, 2021 in Flowood, MS and authority to pay any travel related expenses

3. AUTHORITY TO APPROVE THE FOLLOWING INVENTORY CHANGES:

A.

Authority to remove equipment from the county inventory that is obsolete or not working and transfer items interdepartmental (See attached list)

B.

Approval to remove 1-Glock 17 #BGSX883 Inventory #12961, from the Sheriff's Department Inventory and sell the retiree's weapon to retiring Officer Billy Clark, retiring April 30, 2021

4. AUTHORITY TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS:

Sheriff's Department: Faith H. Adams (Promotion to Communication Officer II) at Step 271; McCarty L. Anderson (Correction of Step) at Step 309; Stephanie R. Dodd (New-hire, Certified Adult Detention Officer, replacing Bradley Pearson) at Step 290; Benjamin D. Haskins (New-hire, replacing Latricia Terry) at Step 246; Michael A. Netherland (Promotion to Lieutenant/Shop) at Step 400; Johnny C. Overby (Reassigned to Sheriff's Shop) at Step 314; Rebecca Walker (Promotion to JDC Assistant Administrator) at Step 342; Deanna Hope Wallace (Promotion to JDC/Lieutenant) at Step 310; **Youth Court:** Corey Gerber (Youth Court Prosecutor) at Step 479; **Board of Supervisors:** Samantha Cameron (Administrative Assistant) at Step 313; Kim Griffith (Salary Increase) at Step 314; **District Attorney's Office:** Susan Penn (Director of Bad Check Unit & Pretrial Assistant current annual rate \$52,500/year, Annual \$5,000.00 pay increase) \$57,500.00/year

5. RECORD VARIOUS DOCUMENTS TO BE MADE A PERMANENT PART OF THE MINUTES

VI. Remarks by United States Congressman, Michael P. Guest, Mississippi 3rd Congressional District

VII. JOHN SULLIVAN, TAX ASSESSOR

A.

Petitions for change of assessment on 2020 Real Property Assessments

B.

Approval of Final Resolution for the Ad Valorem Tax Exemption request received from Denbury Onshore, LLC., for the 2020 Tax Year

VIII. MIKE HARRISON, ROAD MANAGER

A.

Road Work Accomplished for March 2021 and Road Work Scheduled for April 2021

B.

Discussion of and potential action of replacing culverts on Greenfield Road

IX. TIM PARKER, COUNTY CONSULTING ENGINEER**A.**

Northshore Landing, Phase III - Approval of Final Plat and LOC in the amount of \$ 136,635.70 (District 2)

X. CRAIG SLAY, BOARD ATTORNEY***SET PUBLIC HEARINGS:*****A.**

Set Public Hearing for April 15, 2021, at 9:00 a.m. for Brandon Chatman Conditional Use Permit, 1222 Old Fannin Road, Suite B (District 5)

B.

Set Public Hearing for April 15, 2021, at 9:00 a.m. for Map Corrections, Highway 468 (District 3)

C.

Set Public Hearing for April 15, 2021, at 9:00 a.m. for Rankin County Rezoning Request, Freedom Farms Phase 2 & 3 (District 4)

D.

Set Public Hearing for April 15, 2021, at 9:00 a.m. for Kizek Properties, LLC Conditional Use Permit, 130 Baker Lane (District 4)

E.

Set Public Hearing for April 15, 2021, at 9:00 a.m. for Central Electric Conditional Use Permit, Highway 471 (District 2)

F.

Set Public Hearing for April 15, 2021, at 9:00 a.m. for Baldeep Singh Conditional Use Permit, 1103 Shell Oil Road (District 3)

PUBLIC HEARINGS:**G.**

Public Hearing for Jose Varela Conditional Use Permit, 407 Holifield Circle (District 3)

1. Action on Jose Varela

H.

Public Hearing for Paul & Kim Edwards Conditional Use Permit, Bragg Street (District 4)

1. Action on Paul & Kim Edwards

Other**I.**

Acknowledge additional one year extension of lawn maintenance contract with Xpressive Lawn & Landscape as outlined in contract approved May 06, 2019. The terms and conditions remain unchanged

J.

With respect to a repair project previously approved by the Board of Supervisors contingent upon receipt of cost-free temporary access for repair work, acknowledgment of receipt of temporary access easement from property owner adjacent to the public street called Buckingham Place in Buckingham Subdivision at no cost to Rankin County. With the contingency having been satisfied, authority to proceed to repair Buckingham Place by replacing drainage pipe located within earthen dam over which Buckingham Place traverses. Authority to provide geotechnical analysis of area in and around repair area. Authority to do all things necessary and take all actions required to effect repair

K.

Acknowledgment of receipt of Application for Amendment to Rankin County Solid Waste Management Plan submitted by Southern Tire Recycling in Florence. The application requests amended of the County's SWMP to provide for the addition of waste tire processing equipment at the Southern Tire Recycling Facility at 261 Walker Circle. Authorization to establish public comment period beginning April 16, 2021, and continuing until May 14, 2021, at 9:00 a.m. Authority to set public hearing for May 14, 2021, at 9:00 a.m. to address applicant's request for amendment of the County's Solid Waste Management Plan and authority to publish notice of public hearing in the Rankin County News

L.

Authorization of Board President to execute agreement on behalf of Rankin County Youth Court to provide counseling services to detainees at the Rankin County Juvenile Detention Center through Turning Point Counseling. The cost of all services provided pursuant to the agreement shall be paid from grant funding awarded to the Rankin County Youth Court. If at any point the grant funding for services related to this agreement are terminated, the agreement terminates. The Rankin County Board of Supervisors shall have no obligation under the agreement. The agreement may be terminated by either party upon the giving of thirty days' notice. This is a renewal of a prior agreement with the same counseling service

M.

Approval of Animal Variance for Christina Sheppard at 1109 Fairway Cove, Brandon, MS 39047 (District 2)

XI. KEITH HICKS, COUNTY ADMINISTRATOR**A.**

Authority to pay the county's portion of PERS on the net income of the Chancery Clerk in the amount of \$8,152.00 for the calendar year 2020, per Mississippi Code §25-11-106.1,(2)(a)(iii)

B.

Acceptance of FY21 HIDTA Sub Grantee Cooperative Agreement between Mississippi Bureau of Narcotics and the Mississippi Gulf Coast High Intensity Drug Trafficking Area and the Rankin County District Attorney's Office for a period of one year in the amount of \$14,843.00 and authority for Sheriff to execute documents

C.

Acceptance of FY21 HIDTA Sub Grantee Cooperative Agreement between Mississippi Bureau of Narcotics and the Mississippi Gulf Coast High Intensity

Drug Trafficking Area and the Rankin County Sheriff's Office for a period of one year in the amount of \$35,390.00 and authority for Sheriff to execute documents

D.

Authorization for Morris Tree Service of Brandon, MS to cut down tree overhanging CMRLS Building to prevent future damage to new roof once installed. Authority to issue check in the amount of \$1,400 once completed

E.

Authority for Keith Hicks, County Administrator to sign Cspire documents related to Fiber Optic at Rankin County Juvenile Detention Center

F.

Request approval to set Rankin County Spring Cleanup Week for May 3rd through May 8th, 2021 and authority to publish the notice twice in the Rankin County News

XII. ADDITIONAL BUSINESS TO BE DISCUSSED

A.

Greg Bonds, Benchmark Engineering & Surveying, LLC

B.

Discussion of and potential action on Storm Shelter

XIII. EXECUTIVE SESSION

XIV. RECESS UNTIL APRIL 15, 2021 AT 9:00 A.M.